

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday November 15, 2023

6:30pm **Work Study Session**

1. Halloween Home Decorating Presentations
2. Great Lakes Live Steamers Presentation - Jim Slimp
3. Officials Reports
4. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Ayres-Reiss, Colovos, George, Graziani, Kowalsky, Kuspa, Rauch

Minutes:

1. Work Study Session Minutes dated November 1, 2023
2. Regular City Council Meeting Minutes dated November 1, 2023
3. Public Hearing Meeting Minutes date November 1, 2023

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Letter from Mayor; Re: Approve Change Order No. 2 to 2022 Water Main Lining Program Agreement (Burns Avenue)
2. Letter from Mayor; Approve Award for Irrigation System Repairs (**Waiver of Bid**)
3. Memo from Finance Director; Recommendation to Award Purchase of HVAC Heat Exchanger

Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1485 \$1,378,037.60

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

November 1, 2023

An Informal Meeting of the Council of the City of Southgate was held on November 1, 2023 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach & Recreation Director Julie Goddard

Mayor Kuspa read a proclamation on Purple Heart City & National American Indian Heritage Month.

Discussed the following agenda items:

- Public Hearing for Repair or Demolition of 13630 Edison
- SMART MCC Program Agreement
- Taco Bell Storm Water Management Agreement
- Change order for Janitorial Services-Ice Rink

This meeting ended at 6:42 pm.

City of Southgate

Regular City Council Meeting

November 1, 2023

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, November 1, 2023 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach & Recreation Director Julie Goddard

Minutes:

Moved by Rauch, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated October 18, 2023 be approved as presented. Carried unanimously.

Moved by Colovos, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated October 18, 2023 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from Laura Walsh; Re: SMART MCC Program Agreement moved by George, supported by Colovos, RESOLVED THAT the Southgate City Council authorize the SMART Municipal and Community Credit Program Agreement for FY 2024. Motion carried unanimously.
2. Memo from Administrator; Re: Taco Bell Storm Water Management Agreement moved by Colovos, supported by George, RESOLVED THAT the Southgate City Council authorize the Mayor to execute, on behalf of the City of Southgate Permit No. M-53454 for long term maintenance of storm water management system issued by Wayne County for the Project. Motion carried unanimously.
3. Letter from Mayor; Re: Change Order for Janitorial Services-Ice Rink moved by Ayres-Reiss, supported by Rauch, RESOLVED THAT the Southgate City Council approve Change Order No. 1 with Services to Enhance Potential – STEP for a three-month period ending January 31, 2024 to provide janitorial services at the Southgate Ice Arena, at the rate of \$2,800.00 per month. Motion carried unanimously.

New Business:

1. Amend the Agenda to add Repair or Demolition of 13630 Edison moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council amend the agenda by adding Repair or Demolition of 13630 Edison. Motion carried unanimously.
2. 13630 Edison Order to Fix, Repair, Demolition moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council affirm the findings of the Dangerous Buildings Board dated September 19, 2023 to order the fix, repair, demolition of the premises located at 13630 Edison, Southgate, MI 48195 within 90 days. Motion carried unanimously.

Regular City Council Meeting
November 1, 2023

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1484 for \$1,580,602.19. Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:26 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate
PUBLIC HEARING
November 1, 2023

REGARDING: 13630 Edison Fix, Repair, Demolition

A Public Hearing of the Council of the City of Southgate was held on Wednesday, November 1 2023 and was called to order at 7:01 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Bill Colovos, Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, Police Chief Mark Mydlarz, DPS Director Kevin Anderson, Building Inspections Director Tim Leach & Recreation Director Julie Goddard

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Fix, Repair, Demolition of 13630 Edison.

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

Building Director Leach stated the findings and concurred with the recommendations of the Dangerous Buildings Board. Council President asked for questions or comments from the audience and Council. Discussion took place regarding the property at 13630 Edison.

Moved by George, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:17 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

November 6, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approval of Change Order No. 002 (Alley Reconstruction) for Humphrey Cul-de-Sac & Burns Avenue Reconstruction

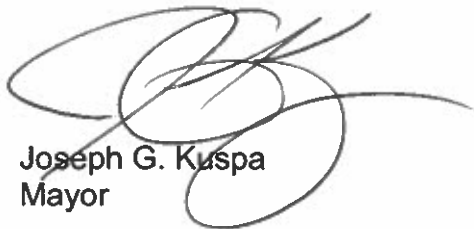
Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineer's recommendation to approve change order No. 2 in the amount of \$259,561.00 plus a 15% contingency of \$38,934.15, to Fer-Pal Construction USA, LLC for additional work along Burns Avenue (Commonwealth Avenue to Superior Avenue). This change order is an addition to the scope of work as outlined in the agreement approved by the City Council at your August 2, 2023 meeting and change order No. 1 approved at your October 4, 2023 meeting.

Funds for this change order are available in the Water and Sewer Fund Budget.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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ZOEY KUSPA
Council President

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: November 3, 2023
RE: Recommendation to Approve Change Order No. 002 to 2022 Water Main Lining Program Agreement (Burns Avenue)

I have reviewed the above change order with the City Engineer and concur with his recommendation for approval of Change Order No. 002 to the 2022 Water Main Lining Program agreement with Fer-Pal Construction USA, LLC, for additional work along Burns Avenue (Commonwealth Avenue to Superior Avenue) in the amount of \$259,561.00, plus 15% contingency in the amount of \$38,934.15

Adequate funding for this change order is available in the Water & Sewer Fund budget.

Proposed Motion

Approve Change Order No. 002 to the 2022 Water Main Lining Program agreement with Fer-Pal Construction USA, LLC, for additional work along Burns Avenue in the amount of \$259,561.00, plus 15% contingency of \$38,934.15.



November 2, 2023

Mr. Dan Marsh, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2022 Water Main Lining Program – Allen Road
Change Order No. 002
City of Southgate
Hennessey Project No. 13123.A**

Dear Mr. Marsh:

Please find attached change order 002 for the above referenced project. The referenced project was awarded to Fer-Pal Construction USA, LLC, by waiver of bid, council resolution CR70-22 on June 15, 2022.

Prior to construction of the proposed Cobb Park Parking and Storm Sewer Improvements in early 2024, the City desires to line the existing 8-inch water main in the west side of Burns Avenue, from the south side of Commonwealth Avenue to the north side of Superior Avenue. The lining of this water main will be performed by the cured in place pipe method. (CIPP). This work is will include approximately 373 feet of water main lining, two new gate valves and wells, fittings for connections and a new additional hydrant. Other work will include traffic control, the replacement of concrete sidewalk, including ADA sidewalk ramps, and replacing disturbed sections of street pavement.

This change order is for a contract extension and an addition to the scope of work for the 2022 Water Main Lining Program – Allen Road.

We request that the attached change order be approved at the regular City Council meeting scheduled for November 15, 2023. If you have any questions, or if additional information is necessary, please do not hesitate to contact me.



Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink that reads 'John M. Miller'.

John M. Miller
Project / Construction Manager

Enclosure

cc: Doug Drysdale, Finance Director/Assistant City Administrator, City of Southgate
Kevin Anderson, Director of Public Services, City of Southgate
Phil Ferro, Water & Sewer Superintendent, City of Southgate
John J. Hennessey, P.E., Vice President, Hennessey Engineers, Inc.
Jerron Samborski, General Manager – US Operations, Fer-Pal Construction USA, LLC
Tony Valenza, Project Manager, Fer-Pal Construction USA, LLC
Randy Taylor, President, R.J. & J. Enterprises

File B.3



CHANGE ORDER

Recommendation No. 002 Date: November 2, 2023

Project: 2022 Water Main Lining Program - Allen Road
Project Number: 13123.A
Owner: City of Southgate
Contractor: Fer-Pal Construction USA, LLC

1. Addition to the Scope of Work:

The City desires to line the existing 8-inch water main in Burns Avenue prior to the construction of the proposed Cobb Park Parking and Storm Sewer Improvements in early 2024. The water main lining of Burns Avenue will be accomplished by the cured in place pipe method (CIPP) and will be on the west side of Burns Avenue, from the south side of Commonwealth Avenue to the north side of superior Avenue.

This change order accounts for the additional required work for the Burns Avenue Water Main Lining Project portion of the 2022 Water Main Lining Program - Allen Road.

Increase Cost for Change in Project Scope: \$259,561.00

2. 15% Contingency:

A 15 percent contingency will be accounted for, for any unforeseen underground conditions that may be encountered.

15% Contingency: \$38,934.15

Original Contract Price:	\$ 1,449,037.00
15% Contingency:	\$ 217,355.55
Change Order No. 1:	\$ 111,582.41
Change Order No. 2 Price Increase:	<u>\$ 298,495.15</u>
Revised Contract Price:	\$ 2,076,470.11



Changes Originated By Hennessey Engineers, Inc.:

Signature: John M. Miller

Title: Project/Constr. Manager

Print Name: John M. Miller

Date: November 2, 2023

Accepted by Fer-Pal Construction USA, LLC

Signature: Jarrod Samborski

Title: General Manager - U.S. Operations

Print Name: Jarrod Samborski

Date: November 2, 2023

Accepted by the City of Southgate:

Signature: _____

Title: _____

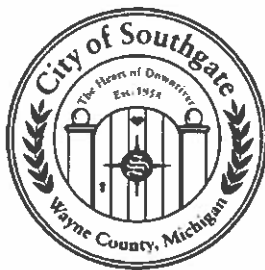
Print Name: _____

Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

GREG KOWALSKY

November 7, 2023

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation to Approve Award for Irrigation System Repairs **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the City Engineers recommendation to waive the bid procedure and approve the award for Irrigation System Repairs at 16046 Eureka Rd. (Safelight AutoGlass) to Absolute Quality, Inc., Brownstown, Michigan in the amount of \$2,940.00.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the City's Water/Sewer Fund.

Sincerely,



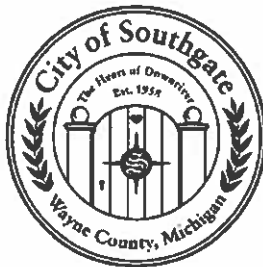
Joseph G. Kuspa
Mayor

JGK/law

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PRISCILLA AYRES-REISS
GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: November 7, 2023
RE: Recommendation to Approve Award for Irrigation System Repairs
(WAIVER OF BID)

DWD

I have reviewed the above with the City Engineer and concur with his recommendation to waive the bidding process and approve the award for irrigation system repairs at 16046 Eureka Rd (Safelite AutoGlass) to Absolute Quality, Inc. (Brownstown MI) in the amount of \$2,940.00.

Adequate funds are available in the Water / Sewer Fund.

Proposed Motion

Waive the bidding process and approve the award for irrigation system repairs at 16046 Eureka Rd (Safelite AutoGlass) to Absolute Quality, Inc. in the amount of \$2,940.00.

Doug Drysdale

From: John Miller <jmmiller@hengineers.com>
Sent: Monday, October 30, 2023 12:47 PM
To: Dan Marsh
Cc: Doug Drysdale
Subject: 16046 Eureka Sanitary Sewer Replacement - Safelite
Attachments: Est_3760_from_ABSOLUTE_QUALITY_INC_7224.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mr. Marsh,

I enlisted the aid of Absolute Quality, Inc. this past Friday so that we can figure out the sprinkler system lay-out for the above referenced.

During the sewer replacement phase, two sprinkler lines were encountered during construction. The contractor repaired two sprinkler lines with the knowledge that the system would need to be tested for functionality in the Spring. During the grading construction phase for the new sidewalk and a portion of the parking lot, we encountered two additional sprinkler lines that were either abandoned or damaged, possibly by others. Safelite was contacted by me so that we could enter the building and obtain lay-out information. Safelite has no knowledge of the system lay-out but maintains that it was functional, and was winterized sometime ago, contractor unknown. Upon my review and discussion with Absolute Quality, I directed them to develop an estimate for sprinkler system repairs.

Attached is that estimate for \$2,940.00. Council approval will be required. Repairs will not be performed until the Spring of 2024. I will contact Safelite and inform them after approval is granted.

Let me know your thoughts and if you have any questions.

Thanks,

John M. Miller // Construction Manager

HENNESSEY ENGINEERS

Offices Detroit + Southgate serving SE Michigan

Desk 734.759.1600 Mobile 313.779.0690

Email jmmiller@hengineers.com Website www.hengineers.com

ABSOLUTE QUALITY, INC

18224 TELEGRAPH ROAD
 BROWNSTOWN, MI. 48174
 734 941-7474

ESTIMATE

Date	Estimate #
10/30/2023	3760

Prepared for:
HENNESSEY ENGINEERING 13500 REECK SOUTHGATE, MI. 48195

Ship To
HENNESSEY ENGINEERING 13500 REECK SOUTHGATE, MI 48195 734 759-1600

Prepared by:	Plan Name:

Description	Qty	Cost	Total
PROJECT - SAFELITE , SOUTHGATE INSTALL NEW IRRIGATION SYSTEM. PLACE APPROX. 75" OF NEW CONTROL WIRE, (18) 4" MISTERS, (9) GEAR DRIVEN ROTORS, (4) 1" ELECTRONIC VALVES WITH NEW VALVE BOX, NEW 1" POLY LINE AND FITTINGS. * USING EXISTING CONTROLLER. * USING EXISTING 1" PVB WATER SUPPLY.		2,940.00	2,940.00

BY THE SIGNING OF THIS PROPOSAL, (I/WE) DO HEREBY AGREE THAT THE ABOVE SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT SHALL BE ACCORDING TO THE TERMS STATED ABOVE, A 1.5% PER MONTH (18% PER ANNUM) INTEREST CHARGE SHALL BE ADDED TO THE BALANCE DUE AND COMPOUNDED DAILY. SIGNED BY (MY/OUR) HAND(S) ON THE DAY AND DATE INDICATED.

Total	\$2,940.00
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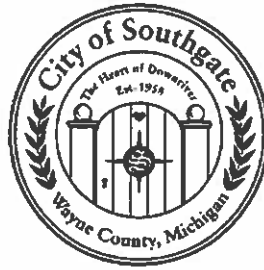
Customer signature and date:

Phone #	Fax #	E-mail
7349417474	734 941-8112	lisa@aqinc.net

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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PRISCILLA AYRES-REISS

GREG KOWALSKY

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: November 8, 2023
RE: Recommendation to Award Purchase of HVAC Heat Exchanger

DWD

I have reviewed the above item with the City Administrator and concur with his recommendation to approve the purchase and installation of a replacement heat exchanger at the Southgate City Hall building to Flo-Aire Heating & Cooling (Southgate MI) in the amount of \$9,570.00. Flo-Aire Heating & Cooling has been approved by city council for city-wide heating and cooling maintenance.

Adequate funds are available in the General Fund.

Proposed Motion

Award the purchase and installation of a replacement heat exchanger at the Southgate City Hall Building to Flo-Aire Heating & Cooling in the amount of \$9,570.00.



FLO-AIRE HEATING & COOLING

Quote #644

Awaiting response

City of Southgate D.P.S.

City Hall / 14400 Dix Toledo Rd. / Southgate, MI 48195
734-341-9477

Sent on
Nov 02, 2023

Option 1 repair unit

We will remove and recycle existing heat exchanger(bad), We will install 1-new OEM heat exchanger, New heat exchanger comes with new combustion motor and gas valve, We will supply the crane to lift heat exchanger up on to roof, All labor, materials and freight to complete this job \$9,570.00

Supplier is telling me 1-2 weeks once ordered

QTY.	UNIT PRICE	TOTAL
1	\$9,570.00	\$9,570.00
		Not Included

Option 2 replace roof top unit

We will remove and recycle existing roof top unit 102, We will install 1-trane or Bryant 12.5 ton roof top unit depending on availability, We will install a curb adapter to adapt to new unit, We will tie to existing gas pipe, ductwork, and electrical with any necessary changes to adapt to new unit, We will supply a crane to lift units on & off of roof, We will install code compliant economizer, All labor and materials to complete this job as stated above \$22,828.00

Permits if required will be billed in accordance

Supplier is telling me 2-3 weeks for curb adaptor once ordered

QTY.	UNIT PRICE	TOTAL
1	\$22,828.00	\$22,828.00
		Not Included

Subtotal	0 OF 2 ITEMS	\$0.00
Total		\$0.00

This quote is valid for the next 15 days, after which values may be subject to change.

Payment due in full upon completion.

***Flo-Aire is not liable for theft or damage after equipment is set in place.

Quote Total \$0.00

Contact Flo-Aire Heating & Cooling

15761 Eureka Road, Southgate, Michigan 48195

734-285-1809 accounting@flo-aire.com <https://floaireheatingcooling.com/>

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