

Southgate City Council Agenda

Council Chambers

Wednesday November 20, 2019

6:30pm **Work Study Session**

1. Officials Reports
2. Audit Presentation Plante Moran
3. Discussion Regarding Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated November 6, 2019.
2. Regular City Council Meeting Minutes dated November 6, 2019.

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A" –

- | | |
|--|---------|
| 1. Memo from ACA/Finance Director; Re: Audit FY2018/2019 | Page 5 |
| 2. Letter from Mayor; Re: Cross Connection Control Program | Page 7 |
| 3. Letter from Mayor; Re: Appointments to Boards/Commissions | Page 10 |
| 4. Letter from Mayor; Re: Appointments to Boards/Commissions | Page 11 |

Communications "B" – (Receive and File)

Ordinances:

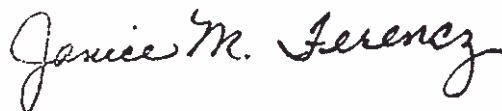
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1389 \$ 1,201,061.53

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

November 6, 2019

An Informal Meeting of the Council of the City of Southgate was held on November 6, 2019 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, Dale Zamecki

Absent: *Chris Rollet, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lenti, City Attorney Brandon Fournier,, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, (Fire Chief Mark Hatfield), DPS Director Bob Tarabula, Building Inspections Director Bob Casanova, and Parks & Recreation Director Julie Goddard.

Mayor Kuspa presented the Halloween Home Decorating contest winners:

1 st place	Bucia Family, 16026 Cameron
2 nd place	Klotz Family, 13711 Jobin
3 rd place	Hall Family, 14480 Stoutwood Court

Discussion took place on the following items scheduled for action at the regular meeting:

- Bid purchase of Ice Arena Bleachers
- Bid purchase of Dog Park Fencing
- Bid purchase of Purchase and Delivery of Trees
- New Computer Software Platform
- Purchase of 1 DEA Police Vehicle

This meeting ended at 6:59 pm.

City of Southgate

Regular City Council Meeting

November 6, 2019

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, November 6, 2019 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Mark Farrah, Karen George, John Graziani, Phillip Rauch, *Dale Zamecki

Absent: *Christopher Rollet, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Brandon Fournier, City Engineer John Hennessey, Public Safety Director Jeff Smith, Police Chief Brett Selby, Fire Chief Mike Sypula, (Fire Chief Mark Hatfield), DPS Director Bob Tarabula, Building Inspections Director Bob Casanova, and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated October 16, 2019 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated October 16, 2019 be approved as presented. Carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Purchase of Ice Arena Bleachers moved by Farrah, supported by Colovos, RESOLVED THAT the Southgate City Council hereby awards the bid for purchase of Ice Arena Bleachers to Schultz Industries, Inc. DBA SturdiSteel Company (131 Ava Dr., Hewitt, TX 76643) in the amount of \$139,409. BE IT FURTHER RESOLVED THAT adequate funds are available through CDBG for the purchase and in the Recreation Millage Fund for the installation.

Motion carried unanimously

2. Letter from Mayor; Re: Purchase of Dog Park Fencing moved by Zamecki, supported by George, RESOLVED THAT the Southgate City Council hereby awards the bid for purchase of Dog Park Fencing for Lion's Park to Michigan Fence Outlet (46705 Erb Drive, Macomb, MI 48042) in the amount of \$38,640 with a 15% contingency for a total amount of \$44,436. BE IT FURTHER RESOLVED THAT adequate funds are available through the Recreation Millage Fund to cover costs associated with this bid award.

Motion carried unanimously.

3. Letter from Mayor; Re: Purchase and Delivery of Trees moved by George, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby awards the bid for purchase and delivery of trees to Schichtel's Nursery Inc., (7420 Peters Rd., Springville,, NY 14141) in the amount of \$5,000. BE IT FURTHER RESOLVED THAT adequate funds are available through the DPS Water & Sewer Budgets to cover costs associated with this bid award.

Motion carried unanimously.

Regular City Council Meeting

November 6, 2019

Communications A:

1. Letter from Administration; Re: New Computer Software Platform moved by Farrah, supported by Rauch, RESOLVED that the Southgate City Council concurs with the Administration's recommendation to enter into an Interlocal Agreement for shared information network consortium. BE IT FURTHER RESOLVED THAT THE Mayor and City Clerk are authorized to sign said agreement on behalf of the City.

Motion carried unanimously.

2. Letter from Mayor; Re: Purchase of 1 DEA Police Vehicle moved by Zamecki, supported by Colovos, RESOLVED THAT the Southgate City Council concurs with the recommendation for the purchase of one (1) Ford Investigative/Surveillance vehicle for DEA to Southgate Ford (16501 Fort St, Southgate, MI 48195) in the amount of \$28,682. BE IT FURTHER RESOLVED THAT sufficient funds are available in the Police Department Federal Drug Forfeiture Account for this purchase.

Motion carried unanimously.

Claims and Accounts:

Moved by Farrah, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1388 in the amount of \$1,782,757.04.

Motion carried unanimously.

Adjournment:

Moved by George, supported by Colovos, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:10 P.M. Carried unanimously.

John Graziani
Council President

Michelle Kessler
Deputy City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI


PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: November 12, 2019

RE: Audit FY 2018/2019

Under separate cover, you have previously received the Audit from Plante & Moran. The matter will also have been reviewed during your work-study session.

Therefore, it is recommended that the City Council adopt a resolution, which accepts and approves the Audit for FY 2018/2019. Also due to GASB #54 (Fund Balance Reporting and Governmental Fund Type Definitions) the City Council is required to restate the fund balance as follows:

General Fund

Nonspendable	Prepays	\$ 179,403
Restricted		
	Unspent property tax – P&F Pension	\$ 500,437
	Low income housing	\$ 9,163
	Recreation	\$ 0
	Building Dept.	\$ 47,764
Committed	County Property Tax Chargeback's	\$ 289,000

Computer Software Acquisition	\$ 2,635
SINC	\$ 136,000

Assigned

Workers Compensation	\$ 330,000
Severance Reserve	\$ 800,000
Future Working Capital	\$ 275,000
Future OPEB	\$ 168,000
Golf Course Debt	\$ 94,000
Fire Truck Lease	\$ 50,000

Capital Projects Funds

Restricted	Donation	\$153,831
Committed	Police Cars	\$438,567
	Property Acquisition	\$115,116
	Fire Rescue Equipment	\$160,000

Assigned

Capital Projects	\$ 226,072
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Your favorable consideration of this matter is therefore requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

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BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

November 15, 2019

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Cross Connection Control Program

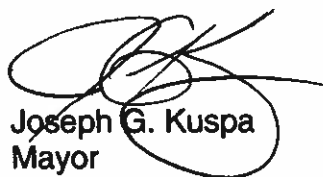
Ladies and Gentlemen:

It is recommended by the Administration and the DPS Director and I concur, that the contract for the Cross Connection Control Program be extended with Hydro Corp., Troy, Michigan for an amount of \$33,120.00 per year.

Sufficient funds are available in the Water and Sewer Fund.

Your favorable consideration of this matter is requested.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

From the Desk of:

Robert Tarabula 

Director, D.P.S.

November 4, 2019

To: **David Angileri**
Finance Director

Re: **Bid Extension Recommendation for Cross Connection Control Program**

I respectfully request to extend the bid for the Cross Connection Control Program to **HydroCorp, 5700 Crooks Rd., Ste. 100, Troy, MI 48098**. They are our current contractor and have provided excellent service to the City. In addition, all terms and pricing will remain the same as our current contract. Therefore, I believe it would be in the best interest of the City to extend this contract for one year.

If you have any questions, please contact me.

Sincerely,

Bob Tarabula
Director, DPS

Enclosure

BT/sb

HYDR O CORP.

THE SAFE WATER AUTHORITY.

November 4, 2019

Bob Tarabula
Director of Public Services
City of Southgate
14719 Schafer Court
Southgate, MI 48195

RE: Cross Connection Control Contract Extension

Dear Mr. Tarabula,

This letter is to inform you that the current contract between the City of Southgate and HydroCorp is set to expire. In accordance with section 4.2 of the current agreement, HydroCorp would like to extend the contract for an additional one (1) year period. All original terms and deliverables will remain as stated in the original contract. If the City is in agreeance with this extension, please let me know.

If you have any questions regarding this letter or if I can be of any additional assistance, please contact me at 248-250-5000 or via e-mail at jayers@hydrocorpinc.com. We look forward to working with you and your staff again for the next year.

Sincerely,



Jerry Ayers
Director of Operations

CORPORATE OFFICE

5700 Crooks Road, Suite 100 Troy, MI 48098 • 800.690.6651 248.250.5000 • 248.786.1789 hydrocorpinc.com

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

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BILL COLOVOS

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PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

November 13, 2019

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Dangerous Buildings Hearing Board – for a term expiring December 2022

Robert Hines 12055 Fordline

Board of Zoning Appeals – for a term expiring December 2022

Linda Clark 19278 Orchard

Jerry Orman 12160 Helen

Municipal Employees Civil Service Comm – for a term expiring December 2022

Sam Galanis 12669 Ward

Plan Commission – for a term expiring December 2022

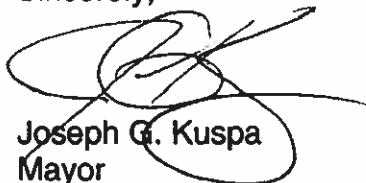
Ed Gawlick 15121 Windemere

Chad Godbout 14524 Yorkshire

Marie Henegar 15127 Ludington

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



- CITY COUNCIL -

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CHRISTOPHER P. ROLLET

City of Southgate

November 13, 2019

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Building Authority – for a term expiring December 2025

Robert Hines 12055 Fordline

Building Authority – for a term expiring December 2021

Joseph Kuspa 12374 Helen

Police and Fire Civil Service Comm – for a term expiring December 2022

Chris Poirier 13689 Phelps

Police and Fire Retirement Board – for a term expiring December 2021

Jim Dallos 15240 Windemere

Lary Lynn 13470 Agnes

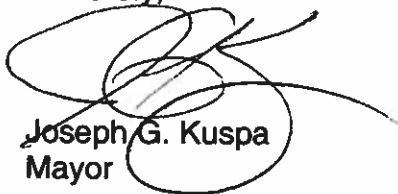
Gordon Mydlarz 16911 Club Drive

Tax Increment Finance Authority – for a term expiring December 2023

Tony DiCarlo 15568 Applewood

Your concurrence on these appointments is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: Janice Ferencz, City Clerk