



City of Southgate – Fence Permit Application

DEPARTMENT OF BUILDING AND SAFETY ENGINEERING

14400 DIX-TOLEDO ROAD, SOUTHGATE, MI 48195

PHONE: (734) 258-3030 FAX: (734) 281-6670

www.southgatemi.org

COMPLETE ALL AREAS – MUST SUBMIT PAYMENT WITH APPLICATION

A planning/zoning review fee will be charged to all applications at the time they are submitted to the Building Department. Exceptions to the fee: removing/replacing roofing, siding and windows. The planning/zoning review fee does not include your building permit fee. There is a \$24 fee to all cancelled permits. There is also a \$50 application fee.

Plans will not be reviewed until your planning/permit fees have been paid.

Date		Job Address:	
<u>Property Owner Information:</u>			
Name: _____			
Address: _____			
Phone: _____		Email: _____	
<u>Contractor Information:</u>			
Name: _____			
Address: _____			
Phone: _____		Email: _____	
Interior Lot or Corner Lot: _____		Cost of Construction: \$ _____	

Type, height, and lineal feet of material to be used:

TYPE:	WOOD	VINYL	ORNAMENTAL/STEEL	METAL	WIRE	MASONRY	OTHER
HEIGHT							
# OF FEET							

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the applicant information. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agents, and we agree to conform to all applicable laws by the State of Michigan.

Section 23a of the state construction code, act 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines. **A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits will not be refunded or reinstated. NOTE: This permit specifically relates to City Ordinances and does not address Homeowner Association Bylaws.**

Applicant Signature _____ Building Approval _____



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FENCE CHECKLIST

All applicants must include:

1. Site plan indicating:

- Where fence is to be erected
- Whether or not fence is inside existing fence – No signature required
- Whether or not fence is being placed where there is no existing fence – Stake survey which has been done in the last year is required **OR** signature of the neighbor(s) is required.
- Whether or not the fence is being relocated in the same location as existing fence – **Signature by homeowner required**
- For side lot line fences – dimensions of fence from the front building line back towards the rear of the house – fence must be no closer than 6' from the corner of the house.

2. Address

3. Height and length of fence

4. Fence Material

5. Estimated cost of supplies by homeowner or contract cost from contractor

6. Copy of the contract from contractor performing the work.

NOTE: If the work is being performed by the homeowner, a Homeowner's Affidavit is required. No exceptions.