

Southgate City Council Agenda

Council Chambers

Wednesday August 21, 2019

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated August 7, 2019.
2. Regular City Council Meeting Minutes dated August 7, 2019.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Kiwanis Park South Pavilion and Storage Building
2. Letter from Mayor; Re: Bid Waiver - 2019 Caterpillar Backhoe Loader

Page 6
Page 10

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Appointment to Dangerous Buildings Hearing Board

Page 14

Communications "B" – (Receive and File)

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1383 \$7,055,949.40

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

August 7, 2019

An Informal Meeting of the Council of the City of Southgate was held on August 7, 2019 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Karen George, John Graziani, Phillip Rauch, Christopher Rollet, Dale Zamecki

Absent: *Mark Farrah, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, City Clerk Jan Ferencz, Public Safety Director Jeff Smith, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

Discussion took place on the following item scheduled for action at the regular meeting:

- Bid Waiver, Purchase 2 Pick-up Trucks
- Bid Waiver, Purchase 2 Thermal Imaging Cameras
- SMART
- Merger of COA & Southgate Seniors
- New Annual Business License Fee
- Approve Senior Alliance 2020-2022 Multi-Year Plan
- Change Order for McCann Avenue Reconstruction

This meeting ended at 6:59 pm.

City of Southgate

Regular City Council Meeting

July 17, 2019

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, July 17, 2019 and was called to order at 7:00 PM by Council President John Graziani.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Karen George, John Graziani, Phillip Rauch, Christopher Rollet, Dale Zamecki

Absent: *Mark Farrah, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Jeff Smith, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Parks & Recreation Director Julie Goddard.

Minutes:

Moved by Colovos, supported by George, RESOLVED, that the minutes of the City Council Work Study Session dated July 17, 2019 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated July 17, 2019 be approved as presented. Carried unanimously.

Communications A:

1. Letter from Mayor; Re: Bid Waiver – Purchase of 2 Pick-up Trucks moved by Zamecki, supported by George, RESOLVED that the Southgate City Council hereby waives the bid procedure and authorizes the purchase of two pick-up trucks for the Water Department in the amount of \$50,358 to Southgate Ford (16501 Fort St, Southgate, MI 48195). BE IT FURTHER RESOLVED THAT this bid matches the State Bid pricing and adequate funds are available in the Water Department Budget for this purchase.

Discussion took place.

Motion carried unanimously

2. Letter from Mayor; Re: Bid Waiver – Purchase of 2 Thermal Imaging Cameras moved by Rauch, supported by Rollet, RESOLVED that the Southgate City Council hereby waives the bid procedure and authorizes the purchase of two thermal imaging cameras in the amount of \$10,343.64 to Douglas Safety System LLC (2655 Meridian Rd., Suite # 6, Sanford, MI 48657). BE IT FURTHER RESOLVED THAT sufficient funds are available in the Fire Department Capital Outlay, Machinery & Equipment Account for this purchase.

Motion carried unanimously.

3. Memo from Laura Walsh; Re: SMART moved by Zamecki, supported by George, RESOLVED that the Southgate City Council approves the SMART Municipal and Community Credits Program for FY 2020 and authorizes Laura Walsh to sign on behalf of the City.

Discussion took place.

Motion carried unanimously.

Regular City Council Meeting August 7, 2019

4. Memo from Parks & Recreation Director; Re: COA & Southgate Seniors Merger moved by Rauch, supported by Colovos, RESOLVED that the Southgate City Council concurs with the merger of the Commission on Aging (COA) and the Southgate Seniors as one board to become effective at the COA next regularly scheduled meeting.

Motion carried unanimously.

5. Memo from Administrator; Re: New Business License Fee moved by George, supported by Rauch, RESOLVED that the Southgate City Council hereby concurs with the Building Director's recommendation to amend the new business license fee to \$75 for each business and to become effective in 2020.

Motion carried unanimously.

6. Memo from Administrator; Re: Resolution to Approve the Senior Alliance 2020-2022 Multi-Year Plan moved by Colovos, supported by Rauch, RESOLVED that the Southgate City Council offers the following resolution:

WHEREAS, the City Council of Southgate, Wayne County, Michigan recognizes the role of The Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers.

WHEREAS, the 34 communities of Southern and Western Wayne County, including the City of Southgate comprises the Planning and Service Area to the agency's governing body.

WHEREAS, the Aging and Adult Services Agency require local Area Agencies on Aging to request approvals of their Annual Implementation Plan from their local governments.

WHEREAS, The Senior Alliance has submitted the plan to this honorable body in accordance with federal and state laws.

WHEREAS, The Senior Alliance has held a public hearing for client, caregiver, and service provider population feedback which contributed to the development of the Multi-Year Plan for Fiscal Year (FY) 2020-2022.

NOW, THEREFORE BE IT RESOLVED, that this honorable body of Southgate Council approves the Multi-Year Plan for Fiscal Year (FY) 2020-2022, as present to the City.

Motion carried unanimously.

New Business:

1. Memo from Administrator; Re: Change Order for McCann Avenue Reconstruction moved by Rollet, supported by Zamecki, RESOLVED that the Southgate City Council hereby approves the Change order for McCann Avenue Reconstruction with Great Lakes Contracting Solutions to reconstruct the north parking lot and pavilion sidewalk at Kiwanis Park. The cost of this change order is \$145,085 plus 10% contingency is budgeted for in the Recreation Millage Fund.

Motion carried unanimously.

Regular City Council Meeting
August 7, 2019

Claims and Accounts:

Moved by George, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1382 in the amount of \$6,583,798.83.

Motion carried unanimously.

Adjournment:

Moved by Rauch, supported by Rollet, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 7:18 P.M. Carried unanimously.

John Graziani
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

August 14, 2019

To the Honorable
City Council
Southgate, Michigan 48195

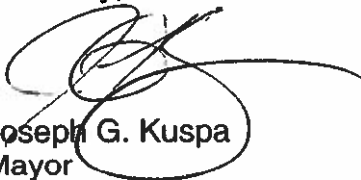
Re: Bid for Kiwanis Park South Pavilion and Storage Building

Ladies and Gentlemen:

Bids for the Kiwanis Park South Pavilion and Storage Building were received and reviewed by the administration. It is recommended by the administration and I concur, that the bid for the Kiwanis Park South Pavilion be awarded to Penchura of Brighton, Michigan in the amount of \$181,400.00 and the construction of the Storage Building be awarded to C&S Construction Management in the amount of \$125,000.00.

Sufficient funds are available from the Recreation Millage.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law



Southgate Parks & Recreation Department

14700 Reaume Parkway

Southgate, MI 48195 (734)258-3035

To: Dustin Lent, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: August 13th, 2019
Re: Kiwanis Park South Pavilion and Storage Building

It is the recommendation of Hennessey Engineers and I concur, that we award the Kiwanis Park South Pavilion to Penchura of Brighton, Michigan in the amount of \$181,400.00 and C&S Construction Management the construction of the storage building under the pavilion in the amount of \$125,000.00. The total project cost will be 306,400.00. This total is lower than the other complete bid we received as shown on the official bid sheet enclosed.

We have worked with Penchura on several recent city projects and have been very pleased with their work and standards. In addition, the construction manager at C&S Construction Management is the same manager that worked on the Kiwanis North Pavilion and also the Market Center Park Pavilion Project. I think that the two companies will make a great team in getting this project complete.

The Kiwanis South Pavilion will be the new home of Santa for our Annual Winter Wonderland Event and the re-boarding station for the Great Lakes Live Steamers Trains. Kiwanis Park is the Park & Recreation's Department most rented park and we look forward to being able to rent out a completely new pavilion next season.

I appreciate your consideration in this matter.

Respectfully Submitted,

Julie Goddard
Parks & Recreation
City of Southgate



August 13, 2019

Mr. Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: Kiwanis Park South Pavilion and Storage Building
Recommendation of Contract Award
City of Southgate
Hennessey Project No. 13107**

Dear Mr. Lent:

As you are aware, the City of Southgate opened bids on Tuesday, August 13, 2019 for the above referenced project and received bids from three (3) for the project. Attached is a copy of the bid tabulation.

Our office has reviewed the three (3) bids received and in summary, bids received were as follows:

Contractor	Pavilion Only	Storage Building Only	Pavilion & Storage Building
Penchura	\$181,400.00	x	x
Sole' Construction	x	x	\$398,903.00
C&S Construction Management.	x	\$125,000.00	x

Our recommendation is to award the pavilion portion of the project to Penchura as we have worked with Penchura on several projects within the City of Southgate and highly recommend them. For the Storage Building we recommend awarding to C&S Construction Management to be coordinated with Penchura for the overall construction of the project. We have worked with C&S Construction Management on other projects of a similar nature and feel they can successfully complete this project for the City of Southgate.

This project involves the construction of a prefabricated steel pavilion and storage building of masonry construction to be built underneath the pavilion. Included in the scope of work is site concrete work to provide connections to the existing train tracks and proposed sidewalk along Trenton Road.

Therefore, based upon the outcome of the bids, references and past experience, it is our office's recommendation to award the Kiwanis Park South Pavilion to, Penchura in the amount of \$181,400.00 and the Kiwanis Park South Storage Building to, C&S Construction Management in the amount of \$125,000.00 for a total of \$306,400.00, with a 10% contingency of \$18,140.00, the final total would be \$324,540. If you have any questions, please do not hesitate to contact me at any time.



Mr. Dustin Lent
McCann Avenue Reconstruction
Recommendation of Contract Award

August 13, 2019
Page

2

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink that reads 'Raymond Parker'.

Raymond Parker.
Project Architect

cc: Honorable Mayor Joseph Kuspa, City of Southgate
City Council Members, City of Southgate
Bob Tarabula, DPS Director, City of Southgate
Dave Angileri, Finance Director, City of Southgate
John Miller, Construction Manager, Hennessey Engineers, Inc.
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.

File B.4

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

August 16, 2019

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid Waiver – 2019 Caterpillar Backhoe Loader

Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the bid procedure be waived and to award the purchase of a 2019 Caterpillar Backhoe Loader to Michigan Cat as they have agreed to match the State Bid price of \$134,873.00.

Sufficient funds are available in the Water Department Budget, Capital Outlay – Vehicles.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law




City of Southgate

DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court • Southgate, Michigan 48195
Ph: (734) 258-3079 • Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council

From: Robert Tarabula, DPS Director 

Date: August 15, 2019

Re: Request for Waiver of Bid

The Water Department is requesting a bid waiver in the amount of \$134,873.00, to purchase a 2019 Caterpillar Backhoe Loader to replace a 2001 Caterpillar Backhoe Loader. The original cost of the 2019 Caterpillar Backhoe Loader is \$151,373.00 per less the trade in allowance for the 2001 Caterpillar Backhoe Loader of \$16,500.00. Funding has been set aside in the water fund to cover the cost of the new backhoe. Michigan Cat has agreed to match the state bid #071B7700084 for a 2019 Caterpillar 440IT Backhoe Loader. It will be fitted with the necessary modifications for our equipment. We have tested this model and are satisfied with its performance.

I recommend the City waive the bid process and purchase a 2019 Caterpillar 440IT Backhoe Loader from Michigan Cat, 19500 Dix-Toledo Road, Brownstown Township, MI 48193. I respectfully request this item be placed on the City Council agenda for the next scheduled meeting.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure



July 8, 2019

City of Southgate
 14719 SCHAFFER CT
 Southgate, Michigan 48195

Dear John,

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One (1) New CATERPILLAR Model: 440IT AR Backhoe Loader with the following factory and dealer options included below:

STOCK NUMBER: 39567 SERIAL NUMBER: 0DC900225 YEAR: 2019

MACHINE

- | | |
|--------------------------------|--------------------------------|
| 440-07A BACKHOE LOADER | FAN, DELUXE CAB |
| STICK, EXTENDABLE, 15' | COLD WEATHER PACKAGE, 120V HRC |
| POWERTRAIN, 4WD, AUTOSHIFT | PLATE GROUP, BOOM WEAR |
| HYDRAULICS, QC, 6FCN/8BNK | GUARD, STABILIZER |
| PRODUCT LINK, CELLULAR PL641 | FENDERS, FRONT |
| CAB, DELUXE | LINES, HYD COUPLER 16' E-STICK |
| SEAT, DELUXE FABRIC | 1/4 XLS RGD CPL CAT D SERIES E |
| WORKLIGHTS (8) HALOGEN LAMPS | BUCKET-GP, 2.0 YD3, IT, BOCE |
| BELT, SEAT, 2" SUSPENSION | CARRIAGE, PALLET, 61", IT |
| TIRES, 15-19 5/21L-24, FS | FORK TINE, 2" X 6" X 48" |
| STABILIZER PADS, FLIP-OVER | LINES, AUX, INTERNAL TO FRAME |
| INSTRUCTIONS, ANSI | LINES, AUX, EXTERNAL TO FRAME |
| SERIALIZED TECHNICAL MEDIA KIT | BUCKET-DC, 48", 11.9 CFT, BOCE |
| RIDE CONTROL | BUCKET-HD, 12", 3.4 CFT PL |
| LINES, COMBO, AUX READY LINES | BUCKET-HC, 24", 9.6 CFT PL |

" MI DEAL" SELL PRICE Contract # 071B7700084	\$151,373.00
NET BALANCE DUE	\$151,373.00
EXT WARRANTY	Included
LESS GROSS TRADE ALLOWANCE	(\$16,500.00)
TOTAL NET PURCHASE PRICE	\$134,873.00

*** Includes Parts and Service Paper Manuals

1-888-MICH CAT
 www.michigancat.com
 Novi . Shelby Twp . Grand Rapids . Saginaw . Lansing
 Kalkaska . Brownstown Twp. Kalamazoo

TRADE-INS

Model	Make	Serial Number	Year	Trade Allowance
446b	CATERPILLAR (AA)	5b102657	2001	\$16,500.00

WARRANTY

Standard Warranty: Michigan CAT 12 Month, Unlimited Hour Standard Full Machine Warranty Service Agreement with 6 Months Mileage

Extended Warranty: 440-80 MO/5000 HR POWERTRAIN (Tier 4)

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

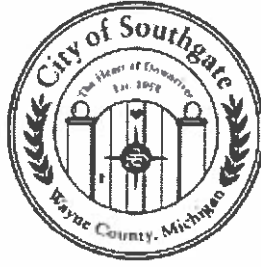
Sincerely,

Paul Mackin
Account Representative
Paul.Mackin@MICHIGANCAT.com
313-402-7674

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President
MARK FARRAH
KAREN E. GEORGE
BILL COLOVOS
DALE W. ZAMECKI
PHILLIP J. RAUCH
CHRISTOPHER P. ROLLET

August 13, 2019

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointment:

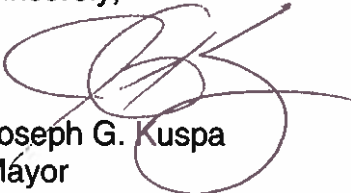
Dangerous Buildings Hearing Board – for a term expiring December 2020

Michael Yoos 15945 Westcott Dr.

This appointment is to fill the vacancy created by the passing of Mr. Vaccarelli.

Your concurrence on this appointment is greatly appreciated.

Sincerely,


Joseph G. Kuspa
Máyor

Cc: Janice Ferencz, City Clerk

JGK/law