

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday February 16, 2022

6:30pm

Work Study Session

1. Proclamation
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated February 2, 2022
2. Regular City Council Meeting Minutes dated February 2, 2022

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Grounds Maintenance and Weed Cutting Extension
(WAIVER OF BID)
2. Memo from ACA/Finance Dir.; Re: Request for Public Hearings
 - a. Southgate – Wyandotte Operation/Maintenance/Capital
 - b. Water and Sewer Rates
3. Memo from ACA/Finance Dir; Re: Proposed Schedule – FY 22/23 Budget Process

Communications "B" – (Receive and File)

Ordinances:

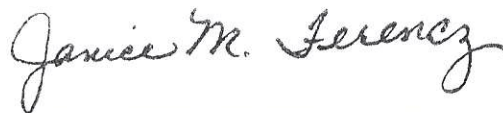
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1443 \$ SEE WARRANT

Adjournment:



Janice M. Ferencz, City Clerk

PROCLAMATION

WHEREAS: During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS: Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and

WHEREAS: the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals; and

WHEREAS: the City of Southgate continues to work toward becoming an inclusive community in which all citizens—past, present, and future—are respected and recognized for their contributions and potential contributions to our community, the state, the country, and the world; and,

WHEREAS: the City of Southgate is proud to honor the history and contributions of African Americans in our community, throughout our state, and nation.

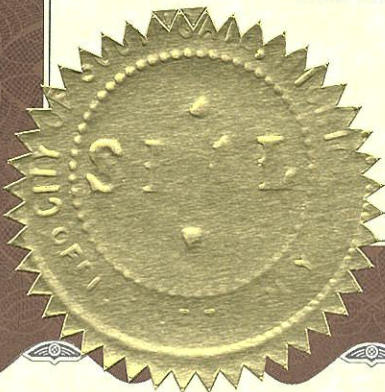
Now, therefore, in recognition of African Americans – past and present – in our community I, Joseph G. Kuspa, Mayor of the City of Southgate, Michigan, do hereby proclaim February 2022 to be:

Black History Month

I encourage all citizens to celebrate our diverse heritage and culture, and continue our efforts to create a world that is more just, peaceful, and prosperous for all.

GIVEN UNDER MY HAND AND SEAL

This 16th day of February, two-thousand and twenty-two.



Joseph G. Kuspa, Mayor

City Council

Work Study Session

February 2, 2022

An Informal Meeting of the Council of the City of Southgate was held on February 2, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Bill Colovos, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch

Absent: *Karen George, *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Christopher Rollet, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Acting DPS Director Kevin Anderson, Building Inspections Director Tim Leach

Discussed the following agenda items:

- Appointment to Dangerous Building Hearing Board
- Waiver of bid/purchase Garage Door Repair
- Waiver of bid/purchase Roof Leak Maintenance and Repairs
- Waiver of bid/purchase Custodial Supplies
- Waiver of bid/purchase Street Sectioning
- Waiver of bid/purchase Spray Patch Repair

This meeting ended at 6:40 pm.

City of Southgate

Regular City Council Meeting

February 2, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, February 2, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch

Absent: *Karen George, *Dale Zamecki, *excused

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Christopher Rollet, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Acting DPS Director Kevin Anderson, Building Inspections Director Tim Leach.

Minutes:

Moved by Colovos, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated January 19, 2022 be approved as amended and presented. Carried unanimously.

Moved by Rauch, supported by Farrah, RESOLVED, that the minutes of the Regular City Council Meeting dated January 19, 2022 be approved as presented. Carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Appointment to Dangerous Building Hearing Board moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendation to appoint Tom Ozeranic to the Dangerous Building Hearing Board for a term expiring December 2024.

Motion carried unanimously.

2. Letter from Mayor; Re: Garage Door Repair – Waiver of Bid moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes the repair of the garage door to West Metro Door (25739 Van Born, Taylor, MI 48180) in the amount of \$5,525.

Motion carried unanimously.

3. Letter from Mayor; Re: Roof Leak Maintenance and Repairs – Waiver of Bid moved by Rauch, supported by Farrah, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes the current contract for Roof Leak Maintenance and Repairs be extended for a period of one (1) year through December 31, 2022 at the current 2018 contract pricing with Royal Roofing (2445 Brown Road, Itron, MI 48359).

Motion carried unanimously.

Regular City Council Meeting

February 2, 2022

4. Letter from Mayor; Re: Custodial Supplies – Waiver of Bid moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes the two (2) year extension of the custodial supplies contract with Allied-Eagle Supply Co. (1801 Howard St, Detroit, MI 48216) holding the current pricing.

Motion carried unanimously.

5. Letter from Mayor; Re: Street Sectioning – Waiver of Bid moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes the one (1) year extension of the current contract with GV Cement (20000 Dix-Toledo Road, Brownstown, MI 48183) with continued pricing from 2018 bid rates.

Motion carried unanimously.

6. Letter from Mayor; Re: Spray Patch Repair – Waiver of Bid moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes the one (1) year contract extension for Spray Patch Repair with Highway Maintenance (PO Box 7411, Romulus, MI 48174-0411) at current contract pricing.

Motion carried unanimously.

Old Business:

Councilman Rauch inquired as to the next Plan Commission meeting with it being stated a training session will be held in March and will include discussing the current sign ordinance.

Claims and Accounts:

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1442 in the amount of \$4,496,549.16.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by Rauch, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:08 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

February 8, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Grounds Maintenance and Weed Cutting Extension – **WAIVER OF BID**


Ladies and Gentlemen:

It is recommended by City Administration and I concur, that we extend the contract for Grounds Maintenance and Weed Cutting and award this contract to US Lawns, Southgate, Michigan. There has been no increase in price from the contract awarded in 2021.

The cost for Grounds Maintenance and Weed Cutting will be paid for out of various accounts for this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
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DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: February 8, 2022

RE: Bid Recommendation for Grounds Maintenance and Weed Cutting Extension (**Waiver of Bid**)

I have reviewed the above with the DPS Director concur with his recommendation to award this bid extension to US Lawns, Southgate, Michigan.

From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
February 1, 2022

To: Dustin Lent
Finance Director

Re: Bid Recommendation for Grounds Maintenance of City Complex, City Parks,
& Weed Cutting

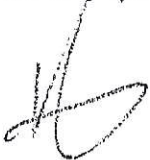
I respectfully request to extend the bid for Grounds Maintenance of City Complex, City Parks
and Weed Cutting to US Lawns, 15040 Dumay St., Southgate, MI 48195, for a period of **one
year at the same prices as 2021.**

Grounds Maintenance 2022-2023 \$24,171.00
Weed Cutting 2022-2023 \$48.00 per lot

- They are our current contractor.
- I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all calls.

If you have any questions, please contact me.

KA/sd



U.S. LAWN'S

JANUARY 26, 2022

CITY OF SOUTHGATE,

WE WOULD LIKE TO CONTINUE THE CONTRACT FOR GROUNDS
MAINTENANCE OF CITY COMPLEX, CITY PARKS, AND WEED
CUTTING AT THE SAME PRICES AS 2021.

GROUNDS MAINTENANCE 2022-2023 \$24,171.00

WEED CUTTING 2022-2023 \$48.00 PER LOT

THANK YOU,

Ronald G. Howe

U.S. LAWN'S OF ILVONIA

RONALD HOWE

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

DALE W. ZAMECKI

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: February 9, 2022

RE: Request for Public Hearings:
1) Southgate – Wyandotte Operation/Maintenance/Capital
2) Water and Sewer Rates

As in previous years, we are requesting that City Council schedule a public hearing for Wednesday, May 4, 2022 for the Southgate – Wyandotte Operation/Maintenance and a Public hearing for Wednesday, May 4, 2022 for Water and Sewer rates.

The May 4 hearing is required in order to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges.

The May 4 hearing is also required in order to entertain comments from interested individuals regarding the proposed increase to the Water and Sewer rates to become effective July 1, 2022.

Your favorable consideration in this matter is therefore requested.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI
Council President

MARK FARRAH

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BILL COLOVOS

DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: February 9, 2022

RE: Proposed Schedule – FY 22/23 Budget Process:

The following schedule is proposed regarding the process for review and approval of the budget for fiscal year commencing July 1, 2022.

Budget Workshop:	Saturday	April 9, 2022	8:00 A.M.
Public Hearing on Budget:	Wednesday	May 04, 2022	7:00 P.M.
Adoption of Budget by City Council:	Wednesday	May 18, 2022	7:00 P.M.

A resolution authorizing the establishing of such dates is requested.