

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday February 2, 2022

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

Minutes:

1. Work Study Session Minutes dated January 19, 2022
2. Regular City Council Meeting Minutes dated January 19, 2022

Scheduled Persons in the Audience:**Consideration of Bids:****Scheduled Hearings:****Communications "A" –**

- | | |
|--|----------------|
| 1. Letter from Mayor; Re: Appointment to Dangerous Building Hearing Board | Page 6 |
| 2. Letter from Mayor; Re: Garage Door Repair – WAIVER OF BID | Page 7 |
| 3. Letter from Mayor; Re: Roof Leak Maintenance and Repairs – WAIVER OF BID | Page 11 |
| 4. Letter from Mayor; Re: Custodial Supplies – WAIVER OF BID | Page 16 |
| 5. Letter from Mayor; Re: Street Sectioning – WAIVER OF BID | Page 20 |
| 6. Letter from Mayor; Re: Spray Patch Repair – WAIVER OF BID | Page 24 |

Communications "B" – (Receive and File)**Ordinances:****Old Business:****New Business:****Unscheduled Persons in the Audience:**

Claims & Accounts: Warrant #1442 \$4,496,549.16

Adjournment:

Janice M. Ferencz, City Clerk

Work Study Session

January 19, 2022

An Informal Meeting of the Council of the City of Southgate was held on January 19, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Bill Colovos, Karen George, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Christopher Rollet, City Engineer John Hennessey, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Acting DPS Director Kevin Anderson, Building Inspections Director Tim Leach

Christmas Home Decorating Contest Winners

1 st	Nathon Hartsuff, 12446 Pearl
2 nd	Cindy Hernandez, 14605 Helen
3 rd	Doug & Sue Wollard, 14657 Castle

Discussed the following agenda items:

- Appointment to Downtown Development Authority
- Appointments to Board of Zoning Appeals
- Appointments to Plan Commission
- Appointments to Commission on Aging
- Appointment to Building Authority
- Waiver of Bid/purchase of Utility Radio Detection Locator
- March 2022 Board of Review
- Purchase Agreement between the City of Southgate and DTE Energy to convert certain street lights to LED
- Waiver of Bid/purchase of Full Replacement Prime Shield Service Agreement for Public Safety and Court

This meeting ended at 6:49 pm.

City of Southgate

Regular City Council Meeting

January 19, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, January 19, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Karen George, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Administrator Dustin Lent, City Attorney Ed Zelenak, Assistant City Administrator/Finance Director David Angileri, City Clerk Janice Ferencz, City Treasurer Christopher Rollet, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Acting DPS Director Kevin Anderson, Building Inspections Director Tim Leach.

Minutes:

Moved by Colovos, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated January 5, 2022 be approved as amended and presented. Carried unanimously.

Moved by Rauch, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated January 5, 2022 be approved as presented. Carried unanimously.

Communications "A":

1. Letter from Mayor; Re: Appointment to Downtown Development Authority moved by George, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendation to appoint Greg Kowalsky (14113 Longtin, Southgate, MI 48195) to the Downtown Development Authority for a term expiring December 2025.

Motion carried unanimously.

2. Letter from Mayor; Re: Appointments to Board of Zoning Appeals moved by Farrah, supported by Rauch, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendations to appoint Pat Poirier (this fills the vacancy created by Linda Clark's appointment to the Plan Commission) to the Board of Zoning Appeals for a term expiring December 2022 and Priscilla Ayres-Reiss (15080 Cameron, Southgate, MI 48195) to the Board of Zoning Appeals for a term expiring December 2023.

Motion carried unanimously.

3. Letter from Mayor; Re: Appointments to Plan Commission moved by Zamecki, supported by Rauch, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendations to appoint Linda Clark, Scott Labadie, and Leticia Crawford to the Plan Commission for a term expiring December 2024.

Motion carried unanimously.

Regular City Council Meeting

January 19, 2022

4. Letter from Mayor; Re: Appointments to Commission on Aging moved by George, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendations to appoint Victoria Witt, Carol Healy, Nancy Mellon, Maria Graziani, Dick Bentley, Valenteen Bojanowski, and Kim Kuspa to the Commission on Aging for a term expiring December 2023.

Motion carried unanimously.

5. Letter from Mayor; Re: Appointments to Police & Fire Retirement moved by Farrah, supported by Colovos, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendations to appoint Gordon Mydlarz and Marc Hatfield to the Police & Fire Retirement Board for a term expiring December 2023.

Motion carried unanimously.

6. Letter from Mayor; Re: Appointment to Building Authority moved by George, supported by Colovos, RESOLVED THAT the Southgate City Council hereby concurs with the Mayor's recommendation to appoint himself (Joseph G. Kuspa) to the Building Authority for a term expiring December 2025.

Motion carried unanimously.

7. Letter from Mayor; Re: Purchase of Utility Radio Detection Locator (Waiver of Bid) moved by Farrah, supported by Zamecki, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes purchase of a Utility Radio Detection Locator in the amount of \$6,854.01 to C&S Solutions, Inc. (10620 New Haven Rd., Harrison, OH 45030).

Motion carried unanimously.

8. Memo from Deputy Assessor; Re: March Board of Review – 2022 moved by Farrah, supported by Colovos, RESOLVED THAT the Southgate City Council approves the following dates for the 2022 March Board of Review:

Tuesday, March 8th 9:00 am until 7:00 pm
Tuesday, March 15th 12:00 noon until 9:00 pm
Tuesday, March 22nd 9:00 am until 7:00 pm

(If necessary, Thursday, March 24, 9:00 am until 7:00 pm)

BE IT FURTHER RESOLVED THAT, the Southgate City Council also approved the BOR member's compensation of \$200 per day, with \$100 per half day and an additional expense of \$150 per day.

Motion carried unanimously.

9. Memo from Administrator; Re: Resolution to approve Purchase Agreement between the City of Southgate and DTE Energy to convert certain street lights to LED moved by Farrah, supported by George, RESOLVED THAT the Southgate City Council approves the purchase agreement between the City of Southgate and DTE Energy in the amount of \$22,310 and authorizes the Mayor and City Clerk to sign all documents on behalf of the City.

Motion carried unanimously.

Regular City Council Meeting

January 19, 2022

10. Memo from Director of Public Safety; Re: Waiver of Bid/Purchase approval of the Full Replacement Prime Shield Service Agreement for the City/Public Safety Division and Court moved by Farrah, supported by George, RESOLVED THAT the Southgate City Council hereby waives the bid procedure and authorizes purchase of the Full Replacement Prime Shield Service Agreement in the amount of \$15,026 for the City/Public Safety Division and \$10,930 for the Court with D/A Central (13155 Cloverdale, Oak Park, MI 48237). BE IT FURTHER RESOLVED that adequate funding has been budgeted for this purchase (\$5,326 of this amount will be taken from the Federal Forfeiture Account).

Motion carried unanimously.

Unscheduled Persons in the Audience:

Darrin Camilleri introduced himself to the Council as he is running for State Senate and falls within the Southgate district.

Claims and Accounts:

Moved by Graziani, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1441 in the amount of \$1,301,526.66.

Motion carried unanimously.

Adjournment:

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:24 P.M. Carried unanimously.

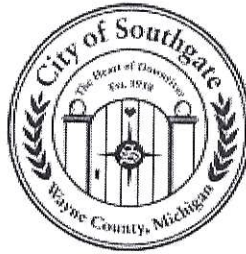
Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

January 18, 2022

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Boards/Commissions

Ladies and Gentlemen:

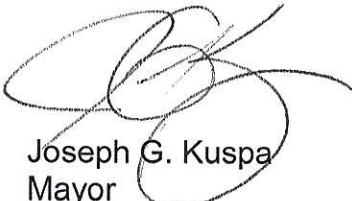
Please be advised I have made the following appointment:

Dangerous Building Hearing Board– for a term expiring December 2024:

Tom Ozeranic

Your concurrence on this appointment is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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Council President
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BILL COLOVOS
MARK FARRAH
KAREN E. GEORGE
PHILLIP J. RAUCH
DALE W. ZAMECKI

January 26, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Garage Door Repair – **Waiver of Bid**

Ladies and Gentlemen:

It is recommended by the Fire Chief and I concur, that the bid procedure be waived and the repair be awarded to West Metro Door, Taylor, Michigan in the amount of \$5,525.00.

Adequate funds are available for this repair in the Fire Department Budget.

Your favorable consideration of this matter is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer




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DALE W. ZAMECKI

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: David Angileri, Assistant City Administrator/Finance Director 
DATE: January 25, 2022
RE: Recommendation for Garage Door Repair (**BID WAIVER**)

I have reviewed the above with the Fire Chief and concur with his recommendation to award this repair of the Fire Department Garage Door to West Metro Door, Taylor, MI in the amount of \$5,525.00

The City has money available through the Fire Department Budget for this repair.



Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195
(734) 258-3080 / FAX (734) 246-1352

Marc Hatfield, Fire Chief
(734) 258-3070
mhatfield@ci.southgate.mi.us



January 19, 2022

To: Dustin Lent, City Administrator

From: Marc Hatfield, Fire Chief

Re: Garage Door Repair

Dustin,

I am asking for repair authorization and bid waiver thru your office for the fire departments garage door to be repaired by West Metro Door of Taylor, MI. This company is our vendor for garage door repairs and has worked with the city for numerous years. Along with this letter is the estimate for repair. Funds will be used from the current Fire Department budget for the repairs.

If you have any questions please call my office.

Respectfully Submitted

Marc Hatfield
Fire Chief

PROPOSAL

West Metro Door, Inc.

Acme Garage Door Company
25739 Van Born -Taylor, MI-48180
313 291 6005 Fax 313 291 6045
westmetrodoor@live.com

Southgate Fire
14730 Reaume Parkway
Southgate, MI

Date: January 18, 2022

Office: 734-771-5754
Attn: Marc Hatfield
E Mail: mhatfield@ci.southgate.mi.us

Job: Sectional Door Repair
Furnish and Install:

Clopay's Model 3720, insulated steel sandwich door replacement sections, 2" section, polyurethane foam(R=18.4), sections as noted with "C" channel struts with clips

3 – 24'-2" x 4" "C" channel struts

1 – 24'-2" x 24" Intermediate with 6 – 24x 10 lites

1 – 24'-2" x 24" Intermediate

1 – 24'-2" x 24" Bottom with seal

\$ 5,525.00

LEAD TIME – 17-19 Weeks

Price Includes Tax

Terms; 30days

Terms and Condition

Proposal maybe withdrawn if not accepted within 45 days. By others; Jambs, springs pads, all wiring to motor and control station unless otherwise stated above, are not included. Purchaser agrees that door shall remain in sellers possession until paid in full. In the event purchaser breaches or defaults under terms and provision of this agreement. The purchaser shall be responsible for the cost of collection, including reasonable attorney fees.

West Metro Door

Paul Toner

Sales

Acceptance; Terms, price and specification on all pages of this proposal are hereby accepted and authorized by:

Purchaser

Signature

Title

Date

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

January 26, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Roof Leak Maintenance and Repairs – **WAIVER OF BID**

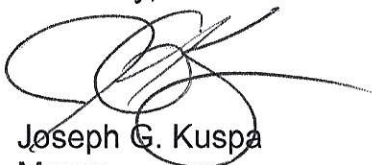
Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the current contract be extended with Royal Roofing, Orion, Michigan through December 31, 2022 the same price will be held.

Sufficient funds are available in the various Departmental Budgets to cover costs associated with these repairs.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 18, 2022

RE: Recommendation for Roof Leak & Maintenance Repairs **(Waiver of Bid)**

I have reviewed the above with the Acting DPS Director and concur with his recommendation to extend this contract to Royal Roofing, Orion, Michigan through December 31, 2022. Holding the same pricing as last three years.

Adequate funds are budgeted in various department accounts for this purchase.

From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
January 18, 2022

To: David Angileri
Finance Director

Re: Bid Extension Recommendation for Royal Roofing Company, Inc.

I respectfully request to extend the bid for Roof Leak and Repair Service to January 1, 2023.

They are our current contractor and have extended their fee schedule for this period of time. I believe this to be in the best interest of the City as they have always provided excellent service.

If you have any questions, please contact me.

Sincerely,

Kevin Anderson

KA/sb



(D/Bids-A: Bid extension: Roof Leaks and Repairs)



www.royal-roofing.com

January 13, 2022

City of Southgate
Department of Public Works
14719 Schafer Court
Southgate, MI 48195

Subject: 2022 City of Southgate / Royal Roofing Company-Roof Leak & Repair Service

To Whom This May Concern,

Royal Roofing Company will agree to hold *The City of Southgate* 2018 established unit price (labor cost per hour) for *Onsite Roof Leak - Repair Service* through calendar year 2022. The Royal Roofing Company - Service Department Overview is provided within this document for reference. Please provide any supplemental - documentation that may be required, to be completed by Royal Roofing Company, to further verify/confirm this request.

Royal Roofing Company is pleased to continue to be a service provider to the City of Southgate.

Thank you!

Sincerely,

Michael LeVans

Michael LeVans

Royal Roofing Co.

Office: (248) 276-7663

Cell: (248) 755-2373

mlevans@royal-roofing.com

www.royal-roofing.com

2445 Brown Road ▲ Orion, MI 48359
Phone: (248) 276-7663 ▲ Fax: (248) 276-9170
www.royal-roofing.com



www.royal-roofing.com

Royal Roofing Company - Service Department
2445 Brown Road, Orion MI
(800) 837-8056

Department Overview

Office Hours: Monday through Friday 7AM to 4PM

- ✓ Phone (800)837-8065 or (248)276-7663

Service Hours

- ✓ Standard Hours: 7AM to 4PM Monday through Friday
 - Early Scheduling to perform roof repairs doesn't constitute overtime rates
 - 24-hour Emergency Response service is available
- ✓ Weekend Hours: 24-hour Emergency Response service is available
- ✓ Holiday Hours: 24-hour Emergency Response service is available
- ✓ **Emergency Repair Service:** 24 hours per day / 365 Days A Year
 - On-Site Response within 1-2 hours of phone call

Department Background Information:

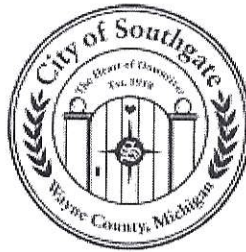
- ✓ Technician Count: 30 Field-Repair / Service Technicians on the road daily
- ✓ Experience: Technicians have a minimum of 10 years Commercial Roof Service & Repair Experience.
- ✓ Onsite Capability: All technician vehicles are equipped to repair / service any commercial roof system.

2445 Brown Road ▲ Orion, MI 48359
Phone: (248) 276-7663 ▲ Fax: (248) 276-9170
www.royal-roofing.com

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

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City of Southgate

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DALE W. ZAMECKI

January 26, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation for Custodial Supplies – **WAIVER OF BID**

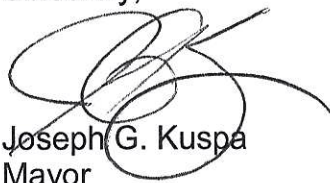
Ladies and Gentlemen:

It is recommended by the DPS Director and I concur, that the contract for Custodial supplies with Allied-Eagle Supply Co., Detroit, Michigan, be extended for two years. We feel it is in the best interest of the City as they have provided excellent service.

Adequate funds are available in the Department of Public Service and the Water and Sewer Department Budget for this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



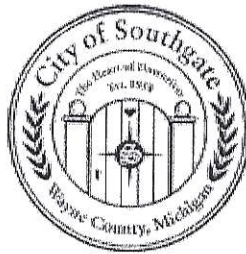
Joseph G. Kuspa
Mayor

JGK/law

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City of Southgate

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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 18, 2022

RE: Recommendation for Custodial Supplies (**Waiver of Bid**)

I have reviewed the above with the DPS Director and concur with his recommendation for a bid extension to, Allied-Eagle Supply Co., Detroit, Michigan. This is the Fourth extension, the company is willing to hold the current pricing for another two years.

Adequate funds are available in the Department Public Service and the Water and Sewer Department Budget for this contract. This is the same price as the last six years.

From the Desk of:
Kevin Anderson
Acting Director, D.P.S.
January 18, 2022

To: Dustin Lent
City Administrator

Re: Bid Extension Recommendation for Custodial Supplies

I respectfully request to extend the bid for custodial supplies to **Allied Eagle, 1801 Howard Street, Detroit, MI 48216**. They will extend the pricing for custodial supplies with the City of Southgate for 2 years beginning on March 1, 2022. (current bid expiration is March 1, 2022)

They are our current contractor and have extended their fee schedule for two years. I believe this to be in the best interest of the City as they have always provided excellent service and respond rapidly to all service calls.

If you have any questions, please contact me.

Sincerely,

Kevin Anderson
Acting Director, DPS



Enclosure

KA/sd



City of Southgate,

This letter is in reference to the current janitorial supply bid set to expire. It has been a pleasure of Allied-Eagle Supply to work with the city over the past year and we would like to offer a continuance of current pricing for 24 months. Current pricing would expire 3-1-2024 and only be adjusted upon manufacturer increase. In this case written notice from manufacture would be provided to the city. We hope that you consider this offer and continue to be a valued customer of Allied-Eagle Supply.

Joe Oliver

Senior Sales Executive

Allied-Eagle Supply

313-230-0770

Joe Oliver 1-17-2022

Corporate Office
Distribution Center & Showroom
1801 Howard Street
Detroit, MI 48216
Phone: 313-230-0770
Fax: 313-230-0771

Distribution Center
3919 N Greenbrooke Dr S.E.
Grand Rapids, MI 49512
Phone: 616-245-0574
Fax: 616-245-2632

Warehouse & Showroom
3151 Hill Avenue
Toledo, OH 43607
Phone: 419-867-7722
Fax: 419-867-3377

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www.alliedeagle.com • info@alliedeagle.com

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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DALE W. ZAMECKI

January 26, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Street Sectioning Program – **WAIVER OF BID**

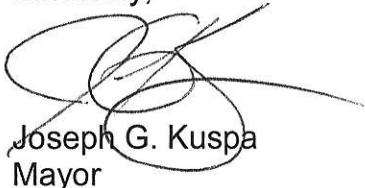
Ladies and Gentlemen:

It is recommended by the City Engineer and I concur, that the current contract with GV Cement, Brownstown, Michigan, be extended for the 2022 season at the 2018 bid rates. The City currently has a good working relationship with GV Cement.

Sufficient funds are available in the various department accounts to cover costs associated with this bid.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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MEMORANDUM

TO: The Honorable Mayor and City Council

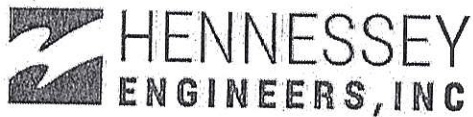
FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: January 25, 2022

RE: Recommendation Street Sectioning Program (**BID WAVIER**)

I have reviewed the above and concur with the City Engineers to award this Contract Extension to, GV Cement Contracting Company Brownstown, Michigan. Prices are to be the same as the last four years.

Adequate funds are budgeted in the Water and Sewer Fund and the Street Fund to cover this contract.



January 25, 2022

Mr. Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2022 Street Sectioning Program – Water Fund
2022 Catch Basin & Pavement Repair Program – Street Fund
Request for Contract Extension to GV Cement Contracting Company
City of Southgate
Hennessey Project No. 13106.22 & 13113.22**

Dear Mr. Lent:

Enclosed is a copy of the January 18, 2022 letter our office received from G.V. Cement Contracting Company (GV) regarding an extension of their current 2018 contract for the City wide Street Sectioning Program and the Catch Basin and Pavement Repair Program for the 2022 construction season. GV is not requesting an increase in any of their unit prices.

GV has been awarded the annual Catch Basin and Pavement Repair Program for several years and has always performed well for the City and I have no reason not to recommend them for this work. The bids received by GV in 2018 were very reasonable and I would expect to see higher bid prices if this project were to be formally bid out for the upcoming construction season.

Therefore, I recommend that City Council grant the extension for the 2022 Street Sectioning Program – Water Fund and the Catch Basin and Pavement Repair Program - Street Fund, to GV Cement Contracting Company. The amount of work to be performed for the 2022 program will be determined from the approved budget. If the City Council grants the extension, an appropriate change order will be prepared after completion of the work.

If you have any questions or need additional information, please do not hesitate to contact me.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in dark ink, appearing to read 'John M. Miller', is written over a faint, larger version of the same signature.

John M. Miller
Construction Manager

cc: Dave Angileri, Finance Director, City of Southgate
Kevin Anderson, Acting DPS Director, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Vince Vitale, President, GV Cement Contracting, Inc.

File B.3

G.V. Cement Contracting Co.

20000 Dix-Toledo Highway • Brownstown, Michigan 48183 • (734) 479-2180 • Fax: (734) 479-0022

January 18, 2022

Mr. John Miller, Project Manager
Hennessey Engineers, Inc.
13500 Reeck Road
Southgate, MI 48195

Re: City of Southgate
2022 Street Sectioning Pavement Repair Program

Dear Mr. Miller:

With respect to the above-mentioned project, I am requesting an extension of our current contract to cover the work that will be completed in the 2022 construction season. The project would be done using the current contract unit prices.

I look forward to continue working with you and the City of Southgate. Please contact me if you would like to discuss this further or if you have any questions.

Sincerely,



Vincent J. Vitale
President

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

January 26, 2022

To the Honorable
City Council
Southgate, Michigan 48195

Re: Spray Patch Repair – **WAIVER OF BID**

Ladies and Gentlemen:

It is recommended by City Administration and I concur, that we extend the contract for Spray Patch Repair and award this contract to Highway Maintenance & Construction Co., Romulus, Michigan. There has been no increase in price from the contract awarded in 2020.

Adequate funds are budgeted in the Major and Local Street Funds to cover the cost of this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer




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MEMORANDUM

TO: The Honorable Mayor and City Council

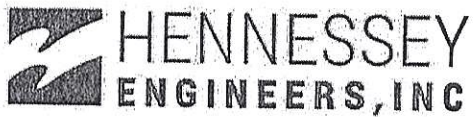
FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: January 25, 2022

RE: Recommendation for Spray Patch (**BID WAIVER**)

I have reviewed the above and I concur that the City extend the current contract with Highway Maintenance & Construction, Romulus Michigan at the current price of \$365.00 per ton.

This is the same price as last year and is in the best interest of the City. Funds for the contract come from Major and Local Streets Funds.



January 25, 2022

Mr. Dustin Lent, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2022 Spray Patch Repair Program
Request for Contract Extension to Highway Maintenance & Construction Company
City of Southgate
Hennessey Project No. 13080.22**

Dear Mr. Lent:

Enclosed is a copy of the January 12, 2022 letter our office received from Highway Maintenance & Construction Company regarding an extension of their current 2015 contract for the City wide Spray Patch Repair Program for the 2022 construction season. Highway Maintenance is not requesting an increase in their unit price.

Highway Maintenance has been awarded the annual Spray Patch Repair Program since 2014 and has always performed well for the City and I have no reason not to recommend them for this work.

Therefore, I recommend that City Council grant the extension for the 2022 Spray Patch Repair Program to Highway Maintenance & Construction Company. The amount of work to be performed for the 2022 program will be determined from the approved budget. If the City Council grants the extension, an appropriate change order will be prepared after completion of the work.

If you have any questions or need additional information, please do not hesitate to contact me.

Very Truly Yours,

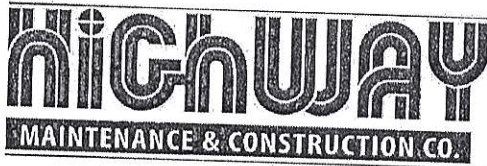
HENNESSEY ENGINEERS, INC

A handwritten signature in cursive script, reading 'John M. Miller'.

John M. Miller
Construction Manager

cc: Dave Angileri, Finance Director, City of Southgate
Kevin Anderson, Acting DPS Director, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
Jake Demek, Highway Maintenance & Construction Company

File B.3



(734) 941-8885

Fax (734) 941-8962

P.O. Box 74411

Romulus, MI 48174-0411

January 12, 2022

John Miller
Hennessey Engineers, Inc.
13500 Reeck Rd.
Southgate, MI 48195

Subject: 2022 Spray Patch Contract Renewal

John,

We are happy that you are interested in renewing the city of Southgate's contract for the 2022 construction season.

We are happy to be able to extend our 2021 prices for the 2022 season. The price will again be \$365.00 per ton which includes all labor, equipment, and materials. We will again be using and HFRS-2 asphalt emulsion, a clean washed #9 limestone, and a 1-ton steel wheeled roller to roll all patches.

As always, we appreciate the opportunity to work for the City of Southgate. Please feel free to contact us with any questions you may have.

Sincerely,

Jake Demek