

# Southgate City Council Agenda

## Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 18, 2022

---

### 6:30pm **Work Study Session**

---

1. Presentation of Arbor Day Poster Contest Awards
2. Officials Reports
3. Discussion of Ordinance 394

---

### 7:00 pm **Regular Meeting**

---

#### *Pledge of Allegiance*

**Roll Call:** Colovos, Farrah, George, Graziani, Kuspa, Rauch, Zamecki

**Minutes:**

1. Work Study Session Minutes dated May 4, 2022
2. Regular City Council Meeting Minutes dated May 4, 2022
3. Public Hearing Meeting Minutes dated May 4, 2022
4. Public Hearing Meeting Minutes dated May 4, 2022
5. Public Hearing Meeting Minutes dated May 4, 2022

#### **Scheduled Persons in the Audience:**

#### **Consideration of Bids:**

1. Letter from Mayor; Re: Bid for Tree Pruning and Maintenance

#### **Scheduled Hearings:**

#### **Communications "A" –**

1. Memo from ACA/Finance Dir.; Re: Proposed FY Budget 2022/2023
2. Memo from ACA/Finance Dir.; Re: Southgate-Wyandotte Drainage Dist. User Charge

#### **Communications "B" – (Receive and File)**

1. Letter from Mayor; Re: Appointment to Parks & Recreation Commission
2. Letter from Mayor; re: Appointment of City Administrator

#### **Ordinances:**

#### **Old Business:**

#### **New Business:**

#### **Unscheduled Persons in the Audience:**

**Claims & Accounts: Warrant #1449 \$ See Warrant**

#### **Adjournment:**

---

**Janice M. Ferencz, City Clerk**

City Council

## **Work Study Session**

May 4, 2022

---

An Informal Meeting of the Council of the City of Southgate was held on May 4, 2022 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

---

Present: Bill Colovos, Karen George, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, Recreation Director Julie Goddard

---

*Discussed the following agenda items:*

- Public Hearings on 2022/23 Proposed Budget, Water/Sewer Rate Increase, Southgate-Wyandotte Drainage District
- Appointments to Boards/Commissions
- Parking ordinance amendments

This meeting ended at 6:52 pm.

# City of Southgate

## Regular City Council Meeting

### May 4, 2022

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 4, 2022 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

**This meeting began with the Pledge of Allegiance, followed by roll call.**

---

Present: Bill Colovos, Karen George, Christian Graziani, Mark Farrah, Zoey Kuspa, Phil Rauch, Dale Zamecki

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dustin Lent, ACA/Finance Director David Angileri, City Engineer John Hennessey, City Clerk Janice Ferencz, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Mark Hatfield, Building Inspections Director Tim Leach, Recreation Director Julie Goddard

---

#### **Minutes:**

Moved by Colovos, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated April 20, 2022 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Zamecki, RESOLVED, that the minutes of the Regular City Council Meeting dated April 20, 2022 be approved as presented. Carried unanimously.

#### **Scheduled Hearings:**

1. **Memo from ACA/Finance Director; Re: Mayor's 2022/2023 Proposed Budget:**

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:02 p.m. to discuss the Mayor's 2021/2022 proposed budget.

Moved by Rauch, supported by Zamecki, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:07 p.m.

Motion carried unanimously.

2. **Memo from ACA/Finance Director; Re: Proposed Water/Sewer Rate Increase:**

Moved by Rauch, supported by Colovos, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:08 p.m. to discuss the proposed water/sewer rate increase.

Moved by George, supported by Zamecki, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:09 p.m.

Motion carried unanimously.

# Regular City Council Meeting

## May 4, 2022

---

3. **Memo from ACA/Finance Director; Re: User Charge System for Southgate-Wyandotte Drainage District Public Hearing:**

Moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council hereby enters into a public hearing at 7:09 p.m. to discuss User Charge System for Southgate-Wyandotte Drainage District.

Moved by Colovos, supported by Rauch, RESOLVED THAT the Southgate City Council closes the public Hearing at 7:13 p.m.

Motion carried unanimously.

### **Communications "A":**

1. Memo from ACA/Finance Director.; Re: Proposed Water/Sewer Rate Increase moved by Rauch, supported by Zamecki, RESOLVED that the Southgate City Council hereby adopts a resolution establishing the new Water Rate of \$31.86 and the new Sewer Rate at \$41.17 per 1,000 cubic feet and the Capital Rate remaining at \$8.00 per 1,000 cubic feet effective July 1, 2022.

Motion carried unanimously.

2. Letter from Mayor; Re: Appointments to Boards/Commissions moved by George, supported by Zamecki, RESOLVED that the Southgate City Council hereby concurs with the Mayor's recommendation to appoint the following individuals to the Tax Increment Finance Authority; Patrick Guentner – term expiring December 2024, Ron Moran – term expiring December 2023, Peter Heggie – term expiring December 2025 and Tom Gasso – term expiring December 2022 (replacing the vacancy created by Rick Lamos).

Motion carried unanimously.

### **Communications "B" (receive and file):**

1. Letter from Mayor; Re: Appointments to Boards/Commissions moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council hereby receives and files correspondence for the appointments to the Water Board for a term expiring April 2024.

Motion carried unanimously.

### **Communications "B" (receive and file):**

Adrian Tonon, 5766 Trumbull, Detroit, MI introduced himself as a candidate running for District 13, Congressional Candidate.

## Regular City Council Meeting May 4, 2022

---

### **Claims and Accounts:**

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1448 in the amount of \$1,140,888.12.

Motion carried unanimously.

### **Adjournment:**

Moved by Colovos, supported by George, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:17 P.M. Carried unanimously.

---

Zoey Kuspa  
Council President

---

Janice M. Ferencz  
City Clerk

# City of Southgate

## PUBLIC HEARING

May 4, 2022

---

### **REGARDING: Mayor's Proposed Budget**

---

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 4, 2022 and was called to order at 7:02 P.M. by Council President Zoey Kuspa.

---

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Phillip Rauch, Dale Zamecki.

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Tim Leach, and Parks & Recreation Director Julie Goddard.

---

***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Mayor's Proposed Budget 2022-2023.***

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council.

Moved by Rauch, supported by Zamecki, RESOLVED, that this Public Hearing be closed at 7:07 P.M. Carried unanimously.

---

Zoey Kuspa  
Council President

---

Janice M. Ferencz  
City Clerk

# City of Southgate

## PUBLIC HEARING

May 4, 2022

---

### **REGARDING: Southgate-Wyandotte Drainage District User Charge**

---

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 4, 2022 and was called to order at 7:09 P.M. by Council President Zoey Kuspa.

---

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Phillip Rauch, Dale Zamecki.

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Tim Leach, and Parks & Recreation Director Julie Goddard.

---

***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Southgate-Wyandotte Drainage District User Charge.***

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council.

Moved by Colovos, supported by Rauch, RESOLVED, that this Public Hearing be closed at 7:13 P.M. Carried unanimously.

---

Zoey Kuspa  
Council President

---

Janice M. Ferencz  
City Clerk

# City of Southgate

## PUBLIC HEARING

May 4, 2022

---

### **REGARDING: Proposed Water / Sewer Rates Increase**

---

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 4, 2022 and was called to order at 7:08 P.M. by Council President Zoey Kuspa.

---

Present: Bill Colovos, Mark Farrah, Karen George, Christian Graziani, Phillip Rauch, Dale Zamecki.

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, Assistant Administrator/Finance Director David Angileri, City Engineer John Hennessey, Public Safety Director Joe Marsh, Police Chief Mark Mydlarz, Fire Chief Marc Hatfield, Building Inspections Director Tim Leach, and Parks & Recreation Director Julie Goddard.

---

***The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Proposed Water & Sewer Rates Increase.***

Moved by Rauch, supported by Colovos, RESOLVED, that Council enters the public hearing.

City Clerk read the letter from the ACA/Finance Director.

Council President asked for questions or comments from the audience and Council. Discussion took place as to average annual costs to residents.

Moved by George, supported by Zamecki, RESOLVED, that this Public Hearing be closed at 7:09 P.M. Carried unanimously.

---

Zoey Kuspa  
Council President

---

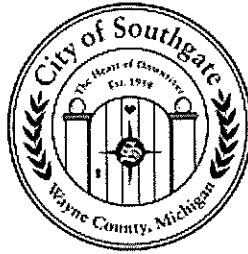
Janice M. Ferencz  
City Clerk



JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*  
CHRISTIAN GRAZIANI  
BILL COLOVOS  
MARK FARRAH  
KAREN E. GEORGE  
PHILLIP J. RAUCH  
DALE W. ZAMECKI

May 10, 2022

To the Honorable  
City Council  
Southgate, Michigan 48195

Re: Bid for Tree Pruning and Maintenance

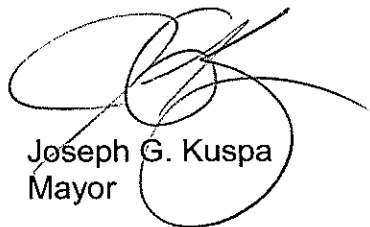
Ladies and Gentlemen:

It is recommended by the Water System Supervisor and I concur, that the bid for Tree Pruning and Maintenance be awarded to Limb Walkers Tree and Snow, Avoca, Michigan. They are the lowest bidder.

Sufficient funds are available in the Local Street fund for this bid.

Your favorable consideration of this matter is requested.

Sincerely,

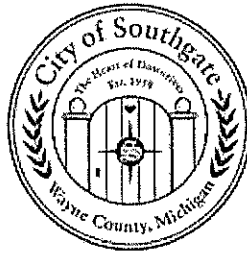


Joseph G. Kuspa  
Mayor

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

CHRISTOPHER P. ROLLET  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
*Council President*

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE

PHILLIP J. RAUCH

DALE W. ZAMECKI

### Memorandum

**TO:** The Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** May 11, 2022

**RE:** Recommendation for Tree Pruning & Maintenance


I have reviewed the above with the Water System Supervisor and concur with his recommendation to award this bid to the lowest bidder Limb Walkers Tree and Snow Avoca, Michigan.

Adequate funds are available in the Local Street Fund for this service.

---

From the Desk of:  
Phil Ferro  
Acting DPS Director/  
Water System Supervisor  
May 10, 2022

---



To: Dustin Lent  
Finance Director

Re: Bid Recommendation for Tree Pruning & Maintenance

I respectfully request to award the bid for Tree Pruning and Maintenance to Limb Walkers Tree and Snow, 10073 Bryce Rd., Avoca, MI 48006.

- They meet all bid specifications
- They are the low bidder

Therefore, I recommend that (for a period of one year) the bid is awarded to:

Limb Walkers Tree & Snow  
10073 Bryce Rd.  
Avoca, MI 48006  
810-304-4665  
Limb\_Walker@yahoo.com

If you have any questions, please contact me.

PF/sd

Enclosure: Bid Tabulation,

City of Southgate  
14719 Schafer Court  
Southgate, MI 48195  
(734) 258-3079

Department of Public Services: Forestry  
Bid Tabulation – Trees Pruning & Maintenance  
Due: April 27, 2022

---

**Limb Walkers Tree and Snow**

10073 Bryce Rd.  
Avoca, MI 48006

Bid Price:

DBH	UNIT PRICE
0" – 10"	\$ 90.00
11" – 17"	\$ 90.00
18" – 24"	\$ 130.00
25" – 30"	\$ 200.00
31" – 39"	\$ 200.00
40" +	\$ 350.00

Emergency Work

Weekdays, 8:00 am - 5:00 pm

Hourly Rate \$ 200

Weekends, Holidays, and after 5:00 pm

Hourly Rate \$ 450

---

**Davey Tree Service**

8250 Ronda Dr.  
Canton, MI 48187

Bid Price:

DBH	UNIT PRICE
0" – 10"	\$ 120.00
11" – 17"	\$ 180.00
18" – 24"	\$ 275.00
25" – 30"	\$ 360.00
31" – 39"	\$ 480.00
40" +	\$ 600.00

Emergency Work

Weekdays, 8:00 am - 5:00 pm

Hourly Rate \$ 180.00

Weekends, Holidays, and after 5:00 pm

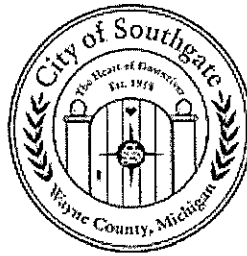
Hourly Rate \$ 200.00

---

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



- CITY COUNCIL -

ZOEY KUSPA  
Council President

CHRISTIAN GRAZIANI

BILL COLOVOS

MARK FARRAH

KAREN E. GEORGE


PHILLIP J. RAUCH

DALE W. ZAMECKI

## City of Southgate

### MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** David Angileri, Assistant City Administrator/Finance Director 

**DATE:** May 10, 2022

**RE:** Proposed FY 2022/2023 Budget

Pursuant to the Proposed Budget Hearing held on May 4, 2022 the following are the proposed Millage rates to be levied for the 2022/2023 Fiscal Year Budget.

General Operating	10.0304
Rubbish	2.4069
Act 345 Retirement	10.2630
Act 359 of 1925	0.0630
Parks & Rec 2017	0.9895
Library	.8800
Roads	<u>1.9131</u>
Total Summer Levy	26.5459

The Headlee Tax Limitation has forced us to roll back the Operation Levy to no more than 10.0304 and our Rubbish Levy to no more than 2.4069, Park & Rec to no more than .9895 and Roads to no more than 1.9131. Act 359 of 1925 Levy no more than \$50,000 per year. Act 345 Retirement levies is exempt from Headlee rollbacks.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2022 through June 30, 2023.

A resolution (attached) adopting the Proposed Budget for fiscal year 2022-2023; also a resolution authorizing the establishment of the above Millage rates and the 1% administration fee is requested.

*City of Southgate*  
County of Wayne, State of Michigan

No.

**RESOLUTION**

At a meeting of the Southgate City Council called to order by Council President Zoey Kuspa on May 18, 2022 at 7:00 P.M. the following resolution was offered:

Moved by \_\_\_\_\_, supported by \_\_\_\_\_,

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2022/2023 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2022/2023 Fiscal year Budget:

General Operating	10.0304
Rubbish	2.4069
Act 345 Retirement	10.2630
Library	.8800
Parks & Rec of 2017	0.9895
Act 359 of 1925	0.0630
Roads	<u>1.9131</u>
Total Summer Levy	26.5459

WHEREAS, the Mayor's proposed budget for fiscal year 2022/2023 was submitted on March 28, 2022 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 4, 2022 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2022/2023; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2022/2023 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2022.

1. **ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND**

The budget is hereby adopted by fund and department within each fund as follows:

**101 General Fund Revenues**

Taxes	18,138,209
Licenses and Fees	698,600
State Revenue Sharing	4,179,282
Charges for Services	621,700
Fines and Forfeits	802,000
Interest, Rents and Royalties	655,000
Miscellaneous	87,500
Transfers-In	1,763,379

Total Revenue

26,945,670

101 General Fund Expenditures

<u>Department #</u>	<u>Name</u>	<u>Budget</u>
101	City Council	39,008
136	District Court	1,461,877
171	Executive	270,375
191	Elections	52,190
209	Assessor	208,550
210	Attorney	161,496
215	City Clerk	190,104
220	Municipal Employees Civil Service	500
221	Police and Fire Civil Service	11,000
223	Finance	459,620
228	IT	260,392
253	Treasurer	263,583
299	General Government	3,519,230
301	Police Department	8,911,772
336	Fire Department	5,304,597
371	Building	530,857
400	Planning Commission	24,000
426	Police Reserves	5,040
441	Public Services	1,860,304
442	City Garage	603,668
528	Sanitation	1,643,911
672	Senior Citizen	85,329
751	Recreation	625,944
803	Historical Museum	2,000
965	Transfers-Out	450,000
	<b>Total Expenditures</b>	<b>26,945,347</b>
<u>Fund #</u>	<u>Name</u>	<u>Budget Expend.</u>
202	Major Street	1,235,643
203	Local Street	519,000
204	Municipal Street	1,852,000
208	Park & Recreation	1,001,915
211	Southgate/Wyandotte O & M	850,000
404	District Court Public Improvements	15,000
260	Indigent Defense	210,585
249	Building Dept.	180,000
271	Library	659,528
305	Building Authority	773,840
248	DDA	242,597
247	TIFA	711,915
584	Golf Course	341,090
592	Water and Sewer	11,250,292
677	Workers Comp	120,000
734	Severance Reserve	100,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

VI. Restate Fund Balances:

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 18, 2022.

---

City Clerk

cc: Exec, Atty, Fin, Wayne Co Assess & Equalization Div, Treas, files



**2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)**  
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes  
**Wayne**

2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022  
**785,060,655**

Local Government Unit Requesting Millage Levy  
**City of Southgate**

For LOCAL School Districts: 2022 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Oper	1958	12.50	10.1022	.9929	10.0304	1.00	10.0304	10.0304		NA
298/17	Refuse		3.00	2.4242	.9929	2.4069	1.00	2.4069	2.4069		NA
345/37	P&F Retire		as need		1.00	10.2630	1.00	10.2630	10.2630		NA
Library	Oper	1994	1.00	.9633	.9929	.9564	1.00	.9564	.8800		NA
Roads	Con/Recon	2021	1.9268	1.9268	.9929	1.9131	1.00	1.9131	1.9131		11/2026
Park/Rec	Con/Imp	2017	1.00	.9966	.9929	.9895	1.00	.9895	.9895		11/2022
359/25	Advert		.0650		1.00	.0630	1.00	.0630	.0630		NA

Prepared by **David Angileri** Telephone Number **(734) 258-3017** Title of Preparer **Asst City Admin/Fin Dir** Date **05/18/2022**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Clerk  
 Secretary  
 Chairperson  
 President

Signature: **Janice Ferencz** Date: **05/18/2022**  
Signature: **Joseph G. Kuspa** Date: **5/18/2022**

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See STC Bulletin 2 of 2022 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**2022 Tax Rate Request (This form must be completed and submitted on or before September 30, 2022)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes  
**Wayne**

2022 Taxable Value of ALL Properties in the Unit as of 5-23-2022  
**785,060,655**

Local Government Unit Requesting Millage Levy  
**City of Southgate**

For LOCAL School Districts: 2022 Taxable Value excluding Principal Residences, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2022 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2022 Current Year "Headlee" Millage Reduction Fraction	(7) 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Oper	1958	12.50	10.1022	.9929	10.0304	1.00	10.0304	10.0304		NA
298/17	Refuse		3.00	2.4242	.9929	2.4069	1.00	2.4069	2.4069		NA
345/37	P&F Retire		as need		1.00	10.2630	1.00	10.2630	10.2630		NA
Library	Oper	1994	1.00	.9633	.9929	.9564	1.00	.9564	.8800		NA
Roads	Con/Recon	2021	1.9268	1.9268	.9929	1.9131	1.00	1.9131	1.9131		11/2026
Park/Rec	Con/Imp	2017	1.00	.9966	.9929	.9895	1.00	.9895	.9895		11/2022
359/25	Advert		.0650		1.00	.0630	1.00	.0630	.0630		NA

Prepared by  
**David Angileri**

Telephone Number  
**(734) 258-3017**

Title of Preparer  
**Asst City Admin/Fin Dir**

Date  
**05/18/2022**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk  
 Secretary

Signature  
**Janice Ferencz**

Date  
**05/18/2022**

Mayor  
 President

Signature  
**Joseph G. Kuspa**

Date  
**5/18/2022**

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See S.C. Bulletin 2 of 2022 for instructions on completing this section.

Total School District Operating Rates to be Levied (H/H/Supp and NH Oper ONLY)

For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal

For Commercial Personal

For all Other

Rate

JOSEPH G. KUSPA  
*Mayor*

JANICE M. FERENCZ  
*City Clerk*

JAMES E. DALLOS  
*Treasurer*



## City of Southgate

- CITY COUNCIL -

JOHN GRAZIANI  
*Council President*

MARK FARRAH

KAREN E. GEORGE

BILL COLOVOS


DALE W. ZAMECKI

PHILLIP J. RAUCH

CHRISTOPHER P. ROLLET

### MEMORANDUM

TO: Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: May 10, 2022

RE: Southgate-Wyandotte Drainage District User Charge

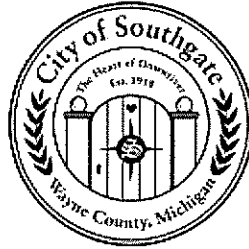
Under a separate transmittal, you have previously held the Public Hearing on May 4, 2022 for the Southgate-Wyandotte Drainage District regarding the 2022/2023 special assessments.

It is recommended that City Council adopt a resolution, which approves the 2022/2023 fiscal year apportionment for the City of Southgate in the amount of \$1,091,305.00.

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
Council President  
CHRISTIAN GRAZIANI  
BILL COLOVOS  
MARK FARRAH  
KAREN E. GEORGE  
PHILLIP J. RAUCH  
DALE W. ZAMECKI

May 11, 2022

To The Honorable  
Southgate City Council  
Southgate, Michigan 48195

**Re: Appointments to Boards/Commissions**

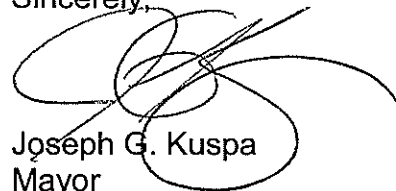
Ladies and Gentlemen:

Please be advised I have made the following appointment:

**Parks & Recreation Commission – for a term expiring April 2024**

Stephanie McNeas

Sincerely,



Joseph G. Kuspa  
Mayor

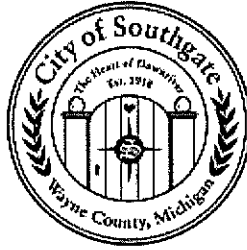
Cc: Janice Ferencz, City Clerk

JGK/law

JOSEPH G. KUSPA  
Mayor

JANICE M. FERENCZ  
City Clerk

CHRISTOPHER P. ROLLET  
Treasurer



## City of Southgate

- CITY COUNCIL -

ZOEY KUSPA  
Council President  
CHRISTIAN GRAZIANI  
BILL COLOVOS  
MARK FARRAH  
KAREN E. GEORGE  
PHILLIP J. RAUCH  
DALE W. ZAMECKI

May 16, 2022

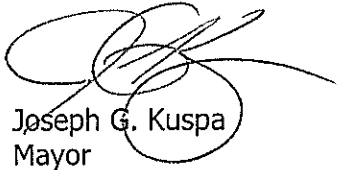
Honorable City Council Members  
14400 Dix-Toledo Rd.  
Southgate, MI 48195

Ladies and Gentlemen:

As per Sec. 64 of the City Charter, I have appointed Daniel Marsh to the position of City Administrator effective June 20, 2022. Mr. Marsh's contract is attached.

Should you have any questions, please contact me at 285-3025.

Sincerely,



Joseph G. Kuspa  
Mayor

Page 21

# EMPLOYMENT CONTRACT

THIS AGREEMENT, made and entered into this day of May \_\_\_\_\_, 2022 by and between the CITY OF SOUTHGATE, State of Michigan, a municipal corporation, hereinafter called "Employer", as party of the first part, and Daniel Marsh, hereinafter called "Employee", as party of the second part, both of whom understands as follows:

## WITNESSETH:

WHEREAS, Employer desires to employ the services of said Dan Marsh as City Administrator of the CITY OF SOUTHGATE, as provided by CITY CHARTER; and

WHEREAS, Employee desires to accept employment as CITY ADMINISTRATOR of said City;

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

### Section 1 – Duties

Employer hereby agrees to employ Daniel Marsh as City Administrator of Employer to perform the function and duties as specified in the Southgate City Charter and applicable ordinances of the City. The Employee agrees that during the employment period he shall devote his full business time to the business affairs of the City and shall perform his duties faithfully and efficiently subject to the direction of the Mayor of Southgate

### Section 2 – Term

- A. Employee acknowledges that he is an at-will employee and that nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the Mayor to terminate the services of Employee at any time.
- B. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from his position with Employer, subject only to the provisions set forth in Section 4 of this agreement.
- C. Employee agrees to remain the exclusive Employee of the Employer commencing June \_\_\_ 2022 and neither to accept other employment nor to become employed by any other employer thereafter as long as Employee remains in the employ of the Employer.
- D. The term "exclusive employee" shall not be construed to preclude occasional teaching, writing, consulting, or military reserve service performed during Employee's time off.

### Section 3 – Termination and Severance Pay

- A. In the event Employee is terminated by the Mayor during such time that Employee is willing and able to perform his duties under this agreement, then in that event, Employer agrees to give Employee seven (7) days notice of termination; provided,

however, that in the event Employee is terminated for cause which shall include but not be limited to, his conviction of any illegal act involving personal gain to him, then, in that event, Employer shall have no obligation to give the Employee advance notice of termination and shall have no further obligation to Employee pursuant to the terms of this contract.

B. In the event Employee voluntarily resigns his position with Employer, then Employee shall give Employer sixty (60) days notice in advance, unless the parties otherwise agree.

C. Termination "For Cause" shall include:

- 1) A material breach of the terms and conditions of employment or this Employment Contract,
- 2) A material act of misfeasance or malfeasance which substantially adversely affects the operations of the Employer,
- 3) A material violation of rules, regulations, policies, or procedures,
- 4) Insubordination,
- 5) Theft or dishonesty,
- 6) Violation of a criminal law (excluding traffic) and conviction thereof.

D. In the event that Employee is terminated by the Mayor, without cause, Employer will be required to pay severance. The severance package shall consist of the Employee's salary and health care benefits in effect on the date of written notification of termination, for a period of sixty (60) days.

#### **Section 4 – Salary**

Employer agrees to pay Employee for his services rendered pursuant hereto an annual base salary of one hundred thousand (\$100,000) dollars and increased to one-hundred and five thousand (105,000) dollars on July 1<sup>st</sup> 2023.

In addition, after year 1 the Employer agrees to annually consider an adjustment to said base salary and/or other benefits of Employee in such amounts and to such extent as the budget may determine on the basis of an annual performance review of said Employee.

#### **Section 5 – Residence**

Employee agrees to reside within twenty-five (25) miles of the City of Southgate during his employment.

#### **Section 6 – Paid Time Off and Holidays**

As an inducement to Employee for him to become City Administrator, at signature hereof, Employee shall be entitled to fourteen (14) days of paid time off. On January 1 of 2023, and each year after, Employee shall be given twenty-five (25) days' of paid time off to use as vacation, sick or personal. Employee will be able to roll over up to five (5) days each year. Employee shall be entitled to all regular holidays currently granted to other employees in compliance with Teamsters Local 214

### **Section 7 – Disability, Health, and Life Insurance**

Employer agrees to put into force and to pay required premium payments of Employee for long and short-term disability income benefits, life insurance, dental, vision and medical group health insurance, equal to that which is provided under Teamsters Local 214

### **Section 8 – Retirement Benefit**

The employee shall be provided retirement benefits in accordance with the Labor Agreement between the City of Southgate and the Teamsters Local 214

### **Section 9 – Memberships**

Employer hereby agrees to pay, as part of the City Manager's budget, the annual membership fees, and related training materials of the International City Management Association (IMCA) and the Michigan Municipal Executives (MME).

### **Section 10 – Indemnification**

Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claims or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as City Administrator. Employer will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act of omission or commission.

### **Section 11 –Reduction of Benefits**

Employer shall not at any time during the term of this agreement reduce the salary, compensation, or other financial benefits of Employee, except to the degree of such a reduction across-the-board for all other employees covered by Teamsters Local 214

All provisions of the City Charter and Code, and regulations and rules of the Employer relating to paid time off, retirement, holidays, and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee except as herein provided.

### **Section 12 – General Provisions**

- A. The text herein shall constitute the entire agreement between the parties.
- B. If a dispute arises concerning this agreement or Employee's employment with the Employer in any way, shape or form including, but not limited to, any and all statutory, administrative, discrimination, contract, or any other potential, judicial or other claims, such dispute can be resolved only through binding arbitration pursuant to the terms of this arbitration provision. Within one hundred eighty (180) days of the event or occurrence which gives rise to the dispute, either Employee or the Employer may file a demand for arbitration with the American Arbitration Association ("AAA"). Such arbitration shall be conducted in accordance with AAA's commercial arbitration rules (except as modified herein). Such arbitration



shall be heard by a single Michigan arbitrator. The determination of the arbitrator shall be binding upon both the Employer and Employee. All expenses, costs, administrative filing fees and arbitrator's fees shall be shared equally by the Employer and Employee. The parties further agree that they will comply with the terms of this arbitration provision and any award rendered by the arbitrator, and that a judgment of a court having jurisdiction may be entered upon the award as long as the arbitrator does not exceed their authority or jurisdiction. This arbitration agreement specifically includes, but is not limited to, statutory claims of employment discrimination.

- C. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.
- D. This agreement shall become effective upon execution. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Southgate has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this agreement, both in duplicate, the day and year first above written.

\_\_\_\_\_  
Joseph G. Kuspa – Mayor  
City of Southgate  
State of Michigan

ATTEST:

\_\_\_\_\_  
Jan Ferencz – City Clerk

\_\_\_\_\_  
Daniel Marsh – Employee

Date: \_\_\_\_\_