



MULTIFAMILY RENTAL HOUSING CERTIFICATION 2023-24 FEE SCHEDULE

INSPECTION FEES MUST BE PAID IN FULL PRIOR TO THE INSPECTION DATE

REGISTRATION (one-time fee per ownership of property)

DUPLEX 2-FAMILY STRUCTURE	\$165
MULTIFAMILY BUILDINGS UP TO 6 FLOORS	\$165 EACH BUILDING
MULTIFAMILY BUILDINGS MORE THAN 6 FLOORS	\$275 EACH BUILDING
CHANGE OF OWNERSHIP OR AGENT	\$55 PER BUILDING

INSPECTIONS (biennial cycle)

Two-Family Duplex Structure - Exterior Bldg & Grounds	\$85
Two-Family Duplex Structure - Interior per Dwelling Unit	\$85
Multifamily - Building Exterior & Grounds / Up to 3 Floors	\$135 each Building
Multifamily - Building Exterior & Grounds / 4 to 6 Floors	\$220 each Building
Multifamily - Building Exterior & Grounds / More than 6 Floors	\$440 each Building
Multifamily - Dwelling Unit	\$85 each apartment dwelling
Multifamily - Accessory Facilities (mechanical/laundry/recreation, etc.)	\$85 each separate facility
Re-Inspections (all)	\$85 each re-inspection to verify compliance
Document Verification (as required to certify)	\$35
Furnace/Boiler Certification by Licensed Mechanical Contractor	Licensed Contractor at Owner's Expense

MISCELLANEOUS FEES

Late Cancellation <72 hrs notice	\$30
Appointment No Show/Lock Out	Equal to scheduled inspection fee
Tenant Complaint Response/Inspection	\$85 Billed to Tenant if No Code Violation Verified
Tenant Complaint Re-Inspection	\$85 Billed to Owner if Code Violation Verified
Failure to Register Penalty	\$275 per Structure + required inspection fees
Administrative Inspection Warrant	\$330 Per Premises + required inspection fees