

Southgate City Council Agenda

Council Chambers

Wednesday March 16, 2016

6:30pm **Work Study Session**

1. Officials Reports
2. Discussions regarding agenda items.

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Colovos, Farrah, George, Graziani, Rauch, Rollet, Zamecki.

Minutes:

1. Work Study Session Minutes dated March 2, 2016.
2. Regular City Council Meeting Minutes dated March 2, 2016.

Scheduled Persons in the Audience:

Consideration of Bids:

1. Letter from Mayor; Re: Bid for Grounds Maintenance of Fort Street Boulevard Page 2

Scheduled Hearings:

Communications "A" –

1. Letter from Mayor; Re: Waiver of Bid for Police in Car Radios Page 6
2. Letter from Mayor; Re: Bid Extension for Spray Patch Page 10

Communications "B" – (Receive and File)

Ordinances:

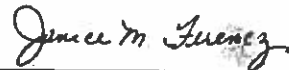
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant # 1301 – see warrant

Adjournment:



Janice M. Ferencz, City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
Treasurer



City of Southgate
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CHRISTOPHER P. ROLLET

March 10, 2016

To the Honorable
City Council
Southgate, Michigan 48195

Re: Bid for Grounds Maintenance of Fort Street Boulevard

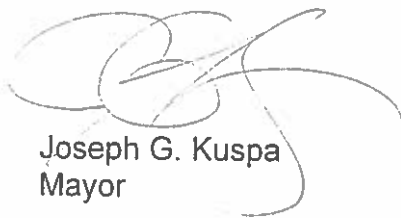
Ladies and Gentlemen:

Bids for Grounds Maintenance of the Fort Street Boulevard were received and reviewed by the administration. It is recommended by the DPS Director and I concur, that the bid be awarded to US Lawns, Livonia, in the amount of \$4,425.00 for 15 cuts, of which the City will be reimbursed \$3,540.00 for 12 cuts from Wayne County. Southgate will pay 50% of the 3 remaining cuts in the total amount of \$442.50.

Sufficient funds are available in the Major Street Fund to cover the costs associated with this purchase.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

page 2

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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MEMORANDUM

TO: The Honorable Mayor and City Council


FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 10, 2016

RE: Bid Recommendation for Grounds Maintenance Fort Street Boulevard

I have reviewed the above with the DPS Director concur with his recommendation to award this bid to US Lawns, Livonia, Michigan. The total bid cost is \$4,425.00 of which \$3,540.00 will be reimbursed by Wayne County. Southgate will pay 50% of the other 3 cuts or \$442.50.

The cost for the Ground Maintenance will be paid for out of Major Street Fund.

From the Desk of:
Robert Tarabula 
Director, D.P.S.
March 8, 2016

To: David Angileri
Finance Director

Re: Bid Recommendation for Grounds Maintenance – Fort Street Boulevard

I have reviewed the bids submitted for Grounds Maintenance – Fort Street Boulevard. Fort Street will be cut 15 times during the summer and 12 will be reimbursed by Wayne County and the 3 remaining cuts will be split by the City of Southgate and the City of Wyandotte. I find U.S. Lawns of Livonia to be the best choice for the City, based upon the following:

- They meet all bid specifications
- They are the low bidder

Therefore, I recommend that the bid (for the period of two years) be awarded to:

U.S. Lawns of Livonia
15040 Dumay
Southgate, MI 48195
(734) 818-0009

If you have any questions, please contact me.

RT/sb

Enclosure: Bid Tabulation

(D/Bids-A: F4 Bid Recommendation: Grounds Maintenance – Fort Street Boulevard)

GROUNDS MAINTENANCE-FORT STREET BOULEVARD

BID TABULATION

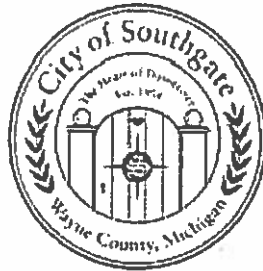
FEBRUARY 22, 2016

COMPANY	PRICE PER CUT
US Lawns	\$295.00
Franks Lawn Maintenance	\$870.00
Brantley Development, LLC	\$874.25
Commercial Grounds Service	\$893.00
Anything and Everything Lawns, LLC	\$1153.42
Lakner's Landscape, LLC	\$1201.50
Denny's Maintenance and Outdoor Service	\$1253.25
Ace of Blades Landscaping	\$1350.00
ABS Landscape Management	\$1402.00
Teddy's	\$1435.00
Artistic Landscaping and Lawn Service	\$1465.00
Ultra Green	\$1468.50
Mow on the Go	\$1755.00
Outdoor Extreme, LLC	\$1765.00
Xpert Landscaping and Snow Removal	\$2002.50
Signature Services	\$2850.00
Gratiot Landscaping	\$4953.74

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
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March 10, 2016

Honorable City Council Members
14400 Dix-Toledo Rd.
Southgate, Michigan 48195

Re: Waiver of Bid Procedure for Purchase of Police in Car Computers

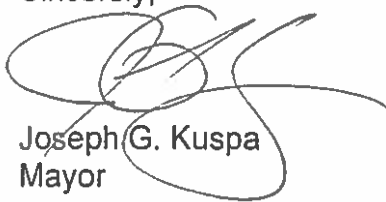
Ladies and Gentleman:

The Administration concurs with the recommendation of Director Coombs to Waive the Bid Procedure for the Purchase of Police in Car Computers and award the purchase to CDW-G as we have for the past two purchases. The purchase amount is \$16,644.67, we feel this is in the best interest of the City.

Adequate funds are available in the Police Forfeiture Account for this purchase.

Your favorable consideration of this bid recommendation is greatly appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

MEMO

To: Honorable Mayor Joseph Kuspa

From: Office of the Director of Public Safety

Re: Request for Waiver of bid/Purchase approval(Third)

Date: 03/10/2016

Dear Mayor Kuspa,

The Police Department is in need of replacing three (3) more, In Car Computers in our marked patrol vehicles, as with my request that was approved by Council on August 27, 2015 we continue to have issues with the current in car computer OEM Model MTC-312 due to them being out of warranty and outdated.

As stated in the last two requests to purchase, the present computers OEM Model MTC-312 are over 5 years old and out of warranty, and beginning to have maintenance issues. IT Director Bates feels that the Panasonic CF-19 Toughbooks are the best product based on price and quality, and our positive experience with them in the police/fire department. The Panasonic CF-19 Toughbooks would come with a five (5) year warranty which is included in the price of the computer. A quote for the Panasonic CF-19 Toughbook was obtained from CDW-Government, and the price was \$4856.49 per computer/warranty, the OEM Model MTC-312 Mobile Tactical Computer were \$4895.00. We will continue to up-grade our fleet as new cars are purchased, or the old computers fail.

It is my recommendation that the purchase three (3) Panasonic CF-19 Toughbooks and three (3)HAVIS Docking Stations be awarded to CDW-G 230 North Milwaukee Ave. Vernon Hills, IL 60061 in the amount of \$16,644.67. With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on March 16, 2016 for purposes of a waiver of bid request and purchase approval. This purchase would be made utilizing Federal Forfeiture, the purchase falls within the guidelines that govern the use of these funds.

Sincerely,

Thomas A. Coombs
Director of Public Safety

cc: Finance Director, City Administrator, Public Safety Commission (7), file



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

GVZT389	6532143	3/1/2016
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BILL TO:
 CITY OF SOUTHGATE
 14400 DIX TOLEDO RD
 ACCOUNTS PAYABLE

SHIP TO:
 CITY OF SOUTHGATE POLICE
 DEPARTMENT
 14710 REAUME PARKWAY

Accounts Payable
 SOUTHGATE, MI 48195-2598

SOUTHGATE, MI 48195-2598
 Contact: JASON
 RUCKER 734.252.6816

Customer Phone #734.258.3049

Customer P.O. # TOUGHBOOKS QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		DROP SHIP-GROUND	Request Terms	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
3	3713576	PAN TB CF 19 I5-3610ME 128GB 8GB Mfg#: CF-19ZA325CM Contract: MARKET	4,119.91	12,359.73
3	3155101	HAVIS DOCKING STATION PAN 19 Mfg#: DS-PAN-212 Contract: MARKET	649.78	1,949.34
3	488805	PAN TOUGHBOOK WARRANTY PRO PLUS 5YR Mfg#: CF-SVCLTNF5Y Contract: MARKET Electronic distribution - NO MEDIA	738.58	2,209.74
SUBTOTAL				16,518.81
FREIGHT				125.86
TAX				0.00
TOTAL				16,644.67

US Currency

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

JAMES E. DALLOS
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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director 

DATE: March 10, 2016

RE: Recommendation for (3) Panasonic CF-19 Toughbook's
Government Bid

I have reviewed the above with the Director of Public Safety, for the Government Bid for Toughbook and concur with his recommendation to award this purchase to CDW-Government, Vernon Hills, IL, in the amount of \$16,644.67.

Adequate funds are available in the Police Department Federal Drug Forfeiture Account for this purchase.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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March 10, 2016

To the Honorable
City Council
Southgate, Michigan 48195

Re: Spray Patch Repair


Ladies and Gentlemen:

It is recommended by City Administration and I concur, that we extend the contract for Spray Patch Repair and award this contract to Highway Maintenance & Construction Co., Romulus, Michigan. There has been no increase in price from the contract awarded in 2014.

Adequate funds are budgeted in the Mayor and Local Street Funds to cover the cost of this contract.

Your favorable consideration to this recommendation would be greatly appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

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MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: David Angileri, Assistant City Administrator/Finance Director

DATE: March 10, 2016

RE: Recommendation Spray Patch

I have reviewed the above with the City Engineer and concur with his recommendation for an extension of the bid and to award this contract to Highway Maintenance and Construction.

Adequate funds are available in the Major and Local Street Fund .



March 10, 2016

Mr. Bryce Kelley, City Administrator
City of Southgate
14400 Dix-Toledo Highway
Southgate, Michigan 48195

**Re: 2016 Spray Patch Repair Program
Request for Contract Extension to Highway Maintenance & Construction Company
City of Southgate
Hennessey Project No. 13080**

Dear Mr. Kelley:

Enclosed is a copy of the March 9, 2016 letter our office received from Highway Maintenance & Construction Company regarding an extension of their current 2015 contract for the City wide Spray Patch Repair Program for the 2016 construction season. Highway Maintenance is not requesting an increase in their unit price.

Highway Maintenance has been awarded the annual Spray Patch Repair Program since 2014 and has always performed well for the City and I have no reason not to recommend them for this work.

Therefore, I recommend that City Council grant the extension for the 2016 Spray Patch Repair Program to Highway Maintenance & Construction Company. The amount of work to be performed for the 2016 program will be determined from the approved budget. If the City Council grants the extension, an appropriate change order will be prepared after completion of the work.

If you have any questions or need additional information, please do not hesitate to contact me.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

Mark F. Gaworecki
Project Manager

cc: Honorable Mayor Joseph Kuspa, City of Southgate
Bob Tarabula, DPS Director, City of Southgate
Dave Angileri, Finance Director, City of Southgate
John J. Hennessey, P.E., Vice-President, Hennessey Engineers, Inc.
R. Ryan Kern, P.E., Project Manager, Hennessey Engineers, Inc.
John Miller, Construction Manager, Hennessey Engineers, Inc.
Jake Demek, Highway Maintenance & Construction Company

File B.3



(734) 941-8885

Fax (734) 941-8962

P.O. Box 74411

Romulus, MI 48174-0411

March 9, 2016

John Miller
Hennessey Engineers, Inc.
13500 Reeck Rd.
Southgate, MI 48195

Subject: 2016 Spray Patch Contract Renewal

John,

We are happy that you are interested in renewing the city of Southgate's contract for the 2016 construction season.

As we discussed, we are willing to extend our 2015 prices for the 2016 season. The price will again be \$365.00 per ton which includes all labor, equipment, and materials. We will again be using and HFRS-2 asphalt emulsion, a clean washed #9 limestone, and a 1 ton steel wheeled roller to roll all patches.

As always, we appreciate the opportunity to work for the City of Southgate. Please feel free to contact us with any questions you may have.

Sincerely,

Jake Demek