

City of Southgate

Regular City Council Meeting

November 4, 2015

A Regular Meeting of the Council of the City of Southgate was held in the Municipal Council Chambers, 14400 Dix-Toledo Highway, Southgate, Michigan on Wednesday, November 4, 2015 and was called to order at 7:00 PM by Council President Sheryl Denman.

This meeting began with the Pledge of Allegiance, followed by roll call.

Present: Bill Colovos, Sheryl Denman, Mark Farrah, Pat Ganzberger, Karen George, John Graziani Dale Zamecki

Absent: None

Also Present: Mayor Joseph G. Kuspa, City Administrator Bryce Kelley, ACA/Finance Director David Angileri, City Attorney Brandon Fournier, City Engineer John Hennessey, City Treasurer Jim Dallos, City Clerk Janice Ferencz, Public Safety Director Thomas Coombs, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Director of Public Services Bob Tarabula and Recreation Director Dustin Lent.

Minutes:

Moved by George, supported by Colovos, RESOLVED, that the minutes of the City Council Work Session dated October 21, 2015 be approved as presented. Carried unanimously.

Moved by Zamecki, supported by Ganzberger, RESOLVED, that the minutes of the Regular City Council Meeting dated October 21, 2015 be approved as presented. Carried unanimously.

Presentations:

Mayor Joseph G. Kuspa proclaimed and congratulated the Officers, Board of Directors and volunteers of our Downriver Salvation Army on their 125th Anniversary and wished the organization continued success and spiritual fulfillment, presented on November 5, 2015.

Bids:

1. Letter from Mayor; Re Purchase of Step Van, was read:

Moved by Ganzberger, supported by Zamecki, RESOLVED that the Southgate City Council concurs with the Mayor and DPS Director's recommendation and awards the bid for the purchase of a Step Van to Cannon Truck Equipment Metro Detroit (51761 Danview Technology Ct, Shelby Twp, MI 48315) in the amount of \$150,156. BE IT FURTHER RESOLVED THAT adequate funds are available in the Water and Sewer Fund for this purchase.

Discussion took place.

Motion carried unanimously.

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Communications A:

1. Letter from ACA/Finance Director; Re: 2014-2015 Audit, was read:

Moved by Farrah, supported by Graziani, RESOLVED that the Southgate City Council adopts a resolution, which accepts and approves the Audit for FY 2014/2015, as presented by Plante & Moran; FURTHER, Per GASB #54 Fund Balance is hereby restated as follows:

GENERAL FUND

Nonspendable Prepaids	\$130,048.
Restricted	
Unspent property tax – P&F Pension	\$141,784.
Low income housing	\$ 9,163.
Recreation	\$ 30,000.
Committed	
County Property Tax Chargeback's	\$289,000.
Computer Software Acquisition	\$ 2,635.
Assigned	
Workers Compensation	\$260,000.
Severance Reserve	\$215,000.
Future working capital	\$120,000.

CAPITAL PROJECTS FUNDS

Committed	
Police Cars	\$360,835.
Property Acquisition	\$115,116.
Fire Rescue Equipment	\$ 10,000.
Fire Vehicles	\$350,000.
Assigned	
Capital Projects	\$256,919.

Discussion took place.

Motion carried unanimously.

2. Memo from ACA/Finance Director; Re: Golf Course Deficit Elimination Plan, was read:

Moved by Zamecki, supported by Farrah, RESOLVED that the Southgate City Council adopts a resolution approving the golf Course Fund Deficit Elimination Plan and submits the attached to The Michigan Department of Treasury for Certification:

Discussion took place.

Motion carried unanimously.

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3. Letter from Mayor; Re: Appointment of City Auditors, was read:

Moved by Farrah, supported by Zamecki, RESOLVED that the Southgate City Council adopts a resolution concurring with the appointment of Plante & Moran (27400 Northwestern Hwy, PO Box 307, Southfield, MI 48307-0307), as City Auditors for another year.

Discussion took place.

Motion carried unanimously.

4. Letter from Mayor; Re: Appointment of Legal Services, was read:

Moved by Ganzberger, supported by Zamecki, RESOLVED that the Southgate City Council adopts a resolution concurring with the appointment of the Law Offices of Ed Zelenak (2933 Fort Street, Lincoln Park, MI 48146) and the Law Offices of Howard Shifman (370 East Maple, Birmingham, MI 48009) to handle legal services for the City of Southgate.

Object to motion.

Vote on Motion.

Colovos	No	George	No
Farrah	Yes	Denman	Yes
Zamecki	Yes	Graziani	Yes
Ganzberger	Yes		
Motion passes	5-2		

Communications B:

Moved by Zamecki, supported by Ganzberger, RESOLVED that the Southgate City Council hereby receives and files the following appointments to the following offices:

Appointment of City Officials:

Director of Public Safety	Thomas Coombs
Police Chief	Jeffrey Smith
Fire Chief	Michael Sypula

Appointment of Engineering Firm:

Hennessey Engineers Inc. 13500 Reeck Rd, Southgate, MI 48195

Appointment of City Administrator:

Bryce Kelley 3371 Breckland Court, Ann Arbor, MI 48108

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Claims and Accounts:

Moved by Ganzberger, supported by Zamecki, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1292 in the amount of \$1,735,759.93.

Motion carried unanimously.

Adjournment:

Moved by Ganzberger, supported by George, RESOLVED, that this Regular Meeting of the Southgate City Council be adjourned at 8:15 P.M. Carried unanimously.

Sheryl Denman
Council President

Janice M. Ferencz
City Clerk

Mk 11/09/15

**City of Southgate
Golf Course
Deficit Elimination Plan
Dec-15**

	<u>Actual 2015</u>	<u>Budgeted 2016</u>	<u>Projected 2017</u>	<u>Projected 2018</u>
Revenues				
Sales	492	500	500	500
Green Fees	182,280	184,500	185,000	185,500
Tournament Fees	8,269	13,000	13,000	13,000
Golf Carts Fees	61,102	61,800	62,000	62,100
Interest	17	18	19	20
Rent	10,476	10,500	10,500	10,500
Total Revenues	<u>262,636</u>	<u>270,318</u>	<u>271,019</u>	<u>271,620</u>
Expenditures				
Personal Services	21,846	19,338	18,500	18,500
Supplies	37,042	32,000	32,500	33,000
Other Services	213,157	213,179	214,000	215,000
Total Expenditures	<u>272,045</u>	<u>264,517</u>	<u>265,000</u>	<u>266,500</u>
Add to Cash balance	(9,409)	5,801	6,019	5,120
	<u>Actual 2015</u>	<u>Budgeted 2016</u>	<u>Projected 2017</u>	<u>Projected 2018</u>
Assets				
Cash	5,221	11,022	17,041	22,161
Receivables	2,878	2,500	2,500	2,500
Prepaid	1,210	1,000	1,000	1,000
Total Current Assets	<u>9,309</u>	<u>14,522</u>	<u>20,541</u>	<u>25,661</u>
Liabilities				
Accounts Payable	20,353	19,500	19,000	18,500
Accrued Liabilities	4,385	4,000	3,500	3,000
Total Current Liabilities	<u>24,738</u>	<u>23,500</u>	<u>22,500</u>	<u>21,500</u>
Working Capital (Loss)	(15,429)	(8,978)	(1,959)	4,161

City Council

Work Study Session

November 4, 2015

An Informal Meeting of the Council of the City of Southgate was held on November 4, 2015 at 6:30 P.M. in the Council Chambers of the Municipal Building, 14400 Dix-Toledo Highway, Southgate, Michigan.

Present: Bill Colovos, Sheryl Denman, Mark Farrah, Patricia Ganzberger, Karen George, John Graziani, Dale Zamecki

Absent: None.

Also Present: Mayor Joseph G. Kuspa, City Administrator Bryce Kelley, ACA/Finance Director David Angileri, City Attorney Brandon Fournier, City Engineer John Hennessey, City Treasurer Jim Dallos, City Clerk Janice Ferencz, Public Safety Director Tom Coombs, Fire Chief Mike Sypula, Building Inspections Director Bob Casanova, Department of Public Services Director Bob Tarabula and Recreation Director Dustin Lent.

Discussion took place on the following items scheduled for action at the regular meeting

- 2014 – 2015 Audit Presentation from Plante & Moran

This meeting ended at 6:52 pm.

mk
11.09.15