

# City of Southgate

## Regular City Council Meeting

### February 7, 2024

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, February 7, 2024 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

#### **This meeting began with the Pledge of Allegiance.**

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Present: Priscilla Ayres-Reiss, Edward Gawlik Jr., Karen George, Christian Graziani, Greg Kowalsky, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Ed Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, Fire Chief Justin Graves, City Engineer John Miller, DPS Director Kevin Anderson, Recreation Director Julie Goddard & Building Inspections Director Tim Leach

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#### **Minutes:**

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Special Meeting Session dated February 1, 2024 be approved as amended. Carried unanimously.

Moved by Rauch, supported Kowalsky, RESOLVED, that the minutes of the City Council Work Study Session dated January 17, 2024 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated January 17, 2024 be approved as presented. Carried unanimously.

#### **Communications "A":**

1. Memo from Administrator; Re: Storm Water Management Permit for 12780 Reeck Rd, Range USA moved by Kowalsky, supported by George, RESOLVED THAT the Southgate City Council adopt the resolution approving the City of Southgate, Permit No. M23-0090 for the long term maintenance of the storm water management system. Motion carried unanimously.
2. Letter from Mayor; Re: Approval of Change Order No. 1 2023 Lead Water Service Replacement Program moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve Change Order No. 1 to the 2023 Lead Water Service Replacement Program agreement with RVP Construction Inc. (PO Box 143, South Rockwood, MI 48179) for three (3) additional lead water service replacements, in the amount of \$6,745.67. Motion carried unanimously.
3. Letter from Mayor; Re: Approval of Bid Extension for Cross Connection Control Program (Waiver of Bid) moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bidding process and approve the bid extension for the Cross Connection Control Program with HydroCorp Inc. (5700 Crooks Rd., Ste. 100, Troy, MI 48098) for a two-year period commencing February 1, 2024 in the annual amount of \$34,446.00. Motion carried unanimously.
4. Letter from Mayor; Re: Approval of Extension of Agreement for 2024 Lead Water Service Replacement Program (Waiver of Bid) moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council waive the bidding process and approve extension for the 2024 Lead Water Service Replacement Program with RVP Construction, Inc. (PO Box 143, South Rockwood, MI 48179). Motion carried unanimously.
5. Letter from Mayor; Re: Approval of Proposal for Recreation Master Plan Professional Services (Waiver of Bid) moved by Rauch, supported by Kowalsky, RESOLVED THAT the Southgate City Council waive the

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bidding process and approve the proposal for Recreation Master Plan professional services to Carlisle Wortman (117 North First Street, Suite 70, Ann Arbor, MI 48104) in the non-to-exceed amount of \$16,230.00. Motion carried unanimously.

6. Letter from Mayor; Re: One Year Contract Extension with Royal Roofing Company, Inc. (Waiver of Bid) moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid process and approve extension through January 1, 2025 with Royal Roofing Company (2445 Brown Road, Orion, MI 48359) for Roof Leak and Repair Service at the 2018 established unit prices. Motion carried unanimously.
7. Letter from Mayor; Re: Approve Renewal of Service Agreement for Lifepak Monitors/Defibrillators (Waiver of Bid) moved by Ayres-Reiss, supported by Rauch, RESOLVED THAT the Southgate City Council waive the bidding process and approve the renewal of the Procure service maintenance agreement with Stryker Medical (1901 Romence Road Parkway, Portage, MI 49002) for the Lifepak 15 monitor/defibrillators, for a four-year term in the total amount of \$15,868.80. Motion carried unanimously.
8. Memo from Administrator; Re: Carlisle Wortman and Associates Extension moved by Gawlik, supported by Kowalsky, RESOLVED THAT the Southgate City Council retain Carlisle Wortman and Associates, Inc. (117 North First Street, Suite 70, Ann Arbor, MI 48104) to be retained as the City Planning Consultant for 2024. Motion carried unanimously.
9. Memo from Administrator; Re: Authorizing Execution of 2024 Wayne County Permit (A-24154) moved by Kowalsky, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the attached blanket resolution and the execution of the annual Wayne County 2024 Permit Package A-24154 and designate Keven Anderson, DPS Director, to sign said permit on behalf of the City of Southgate. Motion carried unanimously.
10. Memo from ACA/Fin. Director; Re: Proposed Schedule – FY 2024/25 Budget Process moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council approve the proposed schedule for 24/25 Budget Process on such dates that were requested (April 13<sup>th</sup>, May 1<sup>st</sup> & May 15<sup>th</sup>). Motion carried unanimously.

### **Ordinances:**

1. Memo from Administrator; Re: Update to City Code Section 1292.03 (k) - 2<sup>nd</sup> Reading moved by Kowalsky, supported by Rauch, RESOLVED THAT the Southgate City Council concur with the Planning Commission and adopt the updated language to the City Code section 1292.03(k) as presented. This ordinance will be otherwise known as Ordinance no. 1039. Motion carried unanimously.

### **Unscheduled Persons In Audience**

1. Rajan Varmon, The Office of State Rep. Jaime Churches, advised the residents that their office is available for any questions or concerns in the community.

### **Claims and Accounts:**

Moved by Graziani, supported by Rauch, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1490 for \$2,351,603.51. Motion carried unanimously.

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**Adjournment:**

Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:19 P.M. Carried unanimously.

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Zoey Kuspa  
Council President

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Janice M. Ferencz  
City Clerk