



MINUTES OF THE SOUTH OGDEN CITY COUNCIL PRE-COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 21, 2020

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, City Attorney Ken Bradshaw, Fire Chief Cameron West, Police Chief Darrin Parke, Parks and Public Works Director Jon Andersen, Finance Director Steve Liebersbach, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Jeremy Howe

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link

https://www.southogdencity.com/document_center/Sound%20Files/2020/CC200121_1700.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the meeting to order at 5:03 pm and called for a motion to open
00:00:00

Note: Council Member Orr was not present for this vote. She arrived a few minutes later during the discussion on the Nature Park bowery and amphitheater.

Council Member Stewart so moved, followed by a second from Council Member Howard. Council Members Strate, Stewart, and Howard all voted aye.

II. REVIEW OF AGENDA

There was no discussion on the agenda items at this time.

III. DISCUSSION ITEMS/DEPARTMENT REPORTS

A. Discussion on Nature Park Amphitheater and Bowery Rental

00:01:05

The council gave direction to continue not renting the bowery at the Nature Park. They also asked staff to prepare information on how they would propose to rent the amphitheater out.

B. Department Report- Finance Director Steve Liebersbach

00:14:06

- Mr. Liebersbach had a visual presentation. See Attachment A.

C. Police Chief Darin Parke – Police/Animal Control

00:38:36

- Chief Parke gave a handout to the council. See Attachment B.
- After the reports, the mayor reviewed the procedure for interviewing and voting for the city council candidates 00:38:36
- City Manager Dixon reviewed some of the agenda items:
 - CDBG 00:51:56
 - Vacating portions of Diana 00:52:21
 - Consolidated Fee Schedule 00:55:27
 - Cannabis Pharmacy 00:55:37

IV. ADJOURN

At 6:03 pm, Mayor Porter called for a motion to adjourn the work session.

Council Member Strate moved to adjourn, followed by a second from Council Member Orr. The voice vote was unanimous in favor of the motion.

00:57:44

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

STAFF MEMBERS PRESENT

City Manager Matt Dixon, City Attorney Ken Bradshaw, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Assistant City Manager Doug Gailey, and Recorder Leesa Kapetanov

CITIZENS PRESENT

Wayne Smith, Susan DeBruin, Katie Wahlquist, Jorge & Saydee Barragan, Lincoln Shurtz, Craig Hanni, Jeanette Smyth, Bruce & Joyce Hartman, Jeremy Howe, William Stevens, Paul Hulet, Samuel Bair, Tanner Chugg, Caleb McCool, James Harris, Lavar Harris, Ben Roberts

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link

https://www.southogdencity.com/document_center/Sound%20Files/2020/CC200121_1802.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:07 pm and called for a motion to convene

00:00:00

Council Member Howard so moved, followed by a second from Council Member Orr. In a voice vote Council Members Orr, Strate, Stewart, and Howard all voted aye.

B. Prayer/Moment Of Silence

The mayor led everyone in a moment of silence.

C. Pledge Of Allegiance

Council Member Susan Stewart led the Pledge of Allegiance.

II. PUBLIC COMMENTS

Lincoln Shurtz

00:02:20

Mr. Shurtz commented on cannabis pharmacies.

Craig Hanni

00:02:20

Mr. Hanni commented on code enforcement. He Submitted several photos. See Attachment C.

III. RESPONSE TO PUBLIC COMMENT

- There was no response to comments made.

IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT

Troop 1071 attended as part of their requirement for the Citizenship in the Community and Communications merit badges. Members of the troop included: James Harris, Samuel Bair, Caleb McCool, Isaac McCool, Samuel, and leaders Ben Roberts, LaVar Harris, Tanner Chugg, and Paul Hulet. The mayor then recognized Taylor, a young boy in attendance with his mother.

V. CONSENT AGENDA

A. Approval of January 7, 2020 Council Minutes

B. Approval of Community Center Subdivision 2nd Amendment

- The mayor read the consent agenda and asked if there were any questions. Council Member Stewart requested each item be voted on separately. The mayor then called for a motion concerning Item A on the consent agenda

00:13:01

Council Member Strate moved to approve Item A on the consent agenda. The motion was seconded by Council Member Orr. The voice vote was unanimous in favor of the motion.

Council Member Strate moved to approve Item B on the consent agenda, followed by a second from Council Member Howard. Council Members Strate and Howard voted in favor of the subdivision amendment, Council Members Orr and Stewart voted against. Mayor Porter broke the tie by voting in favor. The subdivision amendment was approved.

VI. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING

- The mayor called for a motion to open the public hearing

00:13:58

Council Member Orr moved to open the CDBG first public hearing. The motion was seconded by Council Member Stewart. The voice vote was unanimous in favor of the motion.

Mayor Porter invited anyone who wished to comment on possible CDBG projects to come forward. There were no comments. He then called for a motion to close the public hearing.

Council Member Howard moved to close the public hearing. Council Member Strate seconded the motion. All present voted aye.

VII. DISCUSSION/ACTION ITEMS

A. Consideration of Ordinance 20-01 – Vacating Portions of the Diana Street Cul-De-Sac

- Staff overview 00:14:55
- Council discussion 00:18:05
- Motion 00:28:58

Council Member Strate moved to approve Ordinance 20-01. Council Member Orr said she would be voting no because she felt the way the development agreement was put on the agenda was handled inappropriately. **Council Member Howard then seconded the motion.** **Mayor Porter asked if there was any more comment, and seeing none, he called the vote:**

Council Member Orr-	No
Council Member Strate-	Yes
Council Member Stewart-	No
Council Member Howard-	Yes

Because the vote resulted in a tie, Mayor Porter voted in order to break it.

Mayor Porter-	Yes
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The motion stood. Ordinance 20-01 was adopted.

B. Consideration of Ordinance 20-02 – Amending the Consolidated Fee Schedule for Lien Fees

- Staff overview 00:30:05
- There was no discussion by the council on this item
- Motion 00:30:43

Council Member Howard moved to approve Ordinance 20-02, followed by a second from Council Member Strate. There was no more discussion on this item. **The mayor made a roll call vote:**

Council Member Howard-	Yes
Council Member Stewart-	Yes
Council Member Strate-	Yes
Council Member Orr-	Yes

Ordinance 20-02 was adopted.

C. Consideration of Ordinance 20-03 – Amending SOC 10-5.1A-4 and 10-5.1B-4, Defining Cannabis Pharmacies and Where They Should Be Allowed in the City

- Staff overview 00:31:00

- Council discussion 00:39:23
- Motion 00:47:25

Council Member Strate moved to approve Ordinance 10-03 as presented. The motion was seconded by Council Member Howard. The mayor asked if there was any more discussion. No one responded. The mayor called the vote:

Council Member Stewart-	No
Council Member Strate-	Yes
Council Member Howard-	Yes
Council Member Orr-	Yes

The motion stood. Ordinance 10-03 was approved.

VIII. INTERVIEW AND VOTE ON CANDIDATES FOR VACANT COUNCIL SEAT

- Mayor Porter explained the process for interviewing each candidate
00:47:55
- Each candidate had 5 minutes to tell about themselves and why they should be on the city council
 - Candidate Jeremy Howe 00:50:12
 - Candidate Katie Wahlquist 00:55:25
 - Candidate Jeanette Smyth 01:00:41
 - Candidate Jorge Barragan 01:04:23
 - Candidate Wayne Smith 01:09:35
- The mayor gave each council member a card with the candidates' names on it. They were instructed to circle their top two choices and then pass the cards to the mayor. This would narrow the field to two candidates. The mayor then read the votes:
01:17:45

Council Member Orr-	Jeanette Smyth, Wayne Smith
Council Member Strate-	Jeanette Smyth, Katie Wahlquist
Council Member Stewart-	Jeanette Smyth, Jorge Barragan
Council Member Howard-	Jeanette Smyth, Katie Wahlquist

- The two candidates receiving the most votes were Jeanette Smyth and Katie Wahlquist. Since Ms. Wahlquist went before Ms. Smyth in the previous interview, the mayor invited Ms. Smyth to be first for this round.
 - Ms. Smyth 01:18:35
 - Ms. Wahlquist 01:21:04

- After each of the two candidates spoke, the council was told to write the name of one of the two candidates on a card and return it to the mayor. While the council contemplated whom to vote for, City Manager Dixon explained how the winner would serve for a two-year term.

01:23:37

- Mayor Porter read the votes 01:25:38

Council Member Orr-	Jeanette Smyth
Council Member Strate-	Katie Wahlquist
Council Member Stewart-	Jeanette Smyth
Council Member Howard-	Jeannette Smyth

By a majority vote, Jeanette Smyth was elected to fill the vacant city council seat.

IX. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Stewart - 01:27:32
- Council Member Strate - 01:33:23
- Council Member Orr - 01:34:03
- Council Member Howard - 01:37:58

B. City Manager 01:39:00

C. City Attorney Nothing to report

E. Mayor 01:41:24

X. ADJOURN

- At 7:50 pm, Mayor Porter called for a motion to adjourn
01:43:05

Council Member Strate so moved. The motion was seconded by Council Member Orr. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, January 21, 2020.


Leesa Kapetanov, City Recorder

February 4, 2020
Date Approved by the City Council

ATTACHMENT A

Presentation by Steve Liebersbach

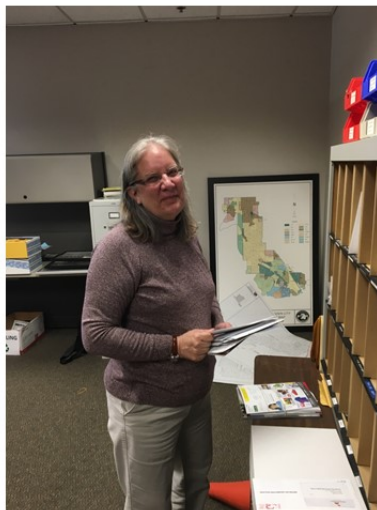
FINANCE

2020 AND BEYOND

1/24/2020

Steve - budget files - 18-19 budget- FY 2019
budget graphs - council mtg 1-21-2020

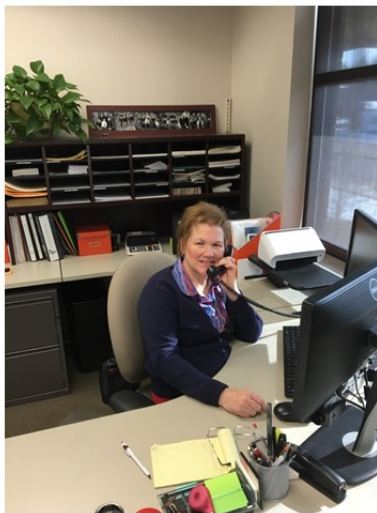
Cindy - Accounts Payable



Jeannine – City Treasurer

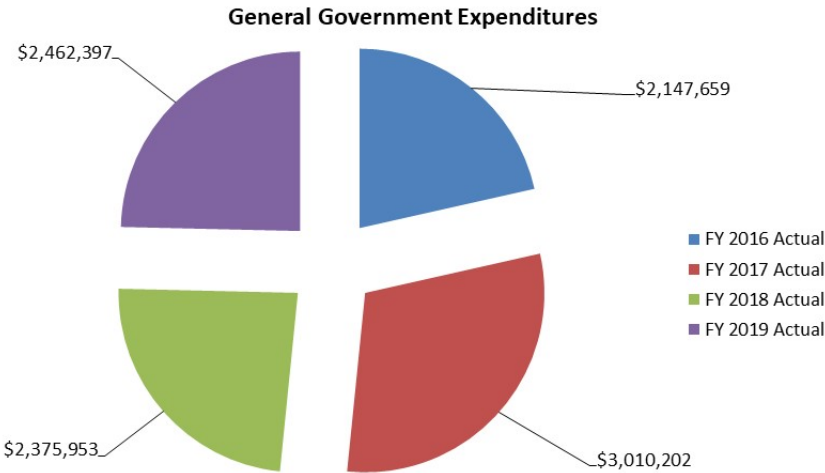


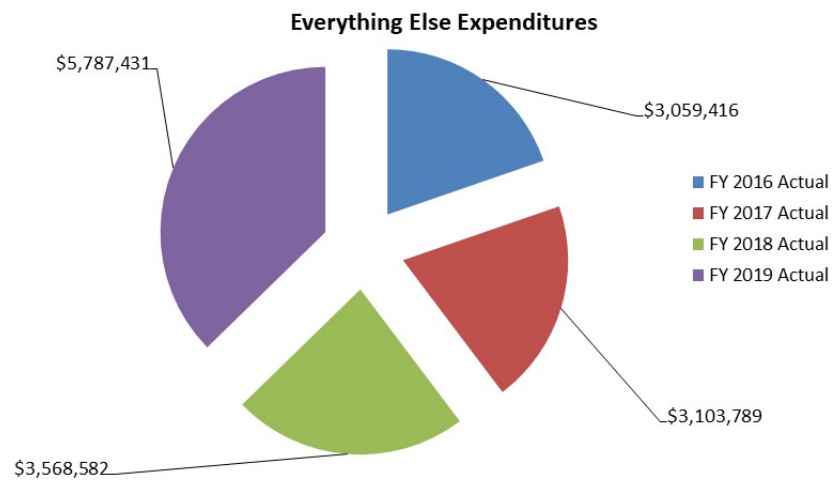
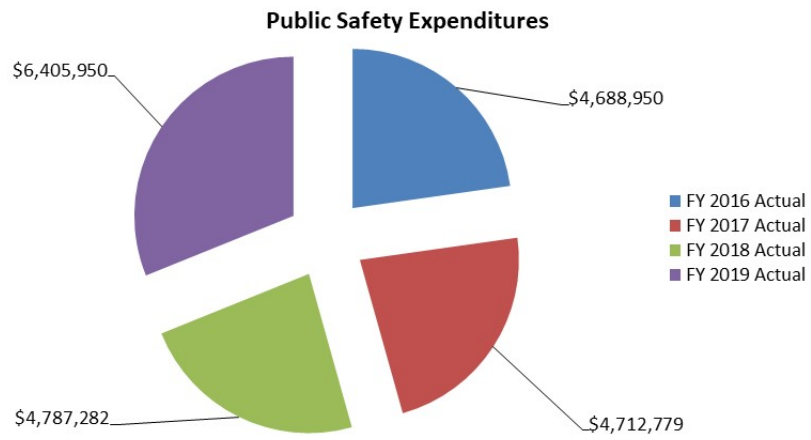
Leesa – City Recorder



Government Categories

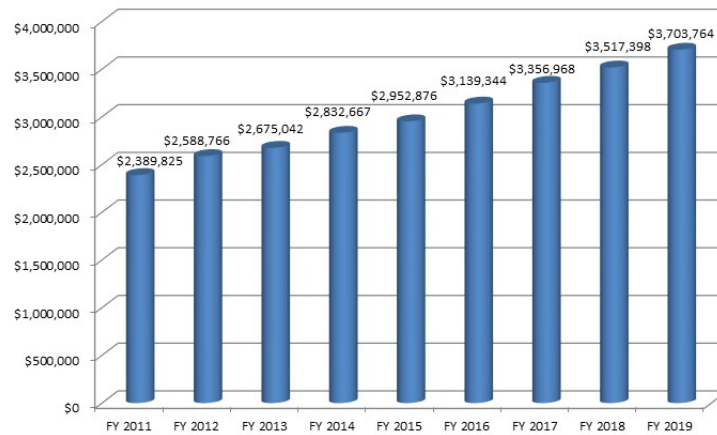
General Gov.	
	Council
	Legal
	Court
	Administration
	Non-Departmental
	Elections
	Bldg. & Grounds
	Planning & Zoning
Public Safety	
	Police
	Fire
	Inspections
All Else	
	Streets
	Parks
	Recreation
	Transfers

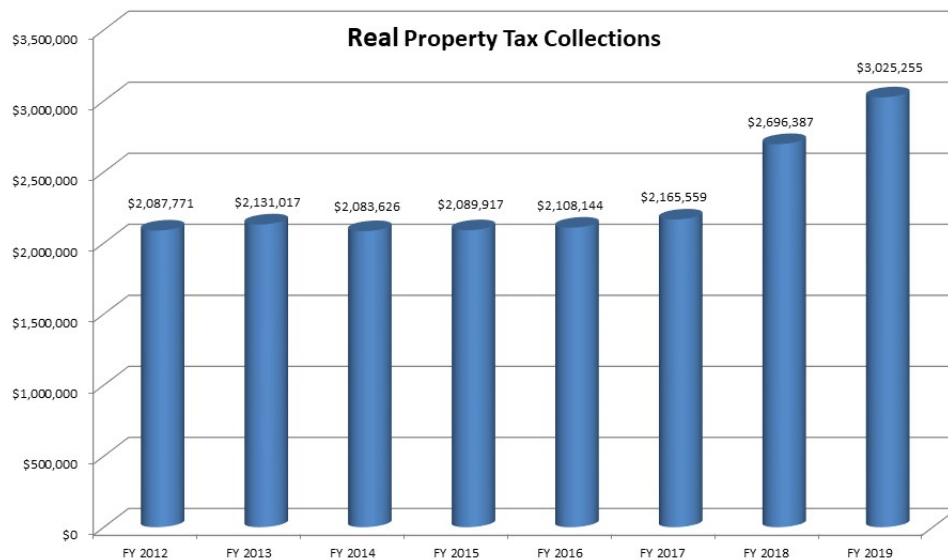




Fund balance analysis				
6/30/2019 financial statement fund balance:			\$3,224,340.27	
Restricted balances:				
Class "c" Funds:			(\$171,492.15)	
Restricted Fund Balance - 40th St.			(\$75,243.00)	
Restricted Fund Balance - Liquor Money			(\$13,824.00)	
Restricted Fund Balance - leave liability			(\$597,518.09)	
7/1/2019 Unappropriated Fund balance - beginning			\$2,366,463.03	
				For school property payments
				\$0.00
				Total Fund Balance - Everything
				\$3,264,277.47
YTD Revenue over Expenditures 12/31/2019			\$39,737.20	
				Everything less Class "c" & liquor
				(\$185,316.13)
6/30/2019 Unappropriated Fund balance available			\$2,406,200.23	
				22.91%
25% state general fund maximum:			17.91%	28.50%
FY 2020 General fund revenues +	\$13,437,002.00		\$3,339,250.50	
				CPF: \$750,000
22% general fund requirement per council resolution			\$2,956,140.44	\$3,828,961.32
				28.50%
20% general fund requirement per council resolution			\$2,687,400.40	
18% general fund requirement per council resolution			\$2,418,660.36	
17% general fund requirement per council resolution			\$2,284,290.34	
16% general fund requirement per council resolution			\$2,149,920.32	
15% general fund requirement per council resolution			\$2,015,550.30	
14% general fund requirement per council resolution			\$1,881,180.28	
12% general fund requirement per council resolution			\$1,612,440.24	
11% general fund requirement per council resolution			\$1,478,070.22	
10.25% general fund requirement per council resolution			\$1,377,292.71	
10% general fund requirement per council resolution			\$1,343,700.20	
5% general fund requirement per council resolution			\$671,850.10	
25% general fund requirement allowed by State Law			\$3,339,250.50	

Sales Tax Historical Data





Strategic Goals & Objectives

- 1 – Streets
- 2 – Employee Compensation Plan/Philosophy
- 3 – Parks
 - * Burch Creek Park
 - * Club Heights Park

• FISCAL SUSTAINABILITY

FY 2020 Project Funding

- Road & Street projects - \$2,389,993
- Burch Creek Park Bond - \$4,300,000
 - Plus additional grant monies
- Club Heights Park Design - \$24,945
- Equipment/Vehicle lease (Zions) - \$576,927

FY 2020 & 2021 Financial Concerns

- Avoiding cost over-runs on projects:
 - Burch Creek Park
 - Club Heights Park
 - Road/street projects
- Fire Dept. over-time expense
- Maintaining certified tax rate at .002900
- Maintaining utility rate increase
- Implementing the Sustainability Model within reason as much as possible

ATTACHMENT B

Handout from Chief Parke



Russ Porter, Mayor
Darin Parke, Chief of Police
Jeff Nelson, Lieutenant
Dwight Ruth, Lieutenant

Annual Report 2019

Patrol Division Total calls

Incidents Dispatched	11,213
Self-Initiated Incidents	5,126
Reports	2,497
Arrests 2014 +29%	878
DUIs 2014 +63%	57
Traffic Accidents 2014 +35%	646
Traffic Citations 5 yr Average -33%	2,127
Code Enforcement Dispatched	302
Code Enforcement Initiated	181
Street Checks	581
Warrant Service Cases 2014 +29%	343
Drug related 2014 +169%	364

Index Crimes Reported

Homicide	0
Rape	16
Robbery	1
Assault	85
Burglary	29
Larceny	208
Motor Vehicle Theft	32
Arson	0
Total Index Crimes 2014 -16%	371

Additional Crime Information

Vehicle Burglaries	89
Registered Sex Offenders	38
Domestic complaints	165
Mental Subjects	94
Sex Offender Checks	100

Investigations Division

Cases Assigned	220
Open Cases	92
Sex offenses against children	18
Fraud Complaints	90
Arrest Clearance Rate	31%

School Resource

Incidents	43
Reports	12
Arrests (juvenile court)	2

Code Enforcement

CE Officer Total Cases 2018 -137%	158
CE Officer Initiated Calls	127
CE officer dispatched calls	31

Assistance at Office

Records requests 2018 +18%	2,091
Fingerprinting 2014 +38%	386
Expungements Processed	70

Animal Services

Calls for Service	1,471
Adoptions	596
Adoption Fees Received	\$36,490.00
Animals Impounded 2018 +127%	786
Off-site Adoption Events Held	49
Volunteer Hours	3,242
Cash donations and Grants	\$9,118.23
Dog licenses issued	1,012

ATTACHMENT C

Pictures from Mr. Hanni

