



MEMORANDUM

TO: Mayor and City Council

FROM: Matthew J. Dixon, City Manager

RE: **Oct. 05, 2020 Council Meeting**

WORK SESSION

- **Goal 4.3 - Affordable Housing Project(s).** Doug Gailey will review this goal with the council and talk about available funding for affordable housing-related projects. He also has some examples of how other cities are utilizing affordable housing funds in their cities. Staff would like council direction on how you would like to contribute to aiding in the development of more affordable housing in the city.
- **Evelyn Drive/40th Street Property** – This will be a follow up discussion regarding the council's desires for the future development of this property. Ideas include a small pocket/neighborhood park, welcome to South Ogden sign, sell the property for development, etc.

DISCUSSION/ACTION ITEMS

- **Resolution 20-32 – Amending the FY2021 Budget** - This is a small amendment to the current year budget dealing with the Water Fund. This amendment includes budgeting monies in the Water Fund to cover the project costs associated with making improvements to the water tanks at 5600 S. Harrison Blvd. and replacing the water lines below the tanks. These project costs were not included in the original FY2021 Budget.

DISCUSSION ITEMS

- **Traffic Control on Monroe Blvd at approximately 4400 S.** – Chief Parke will review his recommendations regarding the placement and type of traffic control signage, crosswalks, etc. for this mid-block street crossing. This will allow the council an opportunity to have additional discussion and to direct staff on how you would like to proceed.

E mdixon@southogdencity.com

O 801-622-2702

F 801-622-2713

3950 Adams Ave. Suite 1

South Ogden City, UT 84403

SouthOgdenCity.com



**NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
WORK SESSION**

TUESDAY, OCTOBER 6, 2020

WORK SESSION – 5 PM

COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, October 6, 2020. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; however, the city will abide by all COVID-19 restrictions in place at the time of the meeting, including social distancing and number of people allowed to gather at one time. No action will be taken on any items discussed during pre-council work sessions. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically.

WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Russell Porter

II. REVIEW OF AGENDA

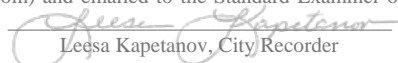
III. DISCUSSION ITEMS

- A.** Discussion on Strategic Plan Goal 4.3: Identify & Implement Ways the City Can Assist in Creating More Affordable Housing
- B.** Evelyn Drive/40th Street Property

IV. ADJOURN

Posted to the State of Utah Website October 2, 2020

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1st and 2nd floors), on the City's website (southogdencity.com) and emailed to the Standard Examiner on October 2, 2020. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.

STAFF REPORT



SUBJECT: Use of RDA housing funds
AUTHOR: Doug Gailey
DEPARTMENT: Administration
DATE: October 6, 2020

RECOMMENDATION

Pleasure of the Council

BACKGROUND

In accordance with state law, money has been set aside for use to facilitate an affordable housing program. There is approximately \$88,000 dollars that has been earmarked for this use from the Hinckley Commons project area. In 2022, more money is also expected to be earmarked for use from current Redevelopment Project areas. According to state law, there are restrictions on what the money can be used for. The 2022 strategic plan lists a goal "To identify and implement ways the City can assist in creating more affordable housing.

ANALYSIS

Staff is looking for direction to narrow the options for using the funds. The restrictions include:

- i. Pay part or all of the cost of land or construction of income targeted housing;
- ii. Pay for rehabilitation of existing income targeted housing within the city;
- iii. Promote income targeted housing in the city;
- iv. Address housing-related issues in a blight based project area;
- v. Lend, grant, or contribute money to/for income targeted housing within the boundary of the agency;
- vi. Replace housing units lost as a part of the development of the project area;
- vii. Make payments on housing-related bonds;
- viii. Relocate mobile home park residents displaced by development of the project area;
- ix. Transfer funds to the city to offset the city's annual contribution to the Homeless Shelter Cities Mitigation Restricted Account.

Obviously not all of these allowable expenditures would be appropriate in South Ogden, but it is the complete list from Utah Code 17C-1-412(1)(a);

An additional restriction is that the families in the target area must be making less than 80% of the County median household income. According to the latest information on Census Bureau website, the 2018 median household income was \$64,636; that means that families in the target area would need to make less than \$51,708.80.

SIGNIFICANT IMPACTS

None

ATTACHMENTS



NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, OCTOBER 6, 2020

WORK SESSION – 5 PM

REGULAR COUNCIL MEETING - 6 PM

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CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Jeanette Smyth

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

III. RESPONSE TO PUBLIC COMMENT

IV. RECOGNITION OF SCOUTS AND STUDENTS

V. CONSENT AGENDA

- A. Approval of September 15, 2020 Council Minutes
- B. Approval of Proclamation Declaring October 4-10 as Fire Prevention Week in South Ogden

VI. PUBLIC HEARING

To Receive and Consider Comments on Proposed Amendments to the FY2021 Budget

VII. DISCUSSION / ACTION ITEMS

- A. Consideration of **Resolution 20-32** – Amending the FY2021 Budget

VIII. DISCUSSION ITEMS

- A. Traffic Control on Monroe

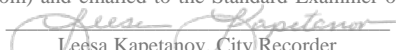
IX. REPORTS/DIRECTION TO CITY MANAGER

- A. City Council Members
- B. City Manager
- C. City Attorney
- D. Mayor

X. ADJOURN

Posted to the State of Utah Website October 2, 2020

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Leesa Kapetanov, City Recorder

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MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 15, 2020

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams meeting app.

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Assistant Fire Chief Clinton Miner, Police Chief Darin Parke, Information Services Manager Brian Minster, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov Note: Assistant City Manager Doug Gailey joined the meeting via Microsoft Teams.

CITIZENS PRESENT

Boyd Vieweg, Jim Rhoades

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link

https://www.southogdencity.gov/document_center/Sound%20Files/2020/CC200915_1706.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the meeting to order at 5:08 pm and entertained a motion to begin.

00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

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II. REVIEW OF AGENDA

This item did not take place.

III. DISCUSSION ITEMS

- The mayor went to Item B first

B. Affordable Housing

- Jim Rhoades and Boyd Vieweg, representatives of SOLV, were present for this discussion. They gave a presentation (see Attachment A) to the council concerning micro townhomes as a solution to affordable housing.

00:00:40

- Discussion 00:17:00

The council asked that the planning commission look at making the code more accessible for smaller development such as tiny homes, micro townhomes, and ADUs.

IV. ADJOURN

At 6:04 pm, Mayor Porter called for a motion to adjourn the work session.

Council Member Howard moved to adjourn, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.

00:57:03

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams meeting app.

STAFF MEMBERS PRESENT

City Manager Matt Dixon, City Attorney Ken Bradshaw, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Assistant Fire Chief Clinton Miner, Police Chief Darin Parke, Information Services Manager Brian Minster, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov
Note: City Attorney Ken Bradshaw, Assistant City Manager Doug Gailey, and Police Chief Darin Parke joined the meeting via Microsoft Teams.

CITIZENS PRESENT

Brissa Christensen, Jean Vaniman Schoen, Bruce & Joyce Hartman

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link

https://www.southogdencity.gov/document_center/Sound%20Files/2020/CC200915_1806.mp3
or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:07 pm and called for a motion to convene

00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

C. Pledge Of Allegiance

Council Member Mike Howard led the Pledge of Allegiance.

106 **II. PUBLIC COMMENTS**

107 Brissa Christensen 00:01:21 Ms. Christensen made comments concerning the
108 city's response to the recent wind storm.

109 Mayor's response 00:09:50

110 Brittany Moore 00:17:51 Comments on city's response to wind storm

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112 There were no online comments.

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115 **III. RESPONSE TO PUBLIC COMMENT**

116 See mayor's earlier response

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120 **IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT**

121 No scouts or students were present.

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125 **V. CONSENT AGENDA**

126 A. Approval of September 1, 2020 Council Minutes

127 B. Set Date for Public Hearing (October 6, 2020 at 6 pm or as soon as the agenda permits) to
128 Receive and Consider Comments on Proposed Amendments to FY2021 Budget

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- 130 • Mayor Porter asked if there were any questions or comments concerning the consent agenda.
131 Council Member Stewart pointed out an omission in the minutes.

132 00:21:37

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134 **Council Member Smyth moved to approve the consent agenda with the correction. The**
135 **motion was seconded by Council Member Howard. The voice vote was unanimous in favor**
136 **of the motion.**

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140 **VI. PUBLIC HEARING**

141 To Receive and Consider Comments on the Proposed Addition of a Business License for Residential
142 Facility for Disabled Persons

143

- 144 • Mayor Porter called for a motion to enter into a public hearing for the reason stated.

145 00:22:54

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147 **Council Member Orr so moved, followed by a second from Council Member Howard. All**
148 **present voted aye.**

- Staff overview 00:23:16
- Discussion 00:24:48
- There was no public comment from those present concerning this item. The mayor called for a motion to close the public hearing but keep the online comment open for five more minutes.

Council Member Strate moved to close the public hearing. Council Member Howard seconded the motion. All present voted aye.

DISCUSSION/ACTION ITEMS

A. Consideration of Ordinance 20-22 – Amending the Consolidated Fee Schedule for the Addition of a Business License for Residential Facilities for Disabled Persons

- Discussion 00:26:40
- City Manager Dixon informed the mayor the online comment time had closed and no comments had been made 00:35:06
- Motion 00:35:38

Council Member Strate moved to approve Ordinance 20-22. The motion was seconded by Council Member Smyth. Mayor Porter asked if there was further discussion, and seeing none, he called the vote:

Council Member Orr -	Yes
Council Member Strate -	Yes
Council Member Stewart-	Yes
Council Member Howard -	Yes
Council Member Smyth -	Yes

Ordinance 20-22 was adopted.

B. Consideration of Resolution 20-31 – Approving an Agreement with Hogan Construction for Construction of Club Heights Park Phase I

- Staff overview 00:36:10
- Discussion 00:42:43
- Motion 00:53:21

Council Member Strate moved to adopt Resolution 20-31. Council Member Stewart seconded the motion. After determining there was no more discussion, the mayor called the vote:

Council Member Smyth -	Yes
Council Member Howard -	Yes

193 Council Member Stewart - No
194 Council Member Strate - Yes
195 Council Member Orr - Yes
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197 The motion stood.
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201 **III. REPORTS/DIRECTION TO CITY MANAGER**

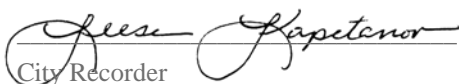
- 202 A. City Council Members
203 • Council Member Strate - 00:54:10
204 • Council Member Smyth - 01:05:17
205 • Council Member Stewart - 01:06:58
206 • Council Member Howard - 01:07:35
207 • Council Member Orr - 01:14:39
208 B. City Manager 01:17:42
209 C. City Attorney 01:24:21
210 D. Mayor Porter 01:25:04
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215 **IX. ADJOURN**

216 At 7:35 pm, Mayor Porter called for a motion to adjourn.
217 01:27:37
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219 Council Member Howard so moved, followed by a second from Council Member Strate. The
220 voice vote was unanimous in favor of the motion.
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230 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council
231 Work Session and Council Meeting held Tuesday, September 15, 2020.
232

233 
234 City Recorder

Leesa Kapetanov,
Date Approved by the City Council

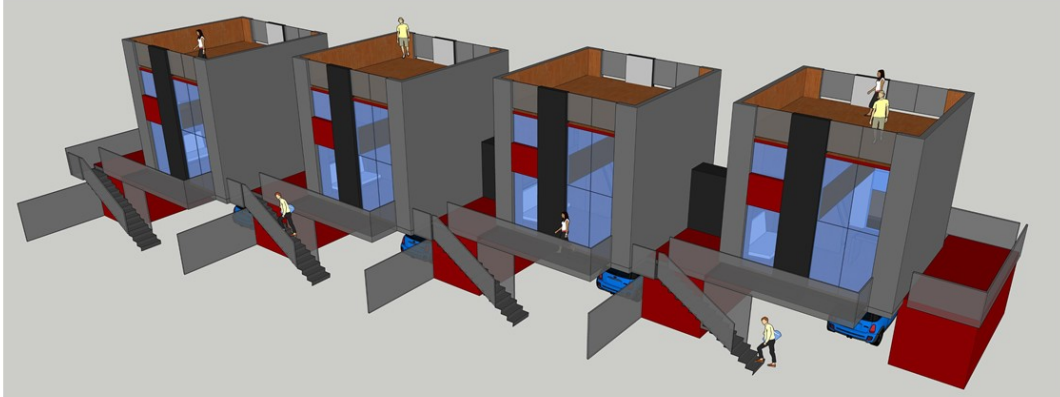
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ATTACHMENT A

Presentation by Boyd Vieweg and Jim Rhoads

SOLV: A Housing Solution Company

Mass-production of Innovative, Not-So-Big ADUs & Townhomes

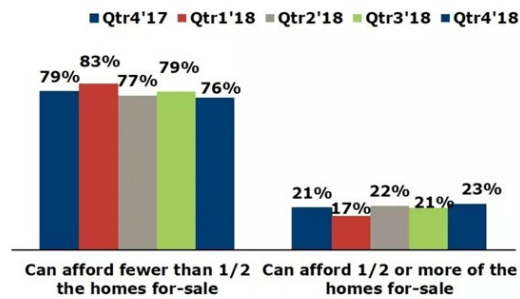


Today's Presentation

- ✓ Brief Market & Demographic Synopsis
- ✓ 3 Words: Equity, Dignity & Attainability
- ✓ Challenges with zoning ordinances
- ✓ Key Assumptions
 - ✓ Utah's housing has reached crisis level
 - ✓ Traditional development practices led to current crisis
 - ✓ Most cities place value in home ownership
 - ✓ Important demographic to attract/serve:
 - ✓ Young families & 'new' demographics
 - ✓ Professionals including teachers, law enforcement, etc

Problem: Affordability (US)

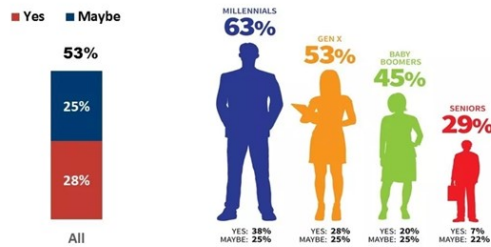
What Share of all Homes Currently For-Sale in Your Market is Affordable to You?
(Percent of Prospective Home Buyers)



Source: Nat'l Assoc of Home Builders' Housing Trends Report Q4 2018 (16,891 Respondents)

Solution: Smaller Homes

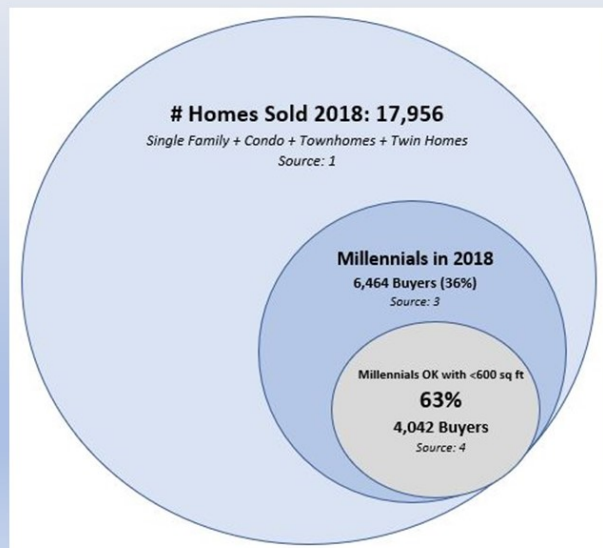
Would You Consider Buying a 'Tiny Home' (<600 sq. ft.)?



Source: NAHB Economics & Housing Policy Group

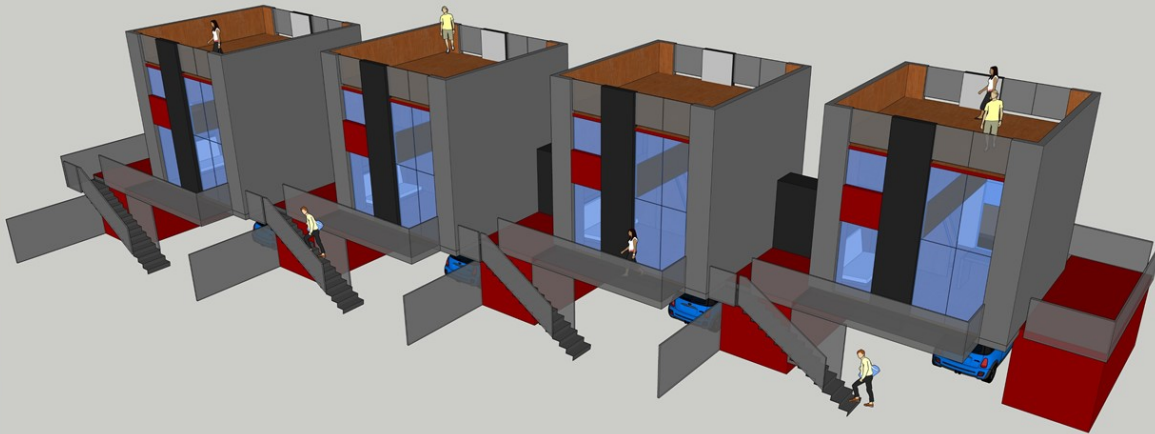
Source: Nat'l Assoc of Home Builders Economics & Housing Policy Group Feb2018

TAM: Applying National Ratios to Salt Lake County Data



Solution: SOLV's "Cube" Townhome

*** Patent Pending ***



Key Benefits of Micro-townhome

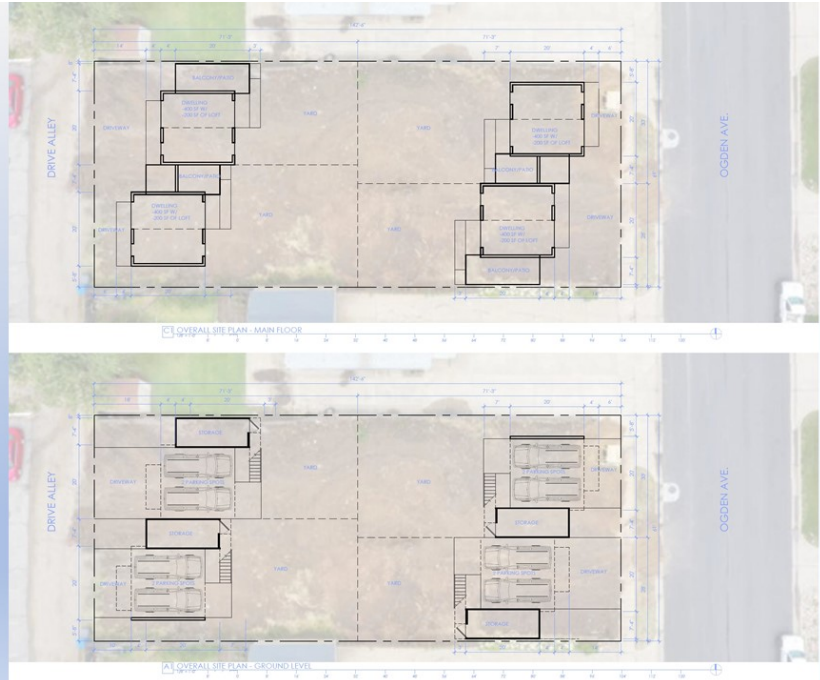
- Equity/ownership
- No common walls – quiet & private
- Yard space – pets, etc.
- Rooftop outdoor space – view
- Covered parking
- Storage
- Floor-to-ceiling glass = wow factor + abundant natural light

Summary

- ✓ Equity, Dignity & Attainability
- ✓ Creating Ownership Solutions for Key Buyers
- ✓ Flexibility & Adaptability Required

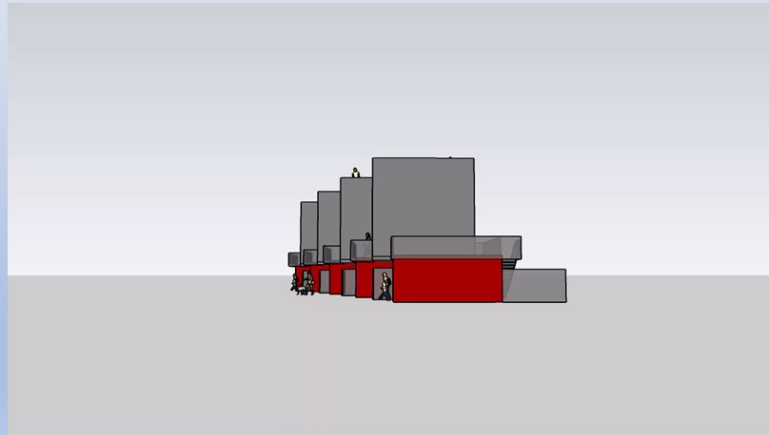
Zoning Challenges

- ✓ Maximum Density Per Acre
 - ✓ Not equipped for small units
- ✓ Minimum Parking Requirements
- ✓ Time Constraints
 - ✓ Multi-step approval process
 - ✓ Flexibility for planners
- ✓ This approach could utilize 'odd' lots that might not be developed otherwise. Consider allowing limited multi-family developments within single-family zoning districts



Solution: SOLV's "Cube" Townhome

*** Patent Pending ***



Proclamation

Declaring October 4-10, 2020

As

“Fire Prevention Week”

In South Ogden City

- Whereas,** the city of South Ogden City, UT is committed to ensuring the safety and security of all those living in and visiting South Ogden; and
- Whereas,** fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and
- Whereas,** home fires killed more than 2,630 people in the United States in 2017, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 357,000 home fires; and
- Whereas,** cooking is the leading cause of home fires in the United States where fire departments responded to more than 173,200 annually between 2013 and 2017; and
- Whereas,** two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and
- Whereas,** more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and
- Whereas,** children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire
- Whereas,** South Ogden’s residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and
- Whereas,** residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and
- Whereas,** working smoke alarms cut the risk of dying in reported home fires in half; and

- Whereas,** South Ogden's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and
- Whereas,** South Ogden's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and
- Whereas,** the 2020 Fire Prevention Week theme™, "Serve Up Fire Safety in the Kitchen!!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

Now, therefore, I, Russell L. Porter, Mayor of South Ogden City do hereby proclaim

October 4-10, 2020

As

Fire Prevention Week

in South Ogden City, and I urge all the people of South Ogden by checking their kitchens for fire hazards and using safe cooking practices during Fire Prevention Week 2020, and to support the many public safety activities and efforts of South Ogden's fire and emergency services.

Dated this 6th day of October, 2020.

Russell Porter, Mayor

Attest:

Leesa Kapetanov, CMC, City Recorder

STAFF REPORT



SUBJECT: Public Hearing on FY 2021 Budget Amendment
AUTHOR: Steve Liebersbach
DEPARTMENT: Finance
DATE: October 06, 2020

RECOMMENDATION

Staff recommends the City Council approve the budget amendments as presented in Resolution 20-32.

BACKGROUND

City Council can approve budget amendments at any time throughout the fiscal year to modify the adopted budget to incorporate necessary changes.

ANALYSIS

The budget amendment will have an impact on the Water Fund. This amendment is to incorporate the project approved by City Council and awarded to Staker Parsons for the Steel Tanks Waterline Replacement Project.

SIGNIFICANT IMPACTS

Impacts are outlined in the budget amendment.

ATTACHMENTS

The budget amendment proposal is attached for your review.

RESOLUTION NO. 20-32

A RESOLUTION OF SOUTH OGDEN CITY, UTAH, AMENDING THE CITY'S 2020-2021 BUDGET BY MAKING CERTAIN CHANGES TO VARIOUS OF THE CITY'S FUNDS AND COMPENSATION PLANS; ACCOUNTING FOR REVENUE AND EXPENDITURE CHANGES; MODIFYING PRIOR CITY ORDINANCES AS NECESSARY, BY THESE ACTIONS; AND ESTABLISHING AN EFFECTIVE DATE.

SECTION I - RECITALS

WHEREAS, the City of South Ogden City ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the city Council finds that in conformance with Utah Code (UC") §10-3-717, the governing body of the city may exercise all administrative powers by resolution; and,

WHEREAS, the city Council finds that in conformance with UC §10-3-702, the governing body of the city may pass any ordinance to regulate, require, prohibit, govern, control or supervise any activity, business, conduct or condition authorized by State law or any other provision of law; and,

WHEREAS, the city Council finds that certain exigencies of city governmental operations require amendments be made to the current city budget and related documents; and,

WHEREAS, the city Council finds that UC §10-6-119 provides authority for amending the City's budget as necessary; now,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SOUTH OGDEN THAT THE SOUTH OGDEN CITY BUDGET AND STAFFING DOCUMENT FOR FISCAL YEAR 2020-2021 BE, AND THE SAME HEREBY IS, AMENDED AS FOLLOWS:

SECTION II - CHANGES TO BUDGET

Those changes set out in **Attachment "A"** of the 6th day of October, 2020, attached, and incorporated as if set out, as those changes affect and adjust the previously authorized budgets and staffing provisions, including compensation schedules of various city departments and funds represented, ought to be, and the same are, amended, re-adopted and enacted as amendments to the fiscal year 2020-2021 Budget for South Ogden City.

The foregoing recitals are fully incorporated herein.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Ordinances and Resolutions, together with their provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

SECTION IV - REPEALER OF CONFLICTING ENACTMENTS

All orders, ordinances and resolutions regarding the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which conflict with this Ordinance Amendment, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION V - SAVINGS CLAUSE

If any provision of this Ordinance shall be held or deemed to be or shall be invalid, inoperative or unenforceable for any reason, such reason shall not render any other invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed to be the separate independent and severable act of the City Council of South Ogden City.

SECTION VI - DATE OF EFFECT

This Ordinance shall be effective on the 6th day of October, 2020, and after publication or posting as required by law.

DATED this 6th day of October, 2020

SOUTH OGDEN, a municipal corporation

by: _____
Russell Porter, Mayor

Attested and recorded

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT “A”

RESOLUTION NO. 20-32

A Resolution Of South Ogden City, Utah, Amending The City’s 2020-2021 Budget By Making Certain Changes To Various Of The City’s Funds And Compensation Plans; Accounting For Revenue And Expenditure Changes; Modifying Prior City Ordinances As Necessary, By These Actions; And Establishing An Effective Date.

06 Oct 20

[Attachment to be provided by Finance Director]

South Ogden City

October 06, 2020

Fiscal Year 2021

Budget Amendment

	Current Budget	New Budget	Difference +/-
51-40-670 Steel Tanks H2Oline Replacement	\$0.00	\$489,090.00	\$489,090.00
51-30-890 Appropriation of Fund Balance - Water Fund	\$748,695.00	\$1,237,785.00	\$489,090.00
* Fund this waterline project			

STAFF REPORT



SUBJECT: Mid-block pedestrian crossing at 4400 South
Monroe Blvd.
AUTHOR: Chief Parke
DEPARTMENT: Police
DATE: 10/5/2020

RECOMMENDATION

This is a continuation of the discussion regarding the Mid-block pedestrian crossing at 4400 South Monroe.

BACKGROUND

There have been prior discussions regarding the Mid-block crossing at 4400 South Monroe Boulevard. There has been mention of installing flashing pedestrian crossing lights. At this time, pedestrian crossing signs, road painting for the crossing, and orange hand held flags are in place.

ANALYSIS

Within the United States Department of Transportation is the Department of Highway Administration. Highway Administration issues regulations for ALL public roads in a document called the Manual on Uniform Traffic Control Devices or MUTCD (The Manual). The Manual defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, and bikeways. The Manual is part of the Code of Federal Regulations under Title 23, Part 655. Section 4C and 4D address mid-block street crossings. State law directs the Manual be followed.

When going beyond signage to control signals, the Manual becomes more specific in requiring the justification to do so.

MUTCD, Section 4C.01: Studies and Factors for Justifying Traffic Control Signals Standard:

01 An engineering study of traffic conditions, pedestrian characteristics, and physical characteristics of the location shall be performed to determine whether installation of a traffic control signal is justified at a particular location.

02 The investigation of the need for a traffic control signal shall include an analysis of 9 factors, or warrants, related to the existing operation and safety at the study location and the potential to improve these conditions, and the applicable factors contained in the following traffic signal warrants: Warrant 1, Eight-Hour Vehicular Volume Warrant 2, Four-Hour

Vehicular Volume Warrant 3, Peak Hour Warrant 4, Pedestrian Volume Warrant 5, School Crossing Warrant 6, Coordinated Signal System Warrant 7, Crash Experience Warrant 8, Roadway Network Warrant 9, Intersection Near a Grade Crossing

03 The satisfaction of a traffic signal warrant or warrants shall not in itself require the installation of a traffic control signal.

Section 4D of The Manual specifies that midblock crosswalks shall not be signalized if they are located within 300 feet of the nearest traffic control signal unless the proposed traffic control signal will not restrict the progressive movement of traffic.

In addition, a midblock crosswalk location is not to be controlled by a traffic control signal if the crosswalk is located within 100 feet from side streets or driveways that are controlled by STOP signs or YIELD signs.

Engineering judgment should be used to determine the proper phasing and timing for a traffic control signal. Since traffic flows and patterns change, phasing and timing should be reevaluated regularly and updated if needed.

Standard: 02 The need for a traffic control signal shall be considered when an engineering study of the frequency and adequacy of gaps in the vehicular traffic stream as related to the number and size of groups of schoolchildren at an established school crossing across the major street shows that the number of adequate gaps in the traffic stream during the period when the schoolchildren are using the crossing is less than the number of minutes in the same period (see Section 7A.03) and there are a minimum of 20 schoolchildren during the highest crossing hour. The manual also states there should be a minimum of 25 pedestrian crossings at peak time to justify a mid-block crossing.

For two weeks, in September 2020, I had officers monitor the crossing during times when students were using it to access Burch Creek Elementary. They relayed the following. Between 10 and 15 students use the crossing, half of them are accompanied by an adult. There are sufficient gaps in vehicle traffic for student crossings to take place. There were few to no other pedestrian crossings.

A weeklong analysis of vehicle traffic was conducted using the department's JAM-R equipment. The resulting Need For Enforcement Rating is Low, with a 93 percentile of compliance.

The number of pedestrian and student crossings do not meet the Manual's standard for the installation of control devices. There are sufficient gaps in vehicle traffic to allow pedestrian crossings. The distance from the controlled intersection of 850 E and Monroe, and the controlled intersection of 4500 S Monroe, may be within the 100 feet, and 300 feet standards of the Manual respectively. The original warrants, or justifications, for installation of this mid-block crossing are unknown.

The Manual states an engineering study is to present the justification for going beyond signage, and installing control signals. At this time, prima fascia justification to do so has not materialized.

SIGNIFICANT IMPACTS

Unknown