



**NOTICE AND AGENDA  
SOUTH OGDEN CITY COUNCIL  
WORK SESSION**

**TUESDAY, FEBRUARY 2, 2021**

**WORK SESSION – 5 PM**

**COUNCIL MEETING - 6 PM**

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, February 2, 2021. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; however, the city will abide by all COVID-19 restrictions in place at the time of the meeting, including social distancing and number of people allowed to gather at one time. No action will be taken on any items discussed during pre-council work sessions. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over [www.facebook.com/southogdencity](https://www.facebook.com/southogdencity).

## **WORK SESSION AGENDA**

**I. CALL TO ORDER – Mayor Russell Porter**

**II. REVIEW OF AGENDA**

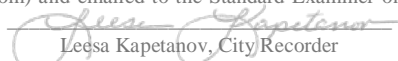
**III. DEPARTMENT REPORTS**

- A. Jon Andersen – Parks and Recreation**
- B. Steve Liebersbach – Finance**

**IV. ADJOURN**

Posted to the State of Utah Website January 29, 2021

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1<sup>st</sup> and 2<sup>nd</sup> floors), on the City's website ([southogdencity.com](https://southogdencity.com)) and emailed to the Standard Examiner on January 29, 2021. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.



## NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, FEBRUARY 2, 2021

WORK SESSION – 5 PM

REGULAR COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, February 2, 2021. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; however, the city will abide by all COVID-19 restrictions in place at the time of the meeting, including social distancing, wearing of masks, and number of people allowed to gather in one place. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over [www.facebook.com/southogdencity](https://www.facebook.com/southogdencity).

## CITY COUNCIL MEETING AGENDA

### I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Mike Howard

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.  
Please limit your comments to three minutes.

### III. RESPONSE TO PUBLIC COMMENT

### IV. RECOGNITION OF SCOUTS AND STUDENTS

### V. CONSENT AGENDA

- A. Approval of January 19, 2021 Minutes
- B. Advice and Consent of Re-Appointment of Scott Amos to the Planning Commission
- C. Declaring Guns and Bikes as Surplus to the City's Needs

## **VI. DISCUSSION / ACTION ITEMS**

- A.** Nomination and Election of Mayor Pro Tem

## **VII. DEPARTMENT REPORTS (continued from work session)**

- C.** Chief Parke – Police, Animal Control, Code Enforcement
- D.** Chief West – Fire Department

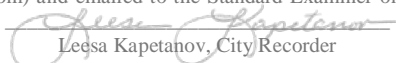
## **VIII. REPORTS/DIRECTION TO CITY MANAGER**

- A.** City Council Members
- B.** City Manager
- C.** City Attorney
- D.** Mayor

## **IX. ADJOURN**

Posted to the State of Utah Website January 29, 2021

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1<sup>st</sup> and 2<sup>nd</sup> floors), on the City's website (southogdencity.com) and emailed to the Standard Examiner on January 29, 2021. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 19, 2021

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams meeting app.

#### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Park, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

Note: Assistant City Manager Doug Gailey, Fire Chief Cameron West, Police Chief Parke, and Parks and Public Works Director Jon Andersen joined the meeting via Microsoft Teams.

#### CITIZENS PRESENT

No one else attended the work session

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

[https://www.southogdencity.gov/document\\_center/Sound%20Files/2021/CC210119\\_1658.mp3](https://www.southogdencity.gov/document_center/Sound%20Files/2021/CC210119_1658.mp3) or by requesting a copy from the office of the South Ogden City Recorder.

#### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:00 pm and asked for a motion to convene  
00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

## II. REVIEW OF AGENDA

- There were no questions about the agenda

## III. DISCUSSION ITEMS

### A. Discussion/Direction on Park Bowery Reservations

- Staff overview 00:00:59
- Discussion 00:04:25
- The Council determined that no park bowery reservations would be taken until the number of COVID-19 cases went down; they would then re-evaluate whether to allow reservations to be made

### B. Discussion/Direction on Community Events

- Overview 00:09:29
  - Discussion 00:10:47
- The Council decided to do a parade for Easter, similar to the one they did for Christmas. They also thought fireworks for South Ogden Days could still take place by drawing circles for social distancing.

### C. Residential Facilities for Disabled Persons vs. Group Living Arrangements

- Overview 00:18:16
- Discussion 00:22:50

## IV. REVIEW OF AGENDA (continued)

- Overview of Ordinance 21-01 00:48:22
- Discussion 00:52:54
- During discussion, Council Member Stewart pointed out a typo in the attachment for the ordinance. City Recorder Kapetanov asked the council to add the correction to the typo to the motion.

## V. ADJOURN

At 6:00 pm, Mayor Porter called for a motion to adjourn the work session.

**Council Member Howard so moved, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.**

01:00:20

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams Meeting App.

### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

Note: Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Parke, and Fire Chief Cameron West joined the meeting via Microsoft Teams.

### CITIZENS PRESENT

No one else attended this meeting.

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking these links:

[https://www.southogdencity.gov/document\\_center/Sound%20Files/2021/CC210119\\_1759.mp3](https://www.southogdencity.gov/document_center/Sound%20Files/2021/CC210119_1759.mp3)

or by requesting a copy from the office of the South Ogden City Recorder.

## I. OPENING CEREMONY

### A. Call To Order

- At 6:00 pm, Mayor Porter called the meeting to order

00:00:00

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

### C. Pledge Of Allegiance

Council Member Stewart led the Pledge of Allegiance.

## II. PUBLIC COMMENTS

- There was no one present to make comment. Mayor Porter allowed those online to post comments until 6:10 pm.

119  
120  
121 **III. RESPONSE TO PUBLIC COMMENT**

- 122       • Not applicable
- 123  
124

125 **IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT**

126 No scouts or students were present.

127  
128

129 **V. CONSENT AGENDA**

130       A. Approval of January 5, 2021 Council Meeting Minutes

- 131       • Mayor Porter asked if there were any changes to the minutes, and seeing none, he called for  
132       a motion               00:01:20
- 133

134       **Council Member Smyth so moved, followed by a second from Council Member Howard.**  
135       **Council Members Orr, Strate, Stewart, Howard, and Smyth voted aye.**

136  
137  
138  
139

140 **VI. DISCUSSION/ACTION ITEMS**

141       A. Consideration of Ordinance 21-01 – Amending SOCC 10-5.1A and 10-5.1B Having To Do With  
142       Definition of Story, Open Space Requirements, Parking Requirements, Maximum Width of Row  
143       Buildings, and Roof Drainage Near Sidewalks

- 144       • Overview               00:01:45  
145       • Discussion            00:04:24  
146       • During discussion, it was discovered that the section on roof drainage had been left out of  
147       the attachment for the ordinance. As the council further discussed this item, City Recorder  
148       Kapetanov emailed them a copy of the ordinance with the omitted part added. She asked  
149       them to include it in their motion. The council also wanted to change the maximum width  
150       of townhomes in some subdistricts.  
151       • Motion                00:26:32
- 152

153       **Council Member Smyth moved to adopt Ordinance 21-01, with the following changes: fix**  
154       **the typo number from 35,000 to 20,000; change the maximum width for townhomes from**  
155       **180' to 130' in the Edge Subdistrict, and add the section on roof drainage that had**  
156       **accidentally been omitted. Council Member Strate seconded the motion. City Manager**  
157       **Dixon pointed out that since the maximum width for each townhome unit in the Edge Subdistrict**  
158       **was 22', it may be better to make the maximum building width 110' or 132'. After discussion**  
159       **it was determined it should be 110 feet. Council Member Smyth amended her motion to**  
160       **change the maximum width for townhomes in the Edge Subdistrict to 110 feet. Council**  
161       **Member Strate seconded the amendment to the motion. The mayor called the vote:**

162	Council Member Orr-	No
163	Council Member Strate-	Yes
164	Council Member Stewart-	Yes
165	Council Member Howard-	Yes
166	Council Member Smyth-	Yes

167  
168 **The motion stood.**

- 169  
170  
171 • Mayor Porter announced there had been no online public comments made  
172 00:31:25

173  
174  
175 **B. Consideration of Resolution 21-05 – Ratifying an Agreement with CT Davis Excavation for**  
176 **Emergency Repair of 36<sup>th</sup> Street Sewer Line**

- 177 • Overview by City Manager Dixon  
178 00:31:30  
179 • Discussion There was no discussion on this item  
180 • Motion 00:35:31

181  
182 **Council Member Strate moved to approve Resolution 21-05. The motion was seconded by**  
183 **Council Member Howard. Mayor Porter asked if there was any other comments; there**  
184 **were none. He called the vote:**

185  
186 **Council Member Smyth - Yes**  
187 **Council Member Howard - Yes**  
188 **Council Member Stewart - Yes**  
189 **Council Member Strate - Yes**  
190 **Council Member Orr - Yes**

191  
192 **Resolution 21-05 was adopted.**

193  
194  
195  
196 **VII. DISCUSSION ITEMS**

197 **A. Council Member Assignments**

- 198 00:35:55  
199 • During this discussion, the mayor informed those present that Council Member Strate had  
200 asked that, due to his new schoolboard job, his assignment to the Chamber of Commerce be  
201 given to someone else. Mayor Porter had asked Council Member Howard to take the  
202 assignment.

203  
204  
205



206

207 **III. REPORTS/DIRECTION TO CITY MANAGER**

208

A. City Council Members

209

- Council Member Howard - 00:51:019

210

- Council Member Stewart - 00:54:24

211

- Council Member Smyth - 00:55:44

212

- Council Member Orr - 00:58:40

213

- Council Member Strate - 01:02:54

214

B. City Manager 01:07:16

215

C. Mayor Porter 01:17:00

216

217

218

219 **IX. ADJOURN**

220

At 7:19 pm, Mayor Porter called for a motion to adjourn.

221

01:19:47

222

223

**Council Member Orr so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

224

225

226

227

228

229

230

231

232

233

234

235

236

237

238

239

240

241

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council

242

Work Session and Council Meeting held Tuesday, January 19, 2021.

243

244

  
Kapetanov, City Recorder

245

\_\_\_\_\_  
Leesa  
Date Approved by the City Council

# memo

South Ogden City

To: Matthew Dixon, City Manager  
From: Cindee Paulsen  
Date: January 20, 2021  
Re: Surplus Property

In accordance with current City policies, I am requesting that the following property currently within the possession of this department be declared surplus to City needs:

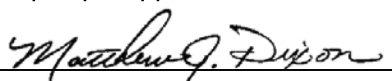
No. of Items	Description of Property	Value of Property (or min. bid amnt. accptd)	How Value Was Determined*	Recommended Means of Disposition** (trade, sale by bid, lease, salvage, destruction, donation)
1	SKS 7.62 rifle 19so8119	to be determined at auction		Auction
1	SKS wooden stock 19so8119	"		Auction
1	SKS magazine 19so8119	"		Auction
1	Ruger .380 handgun 17so7574	"		Auction
1	Ruger 9mm 19so2866	"		Auction
2	Hi-Point .45 handgun 19so8969	"		Auction
1	Cobra .380 handgun 18so6227	"		Auction
1	Ruger 9mm handgun 18so9560	"		Auction
1	HWM .357 handgun 18so10439	"		Auction
1	1911 .45 cal handgun 19so1107	"		Auction
1	Ruger Security Six handgun 00-124	"		Auction
1	S&W 41 cal handgun 00-124	"		Auction
2	Browning BPS 12 gauge shotguns 20so979 (owner surrender)	"		Auction

\* Value of property shall be estimated by evaluation by a qualified and disinterested appraiser, through professional publications and valuation services, or through an informal market survey conducted by the Director of Finance.

\*\*Sales of City property shall be based, whenever possible, on competitive sealed bids. The Director of Finance, in consultation with the City Manager, may waive the competitive bidding requirement when the value of the property has been estimated by an alternate method and the value is considered negligible in relation to the costs of sale by bid, sale by bidding procedure is deemed unlikely to produce a competitive offer, or circumstances indicate that bidding on the property will not be in the best interests of the city.

City Manager's findings:

I find that the above items are surplus to the needs of South Ogden City and the proposed disposition of this property is approved.

  
Matthew Dixon, City Manager

1/20/2021

Date

# memo

South Ogden City

To: Matthew Dixon, City Manager  
From: Cindee Paulsen  
Date: January 20, 2021  
Re: Surplus Property

In accordance with current City policies, I am requesting that the following property currently within the possession of this department be declared surplus to City needs:

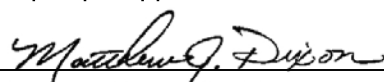
No. of Items	Description of Property	Value of Property (or min. bid amnt. accptd)	How Value Was Determined*	Recommended Means of Disposition** (trade, sale by bid, lease, salvage, destruction, donation)
1	Red BMX bike 18so9516	To be determined at auction		Auction
1	Brown Mtn Bike 17so9720	"		Auction
1	Blue mongoose XR200 17so9788	"		Auction
1	Blk/silver roadmaster 19so4942	"		Auction
1	Blk/sil BMX bike 18so1975	"		Auction
1	Novara bicycle 18so6115	"		Auction
1	Green Huffy bike 18so9367	"		Auction
1	Blk Vent Chaos bike 18so10152	"		Auction
1	Blu/blk elevation bike 18so12772	"		Auction
1	Red mongoose 18so13056	"		Auction
1	Purple Genesis bike 19so5968	"		Auction
1	Red bicycle 19so6848	"		Auction
1	Gray Mtn Bike 17so6528	"		Auction
1	Blk/gry road master 17so14175	"		Auction
1	Blu/sil trek mtn bike 18so8719	"		Auction
1	Blk/pur bicycle 19so53044	"		Auction
1	Green Chaos bike 19so9018	"		Auction

\* Value of property shall be estimated by evaluation by a qualified and disinterested appraiser, through professional publications and valuation services, or through an informal market survey conducted by the Director of Finance.

\*\*Sales of City property shall be based, whenever possible, on competitive sealed bids. The Director of Finance, in consultation with the City Manager, may waive the competitive bidding requirement when the value of the property has been estimated by an alternate method and the value is considered negligible in relation to the costs of sale by bid, sale by bidding procedure is deemed unlikely to produce a competitive offer, or circumstances indicate that bidding on the property will not be in the best interests of the city.

City Manager's findings:

I find that the above items are surplus to the needs of South Ogden City and the proposed disposition of this property is approved.

  
Matthew Dixon, City Manager

1/21/2021  
Date



## NOTICE OF SURPLUS PROPERTY


Notice is hereby given that Darin Parke, Police Chief, has requested that the following property be declared surplus, and that Matthew Dixon, City Manager, has verified that the following items are surplus to the city's needs and can be utilized or disposed of as noted:

No. of Items	Description of Property	Value of Property (or min. bid amnt. accptd)	How Value Was Determined*	Recommended Means of Disposition** (trade, sale by bid, lease, salvage, destruction, donation)
1	SKS 7.62 rifle 19so8119	to be determined at auction		Auction
1	SKS wooden stock 19so8119	"		Auction
1	SKS magazine 19so8119	"		Auction
1	Ruger .380 handgun 17so7574	"		Auction
1	Ruger 9mm 19so2866	"		Auction
2	Hi-Point .45 handgun 19so8969	"		Auction
1	Cobra .380 handgun 18so6227	"		Auction
1	Ruger 9mm handgun 18so9560	"		Auction
1	HWM .357 handgun 18so10439	"		Auction
1	1911 .45 cal handgun 19so1107	"		Auction
1	Ruger Security Six handgun 00-124	"		Auction
1	S&W 41 cal handgun 00-124	"		Auction
2	Browning BPS 12 gauge shotguns 20so979 (owner surrender)	"		Auction
1	Red BMX bike 18so9516	To be determined at auction		Auction
1	Brown Mtn Bike 17so9720	"		Auction
1	Blue mongoose XR200 17so9788	"		Auction
1	Blk/silver roadmaster 19so4942	"		Auction
1	Blk/sil BMX bike 18so1975	"		Auction
1	Novara bicycle 18so6115	"		Auction
1	Green Huffy bike 18so9367	"		Auction
1	Blk Vent Chaos bike 18so10152	"		Auction
1	Blu/blk elevation bike 18so12772	"		Auction
1	Red mongoose 18so13056	"		Auction
1	Purple Genesis bike 19so5968	"		Auction
1	Red bicycle 19so6848	"		Auction
1	Gray Mtn Bike 17so6528	"		Auction
1	Blk/gry road master 17so14175	"		Auction

1	Blu/sil trek mtn bike 18so8719	"		Auction
1	Blk/pur bicycle 19so53044	"		Auction
1	Green Chaos bike 19so9018	"		Auction

The City Council will determine if the above property should be declared surplus at the **February 2, 2021 regularly scheduled City Council meeting**. Any member of the city council may make a request for a hearing concerning this property at the meeting.

Posted this 20th day of January, 2021

  
 Leesa Kapetanov  
 City Recorder