



MEMORANDUM

TO: Mayor and City Council

FROM: Matthew J. Dixon, City Manager

RE: March 16, 2021 Council Meeting

WORK SESSION

- ***FY2022 Strategic Plan*** – We will continue working on updating the City’s Strategic Plan for FY2022. So far, we have completed a review of the City’s Vision Statement, Mission Statement, and Strategic Directives. During the last council meeting, we completed drafting several possible Strategic Initiatives for three of the plan’s five directives (Fiscal Sustainability, Employees, and Infrastructure). This work session we will continue to work on drafting Strategic Initiatives for Economic Development and Community Engagement. Time permitting, we will continue to refine, discuss and prioritize the draft initiatives and work to finalize the plan. Included in the packet is a copy of the draft FY2022 plan. Please take time to review the draft initiatives to be sure I’ve adequately captured the results from our discussions in the last council meeting.

You’ll notice that some of the ideas brought up during the last work session have been added to the plan beneath the draft initiatives. These items were not necessarily good initiatives and seemed more like Action Items/Task.

Please come prepared with ideas for possible initiatives you believe we should be focused on in the coming years.

PRESENTATION

- ***UTA Five-Year Plan*** – Trustee Holbrook has asked to come present UTA’s 5-Year Plan and answering questions you might have regarding the plan.

DISCUSSION/ACTION ITEMS

- ***Consideration of Resolution 21-08 – Approving an agreement with Ormond Construction.*** This contract is for a storm drain project on Porter Ave. between 36th and 37th Street. The project will

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O 801-622-2702

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3950 Adams Ave. Suite 1

South Ogden City, UT 84403

SouthOgdenCity.com

include the installation of 800 feet of storm drain pipe, manholes and some inlet boxes. This project will significantly reduce flooding in this area during large rain events. The city had four qualified companies bid on the project. Ormond Construction was determined to be the lowest, qualified bidder. Ormond will have 45 days to complete the project, once the Notice to Proceed is signed by the City. The project will cost \$271,912.35 and will be paid for out of the Storm Drain Utility fund.

- ***Policy Discussions/Decisions:*** This discussion will be an opportunity for the council to provide input and direction on several items, including: 1) *Pickleball Court hours and rentals*, 2) *Dog's in Parks policy*, and 3) *Nature Park Amphitheater Rentals*. Jon Andersen will review the information he's included in the packet and seek direction from the council so staff can prepare necessary signs, policies, administrative processes, etc.



**NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
WORK SESSION**

TUESDAY, MARCH 16, 2021

WORK SESSION – 5 PM

COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, March 16, 2021. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; however, the city will abide by all COVID-19 restrictions in place at the time of the meeting, including social distancing and number of people allowed to gather at one time. No action will be taken on any items discussed during pre-council work sessions. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over www.facebook.com/southogdencity.

WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Russell Porter

II. REVIEW OF AGENDA

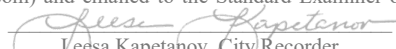
III. DISCUSSION ITEMS

A. FY2022 Strategic Plan

IV. ADJOURN

Posted to the State of Utah Website March 12, 2021

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted at the Municipal Center (1st and 2nd floors), on the City's website (southogdencity.com) and emailed to the Standard Examiner on March 12, 2021. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.

STRATEGIC DIRECTIVE 4 ECONOMIC DEVELOPMENT



Foster quality economic development in our community by focusing on new development (i.e. businesses, housing, etc.) opportunities, zoning options, code enforcement, increasing~~ed~~ leverage of development resources and effective branding: **implementation.**

STRATEGIC DIRECTIVE 5 COMMUNITY ENGAGEMENT



Create opportunities
for residents and
businesses throughout
the community to work
and serve together
while ~~feeling~~ being
connected ~~to~~ and
valued by the city.



NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, MARCH 16, 2021

WORK SESSION – 5 PM

REGULAR COUNCIL MEETING - 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, March 16, 2021. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; however, the city will abide by all COVID-19 restrictions in place at the time of the meeting, including social distancing, wearing of masks, and number of people allowed to gather in one place. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over www.facebook.com/southogdencity.

CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Sallee Orr

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

III. RESPONSE TO PUBLIC COMMENT

IV. PRESENTATION

UTA Trustee Beth Holbrook - UTA's 5 Year Service Plan

V. CONSENT AGENDA

- A. Approval of February 16, 2021 Council Minutes and March 2, 2021 Work Session Minutes

VI. DISCUSSION / ACTION ITEMS

- A.** Consideration of **Resolution 21-08** – Approving an Agreement with Ormond Construction for the Porter/36th Street Storm Drain Project
- B.** Discussion/Direction on Pickle Ball Court Rentals, Dogs in Parks, Amphitheater Rental


VII. REPORTS/DIRECTION TO CITY MANAGER

- A.** City Council Members
- B.** City Manager
- C.** City Attorney
- D.** Mayor

VIII. ADJOURN

Posted to the State of Utah Website March 12, 2021

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Leesa Kapetanov, City Recorder

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MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, FEBRUARY 16, 2021

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams meeting app.

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Park, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

Note: Assistant City Manager Doug Gailey and Recorder Leesa Kapetanov joined the meeting via Microsoft Teams.

CITIZENS PRESENT

No one else attended the work session

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://www.southogdencity.gov/document_center/Sound%20Files/2021/CC210216_1701.mp3 or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and asked for a motion to convene
00:00:00

Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Stewart, Howard, and Smyth all voted aye.

Note: Council Member Strate arrived shortly after this vote and Council Member Orr arrived at 5:06 during Mr. Gailey's report.

II. REVIEW OF AGENDA

- There were no questions about the agenda

III. DEPARTMENT REPORTS

A. Assistant City Manager Doug Gailey- Human Resources and Court

00:00:27

Mr. Gailey had a visual presentation as part of his report. See Attachment A.

B. Parks and Public Works Director Jon Andersen- Public Works

00:07:53

Mr. Andersen also used a visual presentation for his report. See Attachment B.

IV. ADJOURN

At 6:00 pm, Mayor Porter called for a motion to adjourn the work session.

Council Member Strate so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

00:57:53

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Member Smyth joined the meeting via the Microsoft Teams Meeting App.

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov
Note: Police Chief Darin Parke joined the meeting via Microsoft Teams

CITIZENS PRESENT

Bryana Collard, Jen Summers

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking these links:

https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210216_1803R.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- At 6:04 pm, Mayor Porter called the meeting to order and asked for a motion to begin
00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Smyth. The voice vote was unanimous in favor of the motion.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

C. Pledge Of Allegiance

Council Member Smyth led the Pledge of Allegiance.

II. PUBLIC COMMENTS

Bryana Collard

00:01:22

Ms. Collard spoke concerning the school crossing on Monroe Blvd.

Jen Summers

00:07:17

Ms. Summers also commented on the school crossing

Bryana Collard speaking on behalf of the Burch Creek Elementary PTA

00:12:59

Ms. Collard spoke about the Crossing on behalf of the PTA

Following Ms. Collard's remarks, Mayor Porter asked if there were any online comments. There were none.

III. RESPONSE TO PUBLIC COMMENT 00:13:36

IV. RECOGNITION OF SCOUTS/STUDENTS PRESENT

No scouts or students were present.

V. CONSENT AGENDA

A. Approval of February 2, 2021 Council Minutes

- Mayor Porter called for a motion to approve the consent agenda

00:16:35

Council Member Strate so moved, followed by a second from Council Member Howard. The mayor asked if there were any questions or comments; there were none. He then called a voice vote. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

VI. DISCUSSION/ACTION ITEMS

A. Consideration of Noise Ordinance Exception Request by UDOT for Construction on Washington Boulevard Between 36th and 40th Street

- Staff Overview 00:16:55
- Discussion 00:19:06

Mayor Porter asked all those in favor of granting the Noise Ordinance Exception Request to say aye. All the council voted aye.

00:23:20

B. Consideration of Resolution 21-06 – Approving a Fire Automatic Aid Agreement with Weber Fire District

- Staff overview 00:23:30
- Discussion There was no discussion on this item
- Motion 00:25:48

Council Member Howard moved to approve Resolution 21-06. Council Member Strate seconded the motion. After determining there was no further discussion, Mayor Porter called the vote:

Council Member Orr-	Yes
Council Member Strate -	Yes
Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Smyth -	Yes

Resolution 21-06 was approved.

C. Consideration of Resolution 21-07 – Approving an Agreement With TecServ Inc. for Maintenance of Computer Network

- Staff overview 00:26:12
- Discussion 00:27:23
- Motion 00:36:04

Council Member Orr so moved. The motion was seconded by Council Member Strate. The mayor asked if there was any other discussion, and seeing none, he called the vote:

Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes
Council Member Strate-	Yes
Council Member Orr-	Yes

The agreement with TecServe was approved.

VII. STRATEGIC PLANNING

A. Review of Community Survey Results

- City Manager Matt Dixon 00:36:27

131 B. Review of Performance Metrics

132 01:11:32

133
134 C. Review of City's Mission, Vision, and Strategic Directives

- 135 • City Manager Matt Dixon

136 01:15:30

- 137 • Discussion on Directives

- 138 ○ Fiscal Sustainability

139 01:35:30

- 140 ○ Employees 01:42:03

- 141 ○ Infrastructure 01:49:13

- 142 ○ Economic Development

143 01:54:09

- 144 ○ Community Engagement

145 01:58:44

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150 VIII. **REPORTS/DIRECTION TO CITY MANAGER**

151 A. City Council Members

- 152 • Council Member Strate - 02:19:38
153 • Council Member Smyth - 02:19:55
154 • Council Member Stewart - 02:23:25
155 • Council Member Howard - nothing to report
156 • Council Member Orr - 02:33:12

157 B. City Manager 02:45:26

158 C. Mayor Porter 02:50:38

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162 IX. **ADJOURN**

163 At 8:55 pm, Mayor Porter called for a motion to adjourn.

164 02:50:57

165
166 **Council Member Strate so moved, followed by a second from Council Member Orr. The voice**
167 **vote was unanimous in favor of the motion.**
168
169

170 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council
171 Work Session and Council Meeting held Tuesday, February 16, 2021.
172

173 
174 Kapetanov, City Recorder

Leesa
Date Approved by the City Council

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ATTACHMENT A

Visual Presentation by Assistant City Manager Doug Gailey

2020 COUNCIL PRESENTATION

DOUG GAILEY ASSISTANT CITY MANAGER



DEPARTMENTS

- Information Services
- Special Events
- Court
- Human Resources
- Planning Commission



COURT

Court Supervisor Tristine Toyn, Clerk Cydni Gutierrez,
Part-time Clerk Tisha Dodgen

Job Overview

- Court Functions
- Passports
- Utility Payments/Applications
- Building Permits
- Phone Calls
- Reservations
- Mail/Supplies



COURT DEPARTMENT

- New Job Positions
- COVID
- Need another part time clerk
 - Open and staffed everyday
 - Limited cross training
 - Time off

INFORMATION SERVICES

TecServ was the lowest qualified bidder and we are hoping to contract with them for IT services.



SPECIAL EVENTS

Communications and Events Specialist Jamie Healy

South Ogden Events

- Social Media Stories
- Employee Appreciation Dinner
- Easter Egg Hunt
- South Ogden Days
- Veterans Memorial
- Old Fashioned Family Holiday



HUMAN RESOURCES

Compensation/Competitive

- Overall Compensation TCV
- Building Inspector/official

Turnover

- 9 Full-time (13 in 2019)
- 16 Part-time (28 in 2019)



Not Applicable

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ATTACHMENT B

Visual Presentation by Parks and Public Works Director Jon Andersen

2020-2021



Public Works

Water
Sewer
Streets
Storm Water
Fleet

Water Accomplishments 2020

Water 2020

1 PRV rebuilt - new valves & fittings

Exercised & Flushed Fire Hydrants throughout the City - 470

GIS all fire hydrants north of 40th - approximately 98

Water samples - 15 Bac. T water samples monthly

180 completed for the year

16 DBP (Disinfection By Product) 4 per quarter per year

IPS (Improvement Priority System) Score Division of Drinking Water 0-200 total

South Ogden Score is 0

No water & Low Pressure Calls & Blown Meters - 13

2 no water & 3 low pressure, & 8 blown meters

City Main Breaks 22 (16) repaired

Service Leaks 13 (20) replaced

Fire Hydrants 5 repaired

Valve Replacement 10 repaired

8 city staff certified to the level 4 Distribution

Water Accomplishments 2020 & 2021 Goals

Radio Read Conversion:

15 -20 Commercial meters need to be converted.

SCADA Project 2020 \$164,544.52

SCADA panels upgraded 9

SCADA added 3 new boxes & panels

Oakwood & Crestwood Waterline Project \$317,779.32

3,410 L.F. of 8" C900 W/ 10 new valves

8 Muller Fire Hydrants

53 - 1" CTS poly water services for residents



Water Projects 2020

675 E Waterline Project \$177,836.18

Installed 850 L.F. of 8" C900 DR 18 PVC pipe

Installed 2 Mueller Fire Hydrants

Installed 4 -8" Mueller gate valves

Installed 15-1" CTS poly pipe water services

37th Culinary Water Line CDBG Project \$190,224.25

Installed 1,190 L.F. of 8" C900 DR 18 PVC Pipe

Installed 2 Mueller Fire Hydrants

Installed 3-8" Mueller gate valves

Installed 1-2" culinary water service

Installed 8-1" CTS poly pipe water services

Steel Tanks Waterline Project \$455,517.57

Installed 756' L.F. of 20" C905 DR 18 PVC pipe

Installed 215' L.F. of 12" C900 DR 18 PVC pipe

Installed 1-2" air vac on line coming from Weber Basin

Installed 2-12" Butterfly valves

Installed 3-12" Mueller Gate valve

Installed 2-20" Gate valves

Installed 1-20"x12" Tapping sleeve

Water Goals 2021

4600 S. Panarama Dr. PRV

Need to install a new pit,
valves coming into the City

42nd Street reconnect(Harrison Blvd)

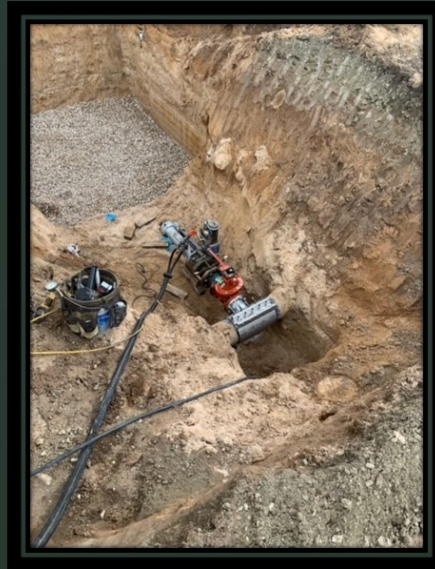
Need to install pit, valves and
SCADA to run 42nd street
reservoir

2021 Goals

Continue GIS of the City fire
hydrants & water meters

Valve & Fire Hydrant Exercise
Repair & replacement

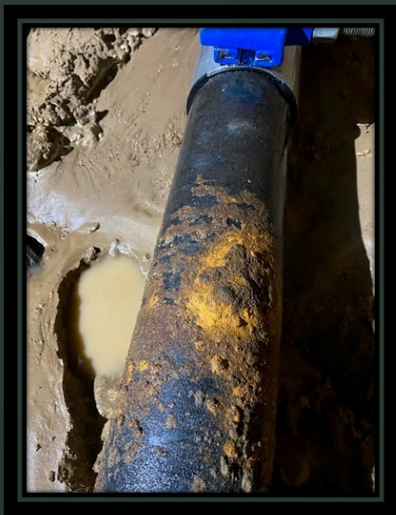
SCADA - improve the efficiency
& use



Video



Water Repairs 2020



Steel Tanks 2020



Sewer Accomplishments & Goals 2020-21

City responded to 9 calls

- 2 - City's main issues (blockage, smells, noise)
- 7 - Homeowners sewer laterals & Misc. calls
- 1 manholes found & raised

36th ST Sewer project \$49,953.00

- Added a new manhole
- Realigned the sewer to eliminate the 2.45 degree bends

40th St Sewer reline \$283,150.00

- Ogden Ave to 900 E.
- 2820 lineal feet 8" UV CIPP liner installed
- 24 sewer connections re-connected

Sewer Line Cleaning

- Cleaned Various Areas in the City
- 3rd year of the 4 year process
- Contractor cleaned 81,743ft. of sewer line (15.4 miles)
- Camera 54,424ft. of sewer line (10.3 miles)
- Repaired/Fixed 1 problems found from video

Sewer Goals 2021

- Continue sewer cleaning contract
- 2018 was the first year – 4th time through the whole City

Manhole Inspections

- City crews inspected 1237 sewer manholes for problems and condition. (Completed annually for insurance)

Sewer project 2021

- Rebuild sewer from H-Guy Child to 5450 S. (through Friendship Park)
- Manhole inspections/repair as needed
- Repair trouble spots as needed

Street Accomplishments 2020

Public Works crews used:

- 125 gallons of traffic paint
- 181 tons of asphalt (\$9,787.00)
- 10 tons of winter mix (\$1,578)
- 712 tons road salt (\$18,135)
- 66 tons ice slicer (\$3409)
- 56 signs changed or replaced throughout the City
- 55 lane miles of roadway cleaned w/ new leaf vac.
- City Swept 2 times -
- missed third time due to wind event 3-4 weeks
- 745 gallons - ~~Contracted~~ the striping of the roads

- Crack Seal by City Crew 11,989 lineal feet – 4.52 lane miles – 5 tons of material

45th ST trees(18) & Landscaping completed

Wind event – 48,000 cubic yards of debris

- Hauled-Chipped-Spread
- 2.48 acres at 12" deep

Street Accomplishments 2020

Oakwood & Crestwood \$673,353.00

10,850 square yards new road surface
2600 tons of new asphalt
520 lineal sidewalk replace (9 ADA Ramps)
440 lineal of curb & gutter replaced

37th Road project \$486,920.00

8240 square yards asphalt road surface
1850 tons of new asphalt
Various curb & gutter & sidewalk

Street Lights Upgrade

20 lights replaced to outages
8 pole replaced due to wind or age
Warranty period started 10-1-13
Ends 10-1-23
18 month warranty on labor ended 4-1-15
\$140.00 per hour
\$143 - \$184 37 watt or 64 watt LEDS \$300.00
No longer make the Induction light - \$500.00

Streets Goals 2021

Road projects

Edge mill & Overlay Skyline and Ridgeline drive \$400,000-\$500,000.00
Chip seal roads that were completed 2019-2020
Crack seal roads as funding allows
Repair sidewalk as need throughout the City

Overlays & Chip Seals

Chip \$300,000
Crack \$50,000
Spot Repair \$50,000



Storm Water Accomplishments & Goals 2020-

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40th Street Detention Pond Project (\$555,378.24)

Installed 2,600 C.Y. clean fill material owned by South Ogden City for the embankment
 Installed 11,700 S.Y. finish grade material for the sod.
 Installed 3-6" diameter manholes
 Installed 1-Outlet control structure
 Installed 355' L.F. of 24" RCP storm drain pipe
 Installed 35' L.F. of 18" diameter RCP storm drain pipe
 Installed 7,100 S.F. of 6"x6" sidewalk
 Installed 2 pedestrian access ramps
 Installed 9,900 S.Y. of sod

37th Street Reconstruction Project (\$190,224.25)

Installed 80 L.F. of 18" diameter RCP storm drain pipe
 Installed 35 L.F. of 15" diameter RCP storm drain pipe
 Installed 23 L.F. of 12" diameter RCP storm drain Pipe
 Installed 210 L.F. of 12" diameter Class 51 Ductile iron pipe
 Installed 2-4" diameter manholes with ring and covers
 Installed 3-2"x3" Cleanout boxes with ring and covers

Crestwood, Oakwood and Maplewood Streets Rebuild Project (\$32,465.73)

Installed 80 L.F. of 15" RCP storm drain pipe
 Installed 440 L.F. of 6" diameter rigid perforated PVC pipe w/drain rock and filter paper
 Installed 4 each of 4" diameter SDR-35 PVC land drain service lateral w/end cap
 Installed 2-2"x3" Clean out boxes
 Installed 2-5' diameter pour in place manholes
 Installed 1-30" diameter clean out manhole
 Installed a concrete floor in a 5' diameter manhole that was leaking.

Storm Water Accomplishments & Goals 2020-2021

Maintenance program – 4th year of the program

3rd time going through the City
 29,884ft storm drain lines cleaned (8.5miles)
 approximately \$35,520.00
 Approximately 2000 ft videoed

Weber County Storm Water Coalition

7th year with Coalition fee
 Public out reach compliance
 Coalition has hired a Director
 JUB Engineering – Paul

Goals 2021

45th & Jefferson – Fix storm drain issue
 45th S. East of Monroe (back yards)

Reline Birch Creek Hollow

between - 4841 and 4831

Porter Ave Storm Drain Project (\$294,192)

Adams Ave Storm Drain Project (Burch Creek in golf course to 42nd)

Storm Projects 2020



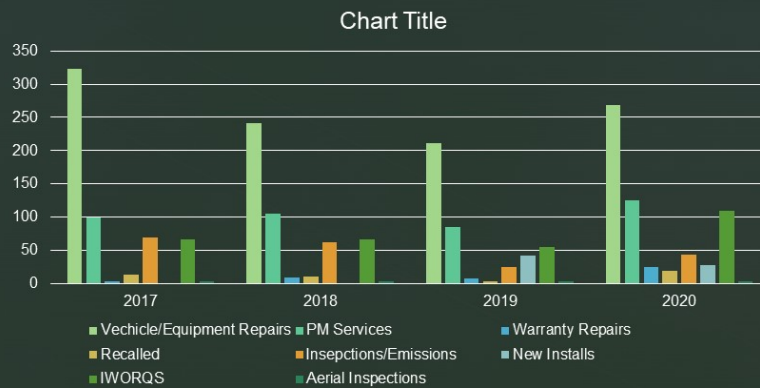
Storm Water Projects & SWPP Compliance



Wind Storm Debris 2020



Fleet 2020



Fleet Goals 2021

Fuel Site for City Fleet

Upgrade or remove

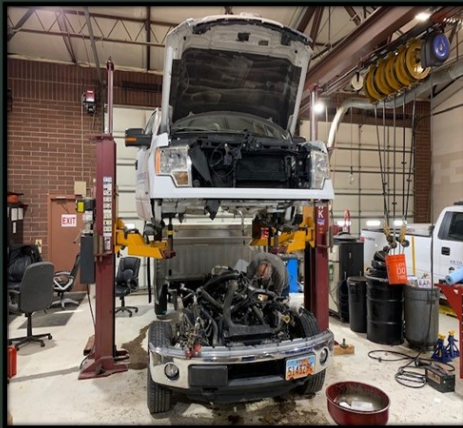
Continue to improve the efficiency of the City's fleet

Looking at different type of fuel options

New program for fleet management – IWORQS

Continue to improve and upgrade the fleet as funding becomes available

Fleet Repairs & Equipment Install 2020



Questions?



310



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION

TUESDAY, MARCH 2, 2021

WORK SESSION – 5 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth Note: Council Members Orr, Strate, Howard, and Smyth joined the meeting via the Microsoft Teams meeting app.

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Park, and Recorder Leesa Kapetanov

Note: Everyone joined the meeting via Microsoft Teams except City Manager Dixon and Recorder Leesa Kapetanov. Parks and Public Works Director Jon Andersen was only able to join the meeting sporadically during the evening due to a poor connection.

CITIZENS PRESENT

No one else attended the work session

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210302_1732.mp3
or by requesting a copy from the office of the South Ogden City Recorder.

Note: The meeting was scheduled to begin at 5pm, but started late due to technical problems

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:32 pm and asked for a motion to convene

00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

37 II. DISCUSSION ITEMS

38 A. Review/Update of Strategic Initiatives

- 39 • General overview

40 00:01:4

- 41 • Fiscal Sustainability

- 42 ○ Overview 00:07:10

- 43 ○ Discussion 00:13:42

- 44 ○ Divided into groups

45 00:23:25

46 Note: Those present divided into three virtual chat rooms consisting of two
47 council members and staff. These sessions were not recorded; however, when
48 the groups re-joined, they disclosed what they had been discussing. A
49 breakdown of the groups is as follows:

50 Blue Group- Mayor Porter, Council Member Sallee Orr, Finance Director Steve
51 Liebersbach, and Fire Chief Cameron West

52 Green Group- Council Member Stewart, Council Member Strate, Police Chief
53 Darin Parke

54 Orange Group- Council Member Howard, Council Member Smyth, Assistant
55 City Manager Doug Gailey, Recorder Leesa Kapetanov

- 56 ○ Each group took turns disclosing what they had discussed and City Recorder
57 Kapetanov wrote them down on a chart. See below.

58 00:23:26

60 FISCAL SUSTAINABILITY

- 61 • Demonstrate our continued commitment to sustainability (grants, maintain C.T.R., interlocal agreements, (WSU), impact fee
- 62 polices, staffing levels in departments, etc.)
- 63 • Find quantifiable efficiencies across the organization
- 64 • Conduct a policy re-evaluation of the city's sustainability model (enterprise fund sustainability models, parks maintenance)

65 Report every 4 months on sustainability model

66 Have Steve Rush from Rocky Mt Power give presentation on
67 effects of solar on future revenues

68 How long is the long term?

69 Staffing level equations based on growth

70 Keep sustainability as part of the plan

71 Plan for declining revenue from Rocky Mt. Power

72 Sustainability should stay in the plan

73 Go more in depth on revenue trends to make sure revenues will
74 remain same or increase

75 Go more in depth on costs if they become unsustainable

76 Look at commercial retail revenues and plan for possible
77 decrease

78 Look at leasing options like Horsepower for fleet

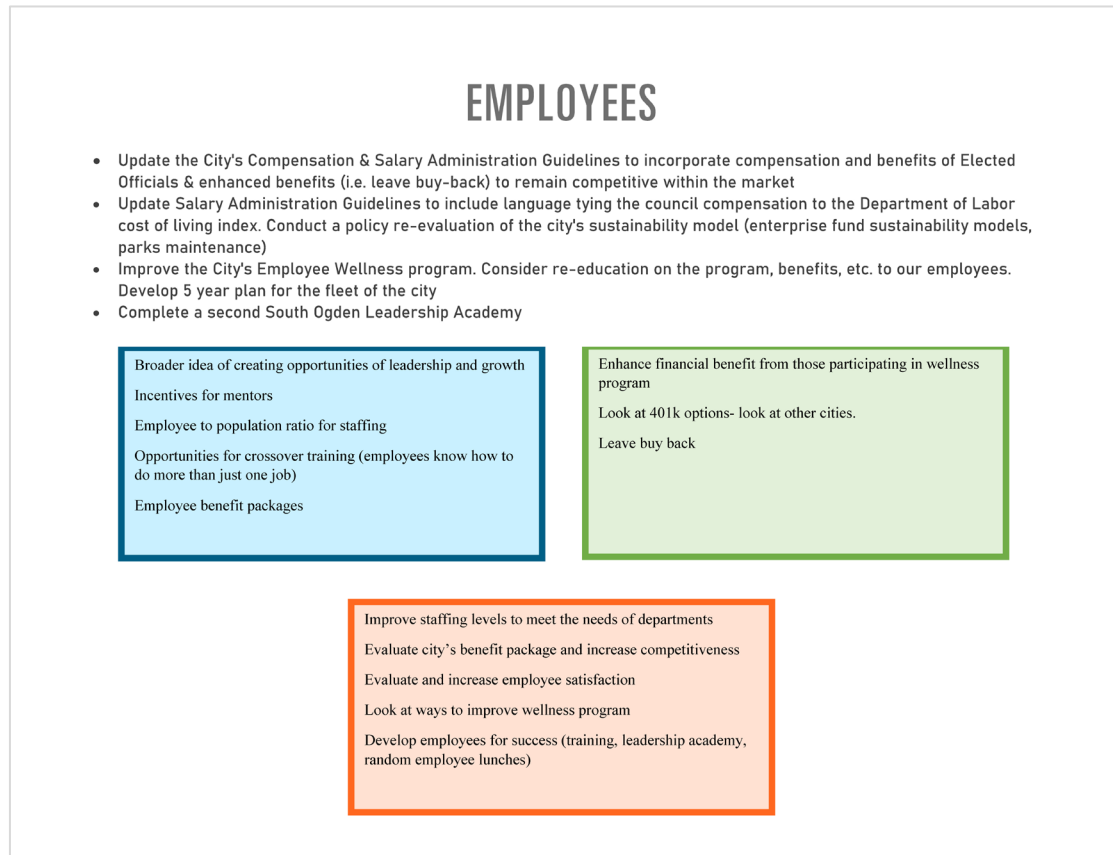
80 • **Employees**

81 ○ Overview 00:39:02

82 ○ Discussion/questions 00:43:29

83
84 ○ Divided into groups and then returned to disclose discussions. See chart below
85 for each group's discussion points.

86 00:47:00



115 • **Infrastructure**

116 ○ Overview 01:08:26

117 ○ Discussion/questions- There was no discussion or questions on this item

118 ○ Everyone divided into their groups and then returned to share discussions. See

119 chart below for each group's discussion points.

120 01:42:20

INFRASTRUCTURE

- Complete a minimum of \$1,300,000.00 in road maintenance and improvement projects identified in the Sustainability Plan
- Update Capital Facilities Master Plans
- Complete Burch Creek Park
- Complete a plan for the Public Works relocation/remodel project

Improve walkabilization especially on school routes
Park system- upkeep new and improve old
Continue to spend 1.3 mil on roads
Inform public of what roads have been done and \$ spent
Get bid for improvement of public works shops

Skate park-make a major priority for RAMP grant
Put together plan for Nature Park- focus on recreation/conservation/education
Public Works- stay where it is or locate somewhere else? Make priority.
Look at fueling station at PWs, generators
Push school district to make a decision on land swap

Evaluate alternate funding for roads in case road fee goes away
Improve citizen satisfaction of parks/streets
Improve efficiencies of park operations to ease employee strain
Increase beautification of streets specifically 36th and Washing.
Increase access to public transit
Continue with items on current plan
Prioritize trail maintenance

III. ADJOURN

Mayor Porter called for a motion to adjourn the work session.

**Council Member Orr so moved, followed by a second from Council Member Howard.
The voice vote was unanimous in favor of the motion.**

02:09:49

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Council Work Session held Tuesday, March 2, 2021.


Kapetanov, City Recorder

Leesa
Date Approved by the City Council

STAFF REPORT



SUBJECT: Porter Ave. Storm Project
AUTHOR: Jon Andersen
DEPARTMENT: Public Works
DATE: 3-16-21

RECOMMENDATION

City staff recommends that Ormond Construction be awarded the Porter Ave. Storm Water Project

BACKGROUND

This project has been in the works for a few years. It will fix some flooding issues that the City currently has with the storm water drain line in this area. When we have a storm, the Porter area between 36th and 37th cannot handle the water efficiently. This project will improve the drainage and flow for that area during any type of storm. The project will consist of installing 800 ft of RCP storm drain pipe, manholes and some inlet boxes throughout the project area. The project is located on Porter Ave. between 36th & 37th. Knowing that this project was going to be completed in the future, during the 37th street road project in 2020 some storm water work was completed to assist in the improvement of the drainage for that area. The contract is for 45 days once the Notice to Proceed is issued.

ANALYSIS

This project was bid out during the last part of February and opened on March 9, 2021. The City had four contractors look at the plans but only one contractor submitted a bid to do the project. The bid was reviewed by the City Engineer and he believes that the bid is in line with other bids they are receiving, so his recommendation is to move forward with the project. Ormond has completed work for South Ogden City in the past, They completed the 675 E. waterline project last year. The project was completed to City satisfaction and it was completed in a timely manner.

SIGNIFICANT IMPACTS

An impact of \$271,912.35 to the Storm Water Enterprise Fund. The project has been budgeted in the current fiscal year.

ATTACHMENTS

City Engineer letter of bid results and bid tabulation

Memorandum

To: Jon Andersen, Public Works Director
South Ogden City Corporation

From: Brad C. Jensen, P.E.
Wasatch Civil Consulting Engineering

Date: March 9, 2021

Subject: Porter Avenue Storm Drain Project

In response to our Advertisement for Bid for the Porter Avenue Storm Drain Project, bids were accepted at the South Ogden City Municipal Offices on March 9, 2021. One bid was received by the 10:00 a.m. deadline with the following results:

Ormond Construction \$ 271,912.27

We have reviewed the submitted bids for discrepancies and have found none. Since there was only one bid submitted, we compared the bid to our estimate. The bid was higher than our estimate but is in line with other bids that we are receiving this year. In light of this and our previous experience with this contractor, we recommend awarding the contract to **Ormond Construction, Inc. for \$271,912.27.**

If you have any questions, please call.



Porter Avenue Storm Drain Project

South Ogden City Corporation

Bid Opening Date: March 9, 2020 Time: 10:00 a.m. Place: South Ogden Municipal Office



				Engineer's Estimate		Ormond Construction					
	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Mobilization	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 30,100.00	\$ 30,100.00		\$ 0.00		\$ 0.00
2	Traffic Control and Barricades	1	L.S.	\$ 1,500.00	\$ 1,500.00	\$ 10,530.00	\$ 10,530.00		\$ 0.00		\$ 0.00
3	15-inch RCP Storm Drain	110	L.F.	\$ 65.00	\$ 7,150.00	\$ 138.03	\$ 15,183.30		\$ 0.00		\$ 0.00
4	18-inch RCP Storm Drain	700	L.F.	\$ 150.00	\$ 105,000.00	\$ 123.77	\$ 86,639.00		\$ 0.00		\$ 0.00
5	5' Diameter Manholes (4'-6' Depth)	1	Each	\$ 4,800.00	\$ 4,800.00	\$ 4,117.60	\$ 4,117.60		\$ 0.00		\$ 0.00
6	5' Diameter Manholes (6'-8' Depth)	2	Each	\$ 5,300.00	\$ 10,600.00	\$ 6,105.23	\$ 12,210.46		\$ 0.00		\$ 0.00
7	Install New Catch Basin	3	Each	\$ 2,200.00	\$ 6,600.00	\$ 3,874.35	\$ 11,623.05		\$ 0.00		\$ 0.00
8	Remove and Replace Existing Inlet Box Frame and Grate	2	Each	\$ 1,500.00	\$ 3,000.00	\$ 2,472.37	\$ 4,944.74		\$ 0.00		\$ 0.00
9	Remove Existing Catch Basin. Construct Combo Box	1	Each	\$ 2,600.00	\$ 2,600.00	\$ 6,855.12	\$ 6,855.12		\$ 0.00		\$ 0.00
10	Remove Existing Cleanout Box	1	Each	\$ 400.00	\$ 400.00	\$ 1,100.00	\$ 1,100.00		\$ 0.00		\$ 0.00
11	Loop Existing Gas Service Lateral	6	Each	\$ 350.00	\$ 2,100.00	\$ 50.00	\$ 300.00		\$ 0.00		\$ 0.00
12	Loop Existing Culinary Water Service Lateral	7	Each	\$ 350.00	\$ 2,450.00	\$ 200.00	\$ 1,400.00		\$ 0.00		\$ 0.00
13	Reroute Existing 2" PVC Sump Pump Line to Existing Cleanout Box	1	Each	\$ 200.00	\$ 200.00	\$ 1,900.00	\$ 1,900.00		\$ 0.00		\$ 0.00
14	Abandon Existing 12' Storm Drain Pipe by Placing Concrete Plugs on Exposed Ends	8	Each	\$ 150.00	\$ 1,200.00	\$ 625.00	\$ 5,000.00		\$ 0.00		\$ 0.00
15	Remove and Replace Existing Concrete Curb and Gutter	170	L.F.	\$ 24.00	\$ 4,080.00	\$ 56.00	\$ 9,520.00		\$ 0.00		\$ 0.00
16	Remove and Replace Pedestrian Access Ramp	2	Each	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00		\$ 0.00		\$ 0.00



Porter Avenue Storm Drain Project

South Ogden City Corporation

Bid Opening Date: March 9, 2020 Time: 10:00 a.m. Place: South Ogden Municipal Office



				Engineer's Estimate		Ormond Construction					
	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
17	Haul-off and Dispose of Excavated Material	600	C.Y.	\$ 12.00	\$ 7,200.00	\$ 19.50	\$ 11,700.00		\$ 0.00		\$ 0.00
18	Imported Granular Backfill Borrow	1,100	Tons	\$ 20.00	\$ 22,000.00	\$ 21.00	\$ 23,100.00		\$ 0.00		\$ 0.00
19	Asphalt Trench Repair (3" HMA / 8" UTBC)	700	S.Y.	\$ 35.00	\$ 24,500.00	\$ 34.27	\$ 23,989.00		\$ 0.00		\$ 0.00
20	Landscaping and Sprinkler Repair	400	S.F.	\$ 4.00	\$ 1,600.00	\$ 5.50	\$ 2,200.00		\$ 0.00		\$ 0.00
21	Install Storm Water BMPs and comply with the Requirements of the Site Storm Water Pollution Prevention Plan:	1	L.S.	\$ 1,000.00	\$ 1,000.00	\$ 5,500.00	\$ 5,500.00		\$ 0.00		\$ 0.00
	TOTAL OF BID ITEMS				\$ 238,678.00		\$ 271,912.27		\$0.00		\$ 0.00

Project Engineer _____
Brad Jensen

Resolution No. 21-08

A RESOLUTION APPROVING AN AGREEMENT WITH ORMOND CONSTRUCTION FOR THE PORTER AVENUE STORM DRAIN PROJECT; AUTHORIZING THE CITY MANAGER TO SIGN ANY AND ALL NECESSARY DOCUMENTS; AND, PROVIDING FOR AN EFFECTIVE DATE

SECTION 1 - RECITALS

WHEREAS, the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("LTC") §10-3- 717, the City Council as the governing body of the City may exercise all administrative powers by Resolution; and,

WHEREAS, the City Council finds that the storm drain on Porter Avenue needs to be replaced/repared in support of ongoing city operations; and,

WHEREAS, the City Council finds that to ensure the effective operation and utilization of these facilities and resources an agreement with a qualified construction service provider should be in place; and,

WHEREAS, the City Council finds that the deemed necessary and required solicitation of qualified service providers has been completed; and,

WHEREAS, the City Council finds that Ormond Construction is in the best position to perform the Porter Avenue Storm Drain project contemplated herein; and,

WHEREAS, the City Council finds it is in the best interest of the City and its residents to sign such a construction supervision agreement with Ormond Construction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH OGDEN UTAH THAT:

The City Council of South Ogden City, State Of Utah, Authorizes And Approves An Agreement With Ormond Construction Inc. For The Porter Avenue Storm Drain Project And Authorizes The City Manager To Negotiate And Resolve Any Additional Terms To The Agreement That May Be Necessary To Give Effect To The Intent Of This Resolution, And To Sign Said "**Contract Agreement**" (Attached Hereto As **Attachment "A"**) And By This Reference Fully Incorporated; And Authorizes The City Recorder

To Attest All Documents Necessary To Confirm That The City Manager Has
Been Duly Authorized To Execute Those Documents.

That the foregoing recitals are incorporated herein.

BE IT FURTHER RESOLVED this Resolution shall become effective
immediately upon its passage.

SECTION 2 - REPEALER OF CONFLICTING ENACTMENTS:

All orders and resolutions regarding the changes enacted and adopted which have
heretofore been adopted by the City, or parts thereof, which conflict with any of this
Resolution, are, for such conflict, repealed, except this repeal shall not be construed to
revive any act, order or resolution, or part thereof, heretofore repealed.

SECTION 3 - PRIOR RESOLUTIONS:

The body and substance of all prior Resolutions, with their provisions, where not
otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION 4- SAVINGS CLAUSE:

If any provision of this Resolution shall be held or deemed to be or shall be invalid,
inoperative or unenforceable for any reason, such reason shall not render any other
provision or provisions invalid, inoperative or unenforceable to any extent whatever, this
Resolution being deemed to be the separate independent and severable act of the City
Council of South Ogden City.

SECTION 5 - DATE OF EFFECT

This Resolution shall be effective on the 16th day of March, 2021, and after
publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN
CITY, STATE OF UTAH**, on this 16th day of March, 2021.

SOUTH OGDEN CITY

Russell Porter
Mayor

ATTEST:

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT "A"

Resolution No. 20-26

A Resolution Approving An Agreement With Ormond Construction For Porter Avenue Storm Drain Project; Authorizing The City Manager To Sign Any And All Necessary Documents; And, Providing For An Effective Date

16 Mar 21

CONTRACT AGREEMENT

THIS AGREEMENT is by and between **SOUTH OGDEN CITY CORPORATION** (hereinafter called OWNER) and **ORMOND CONSTRUCTION** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1- WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The work consists of furnishing and installing 800 Lineal feet of 18" and 15" RCP Storm Drain within an existing city street. The work also includes: the installation precast manholes, inlet box grates, loops for water and gas services; import trench backfill; asphalt trench repair; and all other related appurtenance and associated work as indicated in the Contract Document.

ARTICLE 2-THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Porter Avenue Storm Drain Project

ARTICLE 3- ENGINEER

3.01 The Project has been designed by Wasatch Civil Consulting Engineering, who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4- CONTRACT TIMES

4.01 *Time of the Essence:* All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Dates for Completion and Final Payment:* The Work will be completed within **45** days following Notice to Proceed.

4.03 *Liquidated Damages:* CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof,

OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$200.00 for each day that expires after the time specified in paragraph 4.02 for Completion until the Work is accepted.

ARTICLE 5- CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to the paragraph below:

For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item as measured in the field.

UNIT PRICE WORK

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	Mobilization	1	L.S.	\$30,100.00	\$30,100.00
2.	Traffic Control and Barricades	1	L.S.	\$10,530.00	\$10,530.00
3.	15-inch RCP Storm Drain	110	L.F.	\$138.03	\$15,183.30
4.	18-inch RCP Storm Drain	700	L.F.	\$123.77	\$86,639.00
5.	5' Diameter Manholes (4'-6' Depth)	1	Each	\$4,117.60	\$4,117.60
6.	5' Diameter Manholes (6'-8' Depth)	2	Each	\$6,105.23	\$12,210.46
7.	Install New Catch Basin	3	Each	\$3,874.35	\$11,623.05
8.	Remove and Replace Existing Inlet Box Frame and Grate	2	Each	\$2,472.37	\$4,944.74
9.	Remove Existing Catch Basin. Construct Combo Box	1	Each	\$6,855.12	\$6,855.12
10.	Remove Existing Cleanout Box	1	Each	\$1,100.00	\$1,100.00
11.	Loop Existing Gas Service Lateral	6	Each	\$50.00	\$300.00
12.	Loop Existing Culinary Water Service Lateral	7	Each	\$200.00	\$1,400.00
13.	Reroute Existing 2" PVC Sump Pump Line to Existing Cleanout Box	1	Each	\$1,900.00	\$1,900.00
14.	Abandon Existing Concrete Curb and Gutter	8	Each	\$625.00	\$5,000.00
15.	Remove and Replace Existing Concrete Curb and Gutter	170	L.F.	\$56.00	\$9,520.00
16.	Remove and Replace Pedestrian Access Ramp	2	Each	\$2,000.00	\$4,000.00
17.	Haul-off and Dispose of Excavated Material	600	C.Y.	\$19.50	\$11,700.00
18.	Imported Granular Backfill Borrow	1,100	Tons	\$21.00	\$23,100.00
19.	Asphalt Trench Repair (3" HMA/8" UTBC)	700	S.Y.	\$34.27	\$23,989.00
20.	Landscaping and Sprinkler Repair	400	S.F.	\$5.50	\$2,200.00

21.	Install Storm Water BMPs and comply with the Requirements of the Site Storm Water Pollution Prevention Plan	1	L.S.	\$5,500.00	\$5,500.00
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TOTAL OF ALL UNIT Two Hundred Seventy-One Thousand Nine Hundred Twelve Dollars and Twenty-Seven Cents (\$271,912.27).

As provided in paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in paragraph 9.08 of the General Conditions. Unit prices have been computed as provided in paragraph 11.03 of the General Conditions.

ARTICLE 6- PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments:* CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

6.02 *Progress Payments; Retainage:* OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about the 15th day of each month during performance of the Work as provided in paragraphs 6.02.A. 1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established in paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work, based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold, in accordance with paragraph 14.02 of the General Conditions:

A. 95% of Work completed (with the balance being retained). If the Work has been 50% completed as determined by ENGINEER, and if the character and progress of the Work have been satisfactory to OWNER and ENGINEER, OWNER, on recommendation of ENGINEER, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no retainage on account of Work subsequently completed, in which case the remaining progress payments prior to Substantial Completion will be in an amount equal to 100% of the Work completed less the aggregate of payments previously made; and

B. 25% of cost of materials and equipment not incorporated in the Work (with the balance being retained).

2. Upon Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100% of the Work completed, less such amounts as ENGINEER shall determine in accordance with paragraph 14.02.B.5 of the General Conditions.

6.03 *Final Payment*: Upon final completion and acceptance of the Work in accordance with paragraph 14.07 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 14.07

ARTICLE 7- INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 1% per annum.

ARTICLE 8- CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in paragraph 4.06 of the General Conditions.

E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto

F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9- CONTRACT DOCUMENTS

9.01 *Contents:*

A. The Contract Documents consist of the following:

1. This Agreement;
2. Performance Bond;
3. Payment Bond;
4. Bid Bond;
5. General Conditions;
6. Supplementary Conditions;
7. Specifications as listed in the table of contents of the Project Manual;
8. Drawings as listed in the table of contents of the Project Manual;
9. Addenda No.;
10. Exhibits this Agreements;

1. Notice to Proceed;
2. CONTRACTOR's Bid;
3. Documentation submitted by CONTRACTOR prior to Notice of Award;

11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

Written Amendments;
Work Change Directives;
Change Order(s).

- B. The documents listed in paragraph 9.01 A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in paragraph 3.05 of the General Conditions.

ARTICLE 10- MISCELLANEOUS

10.01 *Terms:* Terms used in this Agreement will have the meanings indicated in the General Conditions.

10.02 *Assignment of Contract:* Assignment by a party hereto of any rights under or interests in the Contract will not be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns:* OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability:* Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on _____, 2021, (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR:

SOUTH OGDEN CITY CORPORATION

ORMOND CONSTRUCTION, INC.

By: _____

By: _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest: _____

Attest: _____

Address for giving notices:

Address for giving notices:

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Name: _____

Title: _____

Address: _____

Address: _____

NOTICE OF AWARD

DATED: March 9, 2021

TO: **Ormond Construction, Inc.**

ADDRESS: P.O. Box 598 Willard, UT 84340-0598

PROJECT: **Porter Avenue Storm Drain Project**

You are notified that your Bid dated March 9, 2021, for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a Contract for the Porter Avenue Storm Drain Project. The total amount of your contract is Two Hundred Seventy-One Thousand Nine Hundred Twelve Dollars and Twenty-Seven Cents (\$271,912.27). Actual total price will be based on the sum of work items completed (as measured in the field) multiplied by the unit prices of each item.

One copy of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. Three sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within ten days of the date of this Notice of Award:

1. Submit a Signed Contract Agreement.
2. Submit Certificates of Insurance as specified in General and Supplementary Conditions

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid in default, to annul this Notice of Award, and to declare your Bid security forfeited.

Within then days after you comply with the above conditions, OWNER will return to you one fully executed counterpart of the Contract Documents.

South Ogden City Corporation
(OWNER)

(AUTHORIZED SIGNATURE)

(TITLE)

STAFF REPORT



SUBJECT: All Things Dogs, Pickle Ball & Amphitheater
AUTHOR: Jon Andersen
DEPARTMENT: Parks & Recreation
DATE: 3-16-21

RECOMMENDATION

City staff is looking for some direction on the use of some of the new facilities that have been built, along with some current issues with the dogs in City Parks

BACKGROUND

The City policy on dogs has not been looked at since 2012. The City has built some new facilities and an off leash dog area since then. This will be a discussion to make sure we are meeting the needs of the users and to clarify which parks will allow dogs on leash or not. The amphitheater discussion will give direction on whether or not it should be for City use only or rented. If the decision is to rent, the discussion will give direction to who, types, and possible fees for rental. The pickle ball discussion will give City staff some direction on the use of the new pickle ball courts that have been built at Burch Creek Park; public play only, City recreation leagues, rent for tournament, etc.

ANALYSIS

Please review the attached documentation for each of the discussion items.

SIGNIFICANT IMPACTS

Could be potential budget impacts depending on the decisions that are made for each of the items. Dogs and Amphitheater will impact the Parks budget. The pickle ball will impact the Recreation budget

ATTACHMENTS

Dogs Information

Amphitheater Information

Pickle Ball Information

Current Parks Signs

South Ogden City Dogs in Parks – History

3 - Ordinances

4 – Resolutions

- | | |
|-------------|--|
| 1998 | First ordinance restricted dogs in all public parks |
| 2002 | Ordinance allowed dogs on leashes in all parks except 40th St Park & Friendship Park |

There were two trial periods for off-leash parks:

- | | |
|----------------|---|
| 2000 | Madison |
| 2007 | Glasmann |
| 2008 | Club Heights Off Leash Dog Area (CHOLDA) was established |
| 2018-19 | Improvements to CHOLDA |

Park Recommendations For Dogs

Club Heights Dog Area

- Keep as is

Club Heights (old and new)

- No dogs allowed
- 7 signs

40th Street

- Dogs on Leash
- 4 permanent garbage cans
- 4 Dog pots
- 4 signs

Madison

- No dogs allowed
- 4 Signs

Glassman

- Dogs on leash
- 4 permanent garbage cans
- 4 Dog pots
- 4 signs

Burch Creek

- No dogs allowed
- 4 Signs

Friendship

- No dogs allowed
- 4 signs

Nature Park

- Dogs on leash
- 6 signs

Farrell

- No dogs allowed
- 3 signs

Meadows

- No dogs allowed
- 5 signs

Items Needed

- | | |
|----------------------|------|
| • Signs & poles | 41 |
| • Garbage cans | 8 |
| • Dog pots | 8 |
| • Dog bags | 1200 |
| • New park rule sign | 11 |

Nature Park Amphitheater

- 1- Is the amphitheater for city use only?
- 2- If not, what type of rentals should be allowed: family, social gatherings, concert, performing arts, etc.?

If rented, stay with same policy as boweries and only allow one rental per-day

Permit process for special events will need to be approved depending on type of rental

COVID-19 application with Weber County

Possible Fees

Full Day Fee - 8:00am -10:00pm

Resident - \$125

Non-Resident- \$250

Half-Day Fee - 8:00am – 3:00pm or 3:00pm – 10: 00pm

Resident - \$75

Non-Resident- \$150

Hourly – do not recommend this option

Parks operation hours on signs are from dawn to dusk

Possible Additional Fees:

Extra garbage cans -

\$10 each per (1 per 100)

Cleaning/Rental Deposit

\$250 (\$200 is refundable)

Request to change rental (late) - \$25

City Business License -

????

No Alcohol

Burch Creek Pickle Ball Courts

8-courts – lighted

League Night: Tuesday

7:00pm - 8:30pm Skill level 2.5 - 3.0

8:30pm – 10:00pm Skill level 3.5

League Night: Thursday

7:00pm – 8:30pm Skill level 3.5

8:30pm – 10:00pm Skill level 4.0+

Open Play – First come first serve

1 hour per court if no one waiting to play

If people waiting to play- limit to one game on each court

Tournament rental –

All 8 courts for tourney

4 courts for tourney and 4 open to public

Fees :

League per team/ Must be registered to play in league

4 weeks - one night/week depending on skill level

\$20.00 per individual

6 weeks – play one night a week depending on skill level

\$40.00 per team

Court rental tournament per court \$20.00 per court per hour

Rent Pickle ball courts \$30.00 per hour (court only)

Rental agreement – Dates, times, number of people, insurance, etc.

South Ogden does not provide any equipment

Signs with rules by court entrances

Friendship and 40th Street Parks



Park Rules

1. No Alcoholic Beverages.
2. No glass containers.
3. Parks open at 6:00 am and will close at dusk. Tennis courts remain open until 10:00pm.
4. No dogs allowed in the park.
5. No overnight parking or camping permitted.
6. No golf permitted.
7. No motorized vehicles, except motorized wheelchairs, shall be used or allowed on the lawn areas for any reason.
8. Any person violating any of the instructions, signs or rules may be evicted from the park.
9. Please report vandalism; \$200 reward if violator is convicted.

For bowery reservations please call South Ogden City at 622-2700.

Any problems or concerns please call South Ogden Dispatch at: 629-8221.

In case of emergency call: 911.

All other South Ogden City Parks



Park Rules

1. No Alcoholic Beverages.
2. No glass containers.
3. Parks open at 6:00 am and will close at dusk. Tennis courts remain open until 10:00pm.
4. All pets must be kept on a leash at all times.
5. No overnight parking or camping permitted.
6. No golf permitted.
7. No motorized vehicles, except motorized wheelchairs, shall be used or allowed on the lawn areas for any reason.
8. Any person violating any of the instructions, signs or rules may be evicted from the park.
9. Please report vandalism; \$200 reward if violator is convicted.

For bowery reservations please call South Ogden City at: 622-2700.

Any problems or concerns please call South Ogden Dispatch at: 629-8221.

In case of emergency call: 911.



Tennis Court Rules

1. First come, first serve, unless arrangements have been made through the Parks and Recreation Department: 479-4613. Please be cognizant of others wanting to play.
2. No glass containers allowed on court.
3. Parks open at 6:00 am and will close at dusk. Tennis courts remain open until 10:00pm.
4. No skateboards, rollerblades, bicycles, scooters, etc. allowed on the tennis courts.
5. Any person violating any of the instructions, signs or rules may be evicted from the park.
6. Please report vandalism; \$200 reward if violator is convicted.

Any problems or concerns please call South Ogden Dispatch at: 629-8221.

In case of emergency call: 911.



Splash Pad Rules

1. Hours of operation 10AM–8PM.
2. No running or rough play allowed.
3. No glass containers allowed.
4. All children ages 10 and under must be supervised by an adult.
5. No animals allowed within 5 feet of the splash pad.
6. No food or drink allowed on splash pad.
7. Use at your own risk.
8. Do not climb or hang on equipment.
9. No skateboards, rollerblades, bicycles, scooters, etc. allowed on the splash pad.
10. To prevent this facility from closing please clean up after yourselves.
11. Any person violating any of the instructions, signs or rules may be evicted from the park.
12. Please report vandalism; \$200 reward if violator is convicted.

Any problems or concerns please call South Ogden Dispatch at: 629-8221.

In case of emergency call: 911.