



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JUNE 15, 2021

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, and Jeanette Smyth

#### COUNCIL MEMBERS EXCUSED

Council Members Sallee Orr and Brent Strate

#### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

#### CITIZENS PRESENT

No one else attended this meeting.

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

**[https://www.southogdencity.com/document\\_center/Sound%20Files/2021/CC210615\\_1709.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210615_1709.mp3)**

**or by requesting a copy from the office of the South Ogden City Recorder.**

### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:12 pm and entertained a motion to open the meeting 00:00:00

**Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Stewart, Howard, and Smyth all voted aye.**

### II. REVIEW OF AGENDA

- Council Member Stewart asked some questions about the budget amendment 00:00:17

### III. DISCUSSION ITEMS

#### A. FY2022 Budget 00:02:18

- During the discussion, the council determined they wanted staff to use Option #2, as presented by Finance Director Steve Liebersbach, for fleet lease/purchase in the FY2022 budget 00:39:48

### IV. ADJOURN

At 6:07 pm, Mayor Porter called for a motion to adjourn the work session.

**Council Member Stewart so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.**

00:53:24

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, and Jeanette Smyth

Note: Council Members Sallee Orr and Brent Strate joined the meeting electronically but somewhat intermittently as their connection allowed.

### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

### CITIZENS PRESENT

Joyce & Bruce Hartman

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking these links:**

**[https://www.southogdencity.com/document\\_center/Sound%20Files/2021/CC210615\\_1805.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210615_1805.mp3)**

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- At 6:08 pm, Mayor Porter called the meeting to order and asked for a motion to begin  
00:00:00

**Council Member Howard so moved. The motion was seconded by Council Member Smyth. Council Members Strate, Stewart, Howard, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

### C. Pledge Of Allegiance

Council Member Stewart led everyone in the Pledge of Allegiance.

## II. PUBLIC COMMENTS

Mayor Porter invited anyone present to come forward to make comments. No one came forward. He informed those attending online they had until 6:16 pm to write their comments.

00:01:41

## III. RESPONSE TO PUBLIC COMMENT

Not applicable at this time

## V. CONSENT AGENDA

### A. Approval of June 1, 2021 Council Minutes

Mayor Porter asked if there were any changes or questions about the minutes. Council Member Stewart pointed out some corrections that needed to be made on lines four and eight. The mayor then called for a motion to approve the consent agenda with the suggested changes.

00:02:05

**Council Member Smyth so moved, followed by a second from Council Member Howard. Council Members Stewart, Howard, and Smyth all voted aye.**

## IV. PUBLIC HEARING

To Receive and Consider Comments on Proposed Amendments to the FY2021 Budget

00:02:45

- The mayor announced the topic of the public hearing, and then called for a motion to open the public hearing

**Council Member Howard so moved. The motion was seconded by Council Member Smyth. Council Members Stewart, Howard, and Smyth all voted in the affirmative.**

- Mayor Porter invited anyone in chambers or online to make public comment. No one present came forward. The mayor then called for a motion to close the public hearing but leave comments open until 6:20 pm:

**Council Member Smyth so moved. Council Member Howard seconded the motion. Council Members Stewart, Howard, and Smyth all voted in favor of the motion.**

- Mayor Porter skipped to Item B in Discussion/Action Items so there would be time for anyone who wished to make online comments about the budget amendments to do so

00:04:30

## VI. DISCUSSION/ACTION ITEMS

### B. Consideration of Resolution 21-23 – Approving an Agreement With Nicholas Caine for City Prosecutor Services

- Staff Overview 00:04:38
- Discussion 00:06:21
- Motion 00:07:28

**Council Member Howard moved to approve Resolution 21-23, approving an agreement with Nicholas Caine for City Prosecutor Services. Council Member Smyth seconded the motion. The mayor asked if there was further discussion, and seeing none, he called the vote:**

**Council Member Stewart - Yes**  
**Council Member Howard - Yes**  
**Council Member Smyth - Yes**  
**Council Member Strate - Yes**

**Resolution 21-23 was adopted.**

- Mayor Porter asked if there had been any comments for the public hearing. He was informed no comments had been submitted.

### C. Consideration of Ordinance 21-06 – Approving a Storm Drain Easement Agreement With McJohnson Enterprises

- Staff overview 00:09:02
- Discussion 00:12:04
- Motion 00:18:54

**Council Member Smyth moved to table Ordinance 21-06, followed by a second from Council Member Howard. Council Members Stewart, Howard, and Smyth voted aye.**

- Mayor Porter asked if any comments had been made online concerning the public hearing. No one had commented. The mayor then considered Item A.

00:19:13

### A. Consideration of Resolution 21-22 – Amending the FY2021 Budget

- Staff overview 00:19:18
- Discussion There was no discussion on this item
- Motion 00:33:40

**Council Member Smyth moved to approve Resolution 21-22, amending the FY2021 budget. The motion was seconded by Council Member Howard. After determining there was no more discussion, Mayor Porter called the vote:**

<b>Council Member Howard -</b>	<b>Yes</b>
<b>Council Member Smyth -</b>	<b>Yes</b>
<b>Council Member Stewart -</b>	<b>Yes</b>
<b>Council Member Strate -</b>	<b>Yes</b>

**The motion stood.**

## **VII. DISCUSSION ITEMS**

### **A. Review of Strategic Plan**

- Staff overview 00:34:26
- Council Member Strate's comments about the strategic plan 00:59:38

### **B. Fraud Risk Assessment**

- Staff overview 01:02:45

## **VIII. RECESS INTO COMMUNITY DEVELOPMENT RENEWAL AGENCY BOARD MEETING**

- At 7:22 pm, Mayor Porter called for a motion to recess into a Community Development Renewal Agency Board Meeting 01:13:55

**Council Member Howard so moved. Council Member Smyth seconded the motion. Council Members Stewart, Howard, and Smyth all voted aye.**

See separate minutes

## **IX. RECONVENE AS SOUTH OGDEN CITY COUNCIL**

Motion from CDRA Board Meeting:

**Board Member Howard moved to adjourn the CDRA Board meeting and reconvene as the South Ogden City Council. The motion was seconded by Board Member Stewart. Board Members Stewart, Howard, and Smyth all voted aye.**

01:20:58

**VIII. REPORTS/DIRECTION TO CITY MANAGER**

**A. City Council Members**

- Council Member Stewart - 01:21:09
- Council Member Howard - Nothing to report
- Council Member Smyth - 01:23:07
- Council Member Orr - 01:24:35
- Council Member Strate- 01:26:55

**B. City Manager 01:29:00**

**C. Mayor Porter 01:43:57**

**IX. ADJOURN**

At 7:55 pm, Mayor Porter called for a motion to adjourn.

01:47:27

**Council Member Smyth so moved, followed by a second from Council Member Stewart. The voice vote was unanimous in favor of the motion.**

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, June 15, 2021.

  
Leesa Kapetanov, City Recorder

July 6, 2021  
Date Approved by the City Council