



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JULY 20, 2021

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

#### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Lieutenant Dwight Ruth, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

#### CITIZENS PRESENT

No one else attended this meeting.

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

**[https://www.southogdencity.com/document\\_center/Sound%20Files/2021/CC210720\\_1653.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210720_1653.mp3)** or by requesting a copy from the office of the South Ogden City Recorder.

#### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to open the meeting 00:00:00

Council Member Strate so moved, followed by a second from Council Member Howard. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

#### II. REVIEW OF AGENDA

- There were no requests to review the agenda

#### III. DISCUSSION ITEMS

##### A. Discussion on FY2022 Budget

00:02:08

- Finance Director Steve Liebersbach led this discussion. He gave each member of the Council a handout. See Attachment A
- During their discussion, the council instructed Mr. Liebersbach to double the city's 401k contribution to employees

00:27:59

- The council did not finish their discussion on the budget. Mayor Porter called for a motion to recess the work session with the intention of reconvening it after council meeting.

#### IV. RECESS

**Council Member Strate so moved, followed by a second from Council Member Smyth. The voice vote was unanimous in favor of the motion.**

00:59:37

The work session recessed at 6:03 pm.

#### V. RECONVENE WORK SESSION

Motion from City Council Meeting made at 8:08 pm:

**Council Member Orr moved to recess City Council meeting and reconvene the work session. The motion was seconded by Council Member Stewart. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

02:01:54

#### VI. DISCUSSION ITEMS (continued)

##### A. FY2022 Budget

- Finance Director Steve Liebersbach continued his overview of the handout
- During the discussion, staff was instructed to not add any money to the budget for trail maintenance unless Parks and Public Works Director Jon Andersen could get some costs to the council before the budget was adopted

02:24:55

#### VII. ADJOURN WORK SESSION

- Mayor Porter called for a motion to adjourn the work session

02:44:34

**Council Member Strate so moved, followed by a second from Council Member Smyth. All present voted aye.**

The work session ended at 8:52 pm.

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Lieutenant Dwight Ruth, Special Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

### CITIZENS PRESENT

Jennie Taylor, Jim Taggart, Nicholas Caine, Johnny Ferry, Elizabeth VanBeuge, Karen Widman

**Note:** The time stamps indicated in **blue** correspond to the audio recording of this meeting, which can be found by clicking this link:

[https://www.southogdencity.com/document\\_center/Sound%20Files/2021/CC210720\\_1757R.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2021/CC210720_1757R.mp3) or by requesting a copy from the office of the South Ogden City Recorder.

## I. OPENING CEREMONY

### A. Call To Order

- At 6:07 pm, Mayor Porter called the meeting to order and asked for a motion to begin  
00:00:00

**Council Member Howard so moved. The motion was seconded by Council Member Stewart. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

### C. Pledge Of Allegiance

Council Member Smyth led everyone in the Pledge of Allegiance.

## II. PUBLIC COMMENTS

Nicholas Caine, new city prosecutor, introduced himself  
00:01:36

- There were no online public comments at this time

## III. RESPONSE TO PUBLIC COMMENT

- Not applicable

## IV. PRESENTATIONS

A. President Jim Taggart, Ogden-Weber Technical College - Presentation on 50th Anniversary Community Scholarship 00:05:44

Note: Mr. Taggart gave a visual presentation. See Attachment B.

B. Jennie Taylor, Major Brent Taylor Foundation – County-Wide 9/11 Commemoration Event  
00:15:19

Ms. Taylor also had a visual presentation. See Attachment C.

- Special Events Coordinator Jamie Healy read the only online comment George Garwood, Jr. 00:28:59
- Response to public comment by Mayor Porter  
00:29:34

## V. CONSENT AGENDA

A. Approval of July 6, 2021 Council Minutes  
B. Set Date for City Council Special Meeting, August 3, 2021 at 5 pm  
C. Set Date for Public Hearing (August 3, 2021 at 6:05 pm) to Receive and Consider Comments on Proposed Increase to Property Tax

- The mayor read the consent agenda and called for a motion to approve it  
00:31:02

**Council Member Smyth so moved, followed by a second from Council Member Howard. The mayor asked if there were any questions.** Council Member Orr asked if they were really proposing a tax increase. Mayor Porter explained that they were. **The voice vote was unanimous in favor of the motion.**

## **VI. PUBLIC HEARING**

- Mayor Porter called for a motion to enter the public hearing  
00:33:04

**Council Member Stewart so moved. The motion was seconded by Council Member Strate. All present voted aye.**

### **A. City's Intent to Continue Not Charging Itself for Water, Sewer, and Storm Drain Used For Normal City Operations During FY2022**

- Mayor Porter invited City Manager Dixon to give an overview of the hearing item. He also gave instructions to those online on how to comment.  
00:33:27
- No one present came forward to comment; there were also no online comments at this time

### **B. Proposed Utility Franchise Fee Transfers from the Enterprise Funds to the General Fund**

- Mayor Porter invited anyone present to come forward and comment on this item. No one came forward. 00:35:45
- The mayor asked City Manager Dixon to explain about this item  
00:36:07
- The mayor called for a motion to close the public hearing, but allow online public comments until 6:47 pm

**Council Member Strate so moved. Council Member Orr seconded the motion. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted in favor of the motion.**

- Mayor Porter stated he would like to move to the Community Development and Renewal Agency Board Meeting at this time. There were no objections from the Council.

## **IX. RECESS CITY COUNCIL MEETING AND CONVENE INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY MEETING**

- At 6:45 pm, the mayor called for a motion  
00:37:49

**Council Member Howard moved to recess City Council Meeting and convene into a Community Development and Renewal Agency Board Meeting. Council Member Orr seconded the motion. All present voted aye.**

See separate minutes.

## **X. RECONVENE CITY COUNCIL MEETING**

Motion from CDRA Meeting:

**Board Member Strate moved to adjourn the CDRA Board meeting and reconvene as the South Ogden City Council. The motion was seconded by Board Member Smyth. The vote was unanimous in favor of the motion.**

- Council Meeting reconvened at 7:26 pm.
- Mayor Porter stated there had been no online public hearing comments

01:19:12

## **VII. DISCUSSION/ACTION ITEMS**

Consideration of **Resolution 21-25** – Approving an Agreement with CT Davis for 850 East/4500 South to Vista Drive Storm Drain Project

- Staff Overview 01:19:15
- Discussion 01:21:07
- During the discussion, Council Member Stewart pointed out some discrepancies with some of the numbers in the agreement. Staff said they would make the necessary corrections before the agreement was signed.
- Motion 01:23:23

**Council Member Smyth moved to adopt Resolution 21-25 with the corrections. Council Member Howard seconded the motion. The mayor asked if there was further discussion, and seeing none, he called the vote:**

<b>Council Member Smyth -</b>	<b>Yes</b>
<b>Council Member Howard -</b>	<b>Yes</b>
<b>Council Member Stewart -</b>	<b>Yes</b>
<b>Council Member Strate -</b>	<b>Yes</b>
<b>Council Member Orr -</b>	<b>Yes</b>

**Resolution 21-25 was adopted.**

## **VIII. DISCUSSION ITEM**

Proposed Changes to Noticing Requirements Due to Recent State Changes

- Staff Overview 01:23:49
- There was some confusion with what was showing in the packet and some additional changes staff was suggesting. The council instructed staff to send them a copy of the proposed changes to them before the next meeting.

## IX. REPORTS/DIRECTION TO CITY MANAGER

### A. City Council Members

- Council Member Strate - 01:41:08
- Council Member Stewart - 01:42:07
- Council Member Smyth - 01:45:55
- Council Member Orr - 01:49:24
- Council Member Howard- 01:56:42

B. City Manager 01:57:49

C. Mayor Porter 01:59:06

## X. ADJOURN CITY COUNCIL MEETING AND RECONVENE WORK SESSION

- At 8:08 pm, Mayor Porter called for a motion to adjourn city council meeting and reconvene the work session 02:01:54

**Council Member Orr moved to adjourn City Council meeting and reconvene the work session. The motion was seconded by Council Member Stewart. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

See Work Session Minutes.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, July 20, 2021.

  
Leesa Kapetanov, City Recorder

August 3, 2021  
Date Approved by the City Council

## **Attachment A**

Handout from Finance Director Steve Liebersbach



## **FY 2022 Work Budget Notes 7/20/2021**

### **Changes that have been incorporated since the last budget work session:**

- 10-31-100 – Property Tax Collections – utilizing the .002700 certified tax rate
- Minor adjustments due to new calculations:
  - 10-31-105 – Prop 1
  - 10-31-400 – Utility Franchise Fees
  - 10-31-500 – Franchise Tax (telecom)
- 10-32-100 – Business License revenues reduced 25%
  - Reduced revenue by \$34,036
- 10-39-150 – Lease Financing - \$583,900
  - Covers the general fund portion of the Zions capital lease
- Adjustments due to new calculations based off of more accurate numbers:
  - 10-39-400 – Charge for Services – Water Fund
  - 10-39-410 – Charge for Services – Sewer
  - 10-39-420 – Charge for Services – Storm Drain Fund
  - 10-39-430 – Charge for Services – Garbage Fund
  - 10-39-440 – Charge for Services – Ambulance Fund
- 10-39-800 – Appropriation of Fund Balance – General Fund - \$1,709,699
  - Reduced by \$1,728,397 it previously was \$3,438,096
- 10-42-110 & 10-42-130 – Legal wages & benefits – slight increase
  - Adjust for more hours for prosecutorial assistant
- 10-44-310 – Professional & Technical – Admin – increase for Bizmuni
- 10-49-260 – Workers Comp – increase based on new rates
- 10-49-310 – Auditors – increase due to Single Audit due to CARES ACT
- 10-49-400 – Unreserved is now at \$360,302: this covers a variety of items many of which I'm still waiting for more dept. info. so am using estimates:
  - Computer replacements if necessary – does not include MDT's
  - City hall HVAC's - - City hall control valves - - City hall chiller - - Parks & Public Works 1800 Mghz radios - - shops generator - - 2 emergency electronic signs
- 10-49-750 – camera surveillance system - \$203,045
- 10-51-750 – Capital outlay – payments to the school district
- 10-55-247 – calculation based on formula
- 10-55-650 – Lease Payments – Police dept. - \$40,000
  - Horsepower (4) plus one other
- 10-55-750 – Capital Outlay – Police - \$125,052
  - 3 vehicles part of the Zions lease financing
- 10-57-110 & 10-57-130 – Fire Wages & Benefits
  - 2 new full-time firefighters
- 10-57-649 & 10-57-650 – Lease Payments & Interest – Fire Dept.
  - Horsepower (2) and payment #4 on the Pumpulance
- 10-58-650 – Lease Payments – Inspections – Horsepower - \$5,000
- 10-60-310 – Professional & Technical – Streets – lworqs program
- 10-60-650 – Lease Payments – Streets – Horsepower (2)
- 10-60-730 – Street Light Maintenance – Siemens' contract – light repairs
- 10-60-750 – Capital Outlay – Streets – Zions lease financing
- 10-70-310 – Professional & Technical – Parks
  - Added \$40,000 for planning & design of skate park
- 10-70-549 – Constr. Mgmt. – Burch Creek – remaining balance (LMD)
- 10-70-550 – Burch Creek Park Constr. – Hogan – remaining balance
- 10-70-552 – Constr. Mgmt. – Club Heights – remaining balance
- 10-70553 – Club Heights Park Constr – Hogan – remaining balance ? \$825,544
- 10-70-600 – Secondary Water Fees – added \$2,000
- 10-70-650 – Lease Payments – Parks – Horsepower (1)
- 10-70-700 – Small Equipment – Parks – added \$23,000 – parks signage
- 10-70-750 – Capital Outlay – Parks at \$93,360 for:
  - Resurface tennis/bball courts
  - Splash pad updates
  - Main Point landscaping – remove median and pave it
- 10-71-241 – Comp League Exp. – Recreation – fund as needed
- 10-71-350 – Officials Fees – Recreation – fund as needed
- 10-80-160 – Reserve for Fund Balance – general fund amount needed to pay the 3 capital leases with Zions - \$561,401

- Transfer adjustments made with more current numbers on :
  - 10-80-169 – Transfer to City Center RDA – audit satisfier
  - 10-80-170 – Transfer Prop 1 to CPF
  - 10-80-190 – Transfer Utility F/F to CPF
  - 10-80-251 – Transfer to Ambulance Fund – audit satisfier
- 10-80-230 – Transfer to CPF - \$125,000 – preliminary funding for skate park
  - Middle version estimates = \$300 - \$500,000
- 31-30-100 & 31-48-980 = Allocating \$200,000 of park impact fees towards future debt retirement
- Fund 40 Accounts – adjustments due to more current calculations
- Enterprise Funds: ran out of time – will have to cover verbally

## **Attachment B**

Presentation By President Jim Taggart



## South Ogden's Technical College

South Ogden City Council Meeting  
July 20, 2021



Community visionaries wanted to create a school that would teach skills to people and get them into the workforce. As a result, Utah Skills Center North was "born" on April 23, 1971, serving 93 students in the old Madison Elementary School.









- 35 high-tech, high-demand programs
- Manufacturing, Health, I.T., Business, Construction, Service
- Largest provider of apprenticeship training in Utah – “Earn while learning”



## Education that Pays!

Just so you know I received 54 total applications and we interviewed 7 of the best 54. [redacted] easily won the job.

We are going to start [redacted] at about \$80,000 his first year. By year 2 he'll be between \$100-120,000.

I don't know if its even possible to cut, copy and paste this situation again but I'd sure like to!

Our company will certainly help out with anything you might need (sponsorships, lunches, education)

We are constantly looking for the best of the best. Currently we have 31 full time contractors. We've never had one quit, crossing fingers.

We also need a HVAC service tech asap. This position starts at \$120,000. By year 2 he'll/she'll be around \$150,000

If you have anyone in mind PLEASE let me know. Its incredibly difficult to find GREAT talent through Indeed/KSL/etc.

We are always on the look out for HVAC service or installers, garage door contractors, electricians, drain specialists, plumbers, handymen and appliance contractors.

We don't, almost prefer, not to find someone thats been doing it for 1,000 years. We like motivated people who are willing to work. Even if we need to train them in addition to their schooling.

We also launched in Boise. If someone was willing to relocate we can help with expenses.

Thanks, thanks and thanks again for the [redacted] referral



801-64

## Students Graduate Debt Free!



# High School Students Attend Tuition Free



**Samuel Della-Piana**  
Weber HS - Software Development



**Kimberly Sandoval**  
Roy HS - Nail Technician



**Landon Hay**  
Weber Home School - Electrical Trades



Students and parents saved over \$750,000 in tuition costs



## Community Return on Investment

- Graduates work in high-tech, high demand jobs in Weber County and Northern Utah
- \$80,000,000 in salaries generated in first year by OTECH graduates



# OTECH Sweet Stackable Credentials



**WEBER STATE**  
UNIVERSITY



**ENSIGN**  
COLLEGE



**Thank you South Ogden City for 50 years of support!**  
**Our scholarship gift is from the employees of**  
**Ogden-Weber Technical College.**



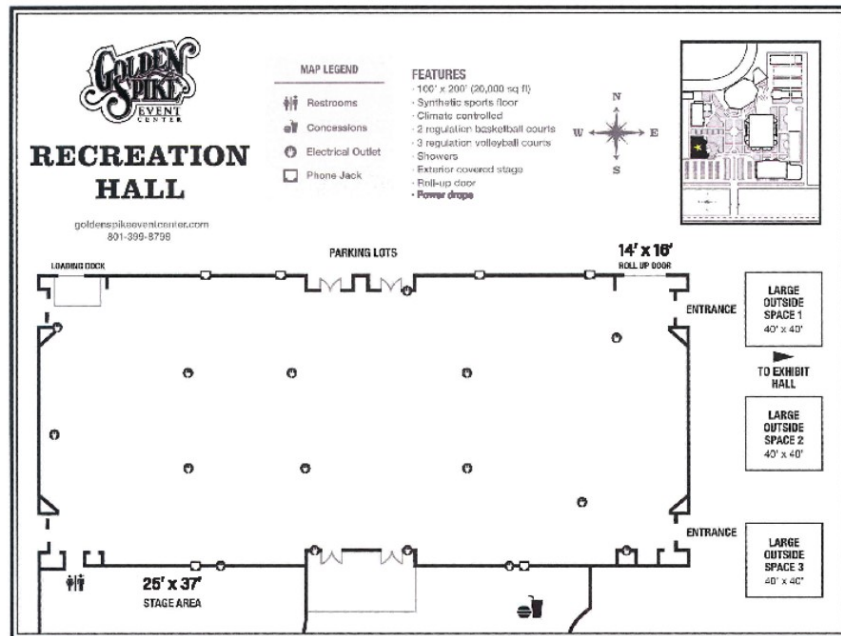
## Attachment C

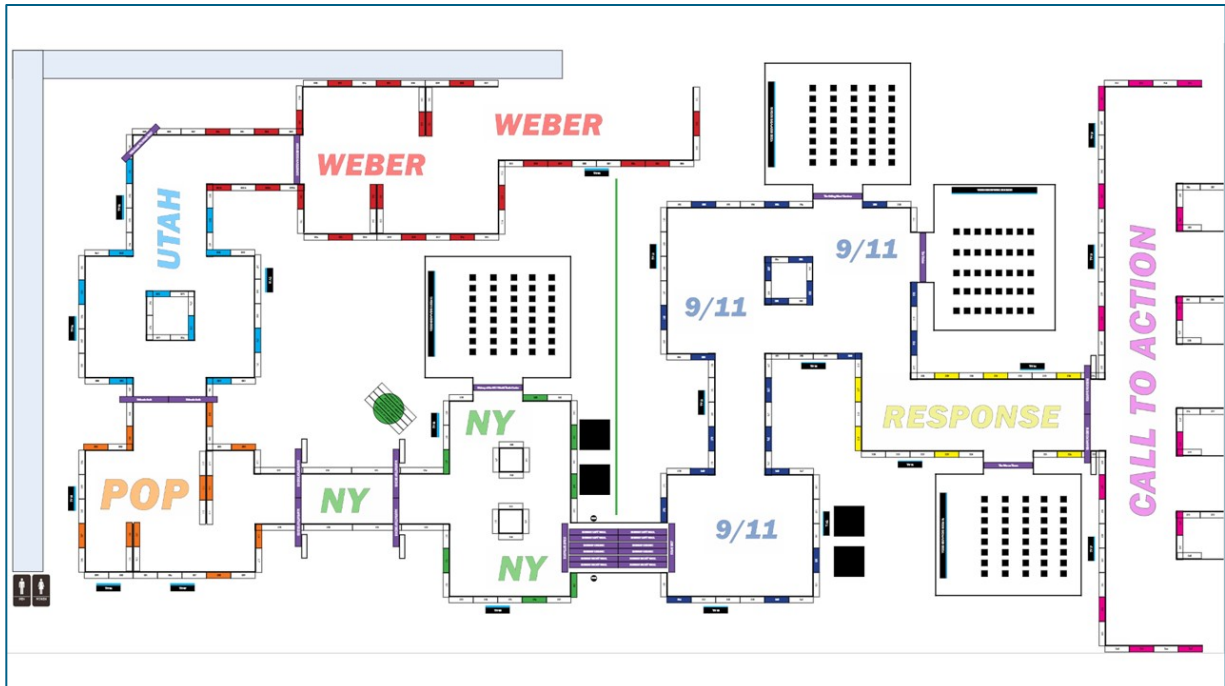
Presentation By Ms. Taylor

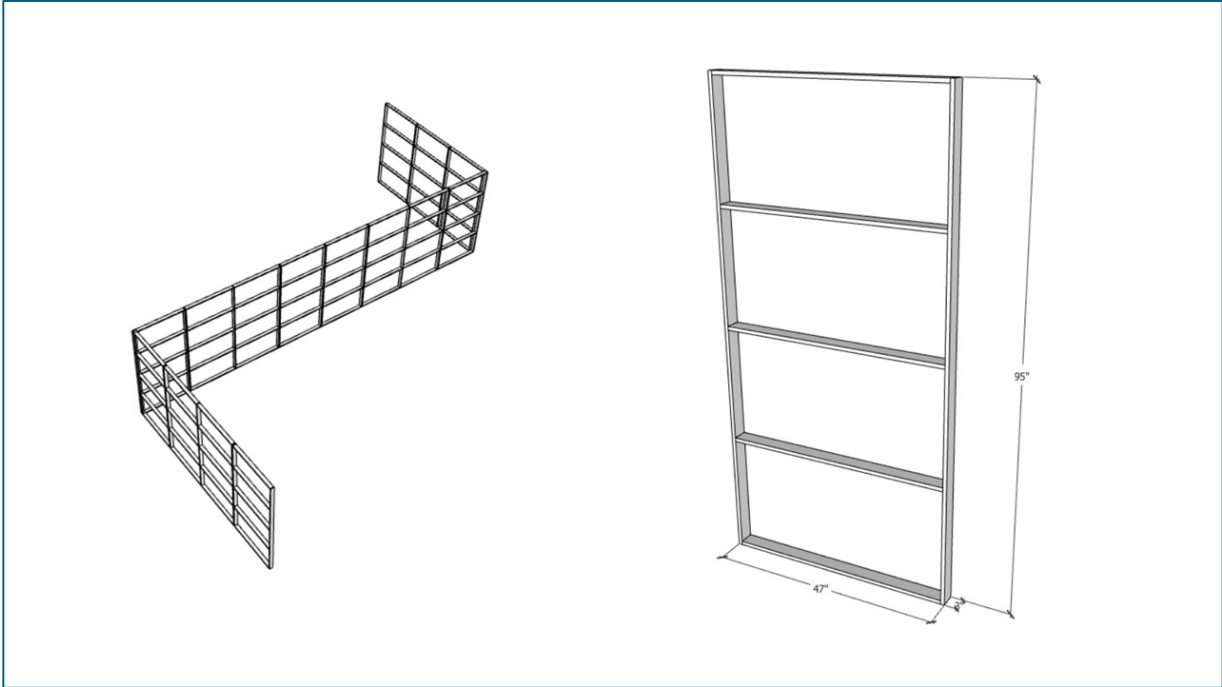




















## HOW CAN YOU PARTICIPATE?



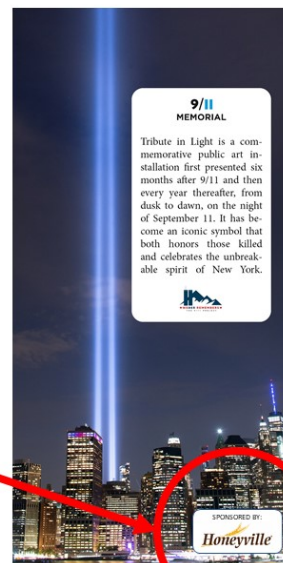
FACEBOOK: WEber Remembers

WEBSITE: [www.majorbrenttaylor.com](http://www.majorbrenttaylor.com)

MONETARY SPONSORSHIP:

CONTACT: Johnny Ferry  
[johnnyf@honeyville.com](mailto:johnnyf@honeyville.com)  
 385.400.1376

Jennie Taylor  
[jennie@majorbrenttaylor.com](mailto:jennie@majorbrenttaylor.com)  
 801.628.3748



## Marketing

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
Marketing Guide																		
Website Build																		
Event Guide (Handout & Attachment)																		
Fundraising Presentation (5 min)																		
Social Media Campaign																		
Billboard Campaign																		
Radio Campaign																		
Grassroots Campaign																		

- Chair Stewardship: **Jennie Taylor & Johnny Ferry**
- Subcommittee Chair:
- Budget: Designer, Campaigns
- 3<sup>rd</sup> Party Needs: Designer, Web Tech, Sound Editor
- Specific Volunteer Needs: None.
- General Volunteer Needs: Campaign support.
- Meeting Requirements: Heavy initial.

## Exhibit Research

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
1990 to 2001 Weber County Almanac																		
1990 to 2001 State of Utah Almanac																		
1990 to 2001 World Almanac																		
Events of 9/11																		
War on Terror																		
Present Day Reflection																		

- Chair Stewardship: **Johnny Ferry**
- Subcommittee Chair:
- Budget Needs:
- 3<sup>rd</sup> Party Needs: Historians, Museums
- Specific Volunteer Needs: Researchers, Database Manager
- General Volunteer Needs: None.
- Meeting Requirements: Heavy initial.

### Exhibit Hall Design & Build

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
Display Board Editing																		
Framework Build																		
Lighting Build																		
Sound Editing																		
Sound Build & Setup																		
Video Editing																		
Video Build & Setup																		

- Chair Stewardship: **Johnny Ferry**
- Subcommittee Chair:
- Budget Needs: Displays, Frames, Lighting, Sound, Video
- 3<sup>rd</sup> Party Needs: Board Manufacturer, Lighting, Sound, Video
- Specific Volunteer Needs: Framework Build, Board Assembly
- General Volunteer Needs: Assembly
- Meeting Requirements: Focused Editing, Assembly

### Community Hall Design & Build

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
Stage Prep & Build																		
Stage Audio																		
Performance Planning & Coordination																		
Children's Activity Area																		
Mega Screen Content																		
Live Heroes Area																		
Wrist Band Giveaway																		

- Chair Stewardship: **Jennie Taylor**
- Subcommittee Chair:
- Budget Needs: Stage Audio, Children's Activities, Mega Screen, Wrist Bands
- 3<sup>rd</sup> Party Needs: Stage Audio, Performers, Mega Screen
- Specific Volunteer Needs: Performance Planning, Children's Activity, Live Heroes
- General Volunteer Needs: Escorts, Security
- Meeting Requirements: Minimal, Heavy Coordination

### Fundraising & Public Relations

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
Volunteer Recruiting & Management																		
School Visits Coordination																		
Wed 9/8 Preview Event Coordination																		
Business Contact Database Build																		
Business Fundraising																		
Influencers Contact Database Build																		
Influencers Fundraising																		
Event Accounting																		
Fundraising Accounting																		
Press Releases																		

- Chair Stewardship: **Jennie Taylor & Johnny Ferry**
- Subcommittee Chair:
- Budget Needs: Handouts
- 3<sup>rd</sup> Party Needs: Schools
- Specific Volunteer Needs: Volunteer Coordinator, Wed 9/8 Coordinator, Contact Manager
- General Volunteer Needs: Networking Support, Fundraising
- Meeting Requirements: Minimal, Heavy Coordination

### Outside Event

	17-May	24-May	31-May	7-Jun	14-Jun	21-Jun	28-Jun	5-Jul	12-Jul	19-Jul	26-Jul	2-Aug	9-Aug	16-Aug	23-Aug	30-Aug	6-Sep	13-Sep
Event Map																		
Vehicle Traffic & Parking Plan																		
Walking Traffic & Crowd Control Plan																		
Handicap Accommodations																		
Restroom & Water Coordination																		
Air Conditioning & Comfort Plan																		
Outside Lighting Plan																		
Security & Emergency Plan																		
Sanitation & Cleanup Plan																		
COVID 19 & Social Distancing Plan																		
Inclement Weather Plans																		
Customer Service & Information Plans																		
Food Truck Coordination																		
Touch-A-Truck Coordination																		

- Chair Stewardship: **Jennie Taylor**
- Subcommittee Chair:
- Budget Needs: Weber County Fairgrounds
- 3<sup>rd</sup> Party Needs: Schools
- Specific Volunteer Needs: Volunteer Coordinator, Wed 9/8 Coordinator, Contact Manager
- General Volunteer Needs: Networking Support, Fundraising
- Meeting Requirements: Minimal, Heavy Coordination

