



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 4, 2022

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting in person

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7.revize.com/revize/southogden/document_center/Sound%20Files/2022/CC220104_1701.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to open the meeting 00:00:00

Council Member Howard so moved, followed by a second from Council Member Stewart. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

II. REVIEW OF AGENDA

- No one requested a review of agenda items at this time

III. DISCUSSION ITEMS

A. Review of 2021 Community Survey

- Staff overview 00:01:18
- Discussion 00:08:47

B. Questions/Discussion on FY2021 Audit Report

- Staff overview 00:27:00
- Auditor Marcus Arbuckle
00:28:10
- Council questions 00:33:38

IV. ADJOURN

- Mayor Porter called for a motion to adjourn the work session
00:45:12

Council Member Smyth so moved, followed by a second from Council Member Strate. All present voted aye.

The work session ended at 5:48 pm.

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

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I. OPENING CEREMONY

A. Call To Order

- At 6:02 pm, Mayor Porter called the meeting to order and entertained a motion to begin
00:00:00

Council Member Smyth so moved. The motion was seconded by Council Member Howard. In a voice vote, Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

C. Pledge Of Allegiance

- Council Member Howard led everyone in the Pledge of Allegiance.

- After the Pledge, Mayor Porter announced he would like to amend the agenda by placing Chief Parke's annual department report at the first of the agenda. He called for a motion to make the change. 00:01:00

Council Member Strate so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

VIII. ANNUAL DEPARTMENT REPORTS

- C. Police- Chief Darin Parke 00:01:30
- Chief Parke showed a visual presentation as part of his report. See Attachment A.
 - Questions/comments by Council 00:18:11

II. PRESENTATION OF AUDIT REPORT

- A. Marcus Arbuckle- Keddington & Christensen 00:22:39

III. PUBLIC COMMENTS

- There was no one else but staff in the Council Room. The mayor gave instructions for public comments to those online. 00:24:015

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

- A. Approval of December 21, 2021 Council Minutes
- B. Set Date for Public Hearing (January 18, 2022 at 6 pm or as soon as the agenda permits) To Receive and Consider Comments on Possible Community Development Block Grant Projects
- The mayor read the consent agenda and asked if there were any comments. Council Member Orr asked that the public be made aware of what types of things could be suggested for the CDRA Grant projects 00:24:40
 - Mayor Porter called for a motion to approve the consent agenda 00:25:46

Council Member Strate so moved. Council Member Howard seconded the motion. Council Members Orr, Strate, Stewart, Howard all voted aye. Council Member Smyth abstained from voting on the minutes because she was not present at the meeting.

VI. RECESS INTO SOUTH OGDEN CITY ARTS COUNCIL MEETING

- At 6:29 pm, Mayor Porter called for a motion

00:26:03

Council Member Smyth moved to recess City Council Meeting and convene into an Arts Council meeting. The motion was seconded by Council Member Howard. The vote was unanimous in favor of the motion.

See separate minutes.

VII. RECONVENE SOUTH OGDEN CITY COUNCIL MEETING

- At 6:46 pm, Mayor Porter called for a motion to reconvene the South Ogden City Council meeting

Council Member Orr so moved. Council Member Strate seconded the motion. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

- The mayor asked if any online public comments had been made. Communications and Events Specialist Jamie Healy read one online comment.

Crystal Chadwick-Southworth- commented about roads

00:43:01

VIII. ANNUAL DEPARTMENT REPORTS

A. Parks, Recreation, Building- Director Jon Andersen

00:45:18

- Mr. Andersen used a visual presentation. See Attachment B.

B. Finance- Director Steve Liebersbach

01:26:23

C. Police- Chief Darin Parke

- Gave his report earlier

IX. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Stewart - 01:54:14
- Council Member Orr - 01:54:28
- Council Member Smyth - 01:58:42
- Council Member Howard - 02:00:34
- Council Member Strate - 02:01:11

B. City Manager 02:04:17

C. Mayor Porter 02:08:48

X. ADJOURN

- At 8:11 pm, the mayor called for a motion to adjourn city council meeting
02:09:03

Council Member Smyth so moved. The motion was seconded by Council Member Orr. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, January 4, 2022.


Leesa Kapetanov, City Recorder

January 18, 2022

Date Approved by the City Council

ATTACHMENT A

Presentation by Police Chief Darin Parke

South Ogden Police Department 2021

Chief Darin Parke

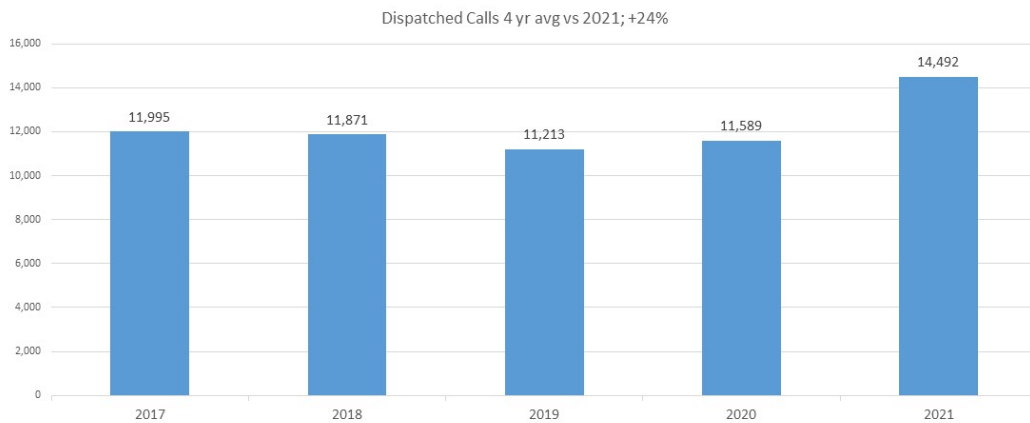
Our People

- Actions taken by South Ogden's elected officials has reduced turnover considerably
- Retention improved substantially in 2021 as a result; loss of officers to other departments- 2018 = 2, 2019 = 4, 2020 = 3, 2021 = 0
- Retirement is now the primary cause of a vacancy – 2021, 1 retirement
- 22 Sworn Police Positions; Down 1 to 2 officers all year, Currently 1 vacancy
- 4 Office Support Staff; 3 full-time, 1 part-time (vacancy just filled*)
- 3 Animal Services Employees; 2 full-time, 1 part-time shelter worker
- 4 School Crossing Guards; vacancy filled, potential vacancy, no substitutes

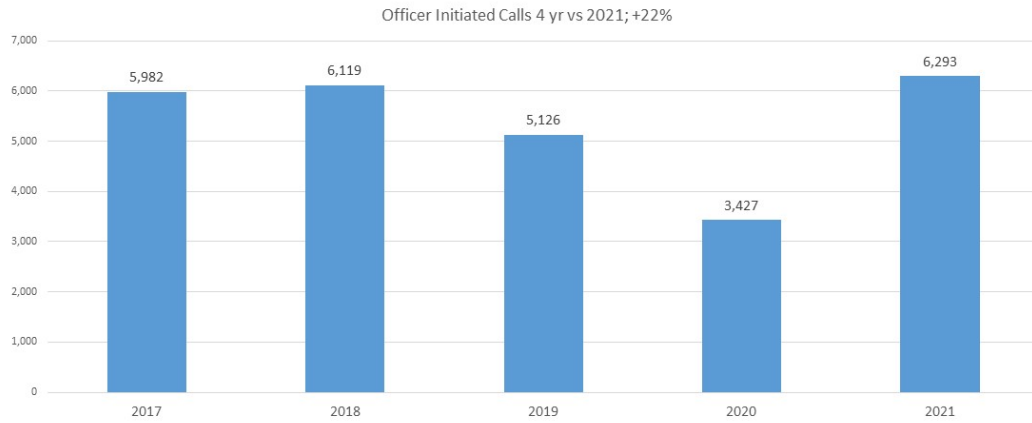
Calls For Service

- Dispatched or Officer Initiated
- Time per call can be 30 to 40 minutes on the short side
- Depending on the situation, a call - DUI, Domestic Violence, Traffic Accident, SWAT, or large amount of evidence, can take considerably longer

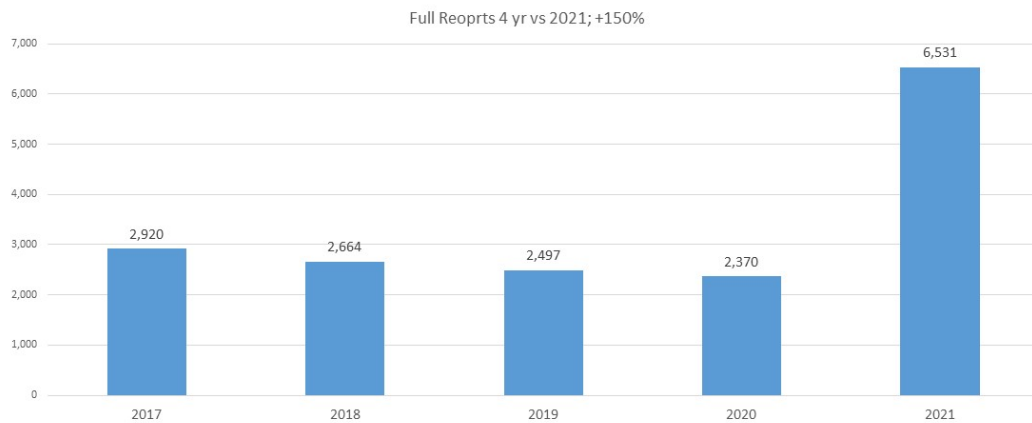
Dispatched Calls For Service; +24% or 8 a day



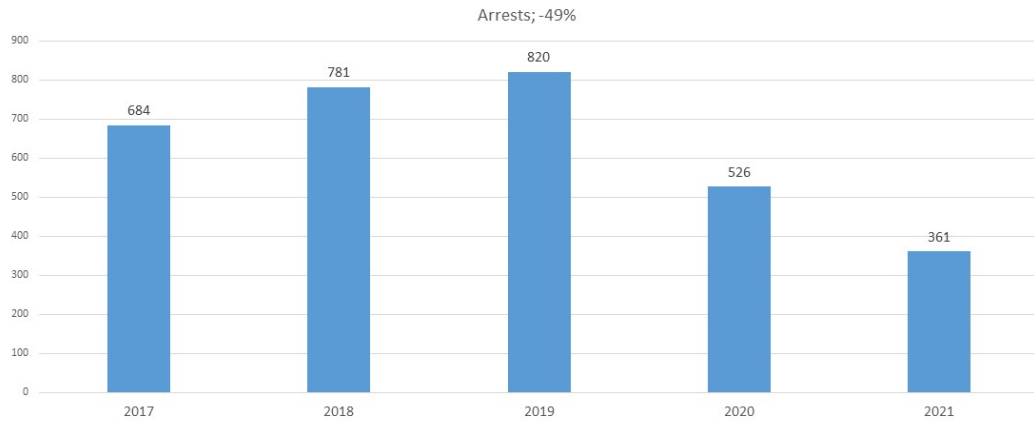
Officer Initiated Calls; +22%



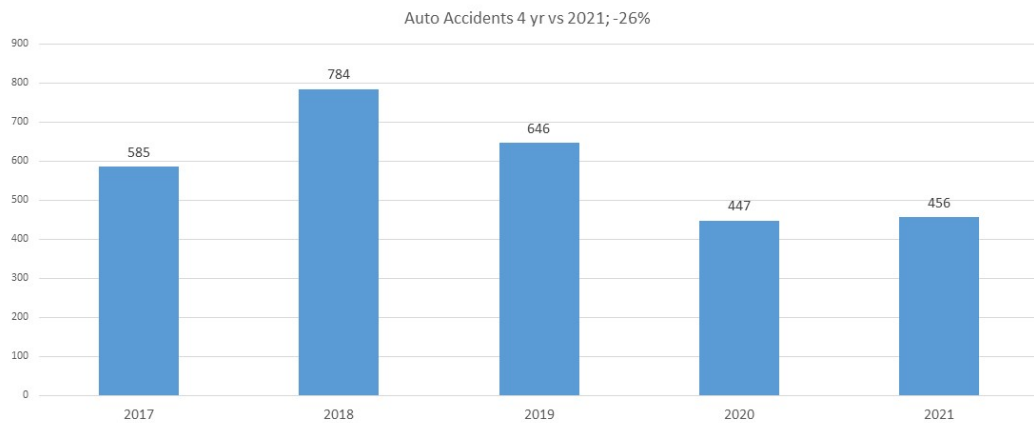
Detailed Reports; +150%



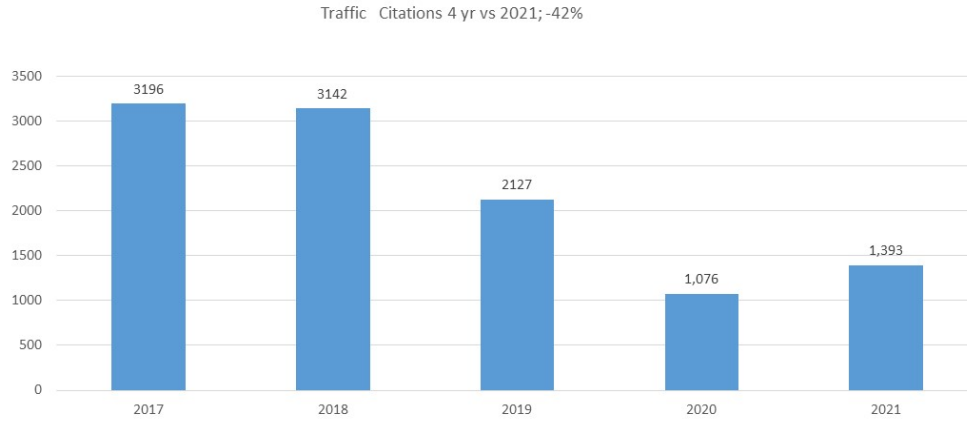
Arrests; -49%



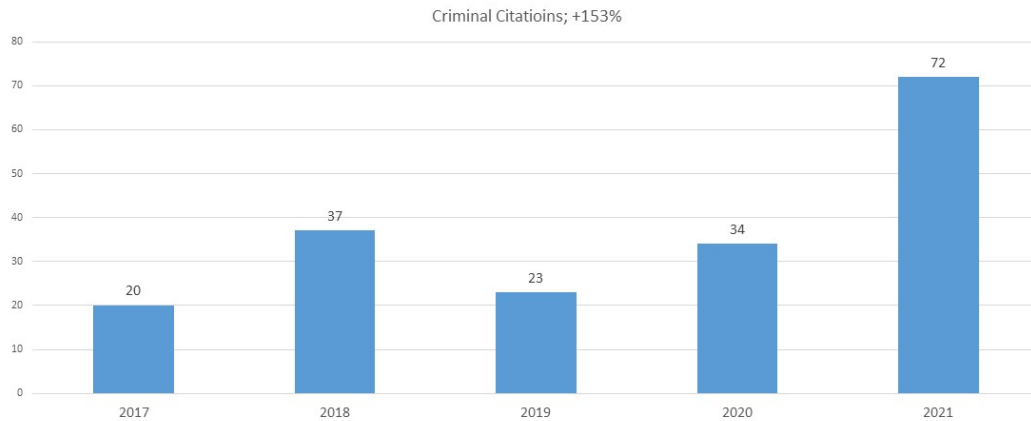
Auto Accidents; -26%



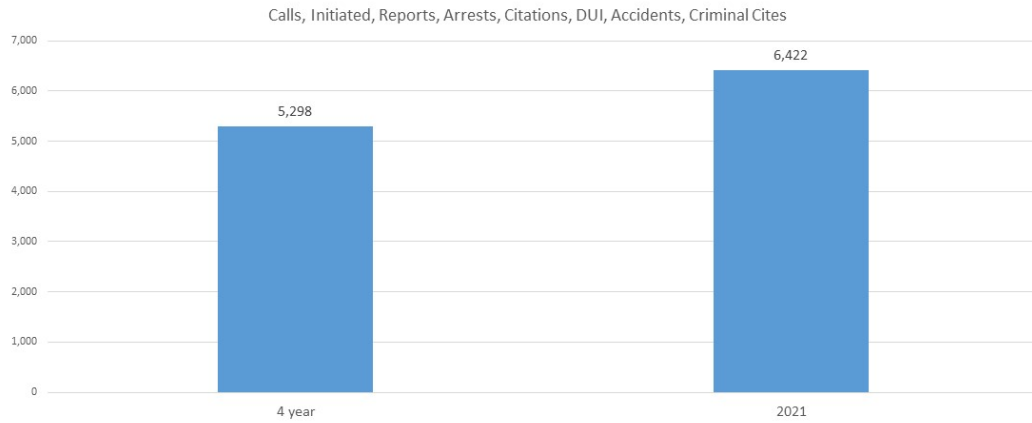
Traffic Citations; -42%



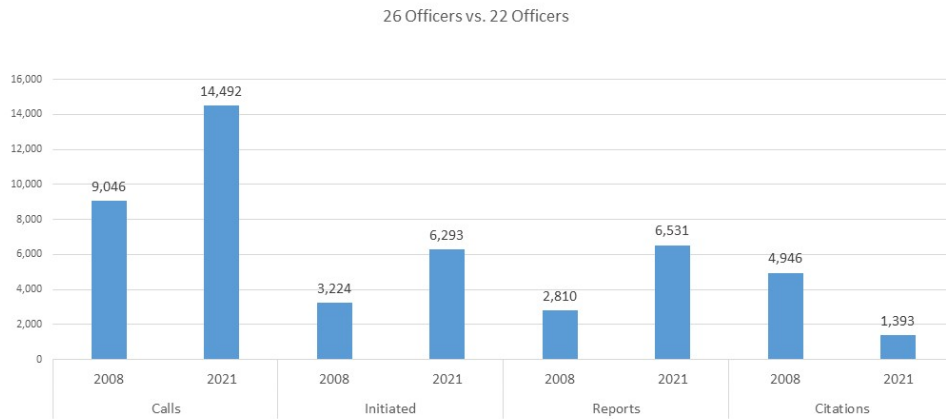
Criminal Citations; +153%



Volume Comparison 4 year average vs 2021



2008 vs 2021



Projects 2021

- Strategic Plan 2.1: Develop City Employees via South Ogden Leadership Academy. Occurred in October and November with 9 employees.
- Participated in “Weber Remembers: 9/11”
- Continued Police Department tours, as well as school and community presentations
- School Resource Officer, Drug Take Back, Business Presentations, Sub-For-Santa, State sponsored DUI and Seatbelt Enforcement

Moving Forward

- Continue protecting the community by answering calls for service, and initiating contacts in order to prevent crime.
- Understand what the impacts of- population increase, bail and drug law reforms, and funding availability have on our efforts.
- Recognize our capacity limits, and prioritize activity based on the above.
- Addressing first responder’s mental health (PTSD)

ATTACHMENT B

Presentation by Parks and Public Works Director Jon Andersen

2021-2022
PARKS & RECREATION
BUILDING MAINTENANCE
INSPECTIONS



NRPA RECOMMENDS:
8.2 FTE PARKS & RECREATION EMPLOYEES FOR EVERY
10,000 RESIDENTS.

- STAFF- 4 FTE
- 92.5 ACRES OF PARKS & TRAILS
- SPLASH PAD (MEMORIAL – LABOR DAY)
- BOWERY'S – 9 (RESERVATION PREP)
 - 4 RESERVABLE BOWERY'S - 43 RESERVATIONS
- RESTROOM'S – 8
- PLAYGROUNDS – 10
- TENNIS COURTS – 4
- PICKLE BALL COURTS - 8
- BASKETBALL COURTS – 2 (OUTDOOR)
- 40TH ST MEDIAN & PARK STRIPS
- BASEBALL FIELDS – 5 (MAINTAINED & PAINTED)
- FOOTBALL FIELDS – 2 (MAINTAINED & PAINTED)
- FLOWER BEDS – 16 - PLUS BURCH CREEK PARK
- GRAFFITI REMOVAL ON CITY PROPERTY
- CHRISTMAS LIGHTS
- SPRINKLER CLOCKS -24 (WIRED)
- SVC – 11 (BATTERY)
- MOWER SERVICE & REPAIR
- JANITORIAL SERVICE DURING WINTER MONTHS (2 BUILDINGS)
- SNOW REMOVAL OF CITY PROPERTIES
 - (6-8HRS) NO TRAILS
- NATURE PARK – NO RESERVATIONS(2ND YEAR)
- BOWERY RENTALS WERE REINSTATED IN 2021
 - (APRIL 15 – OCTOBER 15)

PARKS PROJECTS

ADDITIONS 2021

- BURCH CREEK PARK 98% COMPLETED
 - 1 STAFF 30 HRS A WEEK
 - WATER FEATURE 135,700 GALLONS
- CLUB HEIGHTS PARK 75% COMPLETED
 - PLAYGROUND ON SITE

IMPROVEMENTS

- 40TH ST PLAYGROUND INSTALLED
- DOGGIE BAG STATIONS AND NECESSARY SIGNAGE INSTALLED AT PARKS
- WATERED 2-3 DAYS AT MOST PARKS
 - 3-DAYS AT MOST USED PARKS



PARKS

CURRENT PROJECTS 2021

- BURCH CREEK PARK (98% COMPLETE)
- CLUB HEIGHTS PARK LIGHTS
- RESTROOM IMPROVEMENTS
 - NATURE & 40TH COMPLETED
- CLUB HEIGHTS PARK IMPROVEMENTS
 - 75 % COMPLETE (MAY 2022)
- FRIENDSHIP PARK PLAYGROUND SUMMER 2022 (IF FUNDED BY RAMP)



PARKS

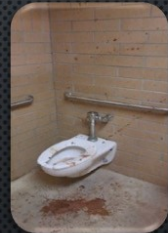
CHALLENGES/ISSUES

- NEED MORE STAFF FOR NEW PARKS
 - FULL & SEASONAL STAFF
- PART-TIME DIFFICULT TO HIRE
- VANDALISM/GRAFFITI – RESTROOMS & TUNNELS, PLAYGROUND EQUIPMENT
- PICKLEBALL & TENNIS MONTHS OF OPERATION
- 89 DETENTION BASIN IS A SWAMP – BOTH SIDES
- PARKS & DOGS ON LEASHES

2021 PROJECTS & NEEDS

- PLAYGROUNDS - \$150,000-\$400,000
- RESURFACING COURTS 40TH - \$35,000
- BURCH CREEK PARK COMPLETION
- CLUB HEIGHTS COMPLETION
- CLUB HEIGHTS LIGHTS
- 40TH ST BOWERY - \$150,000
- RESTROOMS - \$10,000-\$20,000
- MAIN POINT LANDSCAPING \$28,000
- TRAIL UPGRADES & EQUIPMENT FOR WINTER MAINTENANCE (WINTER 2022-23)
- \$378,000.00
- SPLASH PAD UPGRADES?????
- DOG AREA CHIPS & PLAY FEATURES

VANDALISM



RECREATION 2022



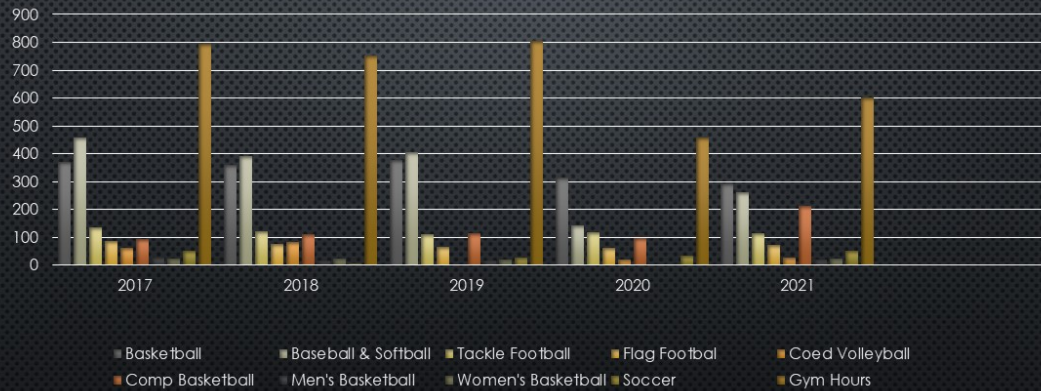
RECREATION 2021-2022

- BASKETBALL K-9TH 293
- BASEBALL & SOFTBALL PRE-K – 9TH - 260
- COED SOCCER (3-5YRS OLD) 51
- TACKLE FOOTBALL 7-14YRS 115
- FLAG FOOTBALL 72
- TENNIS - 42
- COMP BASKETBALL 211 TEAMS
- MEN'S BASKETBALL 18 TEAMS
- WOMEN'S BASKETBALL 0 TEAMS
- GYM HOURS 600.75
- STAFFING & OFFICIALS BECOMING DIFFICULT TO FILL THE NEEDS
- RAISED OFFICIAL WAGES TO HELP WITH SHORTAGE OF OFFICIALS

2021 POSSIBLE ADDITIONS & NEEDS

- SPIKE BALL- LEAGUE
- PICKLE BALL LEAGUE
 - SIGNAGE FOR COURTS & RACKET HANGERS
- RAISING WAGES TO HELP WITH SHORTAGE OF STAFF AND OFFICIALS

RECREATION REGISTRATION & GYM HOURS



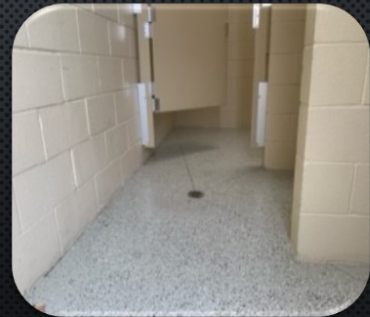
BUILDING MAINTENANCE

2021

- FILL BUILDING MAINTENANCE POSITION
- UPGRADED PUBLIC SAFETY GATE

2022 MAINTENANCE NEEDS

- P.W. REMODEL \$375,000.00-\$450,000.00
- GARAGE DOOR OPENERS/CONTROLS - FIRE 81
- CITY HALL CONTROL VALVES \$16,000
- BACK UP BOILER - CITY HALL \$35,000-\$50,000
- FIRE 81 RAMP REPLACEMENT (FRONT & BACK)
- COMPRESSOR FOR AC IN THE COMING YEARS



INSPECTIONS 2021

2021 BUILDING PERMITS ISSUED

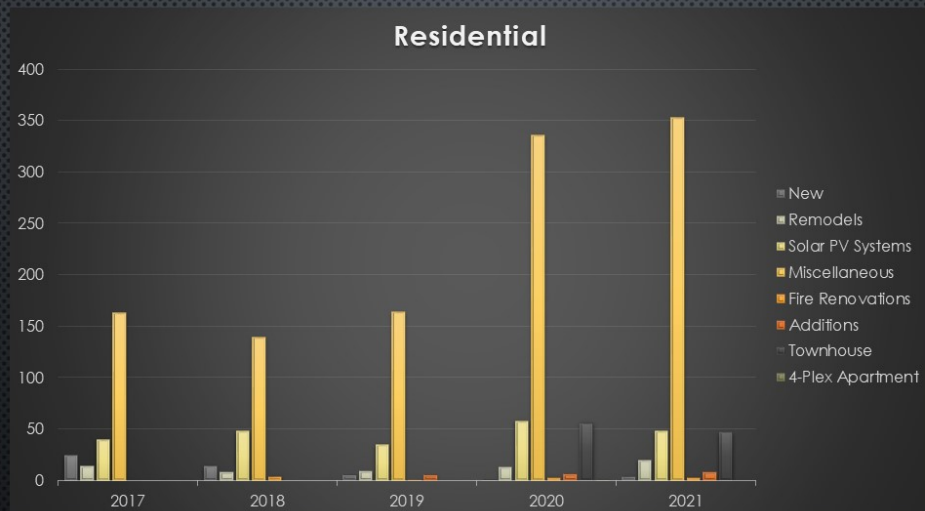
RESIDENTIAL

➤ NEW HOMES	4
➤ REMODELS	20
➤ TOWNHOUSE UNITS	47
➤ SWIMMING POOLS	2
➤ ADDITIONS/DETACHED GARAGES	8
➤ FIRE RENOVATIONS	3
➤ SOLAR PV SYSTEMS	48
➤ MISCELLANEOUS	353
TOTAL	485

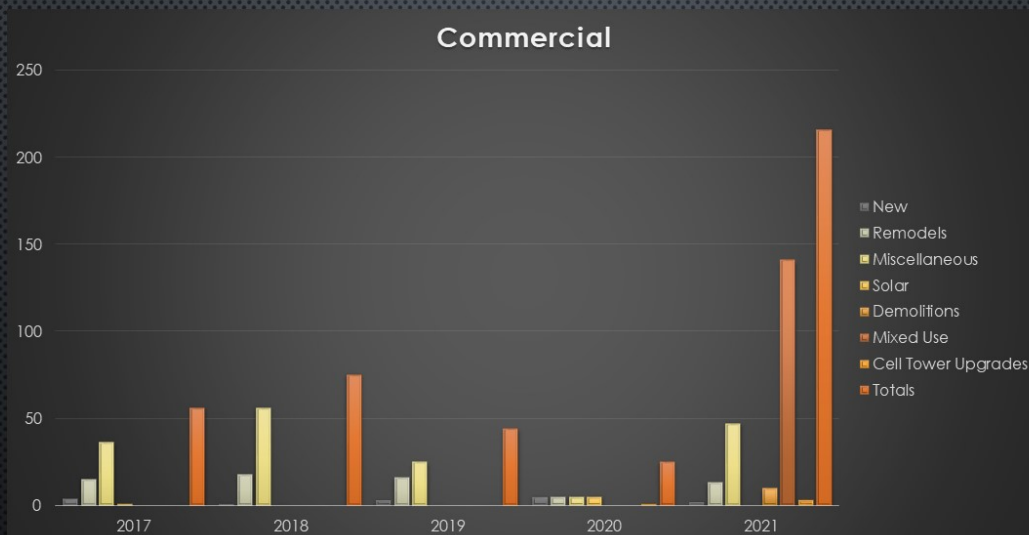
COMMERCIAL

➤ NEW BUILDINGS	2
➤ MIXED USE APARTMENT	141
➤ NEW CELL TOWER & BUILDING	1
➤ CELL TOWER UPGRADE	3
➤ REMODELS	13
➤ MISCELLANEOUS	47
TOTAL	217
TOTAL PERMITS THIS YEAR	517
STORM DAMAGE -- ROOF REPAIRS 97 (106)	
-- ELECTRICAL SERVICE 54 (116)	

INSPECTIONS 2021



INSPECTIONS 2021



FRIENDSHIP PARK – 2022 RAMP APPLICATION



VANDALISM



VANDALISM

