



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, FEBRUARY 15, 2022

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

Note: Council Member Orr joined the meeting electronically via the Teams meeting application

#### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

#### MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting in person

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

[https://www.southogdencity.com/document\\_center/Sound%20Files/2022/CC220215\\_1701.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2022/CC220215_1701.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to open the meeting 00:00:00

**Council Member Smyth so moved, followed by a second from Council Member Howard. Council Members Strate, Stewart, Howard, and Smyth all voted aye.**

Note: Council Member Orr was not present for this vote. She joined the meeting electronically a few minutes later.

## II. REVIEW OF AGENDA

- No one requested a review of any agenda items

## III. DISCUSSION ITEMS

### A. Fiber Buildout in South Ogden

- Staff overview 00:00:54
- Andy Lefgren, CIO, Ogden City  
00:03:09
- Discussion 00:50:10

### B. FY2023 Strategic Plan

- There was no time left in the work session for this agenda item

## IV. ADJOURN

- Mayor Porter called for a motion to adjourn the work session  
00:53:49

**Council Member Howard so moved, followed by a second from Council Member Stewart. All present voted aye.**

The work session ended at 5:57 pm.

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

Note: Council Member Orr joined the meeting electronically via the Teams meeting application

### STAFF MEMBERS PRESENT

City Manager Matthew Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

### MEMBERS OF THE PUBLIC PRESENT

Bruce & Joyce Hartman

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:**

[https://www.southogdencity.com/document\\_center/Sound%20Files/2022/CC220215\\_1804.mp3](https://www.southogdencity.com/document_center/Sound%20Files/2022/CC220215_1804.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- At 6:06 pm, Mayor Porter called the meeting to order and entertained a motion to begin  
00:00:19

**Council Member Smyth so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence.

### C. Pledge Of Allegiance

- Council Member Strate led everyone in the Pledge of Allegiance.

**II. PUBLIC COMMENTS**

- There were no in person public comments. The mayor gave those online until 6:15 pm to post a comment.

**III. RESPONSE TO PUBLIC COMMENT**

- Not applicable at this time

**IV. CONSENT AGENDA**

**A. Approval of January 21, 2022 Strategic Planning Work Session Minutes and February 1, 2022 Council Meeting Minutes**

- The mayor asked if there were any comments or corrections for the consent agenda  
00:01:29
- City Recorder Leesa Kapetanov brought up a question about the time the strategic planning meeting ended. It was the consensus of the Council that the time listed was correct. 00:01:44
- Mayor Porter called for a motion to approve the consent agenda  
00:03:46

**Council Member Strate so moved. Council Member Howard seconded the motion. The voice vote was unanimous in favor of the motion.**

**V. DISCUSSION /ACTION ITEMS**

**A. Consideration of Ordinance 22-01 – Amending Title 10-5.1A and 10-5.1B of the City Code, Defining Set Backs for Interior Row Buildings**

- Staff overview 00:04:04
- Questions/Discussion  
00:06:02
- The mayor called for a motion to approve Ordinance 22-01 with the corrections brought up in the discussion (The definition of “Yard, Front –Interior Building” in 10-5.1B-10-5 should be the same as that in 10-5.1A-10-5).  
00:13:00

**Council Member Smyth so moved. The motion was seconded by Council Member Howard. The mayor asked if there was any discussion on the motion; seeing none, he called the vote:**

<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>

**The motion stood.**

- The mayor informed all present that no online public comment had been received  
00:13:40

**B. Consideration of Ordinance 22-02 – Amending Title 10 of the City Code Changing the Maximum Number of Children Allowed in a Home Daycare from Five to Eight**

- Staff overview 00:13:47
- Questions/Discussion  
00:15:21
- Mayor Porter called for a motion to approve Ordinance 22-02 with the corrections made by Council Member Stewart (to view the corrections, view Ordinance 22-02 online at southogdencity.gov or ask for a copy from the City Recorder).  
00:22:45

**Council Member Howard so moved, followed by a second from Council Member Smyth. After determining there was no discussion on the motion, the mayor called the vote:**

<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>

**Ordinance 22-02 was adopted with the noted corrections.**

**C. Consideration of Resolution 22-01 – Approving Memorandum of Understanding With Bonneville Communities That Care**

- Staff overview 00:23:20
- Discussion 00:24:31
- The mayor called for a motion to adopt Resolution 22-01  
00:29:41

**Council Member Strate so moved. Council Member Smyth seconded the motion. There was no discussion on the motion. Mayor Porter called the vote:**

<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>

**Resolution 22-01 was approved.**

## VI. DISCUSSION ITEMS

### A. Personnel Policy Manual Update

00:30:11

- The council requested this item be placed on the next agenda for further discussion

## VII. REPORTS/DIRECTION TO CITY MANAGER

### A. City Council Members

- Council Member Howard - nothing to report
- Council Member Strate - nothing to report
- Council Member Stewart - nothing to report
- Council Member Smyth - nothing to report
- Council Member Orr - 00:47:54

### B. City Manager 00:48:09

### C. Mayor Porter 00:50:00

## VIII. RECESS INTO CLOSED EXECUTIVE SESSION

In Accordance With 52-4-205(1), To Discuss Pending or Reasonably Imminent Litigation

- At 7:01 pm, Mayor Porter called for a motion to recess into a closed executive session

**Council Member Smyth so moved, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.**

- Mayor Porter asked everyone besides City Manager Dixon, Police Chief Darin Parke, himself, and the Council to leave the room in order to hold a closed meeting. Attorney Heather White joined the closed meeting virtually.

Note: The recording of the following motion is only 49 seconds long. Anyone wishing a copy of the recording can contact the City Recorder.

## IX. ADJOURN

At 7:31 pm, the mayor announced they had just left their closed executive session where they had discussed pending or reasonably imminent litigation in accordance with UCA 52-4-205(1) and were now back in city council meeting. He called for a motion to adjourn city council meeting.

**Council Member Howard so moved. The motion was seconded by Council Member Strate. All present voted aye.**

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, February 15, 2022.

  
Leesa Kapetanov, City Recorder

March 1, 2022  
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Date Approved by the City Council