



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, MAY 3, 2022

WORK SESSION – 5 PM IN EOC

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Fred Philpot

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220503_1558.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and entertained a motion to open the meeting 00:00:00

Council Member Howard so moved, followed by a second from Council Member Stewart. Council Members Strate, Stewart, Howard, and Smyth all voted aye.

Note: Council Member Orr was not present for this vote. She joined the meeting at 5:10 pm during Mr. Philpot's presentation.

II. REVIEW OF AGENDA

- No one requested a review of agenda items

III. DISCUSSION ITEMS

A. Review of Sustainability Model

- Staff overview 00:01:01
- Fred Philpot from Lewis, Young, Robertson, & Burningham, led this discussion. He also had a visual presentation; see Attachment A
00:04:04

IV. ADJOURN

- At 5:58 pm, the mayor called for a motion to adjourn the work session
00:57:00

Council Member Smyth so moved, followed by a second from Council Member Orr. All present voted aye.

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sally Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, Communications and Events Coordinator Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Joel Stewart, Bruce & Joyce Hartman

Note: The time stamps indicated in **blue** correspond to the audio recording of this meeting, which can be found by clicking this link:

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or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- At 6:04 pm, Mayor Porter called the meeting to order and entertained a motion to begin
00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Smyth. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

C. Pledge Of Allegiance

Council Member Strate led everyone in the Pledge of Allegiance.

II. PUBLIC COMMENTS

Joel Stewart

00:01:28

III. RESPONSE TO PUBLIC COMMENT

00:06:00

IV. CONSENT AGENDA

- A. Approval of April 19, 2022 Council Minutes
- B. Declaring Certain Fleet Vehicles and Evidence Room Guns as Surplus to the City's Needs
- C. Set Date for Public Hearing (June 21, 2022 at 6 pm or as soon as the agenda permits) to Receive and Consider Comments on the FY2023 Acting Budget
 - The mayor read through the consent agenda and asked if there were any questions; seeing none, he called a voice vote:

00:09:00

Council Member Strate so moved. Council Member Howard seconded the motion. The mayor asked if there was further discussion. Council Member Orr asked questions about the fleet vehicles and whether they really needed to be replaced. Staff answered her questions. The Mayor then called a voice vote. **The voice vote was unanimous in favor of the motion.**

V. DISCUSSION /ACTION ITEMS

- A. Resolution 22-06 – Amending an Agreement With Wasatch Front Regional Council for Matching Grant Funds for Creation of General Plan
 - Staff overview 00:14:06
 - Questions/discussion 00:17:19
 - Mayor Porter called for a motion to adopt Resolution 22-06 00:20:07

Council Member Strate so moved. The motion was seconded by Council Member Smyth. After determining there was no further discussion, the mayor called the vote:

| | |
|---------------------------------|------------|
| Council Member Orr - | Yes |
| Council Member Strate - | Yes |
| Council Member Stewart - | Yes |
| Council Member Howard - | Yes |
| Council Member Smyth - | Yes |

Resolution 22-06 was adopted.

- B. Consideration of Resolution 22-13 – Adopting the FY2023 Tentative Budget
 - Staff overview 00:20:35

- Questions/Discussion
00:23:24
- Review of budget by Finance Director Steve Liebersbach
00:44:20
- Further questions/discussion
00:58:29
- Mayor Porter called for a motion to approve Resolution 22-13, adopting the FY2023 budget
00:59:42

Council Member Strate so moved, followed by a second from Council Member Howard. There was no further discussion. The mayor called the vote:

| | |
|---------------------------------|------------|
| Council Member Smyth - | Yes |
| Council Member Howard - | Yes |
| Council Member Stewart - | Yes |
| Council Member Strate - | Yes |
| Council Member Orr - | Yes |

The tentative budget was adopted.

VI. DISCUSSION ITEMS

A. Water 101 and Conservation Efforts

- Parks and Public Works Director Jon Andersen led this discussion. He also showed a visual presentation. See Attachment B.
01:02:03
- Questions/discussion
01:16:11
- The council directs Mr. Andersen to move forward with water conservation as outlined in his presentation
01:35:11

B. Possible Vacation of Alley From 38th to 39th Street Between Ogden and Adams Avenues

- Staff overview
01:37:08
- Questions/discussion by the Council
01:42:56
- The Council instructs staff to move forward with vacation of the alley
01:48:10

C. Possible Boundary Adjustments

- Staff overview of possible boundary adjustment with Weber County
01:48:32
- Questions/discussion
01:52:24
- The Council tells staff to move forward with the boundary adjustment with Weber County
01:57:28
- Staff overview of possible boundary adjustment with Ogden City
01:57:49
- The council gave approval to staff to work with Ogden City on the boundary adjustments
02:01:27

D. Use of American Rescue Plan Act Funds

- Staff overview 02:03:15
- Questions/discussion 02:06:15

VII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Strate - 02:32:18
- Council Member Howard- 02:34:19
- Council Member Smyth - 02:34:54
- Council Member Stewart - 02:35:18
- Council Member Orr - 02:37:12

B. City Manager 02:40:09

C. Mayor 00:42:49

VIII. ADJOURN

- At 8:49 pm, Mayor Porter called for a motion to adjourn the meeting
02:45:05

Council Member Smyth so moved, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, May 3, 2022.


Leesa Kapetanov, City Recorder

May 17, 2022
Date Approved by the City Council

ATTACHMENT A

Visual Presentation by Fred Philpot



COMPREHENSIVE FINANCIAL SUSTAINABILITY PLANNING COUNCIL DISCUSSION - WORK SESSION

MAY 2022



SOUTH OGDEN, UTAH
FINANCIAL PLANNING

2

FINANCIAL PLAN OBJECTIVES

Sustainability Objectives

- **Prioritization**
 - Evaluate existing services (anything need to be removed?)
- **Efficiency**
 - Control of prioritized services (control growth, scope creep, allocation strategies etc.)
- **Revenue Sustainability**
 - Can we support the existing or desired LOS

THE PROBLEM

- ▣ Challenges Affecting the General Fund:
 - ▣ Loss of Buying Power
 - ▣ Level of Service/Growth Issues
- ▣ Is the General Fund able to keep up with both inflation and growth?
 - ▣ Understanding the Certified Tax Rate Formula and Truth in Taxation

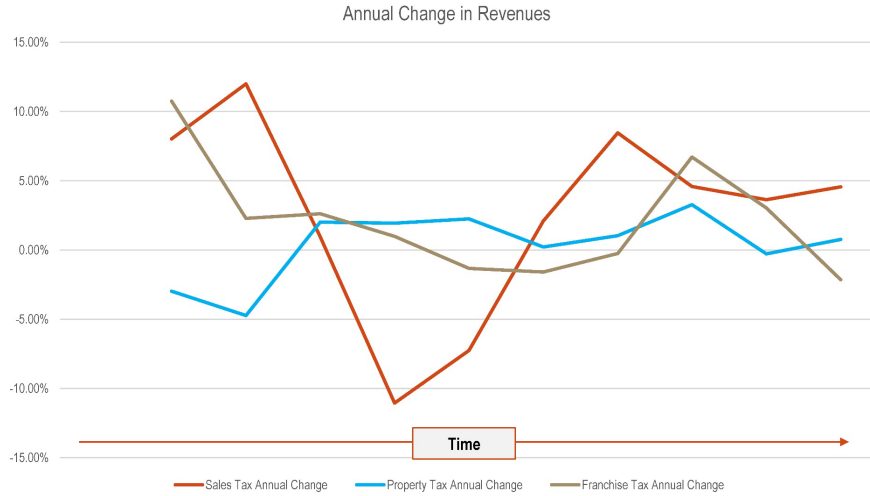
THE PROBLEM

- ▣ Basic Budget Formula:

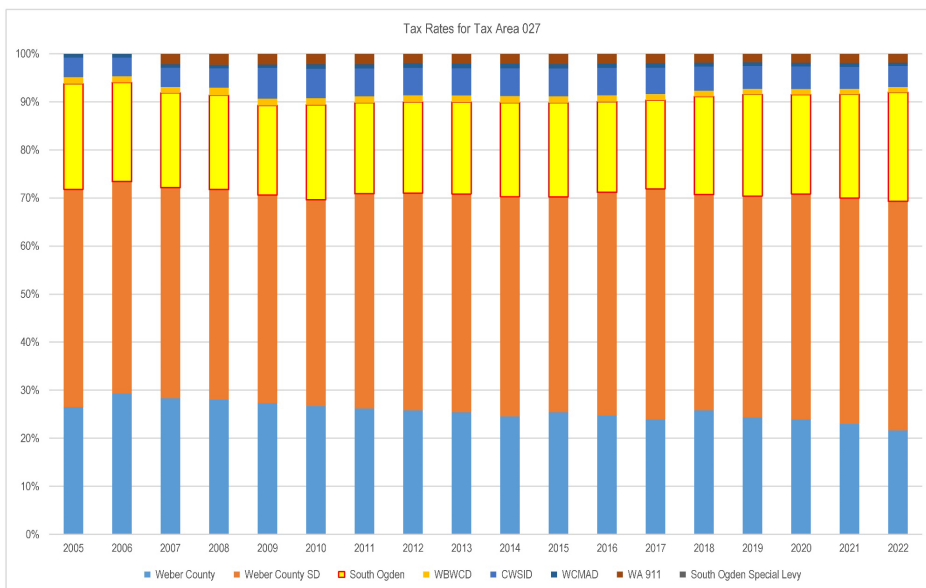
$$\left(\frac{\text{Prior Year Budgeted Revenue}}{\text{(Current Year Assessed Value – CY RDA – CY Adjustments – New Growth)}} \right) = \text{Certified Rate}$$

$$\begin{aligned} & \text{(Certified Rate} \times \text{Certified Value)} \\ & + \\ & \text{(Certified Rate} \times \text{New Growth)} \end{aligned}$$

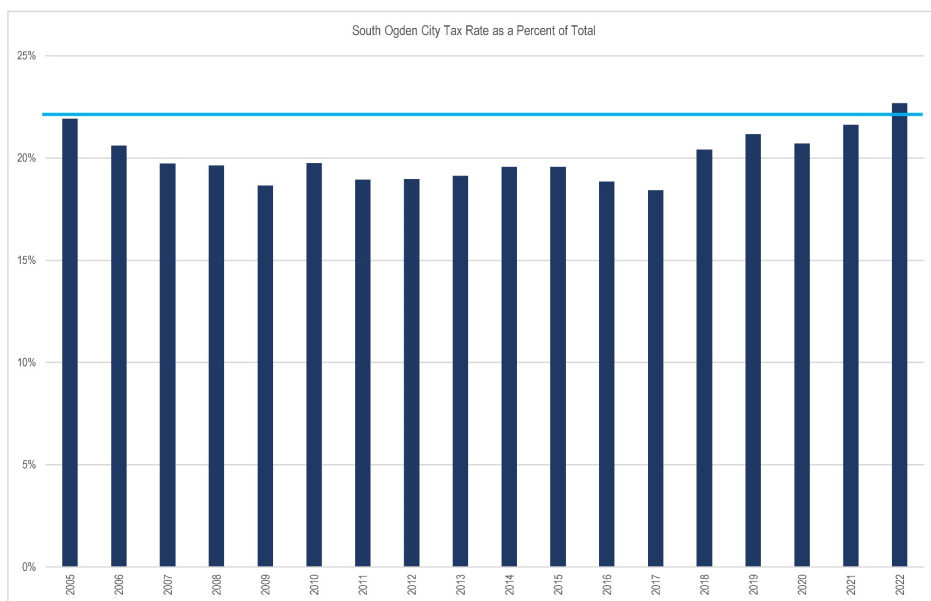
THE PROBLEM



UNDERSTANDING PROPORTIONS



UNDERSTANDING PROPORTIONS



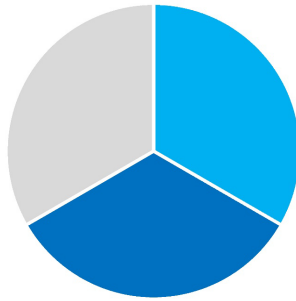
PURPOSE

- ▣ **Proactive Approach to Sustainability**
 - ▣ Evaluate Funding Gaps, Level of Service and Cost Savings
- ▣ **Develop A Solution for Sustainability**
 - ▣ Evaluate Resources We Can Control
 - ▣ Establish a Strategic Action Plan

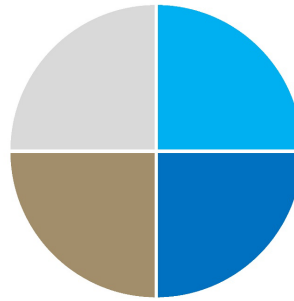
THE PROBLEM

- Cities are the most financially stable over the long-term when they maintain a balanced revenue mix. We refer to this as a 3- or 4-legged stool approach to the revenue mix.

3-LEGGED IDEAL



4-LEGGED IDEAL




PURPOSE

Comprehensive Sustainability Plan



PURPOSE

- ▣ Review Historic GF/Utility Models
- ▣ Develop or Update Revenue Projections
- ▣ Develop or Update Expense Forecast
- ▣ Create Interactive Scenario Tool
- ▣ Evaluate Tax Impact

CONSIDERATIONS

- ▣ Review Changes in Priorities
 - ▣ Changes in services provided
 - ▣ Changes in LOS
- ▣ Review Needed Equipment and Vehicle Needs
- ▣ Review Bonding Scenarios

OUTCOME

- ▣ **Creation of a Decision-Making Tool – Scenario Analysis**
- ▣ **Strategic Plan to Optimize Revenue Generation while Mitigating Unnecessary Costs**
- ▣ **Council/Resident/Staff Driven Plan**
- ▣ **Establish Clear Objectives and Solutions**

TIMELINE

- ▣ **2017 General Fund, Transportation Fee, and Utility Financial Planning**
- ▣ **Updates Completed in 2018, 2019, 2020, 2021**
- ▣ **2022/23 Update – In Process**

Questions

ATTACHMENT B

Visual Presentation by Jon Andersen



SOUTH OGDEN

WATER 101 & CONSERVATION 2022

SOUTH OGDEN STORAGE TANKS & CAPACITY

- SOUTH OGDEN CITY HAS APPROXIMATELY 377,502.86 LF OR 71.5 MILES OF WATERLINE
 - WATER LINES ARE COMPRISED OF DUCTILE IRON, STEEL, AND C900 PVC
- SOUTH OGDEN CURRENTLY OWNS AND OPERATES FIVE STORAGE TANKS:
 - 42ND STREET TANK 1,000,000 GALLONS
 - STEEL TANKS 2,000,000 GALLONS (1,000,00 GALLONS EACH)
 - BURCH CREEK TANKS 2,000,000 GALLONS (1,000,00 GALLONS EACH)
 - TOTAL STORAGE 5,000,000 GALLONS
 - STORAGE RESERVOIRS SUPPLEMENT THE SUPPLY FROM THE WATER SYSTEMS SOURCES DURING PEAK DEMAND PERIODS, FIRES AND EMERGENCIES.
 - STORAGE REQUIREMENTS ARE HIGHEST DURING THE SUMMER PEAK DEMAND PERIODS
 - STORAGE REQUIREMENTS FOR FIRES ARE DETERMINED BY THE LARGEST REQUIRED FIRE FLOWS AND EXPECTED DURATION OF THE EVENT
 - EMERGENCY REQUIREMENTS ARE CALCULATED BY A WATER SYSTEMS TOTAL STORAGE VOLUME SHOULD EQUAL OR EXCEED AN AVERAGE DAY DEMAND

RAW WATER COLLECTION

STRONGS CANYON
2022



STRONGS SUMMER
2021



BURCH CREEK GATE



SOUTH OGDEN WATER/ STRONG'S & BURCH CREEK WATER RIGHTS WASHINGTON TERRACE USE



ANNUAL USAGE-TANKS FILLING-PER DAY USAGE

- IN 2021 THE SYSTEM WOULD USE APPROXIMATELY 587,330,135 GALLONS PER YEAR (117.46 TIMES PER YEAR TO FILL ALL 5 RESERVOIRS) 1,609,123.66 GALLONS PER DAY.
- IN 2020 THE SYSTEM WOULD USE APPROXIMATELY 565,661,043 GALLONS PER YEAR (113.13 TIMES PER YEAR TO FILL ALL 5 RESERVOIRS) 1,549,756 GALLONS PER DAY.
- IN 2019 THE SYSTEM WOULD USE APPROXIMATELY 367,247,111 GALLONS PER YEAR (73.45 TIMES PER YEAR TO FILL ALL 5 RESERVOIRS) 1,006,156 GALLONS PER DAY
- 2018 – THE SYSTEM WOULD USE APPROXIMATELY 561,662,852 GALLONS PER YEAR (112.33 TIMES PER YEAR TO FILL ALL 5 RESERVOIRS) 1,538,802 GALLONS PER DAY

CONTRACT WATER & EXCHANGE WATER

- SOUTH OGDEN CITY'S CONTRACT WITH WEBER BASIN IS 785 ACFT OF WATER (255,793,035 GALLONS)(500 ACFT = \$170.09 285 ACFT = \$185.09) (CONTRACT SIGNED 1-26-2001)
- SOUTH OGDEN CITY'S CONTRACT WITH WEBER BASIN WATER IN BURCH CREEK WATER EXCHANGE ROUGHLY 1344.66 ACFT (438,158,806 GALLONS) (CURRENT PRICE PER ACFT \$133.74)
- RETAILED PURCHASE; THIS WATER INCLUDES ANY OTHER WATER REQUIRED BY THE CITY AND IS PURCHASED ON AN AS NEEDED BASIS FOR \$594.70 PER ACRE-FOOT

DEMAND REDUCTION TARGETS

| Response Level | Water Shortage Description | Secondary Water | Agricultural Irrigation | M&I Culinary Outdoor Water | M&I Culinary Indoor Water | Total Year 2020 Demand Reduction (AF) |
|----------------|----------------------------|-----------------|-------------------------|----------------------------|---------------------------|---------------------------------------|
| 1 | Normal | 0% | 0% | 0% | 0% | 0 |
| 2 | Advisory | 10% | 0% | 10% | 0% | 15,000 |
| 3 | Moderate | 20% | 20% | 20% | 5% | 47,000 |
| 4 | Severe | 40% | 30% | 40% | 10% | 87,000 |
| 5 | Extreme | 60% | 40% | 60% | 10% | 123,000 |
| 6 | Exceptional | 95% | 70% | 95% | 25% | 208,000 |

WEBER BASIN WATER
CONSERVANCY DISTRICT

RESTRICTIONS

- DELAYED CHARGING OF SECONDARY IRRIGATION/AGRICULTURAL SYSTEM TO MID-MAY
- ALL NEW LANDSCAPING MUST ADHERE TO THE CURRENT WATER RESTRICTIONS
- ONE DAY A WEEK WATERING OF LAWNS AND GARDENS
- 20 MIN. POP-UP SPRAYS, 40 MIN. ROTORS, 60 MIN. DRIP
- ONE DAY A WEEK HAND WATERING OF ESTABLISHED TREES AND SHRUBS
- NO HOSING DOWN SIDEWALKS OR DRIVEWAYS
- EARLY SHUTOFF OF SECONDARY IRRIGATION/AGRICULTURAL SYSTEM IN MID-SEPTEMBER

WEBER BASIN WATER
CONSERVANCY DISTRICT

RESTRICTION CONTINUED

- CULINARY CONTRACT REDUCTIONS WILL BE A BLEND OF INDOOR/OUTDOOR
- • NEED CITIES TO PROHIBIT WATERING WITH CULINARY WATER IF SECONDARY IS AVAILABLE
- • DROUGHT YEAR RENTAL RATES
- • RESIDENTS ARE ALREADY TELLING US WHERE THEY EXPECT TO SEE CUTS:
- • PRIVATE SWIMMING POOLS
- • CAR WASHES (ESPECIALLY IF NOT RECYCLED)
- • GOLF COURSES
- • BUSINESSES/SCHOOLS/CITY BUILDINGS/CHURCHES NOT FOLLOWING RESTRICTIONS
- • EDUCATION IS KEY



ENFORCEMENT

- WATERING DAYS IF UNMETERED CUSTOMER
- MONDAY – IF ADDRESS ENDS IN 0 OR 2
- TUESDAY – IF ADDRESS ENDS IN 1 OR 3
- WEDNESDAY – IF ADDRESS ENDS IN 4 OR 6
- THURSDAY – IF ADDRESS ENDS IN 5 OR 7
- FRIDAY – IF ADDRESS ENDS IN 8 OR 9
- SATURDAY / SUNDAY – NO WATERING
- 1. NOTIFICATION /WARNING
- 2. \$250 FINE
- 3. \$500 FINE
- 4. \$1,000 FINE, SHUTOFF FOR THE REST OF THE YEAR AND A METER WILL BE INSTALLED
- DISTRICT PERSONNEL WILL BE CONDUCTING ENFORCEMENT PATROLS ON UNMETERED
- RESIDENCES. METER DATA WILL BE ANALYZED FOR METERED RESIDENCES



SOUTH OGDEN RECOMMENDATIONS – PARKS 2022

- WATER PARKS WITH CITY RECREATION ACTIVITIES TO KEEP THEM SAFE FOR PLAY (BUT MINIMUM WATERING)
- WATER OTHER PARKS 1 TIME A WEEK
- CUT GRASS AT A HIGHER LENGTH TO HELP HOLD MOISTURE
- NO SPLASH PAD OR WATER FEATURES AT PARKS
- CULINARY FEES FOR WATER - STRUCTURE IT TO FOLLOW THE STATE OF UTAH DROUGHT CONDITIONS.
- ORDINANCE/CODE/CITY POLICY FOR WATER RESTRICTION ENFORCEMENT ABILITY
(USING CULINARY TO SUPPLEMENT SECONDARY WATERING)

MEASUREMENTS FOR SUCCESS & BEYOND 2022

MEASUREMENTS FOR SUCCESS

- MEET WEBER BASIN WATER CONSERVANCY DISTRICT RECOMMENDATIONS FOR THE DROUGHT CONDITIONS WE ARE IN.
- SHOULD BE ABLE TO USE DATA FROM BILLED VS USAGE

BEYOND 2022

- FUTURE USE OF PARKS
- XERISCAPE,
- MORE EFFICIENT SPRINKLER SYSTEM