



MEMORANDUM

TO: Mayor and City Council

FROM: Matthew J. Dixon, City Manager

RE: **July 05, 2022 City Council Meeting**

WORK SESSION

- ***Fiscal Year 2023 Acting Budget*** – This will be an opportunity to further review and discuss the FY2023 Budget. Steve Liebersbach, Finance Director, will review the updated budget and walk us through some information he has been working on since the Acting Budget was approved at the last council meeting.
- ***South Ogden Days Parade Rules*** – It was requested that the council review and discuss the current rules related to the South Ogden Days Parade. Specifically, should the city allow candidates running for political office the ability to campaign during the parade? A copy of the Rules (Resolution 00-17) have been included in your packet as well as minutes from a work meeting in 2004 when these rules were briefly discussed.
- ***Dogs in Parks*** – There was a request that the council re-visit the current policies related to dogs in city parks. Mr. Andersen will review the current policy on what parks allow dogs and what parks do not. This year, the city has also added signage and doggie bag dispensers at all parks that allow dogs.

DISCUSSION/ACTION ITEMS

- ***Resolution 22-22 – Approving an agreement with Staker & Parson Companies for 2022 Chip Seal Coat Project.*** An important part of our focus to improve our roads has been to be sure we add a hardy chip seal coat on newly paved roads. This project will include adding a seal coat and chip surface to approximately 92,000 square yards of asphalt across all parts of the city. This work significantly helps prolong the life of these new roads. The city solicited bids from qualified contractors with two providing bids for the project. Staker & Parson Companies was the lowest qualified bidder with a total contract cost of \$298,891.
- ***Resolution 22-23 – Approving an agreement with All Star Striping, LLC for road striping.*** Every year the city solicits bids for street striping and messaging. The work is scheduled to be completed by November 1 and includes striping along 40th Street, Chimes View Drive (including the island from Washington Blvd. to Country Club Drive). Three qualified companies submitted proposals with All Star Striping, LLC being determined to be the lowest, qualified bidder. The total contract price is \$24,382. This work is paid for with monies budgeted in the Streets Department.

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DISCUSSION ITEMS

- *Employee Policy Manual Amendments* – Doug Gailey, Assistant City Manager, will review updates to the City’s Personnel Policy Manual that have come up since our last group of updates.



**NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
WORK SESSION**

TUESDAY, JULY 5, 2022, 5 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, July 5, 2022. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public and anyone interested is welcome to attend. No action will be taken on any items discussed during the pre-council work session. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically.

WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Russell Porter

II. REVIEW OF AGENDA

III. DISCUSSION ITEMS

- A. FY2023 Budget
- B. Parade Rules
- C. Dogs In Parks

IV. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on July 1, 2022. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.

South Ogden City

FY 2023

Acting Budget

Adopted

June 21, 2022

Resolution – 22-19

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
GENERAL FUND					
TAX REVENUE					
10-31-100	Property Tax Collections CY	3,404,244	3,774,999	3,287,546	4,039,249
10-31-105	Prop 1 Tax Increment	382,274	373,300	313,453	413,638
10-31-200	Property Tax - Delinquent	101,803	63,266	79,476	63,266
10-31-250	Motor Vehicle & Personal Prop.	223,307	213,664	203,728	213,664
10-31-300	General Sales and Use Taxes	4,797,312	4,503,597	3,931,334	5,035,472
10-31-400	Utility Franchise Fee	367,287	392,048	317,375	392,048
10-31-500	Franchise Tax	248,293	253,400	146,093	243,208
10-31-550	Municipal Energy Use Tax	886,862	866,831	810,825	924,581
Total TAX REVENUE:		10,411,381	10,441,105	9,089,830	11,325,126
LICENSES & PERMITS					
10-32-100	Business Licenses	136,314	102,108	133,779	127,000
10-32-200	Building Permits	186,019	83,313	278,375	83,313
10-32-300	Animal Licenses	11,746	11,366	9,512	9,060
10-32-325	Micro-Chipping Fees	740	930	1,220	970
10-32-350	Animal Adoptions	17,225	19,118	15,750	16,540
10-32-375	Animal Shelter Fees	4,808	6,387	4,027	4,808
Total LICENSES & PERMITS:		356,852	223,222	442,663	241,691
INTERGOVERNMENTAL REVENUE					
10-33-100	CARES Act Funding	1,461,761	.00	.00	.00
10-33-150	State Liquor Fund Allotment	19,905	19,906	20,554	21,211
10-33-200	ARPA - American Rescue Plan	.00	.00	.00	80,000
10-33-600	State/Local Grants	710,334	492,899	49,539	478,296
10-33-900	Class "C" Road Fund Allotment	686,267	625,346	551,227	692,423
10-33-925	Resource Officer Contract	46,875	49,241	46,875	46,875
Total INTERGOVERNMENTAL REVENUE:		2,925,143	1,187,392	668,194	1,318,805
RECREATION & PLANNING FEES					
10-34-200	Baseball Revenue	11,370	1,840	13,270	12,840
10-34-250	Soccer	3,947	1,642	4,778	4,722
10-34-300	Spike/Kickball Fees	90	90	110	.00
10-34-350	Basketball Fees	14,420	14,628	17,315	17,315
10-34-352	Comp Youth Basketball	84,135	84,285	91,580	91,580
10-34-354	Comp Adult Basketball	3,605	.00	10,800	11,700
10-34-375	Flag Football	2,440	2,440	3,043	3,043
10-34-450	Volleyball Registration	790	790	4,537	4,537
10-34-500	Football	18,885	10,910	11,802	3,677
10-34-505	Football Apparel	1,222	1,222	3,100	3,100
10-34-550	Tennis / Pickleball	1,460	400	280	280
10-34-700	Plan Check Fee	99,618	33,890	161,745	34,400
10-34-725	Engineering Review Fees	2,471	18,314	18,314	13,500
10-34-726	Zoning/Subdivision Fees	6,835	4,268	7,595	2,400
10-34-750	Street Cut Fee	8,786	7,298	4,443	4,400
10-34-850	Bowery Rental	1,150	300	3,150	1,800
10-34-875	Sex Offender Registration Fee	600	425	575	500
10-34-900	Public Safety Reports	14,964	12,630	18,622	14,100
Total RECREATION & PLANNING FEES:		276,787	195,372	374,838	223,894

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
FINES & FORFEITURES					
10-35-200	Fines- Regular	375,885	390,248	368,519	384,000
10-35-300	Alarm Fines/Permits	5,550	6,600	3,700	5,200
Total FINES & FORFEITURES:		381,435	396,848	372,219	389,200
MISCELLANEOUS REVENUE					
10-36-100	Interest	46,682	58,622	30,922	38,200
10-36-105	Cash Over/Short	31-	.00	55	.00
10-36-200	Sub 4 Santa	.00	.00	20	.00
10-36-400	Sales of Fixed Assets	103,622	.00	2,309	.00
10-36-500	75th Anniversary Sales	20	.00	20	.00
10-36-601	Donations to South Ogden City	7,816	.00	6,300	.00
10-36-700	Contractual Agreement Reven	162,346	167,033	165,221	172,378
10-36-900	Misc. Revenue	180,610	14,800	86,102	24,600
10-36-950	Traffic School	25	25	.00	.00
Total MISCELLANEOUS REVENUE:		501,091	240,480	290,949	235,178
CHARGE FOR SERVICE & TRANSFERS					
10-39-150	Lease Financing	.00	583,900	.00	.00
10-39-242	Transfer in from Sewer Fund	10,418	11,043	.00	11,043
10-39-244	Transfer in from Storm Drain	15,048	15,950	.00	15,950
10-39-250	Transfer in from Water Fund	54,404	57,668	.00	57,668
10-39-300	Transfer In From CPF	2,663,277	.00	.00	.00
10-39-350	Charge for Service - CDRA	5,734	5,502	4,210	3,730
10-39-400	Charge for Service - Water Fnd	247,080	268,670	223,890	277,267
10-39-410	Charge for Service - Sewer Fnd	283,644	230,822	192,350	238,208
10-39-420	Charge for Svc - Storm Drn Fnd	161,460	188,110	156,750	194,130
10-39-430	Charge for Service - Grbge Fnd	100,092	97,711	81,420	100,838
10-39-440	Charge for Service - Amb Fnd	64,800	66,568	55,470	68,698
10-39-700	Appropriated Fund Bal-Class C	.00	50,000	.00	50,000
10-39-800	Appropriated Fund Balance	.00	1,800,119	.00	1,522,337
Total CHARGE FOR SERVICE & TRANSFERS:		3,605,957	3,376,063	714,090	2,539,869
Total Revenue:		18,458,645	16,060,482	11,952,782	16,273,763
COUNCIL					
10-41-110	Salaries and Wages	113,427	65,241	65,031	72,313
10-41-130	Employee Benefits	17,623	7,840	9,519	8,632
10-41-210	Books, Subscrip. & Memberships	10,685	11,297	11,298	12,484
10-41-230	Travel & Training	4,231	6,676	5,598	6,890
10-41-240	Supplies	2	514	.00	530
10-41-700	Small Equipment	.00	771	.00	796
Total COUNCIL:		145,967	92,339	91,445	101,645
LEGAL DEPARTMENT					
10-42-110	Salaries and Wages	63,217	19,937	14,237	33,041
10-42-130	Employee Benefits	9,369	1,526	1,147	2,528
10-42-210	Books, Subscriptions & Member	1,779	1,027	.00	1,060
10-42-230	Travel & Training	.00	514	.00	1,530
10-42-240	Supplies	.00	514	.00	530
10-42-280	Telephone	375	925	.00	955
10-42-310	Outside Legal Counsel	16,776	65,000	29,910	67,080

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
10-42-320	Prosecutorial Fees	15,400	30,000	27,500	30,960
Total LEGAL DEPARTMENT:		106,916	119,443	72,794	137,684
Court Department					
10-43-110	Salaries & Wages	172,528	165,326	162,443	202,885
10-43-130	Employee Benefits	52,836	57,179	56,029	62,724
10-43-210	Books, Subscriptions, & Mbrshp	.00	514	349	530
10-43-230	Travel & Training	108	1,541	818	1,590
10-43-240	Office Supplies	2,854	4,010	4,009	3,152
10-43-275	State Surcharge	97,335	123,092	87,644	127,031
10-43-280	Telephone	300	309	275	319
10-43-300	Public Defender Fees	14,500	15,405	10,800	15,898
10-43-305	Wasatch Constable Contract	1,938	26,702	1,067	27,556
10-43-310	Professional & Technical	1,516	3,595	1,924	3,710
10-43-329	Computer Repairs	.00	257	50	265
10-43-330	Witness Fees	37	1,438	.00	1,484
10-43-700	Small Equipment	332	309	230	319
10-43-750	Capital Outlay	1,439	.00	.00	.00
Total Court Department:		345,723	399,677	325,638	447,463
ADMINISTRATION					
10-44-110	Salaries and Wages	596,979	546,813	551,985	711,030
10-44-130	Employee Benefits	215,871	213,495	222,417	259,230
10-44-210	Books, Subscriptions & Member	3,057	4,108	3,605	4,239
10-44-230	Travel & Training	6,961	19,000	14,682	19,608
10-44-240	Office Supplies & Miscell	3,989	6,676	2,985	6,890
10-44-247	Car Allowance	6,804	6,988	6,237	6,804
10-44-248	Vehicle Maintenance	51	514	.00	530
10-44-280	Telephone	4,499	5,115	4,248	5,279
10-44-300	Gas	81	771	373	796
10-44-310	Professional & Technical	25,776	22,771	11,554	23,500
10-44-329	Computer Repairs	319	257	.00	265
10-44-600	Service Charges	44,636	48,948	42,127	50,514
10-44-700	Small Equipment	1,200	2,529	45	2,610
10-44-750	Capital Outlay	.00	2,184	2,184	.00
Total ADMINISTRATION:		910,221	880,169	862,441	1,091,295
NON-DEPARTMENTAL					
10-49-130	Retirement Benefits	40,206	24,705	46,360	56,000
10-49-220	Public Notices	3,993	5,135	1,710	5,299
10-49-250	Unemployment	.00	2,054	2,423	2,120
10-49-255	Ogden Weber Chamber Fees	3,000	3,081	3,000	3,180
10-49-260	Workers Compensation	77,729	85,485	88,725	98,221
10-49-290	City Postage	30,000	55,972	25,000	57,763
10-49-291	Newsletter Printing	7,440	8,319	8,004	8,585
10-49-310	Auditors	12,550	15,865	11,855	16,373
10-49-320	Professional & Technical	69,801	100,810	82,880	104,036
10-49-321	I/T Supplies	2,231	3,081	381	3,180
10-49-322	Computer Contracts	74,781	72,298	66,684	74,612
10-49-323	City-wide Telephone	6,663	7,474	8,022	6,041
10-49-324	City-wide Internet	6,667	6,532	6,116	6,741
10-49-329	Server Repairs	100	5,135	.00	5,299
10-49-400	Unreserved	.00	272,162	.00	35,000

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
10-49-430	Sales Tax Admin Fee	31,250	27,551	25,602	28,433
10-49-450	Homeless Shelter State Fee	33,416	32,767	27,359	33,816
10-49-500	City Safety/Wellness Program	12,142	12,324	4,092	12,718
10-49-510	Insurance	164,530	189,995	136,496	196,075
10-49-515	City Donations	4,100	4,155	4,153	4,100
10-49-520	Employee Assistance Plan	3,680	3,698	3,740	4,080
10-49-550	COVID - 19/ CARES ACT	943,589	.00	4,633	.00
10-49-596	Holiday Dinner	.00	5,649	5,269	5,830
10-49-597	Employee Recognition Prog	3,651	10,270	4,571	10,599
10-49-598	OFFH	.00	6,314	4,057	6,516
10-49-599	Easter Egg Hunt	1,249	3,581	2,067	3,180
10-49-600	Community Programs	12,923	6,208	5,248	6,407
10-49-605	Continuing Education	2,651	7,189	6,000	7,000
10-49-607	Soba	.00	1,233	.00	.00
10-49-610	Government Immunity	500	6,676	.00	6,890
10-49-700	Small Equipment	549	2,054	.00	2,120
10-49-750	Capital Outlay	2,816	206,195	90,309	80,000
Total NON-DEPARTMENTAL:		1,552,207	1,193,967	674,758	890,214
ELECTIONS					
10-50-240	Supplies	.00	13,100	8,197	.00
Total ELECTIONS:		.00	13,100	8,197	.00
BUILDING AND GROUNDS					
10-51-263	Fire Station #82 Utilities	7,651	8,216	8,440	8,479
10-51-264	Station #82 Maintenance	2,742	2,054	1,561	2,120
10-51-265	Cleaning Contract	18,496	27,729	16,781	28,607
10-51-266	Elevator Maintenance	12,053	12,068	6,570	12,454
10-51-270	New City Hall Maintenance	54,025	30,810	27,542	31,796
10-51-275	New City Hall Utilities	125,773	118,445	69,169	122,235
10-51-750	Capital Outlay	79,449	97,354	37,272	60,081
Total BUILDING AND GROUNDS:		300,189	296,676	167,334	265,772
PLANNING & ZONING					
10-52-120	Commission Allowance	5,275	6,471	6,050	6,678
10-52-210	Books, Subscrip, Memberships	.00	257	18	265
10-52-230	Travel & Training	.00	514	.00	530
10-52-310	Professional & Technical Servi	76,554	115,448	104,939	79,490
10-52-330	General Plan Revision	24,762	4,700	.00	39,100
Total PLANNING & ZONING:		106,591	127,390	111,007	126,063
POLICE SERVICES					
10-55-110	Full time wages - Police	1,241,070	1,782,182	1,746,219	2,106,337
10-55-111	Part time wages - Police	36,898	38,947	16,709	28,064
10-55-112	Overtime wages - Police	43,851	38,508	45,484	42,474
10-55-115	Animal Control Wages	46,350	49,670	49,020	56,491
10-55-116	Crossing Guards	15,030	24,330	12,608	27,087
10-55-130	Benefits - Police	946,812	1,126,628	1,097,033	1,251,924
10-55-131	WTC - A/C Contract	67,472	71,615	69,470	65,471
10-55-132	Liquor Funds Expenditures	22,586	23,197	23,054	21,211
10-55-150	Death Benefit Ins. - Police	2,322	2,460	285	2,350
10-55-210	Mbrshps, Bks & Sub - Police	6,415	7,053	7,039	7,253

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
10-55-230	Travel & Training - Police	15,009	11,919	8,392	16,428
10-55-240	Office Supplies - Police	7,537	6,162	3,607	6,359
10-55-245	Clothing Contract - Police	21,221	11,540	6,615	21,198
10-55-246	Special Dept Supplies - Police	7,134	11,028	7,711	14,477
10-55-247	Animal Control Costs	24,324	21,824	21,728	7,042
10-55-248	Vehicle Maintenance - Police	11,361	19,513	14,474	20,137
10-55-250	Equipment Maintenance - Police	.00	2,054	.00	2,120
10-55-280	Telephone/Internet - Police	22,343	20,108	18,131	23,847
10-55-300	Gas	65,841	88,640	71,331	103,848
10-55-310	Professional & Tech - Police	26,283	19,936	17,818	29,862
10-55-323	MDT/Radio Repairs	3,077	3,168	1,039	3,269
10-55-329	Computer Repairs - Police	.00	1,438	679	1,484
10-55-350	Crime Scene Investigations	33,939	35,379	35,373	37,935
10-55-400	Weber/Morgan Strike Force	17,146	17,609	17,063	18,172
10-55-450	K-9	1,606	2,054	589	2,120
10-55-470	Community Education/Programs	382	1,002	.00	1,060
10-55-649	Lease Interest/Taxes	8,567	10,086	8,477	.00
10-55-650	Lease Payments - Police	121,686	137,573	120,220	40,000
10-55-700	Small Equipment - Police	9,931	8,464	774	8,735
10-55-750	Capital Outlay - Police	136,671	146,524	20,416	.00
Total POLICE SERVICES:		2,962,864	3,740,611	3,441,357	3,966,755
FIRE PROTECTION					
10-57-110	Salaries & Wages	842,624	1,275,954	1,189,746	1,469,213
10-57-111	Part Time Wages	184,741	196,685	178,895	199,276
10-57-112	Overtime	275,297	218,022	223,987	100,208
10-57-130	Employee Benefits	512,535	600,020	669,900	673,556
10-57-210	Memberships, Books & Subscrip	766	1,555	1,555	2,598
10-57-230	Travel & Training	3,497	13,605	13,574	9,539
10-57-240	Office Supplies & Expense	777	1,154	731	2,120
10-57-245	Clothing Contract	27,054	23,621	19,689	24,377
10-57-246	Special Department Supplies	10,684	11,189	10,859	17,223
10-57-250	Vehicle Maintenance	54,832	38,621	36,554	24,377
10-57-255	Other Equipment Maintenance	8,106	8,270	7,660	10,599
10-57-280	Telephone/Internet	11,757	9,540	9,864	9,845
10-57-300	Gas	22,020	28,695	23,537	30,930
10-57-310	Professional & Technical	24,221	12,533	9,147	12,934
10-57-330	Fire Prevention/ Community Edu	.00	1,541	1,235	1,590
10-57-400	Emergency Management Planning	6,336	6,162	5,693	6,359
10-57-649	Lease Interest/Taxes	21,347	18,570	3,591	15,457
10-57-650	Lease Payments	34,707	170,347	42,537	137,876
10-57-700	Small Equipment	9,138	15,784	14,088	15,242
10-57-750	Capital Outlay	1,419	44,299	44,298	.00
Total FIRE PROTECTION:		2,051,859	2,696,167	2,507,141	2,763,319
INSPECTION SERVICES					
10-58-110	Salaries and Wages	87,891	83,002	81,654	93,884
10-58-130	Employee Benefits	22,301	27,941	37,492	46,619
10-58-210	Books, Subscrip. & Memberships	185	1,168	694	689
10-58-230	Travel & Training	235	3,922	1,025	4,770
10-58-240	SUPPLIES	175	514	.00	530
10-58-245	Clothing Allowance	33	309	.00	319
10-58-248	Vehicle Maintenance	.00	714	605	530
10-58-280	CELLULAR PHONE	1,284	600	550	600

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
10-58-300	Gas	1,337	2,356	1,989	2,202
10-58-315	PROFESSIONAL & TECHNICAL	49,828	54,762	49,529	24,006
10-58-649	Lease Interest/Taxes	67	78	77	.00
10-58-650	Lease Payments	4,541	5,781	8,488	5,000
10-58-700	Small Equipment	40	.00	.00	.00
Total INSPECTION SERVICES:		167,916	181,147	182,104	179,149
STREETS					
10-60-110	Salaries and Wages	241,247	250,814	229,005	284,801
10-60-112	Overtime	2,886	5,101	1,449	5,626
10-60-130	Employee Benefits	87,603	94,443	93,858	122,224
10-60-210	Books, Subscrip. Memberships	1,104	1,541	298	1,590
10-60-230	Travel & Training	2,591	4,399	1,747	5,830
10-60-240	Office Supplies & Expense	850	1,777	1,613	1,060
10-60-245	Clothing/Uniform/Equip. Allow.	2,164	4,930	1,585	5,088
10-60-248	Vehicle Maintenance	23,467	25,675	19,149	26,497
10-60-260	Building & Grounds Maintenance	9,362	51,043	51,042	10,599
10-60-270	Utilities	39,863	51,350	38,258	52,993
10-60-280	Telephone	3,550	4,095	3,954	3,710
10-60-300	Gas	19,298	24,072	20,235	23,028
10-60-310	Professional	15,034	22,891	14,430	23,624
10-60-329	Computer Repairs	.00	514	.00	530
10-60-400	Class C Maintenance	78,115	100,000	96,961	100,000
10-60-480	Special Department Supplies	18,683	22,594	10,313	23,317
10-60-600	Siemens Streetlight Lease	44,492	45,694	46,749	11,845
10-60-649	Lease Interest/Taxes	21,700	26,633	20,909	.00
10-60-650	Lease Payments	201,395	269,198	193,620	9,500
10-60-700	Small Equipment	735	7,189	.00	7,419
10-60-725	Sidewalk Replacements	11,877	50,000	2,604	50,000
10-60-730	Street Light Maintenance	32,836	25,919	12,730	26,784
10-60-750	Capital Outlay	45,790	464,148	50,357	.00
Total STREETS:		904,643	1,554,020	910,867	796,065
PARKS					
10-70-110	Salaries and Wages	211,406	281,173	234,864	341,586
10-70-112	Overtime	5,423	5,060	5,813	5,581
10-70-120	Temporary - Parks	3,088	6,492	11,144	7,161
10-70-130	Employee Benefits	151,899	172,300	167,173	210,267
10-70-210	Books, Subscriptions & Mbrshps	570	1,233	750	1,272
10-70-230	Travel & Training	200	4,149	1,827	5,830
10-70-240	Special Dept. Supplies - Parks	46,741	42,621	29,889	43,985
10-70-244	Office Supplies Expense	63	1,027	223	1,060
10-70-245	Clothing/Uniform/Equip. Allow.	3,225	6,135	2,152	6,331
10-70-248	Vehicle Maintenance	13,908	13,824	13,217	12,718
10-70-260	Building Maintenance	557	5,135	2,547	5,299
10-70-270	Utilities	52,132	48,310	18,732	49,856
10-70-275	Off Leash Dog Area	1,883	3,595	1,206	3,710
10-70-280	Telephone/Internet	3,233	6,162	5,143	6,359
10-70-300	Gas	17,077	15,713	12,861	17,118
10-70-310	Professional & Technical	7,235	51,297	8,477	11,659
10-70-320	Urban Forestry Commssion	.00	1,027	.00	1,000
10-70-329	2020 Wind Disaster	312,482	.00	37-	.00
10-70-549	Constctn Mgmt - Burch Creek	17,683	7,439	6,544	.00
10-70-550	Burch Creek Park Constr	2,663,653	113,657	112,307	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
10-70-551	Club Heights lights (AT&T)	.00	180,954	.00	180,954
10-70-552	Constroctn Mgmt - Club Heights	32,998	37,894	2,075	.00
10-70-553	Club Heights Park Constr	752,545	624,488	328,619	.00
10-70-600	Secondary Water Fees	29,302	32,605	30,808	33,648
10-70-649	Lease Interest/Taxes	10,777	11,046	11,045	.00
10-70-650	Lease Payments	108,475	106,726	105,851	5,500
10-70-700	Small Equipment	2,195	28,135	1,605	28,299
10-70-750	Capital Outlay- Parks	228,066	93,360	.00	525,108
Total PARKS:		4,676,816	1,901,557	1,114,836	1,504,301
RECREATION					
10-71-110	Salaries & Wages	59,196	60,691	58,835	121,957
10-71-125	Temporary - Recreation	93,148	76,728	97,223	34,728
10-71-130	Employee Benefits	41,961	42,938	47,902	46,709
10-71-210	Books, Subscriptions & Mbrshps	503	4,585	803	5,299
10-71-230	Travel & Training	.00	2,604	2,089	2,120
10-71-240	Office Supplies Expense	74	1,233	301	1,272
10-71-241	Comp League Expenses	13,097	13,081	13,204	7,308
10-71-242	Special Dept. Supplies	7,774	9,243	5,244	9,539
10-71-248	Vehicle Maintenance	30	1,027	.00	1,060
10-71-250	Gym Facility Utilities/Opertns	5,696	6,573	.00	6,783
10-71-280	Telephone/Internet	1,276	3,595	949	3,710
10-71-300	Gas	.00	1,027	.00	1,060
10-71-310	Professional & Technical	6,407	9,243	5,742	9,539
10-71-329	Computer Repairs	.00	514	.00	530
10-71-350	Officials Fees	28,221	48,225	42,618	30,160
10-71-649	Lease Interest/Taxes	.00	507	.00	.00
10-71-650	Lease Payments	.00	6,741	.00	.00
10-71-700	Small Equipment	228	2,568	.00	2,650
10-71-750	Capital Outlay	190,988	34,700	.00	.00
Total RECREATION:		448,143	325,823	274,910	284,424
TRANSFERS					
10-80-160	Reserve for Fund Balance	.00	9,969	.00	1,408,822
10-80-169	Transfer to City Center CRA	.00	12,500	.00	.00
10-80-170	Transfer Prop 1 to CPF	382,274	373,300	311,080	413,638
10-80-190	Trans Utility F/F to CPF	183,643	196,024	163,350	196,024
10-80-230	Trans to Capital Improv Fund	1,500,000	125,000	.00	.00
10-80-235	Trans to CPF - Class 'C'	262,572	282,949	235,790	592,423
10-80-240	Transfer Class 'c' to Debt Ser	242,184	242,397	201,990	.00
10-80-250	Transfer to Debt Service Fund	1,041,204	1,047,957	873,290	1,047,707
10-80-251	Transfer to Ambulance Fund	64,489	51,000	.00	.00
10-80-260	CARES to Weber County	459,226	.00	.00	.00
10-80-275	Trnfr to South Ogden Days Fund	50,004	66,500	41,660	50,000
10-80-330	Transfer CDRA Sales Tax	157,483	130,800	44,302	11,000
Total TRANSFERS:		4,343,080	2,538,396	1,871,462	3,719,614
Total Expenditure:		19,023,135	16,060,482	12,616,292	16,273,763
GENERAL FUND Revenue Total:		18,458,645	16,060,482	11,952,782	16,273,763
GENERAL FUND Expenditure Total:		19,023,135	16,060,482	12,616,292	16,273,763

		2020-21	2021-22	2021-22	2022-23
Account Number	Account Title	Prior year Actual	Current year Budget	Current year Actual	Future year Budget

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
South Ogden Days Fund					
Revenue					
12-30-200	Sponsor Donations	11,500	27,500	16,950	.00
12-30-225	Vendor Booth Rentals	3,210	3,000	3,425	.00
12-30-260	Pickleball Registration Fees	920	1,500	670	.00
12-30-320	In-Kind Donations	100	2,000	.00	.00
12-30-325	Miscellaneous Sales & Fees	185	.00	.00	.00
12-30-400	Transfer in from General Fund	50,004	66,500	41,660	50,000
Total Revenue:		65,919	100,500	62,705	50,000
Total Revenue:		65,919	100,500	62,705	50,000
Expenditures					
12-40-112	S/O Days Overtime	8,926	.00	.00	.00
12-40-300	Entertainment	22,738	.00	21,221	.00
12-40-325	Fireworks	10,000	.00	10,000	.00
12-40-350	Printing & Banners	749	.00	1,787	.00
12-40-375	Equipment Rentals	28,179	50,500	11,305	.00
12-40-400	T-shirt Printing	1,189	.00	1,960	.00
12-40-410	Awards	1,326	.00	691	.00
12-40-475	Miscellaneous Expenses	6,343	50,000	2,900	50,000
Total Expenditures:		79,450	100,500	49,864	50,000
Total Expenditure:		79,450	100,500	49,864	50,000
South Ogden Days Fund Revenue Total:		65,919	100,500	62,705	50,000
South Ogden Days Fund Expenditure Total:		79,450	100,500	49,864	50,000
Net Total South Ogden Days Fund:		13,531-	.00	12,841	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
DEBT SERVICE FUND					
REVENUE					
31-30-100	Transfer in - Park Impact Fees	.00	200,000	.00	500,000
31-30-150	Transfer in from Class 'c'	242,184	242,397	201,990	.00
31-30-300	Transfer From General Fund	1,041,204	1,047,957	873,290	1,047,707
31-30-455	Interest Earned - Trustee Acct	154	100	403	.00
31-30-800	Appropriated Fund Balance	.00	1,400	.00	2,000
Total REVENUE:		1,283,542	1,491,854	1,075,683	1,549,707
Total Revenue:		1,283,542	1,491,854	1,075,683	1,549,707
EXPENDITURES					
31-40-100	Administrative & Professional	3,000	3,000	3,000	2,000
31-40-150	Bond Payment - Principal	896,000	941,000	941,000	740,000
31-40-200	Interest on Bond	385,897	347,854	347,853	307,707
31-40-980	Retained Earnings	.00	200,000	.00	500,000
Total EXPENDITURES:		1,284,897	1,491,854	1,291,853	1,549,707
Total Expenditure:		1,284,897	1,491,854	1,291,853	1,549,707
DEBT SERVICE FUND Revenue Total:		1,283,542	1,491,854	1,075,683	1,549,707
DEBT SERVICE FUND Expenditure Total:		1,284,897	1,491,854	1,291,853	1,549,707
Net Total DEBT SERVICE FUND:		1,355-	.00	216,171-	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
CAPITAL IMPROVEMENTS					
REVENUE					
40-30-100	WACOG/CDBG Grants	204,600	.00	.00	.00
40-30-110	Traffic Impact Fees	11,527	23,000	120,600	56,000
40-30-120	Park Impact Fees	217,320	434,000	554,676	275,000
40-30-200	Interest	5,601	1,100	7,955	2,600
40-30-205	Interest Earned - Traffic I/F	26	200	85	100
40-30-210	Interest Earned - Park I/Fees	396	400	525	400
40-30-300	Transfer In G/F - Prop 1	382,274	373,300	311,080	413,638
40-30-400	Transfer In From General Fund	1,500,000	125,000	.00	.00
40-30-450	Trans From G/F- Class 'C' Rev	262,572	282,949	235,790	592,423
40-30-500	Transfer in Util F/F - G/F	183,643	196,024	163,350	196,024
40-30-600	Transfer in RIF	556,733	569,360	488,135	569,360
40-30-798	Appropriate Parks I/F F/B	.00	200,000	.00	500,000
Total REVENUE:		3,324,694	2,205,333	1,882,197	2,605,545
Total Revenue:		3,324,694	2,205,333	1,882,197	2,605,545
EXPENDITURES					
40-40-122	40th St & Chimes View Dr.	39,790	68,000	57,075	.00
40-40-124	FY 2023 Road/Sidewalk Projects	.00	.00	.00	1,771,445
40-40-125	FY 2022 Road/Sidewalk Proj	.00	1,353,633	961,984	.00
40-40-129	2020/2021 Road/Sidewalk Proj.	1,311,668	.00	.00	.00
40-40-475	Skatepark Seed Money	.00	126,100	.00	2,600
40-40-480	Transfer to General Fund	2,663,277	.00	.00	.00
40-40-500	Transfer to DSF - Park Imp/Fee	.00	200,000	.00	500,000
40-40-550	Park Impact Fee Projects	.00	434,400	.00	275,400
40-40-700	Traffic Impact Fee Projects	.00	23,200	.00	56,100
Total EXPENDITURES:		4,014,735	2,205,333	1,019,059	2,605,545
Total Expenditure:		4,014,735	2,205,333	1,019,059	2,605,545
CAPITAL IMPROVEMENTS Revenue Total:		3,324,694	2,205,333	1,882,197	2,605,545
CAPITAL IMPROVEMENTS Expenditure Total:		4,014,735	2,205,333	1,019,059	2,605,545
Net Total CAPITAL IMPROVEMENTS:		690,041-	.00	863,137	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
WATER FUND					
REVENUE					
51-30-100	Interest	21,617	15,000	11,863	11,000
51-30-105	Interest Earned I/Fees	448	400	215	300
51-30-150	Hydrant Rentals	1,000	800	1,000	800
51-30-200	Water Sales	1,877,582	1,988,848	1,695,919	1,988,848
51-30-210	Connection Fees Water	710	500	6,510	2,000
51-30-220	Water Impact Fees	46,791	92,000	118,187	120,000
51-30-225	Late Fees	22,471	24,928	20,630	22,500
51-30-800	Lease Financing	.00	155,102	.00	.00
51-30-875	Transfer in from Storm Drain	.00	8,521	.00	8,521
51-30-890	Appropriation of Fund Balance	.00	1,139,210	.00	824,629
51-30-925	Misc. Revenue	1,234	71,320	11,349	71,320
Total REVENUE:		1,971,853	3,496,629	1,865,672	3,049,918
Total Revenue:		1,971,853	3,496,629	1,865,672	3,049,918
EXPENDITURES					
51-40-110	Salaries and Wages	260,165	235,222	230,056	267,481
51-40-112	Overtime	15,748	12,144	14,219	13,395
51-40-130	Employee Benefits	18,590	138,878	128,603	120,981
51-40-140	Franchise Fee	109,287	119,331	93,043	119,331
51-40-210	Books, Subscript. & Membership	2,913	3,781	3,778	3,180
51-40-230	Travel & Training	4,163	8,216	2,826	8,479
51-40-240	Office Supplies	844	2,568	1,231	2,650
51-40-245	Clothing/Uniform/Equip. Allow.	2,667	4,930	1,748	5,088
51-40-248	Vehicle Maintenance	5,688	10,270	7,138	10,599
51-40-280	Telephone	5,495	5,135	2,970	5,299
51-40-290	Building Maintenance	4,289	7,703	1,049	7,950
51-40-300	Gas	7,461	10,664	8,660	12,030
51-40-310	Professional & Technical Servi	9,766	39,780	37,642	17,317
51-40-311	Bad Debts Expense	4,396	.00	.00	.00
51-40-320	Blue Stake Service	2,283	2,054	2,054	2,120
51-40-329	Computer Repairs	.00	514	.00	530
51-40-330	Valve Repair	26,925	34,300	10,968	35,000
51-40-400	PRV Maintenance	460	20,000	14,750	20,000
51-40-480	Special Department Supplies	46,246	41,080	39,868	42,395
51-40-490	Water Sample Testing	5,008	8,216	4,744	8,479
51-40-550	Weber Basin Exchange Water	281,630	312,345	312,270	320,725
51-40-560	Power and Pumping	5,432	10,000	5,727	10,000
51-40-610	h2o Tank Inspection/Maint	2,313	10,000	2,417	10,000
51-40-649	Lease Interest/Taxes	2,368	5,617	2,855	2,648
51-40-650	Lease Payments	3,000	93,683	27,107	57,159
51-40-657	PRV Replace @ Panarama	.00	214,103	7,647	207,924
51-40-667	Radio Read Maintenance	20,515	25,000	17,571	25,000
51-40-680	Charge for Services - G/F	247,080	268,670	223,890	277,267
51-40-705	42nd Reconnect - WBWCD	.00	13,600	286	13,314
51-40-706	Service line disconnect/recon	.00	50,000	.00	50,000
51-40-707	PRV Scada instal - 40th & 900E	.00	50,000	.00	50,000
51-40-708	Oak Dr. 875 E - 785 E	.00	697,345	131,175	575,363
51-40-709	Ben Lomond - 875 E to Chambers	.00	343,480	.00	343,480
51-40-710	40th & Chimes - FY 2023	.00	28,658	.00	28,658
51-40-749	Small Equipment	.00	4,108	183	4,108
51-40-750	Capital Outlay	.00	155,102	155,102	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
51-40-770	Water Impact Fee Projects	47	92,400	.00	120,300
51-40-790	Transfer to General Fund	54,404	57,668	.00	57,668
51-40-970	Depreciation	187,282	194,000	161,660	194,000
51-40-980	Contingency	.00	166,064	189,056	.00
Total EXPENDITURES:		1,336,466	3,496,629	1,842,290	3,049,918
Total Expenditure:		1,336,466	3,496,629	1,842,290	3,049,918
WATER FUND Revenue Total:		1,971,853	3,496,629	1,865,672	3,049,918
WATER FUND Expenditure Total:		1,336,466	3,496,629	1,842,290	3,049,918
Net Total WATER FUND:		635,386	.00	23,382	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
SANITARY SEWER					
REVENUE					
52-30-100	Interest Earned	14,305	10,700	7,989	5,100
52-30-200	Sewer Sales	2,183,031	2,307,973	2,048,043	2,307,973
52-30-250	Connection Fees Sewer	300	200	2,400	300
52-30-890	Appropriation of Fund Balance	.00	521,662	.00	496,374
52-30-925	Misc. Revenue	6,124	63,056	6,000	63,056
Total REVENUE:		2,203,760	2,903,591	2,064,432	2,872,803
Total Revenue:		2,203,760	2,903,591	2,064,432	2,872,803
EXPENDITURES					
52-40-110	Salaries and Wages	228,270	236,364	210,834	253,857
52-40-112	Overtime	5,859	12,650	4,989	13,953
52-40-130	Employee Benefits	125,063	141,317	136,988	153,022
52-40-140	Franchise Fee	130,384	138,478	111,917	138,478
52-40-210	Memberships	225	719	363	742
52-40-230	Traveling & Training	1,604	5,135	2,915	5,299
52-40-240	Office Supplies	402	4,108	1,060	4,239
52-40-245	Clothing/Uniform/Equip. Allow.	2,778	4,930	1,968	5,088
52-40-248	Vehicle Maintenance	2,596	5,135	2,454	5,299
52-40-280	Telephone	1,888	4,108	3,013	4,239
52-40-290	Building Maintenance	4,289	5,135	1,049	5,299
52-40-300	Gas	2,436	4,463	3,730	4,398
52-40-310	Professional & Technical	11,017	20,667	19,955	10,599
52-40-311	Bad Debts Expense	305	.00	.00	.00
52-40-315	Sewer Lines Cleaning Service	10,741	50,000	19,650	50,000
52-40-320	Blue Stake Service	.00	822	.00	848
52-40-400	Transfer to General Fund	10,418	11,043	.00	11,043
52-40-480	Maintenance Supplies	755	15,508	820	16,004
52-40-550	Central Weber Sewer Pre-Trea	12,372	12,748	12,748	13,249
52-40-610	Central Weber Sewer Fees	1,069,800	1,089,684	1,073,580	1,171,792
52-40-650	Manhole Replacement @ 36th St	.00	20,000	777	20,000
52-40-665	Video & Fix Trouble Spots	5,117	25,000	3,151	25,000
52-40-680	Charge for Services - G/F	283,644	230,822	192,350	238,208
52-40-700	Small Equipment	.00	5,135	.00	5,299
52-40-704	Lining 40th to Country Club	.00	250,000	3,588	246,731
52-40-705	Replace 700 E/H Guy Child	.00	342,117	197	342,117
52-40-750	Capital Outlay	.00	26,955	.00	.00
52-40-970	Depreciation	119,319	128,000	106,660	128,000
52-40-980	Sewer Contingency	.00	112,548	112,547	.00
Total EXPENDITURES:		2,029,283	2,903,591	2,027,301	2,872,803
Total Expenditure:		2,029,283	2,903,591	2,027,301	2,872,803
SANITARY SEWER Revenue Total:		2,203,760	2,903,591	2,064,432	2,872,803
SANITARY SEWER Expenditure Total:		2,029,283	2,903,591	2,027,301	2,872,803
Net Total SANITARY SEWER:		174,477	.00	37,131	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
STORM DRAIN FUND					
REVENUE					
53-30-100	Interest	5,283	2,000	7,605	4,100
53-30-105	Interest Earned I/Fees	1,959	500	288	400
53-30-200	Storm Drain Revenue	1,196,893	1,258,675	1,142,844	1,258,675
53-30-220	Storm Drain Impact Fees	61,978	123,000	118,671	71,000
53-30-870	Lease Financing	.00	77,104	.00	.00
53-30-890	Appropriation of Fund Balance	.00	965,910	.00	833,084
53-30-925	Misc. Revenue	.00	2,002	2,002	.00
Total REVENUE:		1,266,113	2,429,191	1,271,410	2,167,259
Total Revenue:		1,266,113	2,429,191	1,271,410	2,167,259
EXPENDITURES					
53-40-110	Salaries and Wages	259,769	270,936	264,055	312,464
53-40-112	Overtime	10,787	11,132	14,825	12,279
53-40-130	Employee Benefits	137,402	149,098	155,391	161,383
53-40-140	Franchise Fee	70,911	75,520	62,314	75,520
53-40-210	BOOKS,SUBSCRIPT. & MEMBERSHIP	2,600	4,108	2,813	4,239
53-40-230	Travel & Training	1,633	5,649	.00	5,830
53-40-240	Office Supplies	497	1,541	959	1,590
53-40-245	Clothing/Uniform/Equip. Allow.	3,975	6,162	2,533	6,359
53-40-248	Vehicle Maintenance	3,706	8,164	7,909	6,359
53-40-280	Telephone	499	2,568	520	2,650
53-40-290	Building Maintence	4,289	8,216	1,992	8,479
53-40-300	Gas	9,162	8,401	7,361	6,228
53-40-310	Prof & Tech Services	10,676	41,235	26,426	26,043
53-40-311	Bad Debts Expense	39	.00	.00	.00
53-40-320	Blue Stake Service	.00	719	.00	742
53-40-400	System Maintenance Program	19,861	40,000	30,020	40,000
53-40-480	Special Department Supplies	2,608	6,162	991	6,359
53-40-649	Lease Interest/Taxes	1,580	3,636	2,013	2,013
53-40-650	Lease Payments	.00	62,404	17,671	40,822
53-40-655	Transfer to Water Fund	.00	8,521	.00	8,521
53-40-657	850 E 45th to Vista	.00	178,776	209,451	149,119
53-40-660	42ns St - Liberty to Adams	.00	903,190	.00	903,190
53-40-670	Transfer to General Fund	15,048	15,950	.00	15,950
53-40-680	Charge for Services - G/F	161,460	188,110	156,750	194,130
53-40-700	Small Equipment	.00	1,541	.00	1,590
53-40-750	Capital Outlay	.00	77,104	77,103	.00
53-40-970	Depreciation	78,238	104,000	86,660	104,000
53-40-980	Contingency	41,647	122,848	124,317	.00
53-40-981	Impact Fee Projects	4,109	123,500	26,060	71,400
Total EXPENDITURES:		840,495	2,429,191	1,278,133	2,167,259
Total Expenditure:		840,495	2,429,191	1,278,133	2,167,259
STORM DRAIN FUND Revenue Total:		1,266,113	2,429,191	1,271,410	2,167,259
STORM DRAIN FUND Expenditure Total:		840,495	2,429,191	1,278,133	2,167,259
Net Total STORM DRAIN FUND:		425,618	.00	6,723-	.00

Account Number	Account Title	2020-21	2021-22	2021-22	2022-23
		Prior year Actual	Current year Budget	Current year Actual	Future year Budget

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
GARBAGE FUND					
REVENUE					
54-30-100	Interest Earned	1,287	750	1,237	750
54-30-200	Garbage Fees	723,940	746,402	705,375	746,402
54-30-205	Recycling Fees	221,150	232,254	213,912	232,254
54-30-850	Misc. Rental	2,810	1,400	1,795	1,400
54-30-885	Lease Financing	.00	28,000	.00	.00
54-30-890	Appropriate Fund Balance	.00	5,344	.00	26,585
Total REVENUE:		949,186	1,014,150	922,319	1,007,391
Total Revenue:		949,186	1,014,150	922,319	1,007,391
EXPENDITURES					
54-40-140	Franchise Fee	56,705	58,719	50,101	58,719
54-40-240	Office Supplies	344	2,568	939	2,650
54-40-248	Vehicle Maintenance	7,602	3,081	3,113	3,180
54-40-280	Telephone	.00	1,541	.00	1,590
54-40-290	Building Maintenance	1,433	5,135	1,049	5,299
54-40-300	Gas	2,948	3,715	3,295	2,526
54-40-310	Prof & Teach Services	412	1,027	482	1,060
54-40-311	Bad Debts Expense	51	.00	.00	.00
54-40-420	Republic Services - Contract	488,468	480,636	473,242	496,016
54-40-425	Recycled Earth Contract	38,430	27,113	24,464	27,981
54-40-430	Tipping Fees	276,237	227,994	188,449	235,290
54-40-440	Additional Cleanups	12,516	7,600	12,006	7,843
54-40-450	Construction Materials Tipping	1,298	6,162	1,489	6,359
54-40-520	Tree Removal	13,500	15,405	3,730	15,898
54-40-615	Junk Ordinance Enforcement	.00	7,703	125-	7,950
54-40-649	Lease Interest/Taxes	1,360	1,979	1,569	1,360
54-40-650	Lease Payments	.00	27,061	15,834	21,832
54-40-680	Charge for Services - G/F	100,092	97,711	81,420	100,838
54-40-750	Capital Outlay	.00	28,000	.00	.00
54-40-970	Depreciation	16,885	11,000	9,170	11,000
Total EXPENDITURES:		1,018,282	1,014,150	870,227	1,007,391
Total Expenditure:		1,018,282	1,014,150	870,227	1,007,391
GARBAGE FUND Revenue Total:		949,186	1,014,150	922,319	1,007,391
GARBAGE FUND Expenditure Total:		1,018,282	1,014,150	870,227	1,007,391
Net Total GARBAGE FUND:		69,096-	.00	52,092	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
ROAD IMPROVEMENT FEE FUND					
REVENUE					
55-30-200	Road Improvement Fees	554,179	569,360	541,192	569,360
Total REVENUE:		554,179	569,360	541,192	569,360
Total Revenue:		554,179	569,360	541,192	569,360
EXPENDITURES					
55-40-311	Bad Debt Expense	340	.00	.00	.00
55-40-550	Transfer RIF to CPF	556,733	569,360	488,135	569,360
Total EXPENDITURES:		557,073	569,360	488,135	569,360
Total Expenditure:		557,073	569,360	488,135	569,360
ROAD IMPROVEMENT FEE FUND Revenue Total:		554,179	569,360	541,192	569,360
ROAD IMPROVEMENT FEE FUND Expenditure Total:		557,073	569,360	488,135	569,360
Net Total ROAD IMPROVEMENT FEE FUND:		2,894-	.00	53,057	.00

Account Number	Account Title	2020-21 Prior year Actual	2021-22 Current year Budget	2021-22 Current year Actual	2022-23 Future year Budget
AMBULANCE FUND					
REVENUE					
58-30-100	Interest Earned	9	12	9	11
58-30-201	Ambulance Fees - S/O - DPS	710,528	642,503	832,836	810,528
58-30-210	Miscellaneous Revenue	21,035	7,000	2,882	.00
58-30-850	State/Local Grants	7,738	.00	.00	7,000
58-30-870	Transfer from General Fund	64,489	51,000	.00	.00
Total REVENUE:		803,799	700,515	835,727	817,539
Total Revenue:		803,799	700,515	835,727	817,539
EXPENDITURES					
58-40-110	Salaries and Wages	94,042	144,218	132,166	163,246
58-40-111	Part Time Wages	19,941	21,855	19,877	24,106
58-40-112	Overtime	30,706	26,448	24,907	12,627
58-40-130	Employee Benefits	49,312	66,670	74,472	75,104
58-40-210	Memberships	1,177	595	595	552
58-40-230	Travel & Training	3,590	2,041	1,540	1,590
58-40-240	Office Supplies	372	271	.00	796
58-40-245	Uniform Allowance	2,406	3,954	3,954	4,081
58-40-248	Vehicle Maintenance	10,838	9,243	8,729	9,539
58-40-250	Equipment Maintenance	4,037	4,116	2,781	6,890
58-40-270	GoldCross Billing Fees	30,453	39,513	47,395	40,000
58-40-280	Telephone	90	771	83	796
58-40-300	Gas	5,293	6,676	4,188	5,538
58-40-310	Professional & Technical	50,895	56,701	56,701	51,101
58-40-312	PMA Fees	67,602	77,377	72,929	54,053
58-40-330	EMS Education	1,050	1,027	808	1,060
58-40-480	Special Department Supplies	288	3,179	1,817	3,281
58-40-490	Disposable Medical Supplies	28,040	30,229	30,445	28,616
58-40-680	Charge for Services - G/F	64,800	66,568	55,470	68,698
58-40-970	Depreciation	31,920	28,000	23,330	28,000
58-40-980	Retained Earnings	.00	111,063	.00	237,865
Total EXPENDITURES:		496,853	700,515	562,185	817,539
Total Expenditure:		496,853	700,515	562,185	817,539
AMBULANCE FUND Revenue Total:		803,799	700,515	835,727	817,539
AMBULANCE FUND Expenditure Total:		496,853	700,515	562,185	817,539
Net Total AMBULANCE FUND:		306,946	.00	273,542	.00
Net Grand Totals:		201,020	.00	428,779	.00

STAFF REPORT



SUBJECT: Sick leave pay-out/buy-back benefit
AUTHOR: Steve Liebersbach
DEPARTMENT: Finance
DATE: 7/05/2022

RECOMMENDATION

Staff makes no recommendation on this benefit - providing information only. However, if Council chooses to implement this benefit they may want to consider adding the following restriction:

- * employees must have a sick leave balance of a minimum of 100 hours at the time of calculation and then only 1/2 of the hours over the 100 would be eligible for conversion

BACKGROUND

Council requested more "fine-tuned" data on the potential cost of implementing this benefit.

ANALYSIS

Previous considerations for this benefit were as follows:

- * all full-time employees are eligible - - period under review Nov. 1st through Oct. 31st
- * employees have the option for pay-out (2nd pay period in November) or buy-back with 401K employer contribution for the same pay period
- * eligible hours equate to a maximum of 1/2 of unused hours accrued annually. Annual accrual for all employees is 96.2 hours

SIGNIFICANT IMPACTS

Based on Council request the period of July 01, 2021 through June 10, 2022 was reviewed based on the criteria outlined above. The impacts would be as follows:

- * \$47,857 plus potential payroll taxes that would be applicable
- * 26 employees had used more than 96.2 hours of sick leave and were not eligible for the benefit

ATTACHMENTS

There are no attachments. Just this information sheet.

STAFF REPORT



SUBJECT: FY 2023 Utility Rate Analysis
AUTHOR: Steve Liebersbach
DEPARTMENT: Finance
DATE: 7/05/2022

RECOMMENDATION

Staff makes no recommendation on this. This is for informational purposes only

BACKGROUND

Council is evaluating the need if there is one to implement utility fee increases

ANALYSIS

Water, Sewer, Storm Drain, Garbage, Recycle & Road Improvement Fees are under review

SIGNIFICANT IMPACTS

Any decision to implement would of course generate additional revenue for current year operating expenses as well as future funding for projects

ATTACHMENTS

See attachments with related data

SOUTH OGDEN CITY FY 2022 UTILITY RATES

	WATER USAGE PRICE RATE PER LEVEL		SEWER USAGE PRICE RATE PER LEVEL	WATER BASE FEE	SEWER BASE FEE	GARBAGE RATE PER CAN	RECYCLIN G RATE PER CAN	RESIDENTIAL STORM DRAIN FEE
WATER USAGE LEVELS	Rate per 1000 Gallons	SEWER USAGE LEVELS	Rate per 1000 Gallonos	\$11.47	\$16.05	\$11.17	\$3.95	\$11.93
0- 3,999 GALLONS	\$1.43	0- 3,999 GALLONS	\$1.14					
4,000 - 7,999 GALLONS	\$3.15	4,000 - + GALLONS	\$4.77					
8,000 - 10,999 GALLONS	\$3.73							
11,000 - 15,999 GALLONS	\$4.29							
16,000 - + GALLONS	\$4.59							

DUPLEX STORM DRAIN FEE	4- PLEX STORM DRAIN FEE	COMMERCIAL STORM DRAIN PER ERU
\$17.88	\$23.83	\$11.93

Garbage Fund Rate Analysis

	C-Y-T-D													
	Actual	Actual	Actual	Actual	Actual	May	FY 2023	3.50%	4.00%	4.50%	NR 3.50%	NR 4.00%	NR 4.50%	Each
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Act. Bud.	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023	1/2 %
Garbage fees	\$632,431	\$638,496	\$664,649	\$704,153	\$723,940	\$705,376	\$746,402	\$772,526	\$776,258	\$779,990	\$26,124	\$29,856	\$33,588	\$3,732
Recycle fees	\$200,887	\$201,945	\$208,674	\$219,108	\$221,150	\$213,912	\$232,254	\$240,383	\$241,544	\$242,705	\$8,129	\$9,290	\$10,451	\$1,161

Rev +/- Exp \$77,485 (\$15,363) (\$16,858) (\$41,939) (\$69,096) \$19,502

garbage can fee		3.50%	4.00%	4.50%
	\$11.17	\$11.56	\$11.62	\$11.67
recycle can fee	\$3.95	\$4.09	\$4.11	\$4.13

	May	May @	Difference
May totes	Fees	New Rate	X 12
5,817	\$29,375.85	\$30,539.25	\$13,961
4,963	\$13,102.32	\$13,598.62	\$5,956

5-1230200
V-1230225

Attachment "A"

Resolution No. 00-17

20 June 2000

South Ogden Days Parade Policies, Regulations and Procedures

Parade entry requirements and information

To avoid misunderstandings and disappointment, please read this document carefully.

1. The city does not provide insurance for parade participants. **By entering into the parade, each participant agrees to insure and protect themselves and to hold harmless and indemnify the City from any and all claims arising out of their participation in the parade. _____ I agree (initial).**
2. The City reserves the right to position your entry at our discretion in the parade. We also reserve the right to deny entry into the parade based on noncompliance with policies and procedures.
3. Participants appearing in the parade should be neat and clean in appearance and present a positive image.
4. All entries must be in their designated formation area at the designated time prior to the parade.
5. The parade is not to be used as a political, religious, or protest forum. Individuals holding current elective or appointive public office may participate in the parade but electioneering or campaigning is prohibited.

I have read the above policies and procedures and agree to be bound thereby:

Name _____ Date _____

**MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK MEETING
HELD TUESDAY, JUNE 15, 2004
BEGINNING AT 5:30 P.M.**

COUNCIL MEMBERS PRESENT

Mayor George Garwood Jr., Council Members Shannon Sebahar, Alma Richins, James Minster and Vickie Mattson.

STAFF MEMBERS PRESENT

City Manager J. Scott Darrington, City Attorney Ken Bradshaw, Police Chief Val Shupe, Development Director Ken Jones, Parks Director Jon Anderson, Fire Chief David Powers, Public Works Director Paul Tippetts, Administrative Services Director Steve Liebersbach and City Recorder Dana Pollard.

CITIZENS PRESENT

Jim Pearce, others who arrived throughout the meeting.

I. CALL TO ORDER

Mayor Garwood called the meeting to order at 5:35 p.m.

Council Member Richins moved to convene into a Work Session at 5:35 p.m. Second by Council Member Mattson with all voting aye. Motion carried.

II. DISCUSSION ITEMS

A. Political Campaigning During South Ogden Days

Council Member Mattson stated that a congressional candidate had requested he be allowed to pass out brochures asked Attorney Bradshaw for clarification on political candidates campaigning during the Celebration. Attorney Bradshaw replied in the year 2000 council members adopted a policy which specifically limited any candidate from participating in the parade, but they had not discussed about what to do during the actual Celebration. The city did not have the ability to stop anyone from campaigning outside of the park, which was a First Amendment right, but inside the park they could be stopped. Council Member Mattson explained the candidate would like to pass out brochures and even be in the parade. Attorney Bradshaw explained he could be in the parade and he could not campaign. Since all of the booth space had been taken he would not be able to pass out his brochures at the park. Attorney Bradshaw mentioned he would take the information under advice and have Christy advise him accordingly, and put the item on the next agenda for discussion.

B. Funding of new building – City Manager Darrington

City Manager Darrington referred to his report provided to council members in their packets, wherein he discussed an issue they were having with the funding of the new building and had amounted to a mix up as far as some of the money that was suppose to be coming in. Attorney Bradshaw and Mr. Darrington had been working on recommendations for the council as a course of action to take on this issue, discussed it with the mayor today and with Mr.



NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL MEETING
TUESDAY, JULY 5, 2022, 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, July 5, 2022. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public and anyone interested is welcome to attend. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over www.facebook.com/southogdencity.

CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence**
- C. **Pledge of Allegiance** – Council Member Orr

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

III. RESPONSE TO PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approval of June 21, 2022 Council Minutes
- B. Set Date For Public Hearings (July 19, 2022 at 6 pm or as soon as the agenda permits) to Receive and Consider Comments on the Following Items:
 - 1. City's Intent to Continue Not Charging Itself for Water, Sewer, and Storm Drain Used For Normal City Operations During FY2023
 - 2. Proposed Utility Franchise Fee Transfers from the Enterprise Funds to the General Fund

V. DISCUSSION / ACTION ITEMS

- A. Consideration of **Resolution 22-22** – Approving an Agreement with Staker & Parson Companies for Chip Seal Project
- B. Consideration of **Resolution 22-23** – Approving an Agreement with All Star Striping, LLC for Road Striping

VI. DISCUSSION ITEMS

- A. Employee Policy Manual Amendments

VII. REPORTS/DIRECTION TO CITY MANAGER

- A. City Council Members
- B. City Manager
- C. Mayor

VIII. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on July 1, 2022. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JUNE 21, 2022

WORK SESSION – 5 PM IN EOC

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220621_1701.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and entertained a motion to open the meeting 00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

II. REVIEW OF AGENDA

- Council Member Orr asked several questions about items on the Community Development and Renewal Agency agenda 00:00:14

38 **A. FY2023 Budget**

- Finance Director Steve Liebersbach led this discussion. He also had a handout for the council; see Attachment A

B. Employee Sick Leave Buy Back Policy

- ### C. Use of American Rescue Plan Act Funds

55 IV. ADJOURN

- 00:59:28

page 2

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Joannie Panucci, Joseph Panucci, Nate K., Curtis Groft, Justin Evrankaya, Lenette Girres, Elise Fortin, Bruce & Joyce Hartman

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220621_1805.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- At 6:06 pm, Mayor Porter called the meeting to order and entertained a motion to begin
00:00:00

Council Member Smyth so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Strate, Stewart, Howard, and Smyth all voted aye. Note: Council Member Orr was not present for this vote but came in shortly after.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

C. Pledge Of Allegiance

Council Member Smyth led everyone in the Pledge of Allegiance.

II. REPORT

Lenette Girres, South Ogden City/Ogden Weber Technical College Scholarship Recipient

- Ms. Girres reported her success in obtaining a real estate license through the scholarship program
00:00:58

118 **III. PUBLIC COMMENTS**

119 Joannie Panucci 00:04:59 Objected to South Ogden's parade rules

120

- 121 • There were no online comments

122 00:08:41

123

124 **IV. RESPONSE TO PUBLIC COMMENT**

- 125 • The mayor directed staff to place the parade rules on a future agenda for review and discussion

126

127

128 **V. CONSENT AGENDA**

129 A. Approval of May 31, 2022 Special Work Session Minutes and June 7, 2022 Council Meeting
130 Minutes

- 131 • Council Member Stewart asked that Mr. Philpot be mentioned earlier in the May 31
132 minutes as being in attendance

133 00:11:31

- 134 • Mayor Porter called for a motion to approve the consent agenda with the change requested
135 by Council Member Stewart

136 00:13:00

137

138 **Council Member Smyth so moved. Council Member Strate seconded the motion. The**
139 **voice vote was unanimous in favor of the motion.**

140

141

142

143

144 **VI. PUBLIC HEARINGS**

145 To Receive and Consider Comments on the Following Items:

146 A. Proposed Amendments to the FY2022 Budget

147 B. Proposed FY2023 Acting Budget

- 148 • The mayor called for a motion to open the public hearing

149 00:13:11

150

151 **Council Member Strate moved to open the public hearing, followed by a second from**
152 **Council Member Stewart. All present voted aye.**

153

- 154 • The mayor invited anyone who wished to come forward and comment on either
155 of the budget items. No one came forward. He then called for a motion to
156 close the public hearing but allow online comments until 6:26 pm.

157

158 **Council Member Howard so moved. Council Member Strate seconded the**
159 **motion. The voice vote was unanimous to close the public hearing.**

160 **VII. DISCUSSION /ACTION ITEMS**

161 **A. Consideration of Ordinance 22-10 – Dissolving the 36th Street Community Redevelopment**
162 **Project Area**

- 163 • Staff overview 00:14:13
164 • Questions/discussion 00:15:59
165 • Mayor Porter called for a motion to adopt Ordinance 22-10
166 00:19:48
167

168 **Council Member Howard so moved. The motion was seconded by Council Member**
169 **Strate. After determining there was no further discussion, the mayor called the vote:**
170

171 **Council Member Orr - Yes**
172 **Council Member Strate - Yes**
173 **Council Member Stewart - Yes**
174 **Council Member Howard - Yes**
175 **Council Member Smyth - Yes**
176

177 **The motion stood.**
178

- 179 • At this point in the meeting, Mr. Gailey informed the mayor there had been no online
180 comments for the public hearing
181 00:20:09
182

183
184 **B. Consideration of Previously Tabled Resolution 22-16 – Amending the FY2022 Budget**

- 185 • Finance Director Steve Liebersbach gave each member of the Council a copy of some
186 additional budget amendments that needed to be added to the resolution (see Attachment
187 B) 00:20:13
188 • Questions/Discussion
189 00:40:35
190 • Mayor Porter called for a motion to approve Resolution 22-16
191 00:46:12
192

193 **Council Member Strate so moved. Council Member Smyth seconded the motion. The**
194 **mayor asked if there was further discussion, and seeing none, he called the vote:**
195

196 **Council Member Smyth - Yes**
197 **Council Member Howard - Yes**
198 **Council Member Stewart - Yes**
199 **Council Member Strate - Yes**
200 **Council Member Orr - Yes**
201

202 **The budget amendments were approved.**
203

C. Consideration of Resolution 22-19 – Adopting the Acting Budget

- Mr. Liebersbach gave a short overview of the budget
00:46:34
- There were no questions or discussion on the acting budget
- Mayor Porter called for a motion to approve Resolution 22-19
00:48:40

Council Member Howard so moved, followed by a second from Council Member Strate. The mayor asked if there was further discussion. City Manager Dixon explained that the Council needed to discuss the certified tax rate as part of the budget discussion so staff would know how to proceed with notices. Finance Director Liebersbach gave the Council a handout concerning the certified tax rate (see Attachment C). After lengthy discussion, the consensus of the Council was that notices should be sent out stating that the City was considering a tax increase of a maximum of 9% (01:07:44). **The mayor then called the vote:**

Council Member Stewart -	Yes
Council Member Strate -	Yes
Council Member Howard -	Yes
Council Member Orr -	No
Council Member Smyth -	Yes

The motion stood.

D. Consideration of Resolution 22-20 – Declaring the City’s Intent to Adjust It’s Boundary With Weber County

- Staff overview 01:09:22
- Questions/Discussion
01:11:19
- Mayor Porter called for a motion to approve Resolution 22-20.
01:11:37

Council Member Howard so moved. Council Member Orr seconded the motion. There was no further discussion. The mayor made a roll call vote:

Council Member Stewart -	Yes
Council Member Smyth -	Yes
Council Member Orr -	Yes
Council Member Strate -	Yes
Council Member Howard -	Yes

Resolution 22-20 was approved.

E. Consideration of Noise Ordinance Exception Permit Application by Highmark Construction for The Gardens Apartments Located at 955 Country Hills Drive

- Staff overview 01:11:57
- Questions/Discussion 01:14:49
- Mayor Porter called for a motion to approve the Noise Ordinance Exception permit 01:20:11

Council Member Howard so moved. The motion was seconded by Council Member Strate. Mayor Porter asked if there was further discussion. Council Member Orr stated she did not think the permit needed to go into November; it would be cool enough by then that they would not have to pour so early. The council further discussed the duration of the permit. Council Member Strate requested the question be called (01:23:36). The mayor called the vote:

Council Member Strate -	Yes
Council Member Howard -	Yes
Council Member Orr -	No
Council Member Stewart -	No
Council Member Smyth -	Yes

The permit was approved.

Mayor Porter said he would like to alter the agenda and skip to the Community Development and Renewal Agency meeting. There were no objections from the Council.

01:23:53

III. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

- At 7:29 pm, Mayor Porter called for a motion

01:24:29

Council Member Strate moved to recess City Council meeting and convene as the Community Development and Renewal Agency Board. Council Member Howard seconded the motion. The voice vote was unanimous in favor of the motion.

See separate minutes.

IX. RECONVENE SOUTH OGDEN CITY COUNCIL MEETING

Motion from CDRA meeting 01:36:36

Board Member Smyth moved to adjourn the CDRA Board meeting and reconvene as the South Ogden City Council. The motion was seconded by Board Member Stewart. The vote was unanimous in favor of the motion.

VII. DISCUSSION/ACTION ITEMS (continued)

F. Discussion on Splash Pad

- Staff overview 01:37:01
- Parks and Public Works Director Jon Andersen reminded the Council of the amount of water used by both the splash pad and the water feature at Burch Creek Park 01:37:46
- Questions/Discussion 01:39:09
- Council Member Strate asked if he could make a motion 02:00:03

Council Member Strate moved to re-open the splash pad on Fridays, Saturdays, and Sundays and that the Council re-visit this item at the second meeting in July. Council Member Orr seconded the motion. The mayor asked if there was further discussion. Council Member Orr asked questions about what staff hours would be used to have the splash pad open on Sundays. She also asked what hours it should be open. There was more discussion on days it should be open and hours. Staff reminded the Council that the splash pad would be used much more than usual since it would be the only one open in the area. Council Member Strate said he would welcome a friendly amendment to his motion. Council Member Orr asked that the motion be amended to having the splash pad open Friday, Saturday, Sunday, and Monday during the hours from 11 am to 7 pm. Council Member Strate agreed with the amendment. Council Member Orr seconded the amended motion. The mayor called the vote:

Council Member Orr -	Yes
Council Member Strate -	Yes
Council Member Stewart -	Yes
Council Member Howard -	No
Council Member Smyth -	No

The motion stood

VIII. OPEN AND PUBLIC MEETING TRAINING

- Staff overview 02:10:40
- Each member of the Council was given an Affirmation of Training to fill out and sign. See Attachment D

335 **IX. STAFF REPORT**

336 Steve Liebersbach - Fraud Risk Assessment

- 337 • Mr. Liebersbach reported the city's score on the state auditor's fraud risk assessment
338 02:11:21
339
340

341 **X. REPORTS/DIRECTION TO CITY MANAGER**

342 A. City Council Members

- 343 • Council Member Stewart - 02:25:16
344 • Council Member Smyth - 02:25:38
345 • Council Member Orr - 02:27:55
346 • Council Member Strate - 02:32:54
347 • Council Member Howard - 02:36:55

348 B. City Manager 02:38:08

349 C. Mayor 02:40:05
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353 **XI. RECESS INTO CLOSED EXECUTIVE SESSION**

354 In Accordance With UCA 52-4-205(1)(a) to Discuss the Character, Professional Competence, or
355 Physical or Mental Health of an Individual

- 356 • At 8:48 pm, Mayor Porter called for a motion to recess into a closed executive session to discuss
357 the character, professional competence, or physical or mental health of an individual
358 02:40:58
359

360 **Council Member Smyth so moved, followed by a second from Council Member Howard. All**
361 **members of the Council voted aye.**
362

363 All visitors and staff left the council room so the executive session could be held there. After a few
364 minutes, staff interrupted the Council to let them know that security cameras were still recording and
365 to protect themselves and the person they were discussing, they should move to a different room. They
366 concluded the executive session in the attorney's office.
367

368 The audio recording of the remainder of the meeting following the executive session can be found by
369 clicking the link below:

370 https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220621_2111.mp3
371
372
373

374 **XII. RECONVENE SOUTH OGDEN CITY COUNCIL MEETING**

- 375 • At 9:11 pm, the Council returned to the Council Room. Mayor Porter called for a motion to
376 adjourn the executive session and reconvene city council meeting
377 00:00:00
378

Council Member Howard so moved. The motion was seconded by Council Member Smyth. All present voted aye.

III. DISCUSSION/ACTION ITEMS (continued)

Consideration of Resolution 22-21- Approving the City Manager's Contract

- Discussion 00:00:12
- Mayor Porter entertained a motion to approve Resolution 22-21 00:00:51

Council Member Smyth so moved. Council Member Howard seconded the motion. The mayor asked if there was further discussion, and seeing none, he called the vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Stewart-	No
Council Member Howard-	Yes
Council Member Smyth-	Yes

The motion stood. Resolution 22-21 was approved.

VI. ADJOURN

- Mayor Porter called for a motion to adjourn the meeting 00:01:14

Council Member Smyth so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, June 21, 2022.


Leesa Kapetanov, City Recorder

Date Approved by the City Council

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ATTACHMENT A

Work Session Handout from Steve Liebersbach

Water Capital Projects

FY 2023

51-40-657	PRV Replace @ Panarama	\$207,924
	* awarded to Braegger & Sons @ \$223,415	
51-40-705	42nd Reconstruct - WBWCD	\$13,314
	* y-t-d engineering = \$286	
51-40-706	Service line disconnect/recon	\$50,000
	* y-t-d spent = \$0.00	
51-40-707	PRV Scada install - 40th & 900 E	\$50,000
	* y-t-d spent = \$0.00	
51-40-708	Oak Dr. 875 E - 785 E	\$575,363
	* awarded to CT Davis @ \$454,314	
	* y-t-d spent = \$131,175	
51-40-709	Ben Lomond - 875 E to Chambers	\$343,480
	* y-t-d spent = \$0.00	
51-40-710	40th & Chimes - FY 2023	\$28,658
	* y-t-d spent = \$0.00	

Sewer Capital Projects

FY 2023

52-40-704	Lining 40th to Country Club	\$246,731
	* y-t-d spent = \$3,588	
52-40-705	Replace 700 E/H Guy Child	\$342,117
	* y-t-d spent = \$197	

Storm Drain Capital Projects

FY 2023

53-40-657	850 E 45th to Vista	\$149,119
	* y-t-d spent = \$164,463	PROJECT COMPLETE
53-40-660	42nd St - Liberty to Adams	\$903,190
	* y-t-d spent = \$0.00	
???	40th St between Washington Blvd & Burch Creek	\$336,302
	* no money yet budgeted for this project	

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Steve

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ATTACHMENT B

Additional FY2022 Budget Amendments from Mr. Liebersbach

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South Ogden City

June 07, 2022

Fiscal Year 2022

Budget Amendment (Cont.)

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	Current Budget	New Budget	Difference +/-
12-30-200 Sponsor Donations - South Ogden Days Fund	\$27,500	\$32,500	\$5,000
12-40-410 Awards - South Ogden Days Fund	\$0	\$1,000	\$1,000
12-40-375 Equipment Rentals - South Ogden Days Fund	\$51,000	\$55,000	\$4,000
* Final adjustments for FY 2022 SOD			

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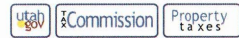
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ATTACHMENT C

Certified Tax Rate Handout from Mr. Liebersbach



CERTIFIED TAX RATES

FY 2023

Welcome sliebersbach
My Account
Help
Logout

View Data Entry Reports Forms Administration

Tax Year 2022 County 29 WEBER Entity 3100 SOUTH OGDEN CITY Accounting Cycle: Fiscal Year

Rate Detail

(233b) Auditor Data Entry Completed (750) Treasurer Data Entry Completed (233b) BOE Calculated (750) Collection Rate Calculated (697) Assessor Data Entry Completed (693) Proposed Rates Entered Rates USTC Approved Rates Finalized

REAL PROPERTY VALUES						
	2022 Original	2021 Year End	Orig - Year End	% Change	Value Change	% Change
Real Property (96.44 %)	1,627,379,888	1,428,474,251	398,905,637	27.93 %	305,645,030	21.40 %
(-) Incremental Value	76,116,011	2,088,610	74,027,401	3544.34 %	Assessor NG	% Change
(=) Total Adjusted Value Real	1,751,263,877	1,426,385,841	324,878,236	22.78 %	93,260,607	6.53 %
CENTRALLY ASSESSED PROPERTY VALUES						
	2022 Original	2021 Year End	Orig - Year End	% Change		Value
Centrally Assessed (1.36 %)	26,151,083	25,033,870	1,117,213	4.46 %	Benchmark (2020)	25,665,266
(-) Incremental Value					(-) 2021 Incremental Value	
(=) Total Adjusted Value CA	26,151,083	25,033,870	1,117,213	4.46 %	(=) Adjusted Benchmark	25,665,266
PERSONAL PROPERTY VALUES						
	2021 Year End	2020 Year End	2021YE - 2020YE	% Change		
Personal Property (2.18 %)	41,359,216	44,826,263	-3,467,047	-7.73 %		
(-) Incremental Value	584,262	642,779	-58,517	-9.10 %		
(-) Semiconductor						
(=) Total Adjusted Value PP	40,774,954	44,183,484	-3,408,530	-7.71 %		

REAL PROPERTY NEW GROWTH	
	Total Adjusted Value Real
2022 Original	1,751,263,877
(-) 2021 Year End	1,426,385,641
(=) Orig - Year End	324,878,236
(-) Value Change	305,645,030
(=) Real New Growth	19,233,206
CENTRALLY ASSESSED NEW GROWTH	
	Total Adjusted Value CA
2022 Original	26,151,083
(-) Benchmark	25,665,266
(=) CA New Growth	485,817
PROJECT AREA NEW GROWTH	
Real	6,623,884
(=) Centrally Assessed	-6,146
(=) Personal	1,338,136
(=) Project Area New Growth	7,955,874

NEW GROWTH TOTALS	
Real New Growth	19,233,206
(+) CA New Growth	485,817
(+) Project Area New Growth	7,955,874
(=) Eligible New Growth	27,674,897
(x) 5 Year Avg Collection Rate	95.68 %
(=) Collection Rate Adjusted Eligible New Growth	26,479,341

CERTIFIED TAX RATE CALCULATION	
Total Adjusted Value (R+CA+PP)	1,818,189,914
(-) Board of Equalization (BOE) Adjustment	4,929,049
(x) 5 Year Average Collection (2022/2021)	95.68 % / 95.75 %
(=) Proposed Tax Rate Value	1,734,927,996
(-) Collection Rate Adjusted Eligible New Growth	26,479,341
(=) Certified Tax Rate Value	1,708,448,655

Budget Code	Budget Name	2021 Year End Budgeted Revenue	2021 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2021 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue	Final Tax Rate	Final Budgeted Revenue
10	General Operations	\$ 3,774,999	\$ 3,774,521	0.002209	0.002650	-16.84 %	\$ 3,773,963	\$ 58,493	\$ 3,832,456	0.002209	\$ 3,832,456				
190	Discharge of Judgement														
Grand Total		\$ 3,774,999	\$ 3,774,521	0.002209	0.002650		\$ 3,773,963	\$ 58,493	\$ 3,832,456	0.002209	\$ 3,832,456				

NOTES:

(JR 4/27/22) Applied PP Exemption of \$478

ATTACHMENT D

Affirmations of Open and Public Meeting Training

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Russell L. Porter (please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council (Mayor)
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☐ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7ljs>
- ☐ Other: _____

Executed and Dated this 21 day of June, 2022

Russell L. Porter
Signature

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Sallee ORR
(please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☐ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7Ijs>
- ☒ Other: mosquito public meeting training

Executed and Dated this 21 day of June, 2022

Sallee Orr
Signature

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Brent Strate
(please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☐ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7ljs>
- ☐ Other: _____

Executed and Dated this 21st day of June, 2022



Signature

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Susan Stewart
(please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☐ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7ljs>
- ☐ Other: _____

Executed and Dated this 21st day of June, 2022

Susan Stewart

Signature

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Mike Howard
(please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☐ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7ljs>
- ☐ Other: _____

Executed and Dated this 21 day of June, 2022

Signature

UNSWORN AFFIRMATION OF TRAINING

In accordance with the requirements of UCA §52-4-104 et. seq., Utah's Open and Public Meetings Act and pursuant to the provisions of UCA §78B-5-705,

I Janette Smith (please print) make this written declaration upon oath, subscribed and dated under penalty as provided by said section and affirm as follows:

I have completed the required annual training as a member of the

- ☒ City Council
- ☐ Planning Commission
- ☐ Urban Forestry Commission
- ☐ Other Covered Body: _____

By way of the following:

- ☒ Review of the 2010 State Legislature presentation (found in packet)
- ☒ 2016 video presentation by Dave Church found online at <https://www.youtube.com/watch?v=15V3WZY7Ijs>
- ☐ Other: _____

Executed and Dated this 21 day of June, 2022
Janette C. Smith
Signature

STAFF REPORT



SUBJECT: Chip & Seal Coat Project 2022
AUTHOR: Jon Andersen
DEPARTMENT: Public Works
DATE: 6-30-22

RECOMMENDATION

City Staff is recommending that you award the 2022 Chip Seal Project to Staker & Parson Companies. The bid will be for installing a lightweight chip seal w/fog coat on existing City streets. Staker & Parson has completed projects for the City in the past in a very professional manner.

BACKGROUND

Over the past few years the Mayor & City Council have been very proactive in making funds available to help improve the conditions of the roads. The approval of the contract will help City Staff move forward with some much needed chip sealing on current roads to help improve the condition and the life of the roads.

ANALYSIS

This project will take place at multiple locations throughout the city. Approximately 91,767 square yards of asphalt road surface will be sealed with Class A lightweight chips and fog coated.

SIGNIFICANT IMPACTS

\$298,891

ATTACHMENTS

Bid Recommendation Letter



Memorandum

To: Jon Anderson
South Ogden City

From: Jory Wahlen
Wasatch Civil Consulting Engineering

Date: June 30, 2022

Subject: **2022 Chip and Seal Coat Project**

In response to our advertisement for 2022 Chip and Seal Coat Project posted on June 9, 2022, we received two bids. Staker & Parson Companies bid of \$298,891.00 and Intermountain Slurry Seal, Inc bid of \$412,365.00. We recommend awarding the project to **Staker & Parson Companies** for the amount of **\$298.891.00**.



2022 Chip Seal Coat Project

South Ogden City Corporation



Bid Opening Date: June 30, 2022 Time: 10:00 a.m. Place: South Ogden City Office, 3950 S. Adams Ave.

				Engineer's Estimate		Staker & Parson Companies		Intermountain Slurry Seal, Inc.	
	Description	Quantity	Units	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Install Lightweight Chip Seal w/ Fog Coat on Existing City Streets	83,340	S.Y.	\$ 3.15	\$ 262,521.00	\$ 3.40	\$ 283,356.00	\$ 4.75	\$ 395,865.00
2	Striping	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 15,535.00	\$ 15,535.00	\$ 16,500.00	\$ 16,500.00
	TOTAL OF BID ITEMS				\$ 277,521.00		\$ 298,891.00		\$412,365.00

Resolution No. 22-22

A RESOLUTION OF SOUTH OGDEN CITY APPROVING AN AGREEMENT WITH STAKER & PARSONS COMPANIES FOR THE 2022 CHIP AND SEAL COAT PROJECT, AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON POSTING AND FINAL PASSAGE

SECTION 1 - RECITALS

WHEREAS, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

WHEREAS, the City Council finds it necessary to address certain 2022 Chip and Seal Coat Project needs within the city; and,

WHEREAS, the City Council finds that the city staff recommends that the city contract with Staker & Parsons Companies for the completion of 2022 Chip and Seal Coat Project; and,

WHEREAS, the City Council finds that Staker & Parsons Companies has the professional ability to provide for these services to meet the city's needs; and,

WHEREAS, the City Council finds that City now desires to further those ends by contracting with Staker & Parsons Companies to provide such services; and,

WHEREAS, the City Council finds that the public convenience and necessity requires the actions contemplated,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SOUTH OGDEN AS FOLLOWS:

SECTION II - CONTRACT AUTHORIZED

That The "**Contract Agreement**" For The 2022 Chip and Seal Coat Project, Attached Hereto As **Attachment "A"** And By This Reference Fully Incorporated Herein, Is Hereby Approved And Adopted; And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The

Agreement On Behalf Of The City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents Necessary To Effect This Authorization And Approval.

The foregoing Recitals are fully incorporated herein.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION IV - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

SECTION V - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not have the effect of rendering any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION VI - DATE OF EFFECT

This Resolution shall be effective on the 5th day of July, 2022, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY,
STATE OF UTAH,** on this 5th day of July, 2022.

SOUTH OGDEN CITY

Russell Porter
Mayor

ATTEST:

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT "A"

Resolution No. 22-22

A Resolution Of South Ogden City Approving An Agreement With Staker & Parsons Companies For The 2022 Chip And Seal Coat Project, And Providing That This Resolution Shall Become Effective Immediately Upon Posting And Final Passage

05 Jul 22

CONTRACT AGREEMENT

THIS AGREEMENT is by and between **SOUTH OGDEN CITY CORPORATION** (hereinafter called OWNER) and **Staker & Parson Companies** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The work consists of installing a lightweight chip seal w/ fog coat on approximately 83,340 S.Y. of existing road surface. The work performed shall consist of furnishing all labor, equipment, materials and all other items required to complete the Work.

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

2022 CHIP AND SEAL COAT PROJECT

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Wasatch Civil Consulting Engineering, who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 *Time of the Essence*: All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Dates for Completion and Final Payment*: The Work specified in the Contract Documents shall be completed prior to September 1st, 2022.

4.03 *Liquidated Damages*: CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof,

OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$200.00 for each day that expires after the time specified in paragraph 4.02 for completion until the Work is accepted.

ARTICLE 5 - CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to the paragraph below:

For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item as measured in the field.

UNIT PRICE WORK

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1	Install Lightweight Chip Seal w/Fog Coat on Existing City Streets:	83,340	S.Y.	\$3.40	\$283,356.00
2	Striping	1	L.S.	\$15,535.00	\$15,535.00

TOTAL OF ALL UNIT PRICES Two Hundred Ninety-Eight Thousand Eight Hundred Ninety-One Dollars 00/100 (\$298,891.00).

As provided in paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in paragraph 9.08 of the General Conditions. Unit prices have been computed as provided in paragraph 11.03 of the General Conditions.

ARTICLE 6 - PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments:* CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

6.02 *Progress Payments; Retainage:* OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about the 15th day of each month during performance of the Work as provided in paragraphs 6.02.A. 1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established in paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work, based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold, in accordance with paragraph 14.02 of the General Conditions:

A. 95% of Work completed (with the balance being retained). If the Work has been 50% completed as determined by ENGINEER, and if the character and progress of the Work have been satisfactory to OWNER and ENGINEER, OWNER, on recommendation of ENGINEER, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no retainage on account of Work subsequently completed, in which case the remaining progress payments prior to Substantial Completion will be in an amount equal to 100% of the Work completed less the aggregate of payments previously made; and

B. 25% of cost of materials and equipment not incorporated in the Work (with the balance being retained).

2. Upon Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100% of the Work completed, less such amounts as ENGINEER shall determine in accordance with paragraph 14.02.B.5 of the General Conditions.

6.03 *Final Payment:* Upon final completion and acceptance of the Work in accordance with paragraph 14.07 of the

General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 14.07.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 1% per annum.

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in paragraph 4.06 of the General Conditions.

E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto

F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 *Contents:*

- A. The Contract Documents consist of the following:
 - 1. This Agreement;
 - 2. Performance Bond;
 - 3. Payment Bond;
 - 4. Bid Bonds;
 - 5. Engineering General Conditions;
 - 6. Supplementary Conditions;
 - 7. Specifications as listed in the table of contents of the Project Manual;
 - 8. Bid Form;
 - 9. Drawings as listed in the table of contents of the Project Manual;
 - 10. Addenda Numbers;
 - 11. Exhibits this Agreements;
 - 1. Notice to Proceed;
 - 2. CONTRACTOR's Bid;
 - 3. Documentation submitted by the CONTRACTOR prior to the Notice of Award;
 - 12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - Written Amendments;
 - Work Change Directives;
 - Change Order(s).
- B. The documents listed in paragraph 9.01 A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in paragraph 3.05 of the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.01 *Terms:* Terms used in this Agreement will have the meanings defined by Engineers Joint Contract Documents Committee STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT.

10.02 *Assignment of Contract:* No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the

contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*: OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*: Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on _____, 2022 (which is the Effective Date of the Agreement).

OWNER:
SOUTH OGDEN CITY CORPORATION

CONTRACTOR:
Staker & Parson Companies

By: _____

By: _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest _____

Attest _____

Address for giving notices:

Address for giving notices:

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign)

Designated Representative:

Name: _____

Name: _____

Title: _____

Title: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

STAFF REPORT



SUBJECT: Street Striping 2022
AUTHOR: Jon Andersen
DEPARTMENT: Public Works
DATE: 6-30-22

RECOMMENDATION

The City is recommending that the bid be awarded to All Star Striping, LLC

BACKGROUND

The City bids out the striping of its streets annually because the City does not have the equipment to accomplish this. This is annual contract that has the option for South Ogden City to renew it up to three times on a yearly basis. Staff contacted four qualified bidders for the striping to get it accomplished this year. South Ogden does utilize lowest bidder. The lowest bidder was All Star Striping, LLC

ANALYSIS

During this process each Contractor/Company must bid per gallon with reflective beads with a 500 gallon limit. They must be able to paint a 4" and 8" strips in yellow and white and follow South Ogden City specs. Two alternate bids were requested for the two specific areas due to the amount of traffic and the need for more traffic control. The bids were all totaled with the following Contractors/Companies costs:

American Pavement Marking	\$25,975.00
All Star Striping LLC	\$24,382.00
Peck Striping, Inc.	\$36,625.00
Straight Stripe	Not Interested

SIGNIFICANT IMPACTS

All Star Striping LLC was \$33.10 per gallon and the total for the project is \$24,382.00. In the past few years the price from the bidding process has ranged from \$19.95 to \$23.75. In this year's contract we are adding the option to have the contracted renewed on an annual basis for up to three years.

ATTACHMENTS

Bid information

American Pavement Marking

858 N McCormick Way
Layton, UT 84041

Phone: 801-546-0220
Fax: 801-546-0233

To:	South Ogden City	Contact:	Josh Sully
Address:	5590 South 600 East Ogden, UT 84403	Phone:	
Project Name:	South Ogden City	Bid Number:	22-1628
Project Location:	South Ogden, UT	Bid Date:	6/23/2022

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Pavement Marking Paint	500.00	GAL	\$31.250	\$15,625.00
2A	Pavement Marking Paint - 40th Street	1.00	LS	\$7,850.000	\$7,850.00
2B	Pavement Marking Paint - Chimes View Drive	1.00	LS	\$2,500.000	\$2,500.00

Total Bid Price: \$25,975.00

Notes:

- It is anticipated that work bid will take place in 2022. If work pushes to 2023, a price escalation may be necessary.
- No documentation or layout included in bid pricing. All layout to be done by surveyor, provided by others.
- The prices quoted are good for 30 calendar days. The prime contractor must provide APM a letter of intent or a subcontract before the 30 day expiration date to guarantee the quoted price.
- Standby time will be billed for excessive time on-site where no work is being performed while waiting on others. Standby will be billed at \$150.00 per hour/operation/crew.
- Quantities are for estimating purposes only, contractor to be billed for actual amount of product put down.
- One application of paint for messages is included in pricing. Additional applications will be billed at the same rates listed per each application required.
- One application of paint included in pricing. Additional applications will be billed at the same rates listed per each application required.
- All pavement markings bid as city/county spec waterborne pavement marking paint applied at approximately 300 LF/Gallon. Any UDOT spec paint, tape or thermoplastic, if necessary will be an additional charge.
- Roadway surface must be cleaned and any excess debris removed prior to APM arriving to perform work. Sweeping and surface cleaning are excluded. Tracked mud and other debris may prevent materials from properly adhering to surfaces and is not the responsibility of APM.
- These prices are sent as a complete bid. Items can not be split out without prior approval from American Pavement Markings.
- American Pavement Marking, LLC is a bondable company. The current bond rate is 1%. The bond rate is NOT included in this pricing.
- Exclusions: documentation, layout, record of existing pavement markings, curing compound removal, fog coat application, retro reflectivity & life testing, traffic control, flagging.

Payment Terms:

Payment is due 30 days from the date work is completed. This estimate shall become part of the contract in its entirety.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.	CONFIRMED: American Pavement Marking
Buyer: _____	Authorized Signature: _____
Signature: _____	Estimator: Brandon Halford 801-546-0220 bhalford@interstatebarricades.com
Date of Acceptance: _____	

South Ogden City

2022 Street Striping and Pavement Marking Bid Sheet

South Ogden City is seeking bids for a contractor to furnish all equipment, labor, materials, and appurtenances for pavement marking, including striping and messages at various locations throughout the city.

To receive consideration, all bids must be returned to South Ogden City Public Works Shop located at 5590 South 600 East in an envelope marked "2022 Street Striping Bid" or emailed to jsully@southogdencity.gov on or before 5:00 pm June 24, 2022. For any questions about this bid please call Josh Sully at (801)622-2905. All Bids must meet or exceed bid specifications. South Ogden City reserves the right to accept or reject any and all bids. All prices should be quoted F.O.B. South Ogden, Utah.

Bid Specifications

Job to be completed before November 1, 2022. Contract may be extended annually up to 3 years.

Pricing to include yellow and white 4" and 8" wide striping.

Pricing to include mobilization and traffic control.

Striping price to be bid per gallon for waterborne pavement marking paint and reflective glass beads.

Paint and glass beads to be installed per manufacturer's requirements and recommended best practices.

Bid Items

1. Street Striping- 4" and 8" Yellow and White 500 gallons at \$ 33.10 per gallon
2. A. All traffic striping and messages on 40th Street, including stop bars, crosswalks and messages at all side street intersections from Riverdale Road East to city boundary, (approximately 900 East)

Bid Item 2A. \$ 5,860.00

B. All traffic striping and messages on Chimes View Drive, including stop bars and crosswalks and messages at all side street intersections from Washington Boulevard to Wall Avenue. This item includes the island from Washington Boulevard to Country Club Drive.

Bid Item 2B. \$ 1,972.00

Company name: All Star Striping LLC.

Contact Person: Jeff Anderson

Phone: 801-814-2553

Email: jeff@allstarstriping.com

Address: 1255 West 2550 South Ogden, Utah 84401

South Ogden City

2022 Street Striping and Pavement Marking Bid Sheet

South Ogden City is seeking bids for a contractor to furnish all equipment, labor, materials, and appurtenances for pavement marking, including striping and messages at various locations throughout the city.

To receive consideration, all bids must be returned to South Ogden City Public Works Shop located at 5590 South 600 East in an envelope marked "2022 Street Striping Bid" or emailed to jsully@southogdencity.gov on or before 5:00 pm June 24, 2022. For any questions about this bid please call Josh Sully at (801)622-2905. All Bids must meet or exceed bid specifications. South Ogden City reserves the right to accept or reject any and all bids. All prices should be quoted F.O.B. South Ogden, Utah.

Bid Specifications

Job to be completed before November 1, 2022. Contract may be extended annually up to 3 years.

Pricing to include yellow and white 4" and 8" wide striping.

Pricing to include mobilization and traffic control.

Striping price to be bid per gallon for waterborne pavement marking paint and reflective glass beads.

Paint and glass beads to be installed per manufacturer's requirements and recommended best practices.

Bid Items

1. Street Striping- 4" and 8" Yellow and White 500 gallons at \$ 39.35 per gallon
2. A. All traffic striping and messages on 40th Street, including stop bars, crosswalks and messages at all side street intersections from Riverdale Road East to city boundary, (approximately 900 East)

Bid Item 2A. \$ 13,700.00

B. All traffic striping and messages on Chimes View Drive, including stop bars and crosswalks and messages at all side street intersections from Washington Boulevard to Wall Avenue. This item includes the island from Washington Boulevard to Country Club Drive.

Bid Item 2B. \$ 3,350.00

Company name: Peck Striping, Inc

Contact Person: Dale Morgan

Phone: 801-965-9995

Email: dale@peckstriping.com

Address: PO Box 371070
Salt Lake City UT 84137

Resolution No. 22-23

**RESOLUTION OF SOUTH OGDEN CITY APPROVING AN AGREEMENT
WITH ALL STAR STRIPING, LLC FOR ROAD STRIPING PROJECT,
AND PROVIDING THAT THIS RESOLUTION SHALL BECOME
EFFECTIVE IMMEDIATELY UPON POSTING AND FINAL PASSAGE.**

WHEREAS, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

WHEREAS, the City Council finds it necessary to address certain road striping needs within the city; and,

WHEREAS, the City Council finds that the city staff recommends that the city contract with All Star Striping, LLC for the installation and completion of the Road Striping Project; and,

WHEREAS, the City Council finds that All Star Striping, LLC has the professional ability to provide for these services to meet the city's needs; and,

WHEREAS, the City Council finds that City now desires to further those ends by contracting with All Star Striping, LLC to provide such services; and,

WHEREAS, the City Council finds that the public convenience and necessity requires the actions contemplated,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SOUTH OGDEN AS FOLLOWS:

SECTION 2 - CONTRACT AUTHORIZED

That The "Contract Agreement" For The Road Striping Project, Attached Hereto As **Attachment "A"** And By This Reference Fully Incorporated Herein, Is Hereby Approved And Adopted; And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The Agreement On Behalf Of The City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents Necessary To Effect This Authorization And Approval.

SECTION 3 - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION 4 - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

SECTION 5 - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not have the effect of rendering any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION 6 - DATE OF EFFECT

This Resolution shall be effective on the 5th day of July, 2022, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY,
STATE OF UTAH, on this 5th day of July, 2022.**

SOUTH OGDEN CITY

Russell L. Porter
Mayor

ATTEST:

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT "A"

Resolution No. 22-23

Resolution Of South Ogden City Approving An Agreement With All Star Striping, LLC For Road Striping Project, And Providing That This Resolution Shall Become Effective Immediately Upon Posting And Final Passage.

05 Jul 22

CONTRACT AGREEMENT

THIS AGREEMENT is by and between **SOUTH OGDEN CITY CORPORATION** (hereinafter called OWNER) and **All Star Striping LLC.** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1- WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

DESCRIPTION OF WORK: The work consists of contractor providing the labor, materials and appurtenances for pavement marking, including striping and messages at various locations throughout the city. Paint and glass beads to be installed per manufacturer's requirements and recommended best practices.

ARTICLE 2-THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

Street Striping and Pavement Marking (Various Streets)

ARTICLE 3- CONTRACT TIMES

3.01 *Time of the Essence:* All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

3.02 *Dates for Completion and Final Payment:* The Work will be completed before November 1, 2022.

3.03 *Liquidated Damages:* CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.02 above, plus any extensions thereof allowed. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof,

OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$200.00 for each day that expires after the time specified in paragraph 3.02 for Completion until the Work is accepted.

OWNER and CONTRACTOR may negotiate a one year extension for a possibility of up to 3 years.

ARTICLE 4- CONTRACT PRICE

4.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to the paragraph below:

For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item as measured in the field.

UNIT PRICE WORK

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1.	Restripe existing roadways throughout the city.	500	Gallons	\$33.10	\$16,550.00
	2A. All traffic striping and messages on 40 th Street, including stop bars and crosswalks and messages at all side street intersections from Riverdale Road East to the city boundary (approximately 900 East).			Cost for Bid item 2A	\$5,860.00
	2B. All traffic striping and messages on Chimes View Drive, including stop bars and crosswalks and messages at all side street intersections from Washington Boulevard to Wall Avenue. This item includes the island from Washington Boulevard to Country Club Drive.			Cost for Bid Item 2B	\$1,972.00
TOTAL OF ALL UNIT PRICES <u>Twenty Four Thousand Three Hundred Eighty Two Dollars and no cents</u> (\$24,382.00).					

ARTICLE 5- PAYMENT PROCEDURES

5.01 *Submittal and Processing of Payments:* CONTRACTOR shall submit Applications for Payment to OWNER no more than one time per each month.

5.02 *Progress Payments; Retainage:* OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about the 15th day of each month during performance of the Work as provided in paragraphs 5.02(1)(A) and 5.02(1)(B). All such payments will be measured by the schedule of values indicated:

1. Prior to Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as OWNER may determine or OWNER may withhold, in accordance with the following:

A. 95% of Work completed (with the balance being retained). If the Work has been 50% completed as determined by the OWNER, and if the character and progress of the Work have been satisfactory, OWNER, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no retainage on account of Work subsequently completed, in which case the remaining progress payments prior to Substantial Completion

will be in an amount equal to 100% of the Work completed less the aggregate of payments previously made; and

B. 25% of cost of materials and equipment not incorporated in the Work (with the balance being retained).

2. Upon Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100% of the Work completed.

5.03 *Final Payment:* Upon final completion and acceptance of the Work, OWNER shall pay the remainder of the Contract Price.

ARTICLE 6- INTEREST

6.01 All moneys not paid when due shall bear interest at the rate of 1% per annum.

ARTICLE 7- CONTRACTOR'S REPRESENTATIONS

7.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions at, or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto

F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 8- CONTRACT DOCUMENTS

8.01 *Contents:*

A. The Contract Documents consist of the following:

1. This Agreement;
2. 2022 Street Striping and Pavement Marking Bid Sheet
5. Exhibits these Agreements;

1. Notice to Proceed;
2. CONTRACTOR's Bid;
3. Documentation submitted by CONTRACTOR prior to Notice of Award;

11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

Written Amendments;
Work Change Directives;
Change Order(s).

The documents listed in paragraph 8.01

- A. Are attached to this Agreement (except as expressly noted otherwise above).
- B. There are no Contract Documents other than those listed above in this Article 8.
- C. The Contract Documents may only be amended, modified, or supplemented by OWNER through work change orders or quantity modifications.

ARTICLE 9- MISCELLANEOUS

9.02 *Assignment of Contract:* Assignment by a party hereto of any rights under or interests in the Contract will not be binding on another party hereto without the written consent of the party sought to be bound;

and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.03 *Successors and Assigns*: OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

9.04 *Severability*: Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

9.05 *Termination Due To Non-Appropriation*: Owner may terminate this Agreement if any of the following events shall have occurred and Contractor has received, not less than 30 days prior to the end of Owner's then current fiscal year, a written opinion from Owner's counsel verifying the occurrence of these events:

- a) If funds are not budgeted and appropriated in any fiscal year for payments due under this Agreement for the succeeding fiscal year, or for acquiring services, equipment or functions, which in whole or in part are essentially the same as those being obtained, this Agreement shall not obligate the Owner as to such succeeding fiscal year and shall become null and void except as to the payments herein agreed upon for which funds will have been appropriated and budgeted, and no right of action or damage shall accrue to the benefit of Contractor, its successors and assigns, for any further payments;
- b) If the provisions of Section (a) are utilized by Owner, Owner agrees to immediately notify the Contractor or its assignee of this Agreement that funds were not budgeted and appropriated, and to peacefully surrender possession of the Equipment to Contractor or its assignee.
- c) Owner made all payments due during the fiscal period immediately preceding the fiscal period for which sufficient funds were not appropriated.

Any early termination due to non-appropriation must be at the end of Owners then-current fiscal year.

9.06 *Voluntary Termination* Either party may, without cause, and upon written notice to the other party, terminate the agreement. The Owner shall pay the Contractor for all services rendered prior to the termination date.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on _____ (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR:

SOUTH OGDEN CITY CORPORATION

All Star Striping LLC.

By: _____

By: _____

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest _____

Attest _____

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign)

Address for giving notices:

Address for giving notices:

Designated Representative:

Name: _____

Name: _____

Title: _____

Title: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

STAFF REPORT



SUBJECT: Personnel Policy Manual Update
AUTHOR: Doug Gailey
DEPARTMENT: Administration
DATE: 6-7-2022

RECOMMENDATION

Discussion item only

BACKGROUND

There are 5 policy updates for discussion. The policy updates are Placement, Reinstatement rights, Bereavement leave, No smoking policy, and a new policy for Social Media.

ANALYSIS

Policies 02.050 and 02.085 deal with reinstatement of employees who have quit and are re-employed in the same capacity within a prescribed amount of time. Under the old policy, employees who were reinstated back to their original position maintained their pay and benefits as if they had never left. Under the new policy, reinstated employees would be compensated commensurate with their job experience and be given credit for years of service towards employee recognition awards, but would not maintain their longevity benefits.

Social Media Policy 05.130 is a new policy. With the increased focus on social media, the City needs a policy that dictates how to deal with comments and unwanted posts from the public. This policy is based on best practices and has been to the City Attorney for legal review.

Policy 11.070 is in response to SB 63, which requires Bereavement Leave for a Miscarriage or stillbirth.

Policy 12.055 has been amended to further comply with the Utah Indoor Clean Air Act. The policy has been amended to prohibit smoking or vaping in in City Buildings and vehicles.

SIGNIFICANT IMPACTS

None

ATTACHMENTS

Red Line Policies

02.050 Placement

After a job applicant is approved by South Ogden City, the Assistant City Manager shall notify the successful job applicant of their conditional selection through a written Conditional Job Offer Letter. The written Conditional Job Offer Letter shall state the job description, salary conditions, and any provisional conditions of employment (i.e., successfully passing drug/alcohol tests and background checks). The written Conditional Job Offer Letter shall state that the offer is not accepted until the candidate signs the written Conditional Job Offer Letter and returns it to South Ogden City by the requested date. The original Conditional Job Offer Letter is then filed in the employee's file and a copy is given to the new employee during orientation. Written Conditional Job Offer Letters should also include the following:

- (1) A clear statement of the job description.
- (2) The employee's starting salary. Starting salary offers for exempt positions shall be figured for annual salary. Starting salary offers for non-exempt positions shall be figured at an hourly wage.
- (3) The employee's job title.
- (4) The employee's supervisor.
- (5) Any relocation commitments, if applicable.
- (6) The length of the employee's introductory period.
- (7) Notice that employment is contingent upon passing a background examination, drug tests, medical/physical examinations, etc.

A. Medical Examinations. Once South Ogden City has extended a conditional job offer to the job applicant, a medical interview or examination may be conducted by a health professional chosen by South Ogden City to determine a job applicant's ability to fulfill essential job related requirements. Only the Assistant City Manager may authorize such interviews or physical examinations. All costs for required medical interviews or physical examinations will be borne by South Ogden City. The prospective employee must sign a written release of this information to South Ogden City.

~~B. Reinstatements. Employees reinstated into South Ogden City may maintain their original anniversary date for seniority and for those benefit programs governed by the anniversary date. The policy will be as follows:~~

- ~~(1) Layoffs. Employees who terminate because of reduction in work force will maintain their original anniversary date for seniority if they are re-employed by South Ogden City within one (1) year after date of termination.~~

~~(2) Voluntary resignations. Employees who voluntarily terminate their employment with South Ogden City will maintain their original anniversary date, subject to City Manager approval, if they are re-employed by South Ogden City within six months after date of termination. The City Manager must approve all reinstatements.~~

~~C.~~B. Hiring New Employees.

- (1) Required for All Employees: The Assistant City Manager is responsible for having new employees fill out all pre-employment forms, benefit applications, enrollment forms and providing basic information on South Ogden City's policies concerning pay, vacation, holidays, and sick leave, benefits, parking and work hours during the employee's first day of work.
- (2) Additional Requirement for Employment of Minors (employers may protect themselves from unintentional violation of the child labor provisions by keeping on file an employment or age certification for each minor employed to show that the minor is the minimum age for the job.):
 - a. Minors shall be employed and scheduled in conformance with existing child labor laws and compulsory school attendance laws.
 - b. Unless otherwise exempt, a minor employee must be paid according to the current statutory minimum wage and overtime provisions (currently one and one half {1/2} times the employee's regular wage after forty {40} hours worked in a workweek) of the Fair Labor Standards Act of 1938, as amended.
 - c. Employees fourteen (14) and fifteen (15) years old may not be employed:
 1. During school hours, except as provided for in work experience and career exploration programs.
 2. Before 7 a.m. or after 7 p.m., except 9 p.m. from June 1 through Labor Day. Over three (3) hours a day on school days.
 3. Over eighteen (18) hours a week, in school weeks.
 4. Over eight (8) hours a day, on non-school days.
 5. Over forty (40) hours a week, in non-school weeks.
 6. In any occupations found and declared to be hazardous.
 7. In the operation or tending of hoisting apparatus.
 8. In the operation or tending of any power-driven machinery.

9. Outside window washing that involves working from windowsills, and all work requiring using ladders, scaffolds or their substitutes.

~~D.C.~~ Employees sixteen (16) and seventeen (17) years old are subject to Department of Labor Orders when working in any occupations which the Secretary of labor shall find and by order declare to be hazardous or detrimental to their health and well-being as set forth in WH Publication 1330, entitled Child Labor Requirements in Nonagricultural Occupation.

~~E.D.~~ Orientation. Newly hired South Ogden City employees shall complete all required paperwork and receive an orientation on or before their first (1st) day of work.

- (1) Under the Immigration Reform and Control Act of 1986, all new employees shall provide proof of identity and employment status by completing an Employment Eligibility Verification Form. The employee must sign under penalty of perjury they are a U.S. citizen, a lawful permanent resident alien, or an alien otherwise authorized for U.S. employment and provide the documentation.
- (2) All new employees shall complete and sign a Form W-4 Federal Withholding Statement.
- (3) All new employees should be given a tour of the work place with an overview of company rules and benefits.

02.085 Reinstatement Rights

~~Subject to position availability, and the terms and conditions of this policy, the City allows certain former, eligible employees to return to their same class, position or rank within two (2) years from the date of last separation and with credit for former service with the City. Reinstatement rights must be approved by the City Manager.~~

~~Eligible former employees are those who were, at the time of separation, full-time merit and full-time classified employees.~~

~~Employees reinstated to their former jobs and departments will receive full credit for prior employment with the City to determine compensation within a range, grade and class, and to determine their rate of accrual or vacation and sick leave benefits. Employees reinstated to their former jobs will have their appointment service date amended to be the same date as that of their former job to assure credit for prior employment. Employees involuntarily separated due to the City's layoff policy and subsequently who apply and are rehired by the City within two (2) years of the layoff, will qualify for reinstatement rights upon rehire, provided they shall have no preference in the hiring decision. Employees who are rehired by the City in a department, a field of work, or a position, that differs from their former employment with the City will not be entitled to any consideration or benefits under this Reinstatement policy.~~

Employees who are rehired by the city will be given credit for their previous years of service in regard to years of service awards.

05.130 Social Media

For purposes of this policy, “social media” is an umbrella term that defines the various activities that integrate technology, social interaction, and content creation. Through social media, individuals or collaborations of individuals can create web content, organize content, edit or comment on content, combine content, and share content. Examples of social media include, but are not limited to, Facebook, blogs, YouTube, Twitter, LinkedIn, and Instagram. This policy applies, but is not limited to, all posts, comments, messages, and content created, generated, produced, and/or maintained by official City social media sites. This policy does not apply to personal social media accounts, including those personal accounts that designate the elected official as an elected official for the City.¹

¹ NOTE TO ELECTED OFFICIALS: Use of personal social media platforms for official City business may convert your social media account into a public forum with First Amendment protections and restrictions, such as removing your ability to block individuals. If you wish to keep your personal social media account personal, do not use it for official City business.

05.135 Social Media Policy

- A. All City social media sites shall be administered by the Department Directors or their designee.
- B. The City shall maintain a public comment policy, known as the South Ogden City Social Media Public Comment Policy (“Comment Policy”) that shall be accessible by the public on each City social media site (attached hereto as “Appendix A”).
- C. Comments from the public may be allowed on City social media sites if the City department responsible for the site determines it would be beneficial to accomplish the purposes of the department. Comment settings must be set so that either no public user can comment, or any public user can comment, subject to the Comment Policy.
- D. City social media sites shall generally be structured as limited public forums if comments are permitted. Any exception shall be explicitly stated in the Comment Policy or on the site itself in a way that is viewable to the public.
- E. Discussion forums may be monitored to ensure comments do not violate public comment restrictions.
- F. City departments may manage postings consistent with applicable laws, the Comment Policy, and other applicable citywide policies. Only those who are authorized may monitor City social media sites and hide or, remove content and make postings on behalf of the City or its departments.
- G. All City social media sites that allow comments shall include a link to the Comment Policy or display it in the “About” or similar section of the social media site.
- H. In addition to the Comment Policy, all City social media sites shall include a link back to the official City department page and prominently display City department contact information.
- I. All City department social media sites are subject to City IT security policies, where applicable, records retention policies, and Personnel Policies and Procedures. Anyone representing the City via social media outlets shall conduct themselves at all times as a representative of the City.

- J. The City's Communications and Events Specialist will ensure that the City social media sites and authorized users are trained and comply with any terms of service, terms of use, guidelines, or policies of the platforms, as applicable.
- K. The use of personal information, such as personal email or social media accounts and user IDs, for City department social media sites is prohibited unless specifically authorized by the City Manager.
- L. It is the responsibility of each Department Director to ensure that unauthorized persons are not allowed to make changes to City department social media sites.
- M. Social media sites or accounts owned or controlled by the City, including any social media account used by an elected official to conduct City business, constitute public records subject to the Utah Government Records Access and Management Act (GRAMA). All content placed or maintained on a City social media site or account are treated as and constitute government records. Private messages sent between a government account and a private user shall be treated as emails between a department and private citizen.
- N. Authorized users of City social media accounts, including elected officials and employees, are expected to communicate at all times in a manner consistent with the City's standards of conduct and professionalism. Authorized users should be aware that no one has any expectation of privacy in their use or participation with a City-owned or controlled social media account and should therefore refrain from posting content that is contrary to official City policies, procedures, or practices.
- O. Public Users or visitors to City-owned and controlled social media accounts should be aware that the intended purpose of these pages is to serve as a means to disseminate information from the City to members of the public. The City disclaims responsibility for materials the City deems to be inappropriate or otherwise violates the Comment Policy that are not removed in a timely manner. Comments made are the opinion of the commentator and do not necessarily reflect the opinion of the City.
- P. Official City social media accounts shall be used for official City social media communication. Public Officials and all staff shall use official social media accounts for all government business conducted on social media. The Communications and Events Specialist shall ensure that:
 - (1) Government communications do not originate from personal accounts;
 - (2) Personal communications are never made via government social media accounts; and
 - (3) Elected officials and/or employees do not use government accounts to post content reflecting the interests of political campaigns or parties.

05.140 Prohibited Public Use

- A. When comments are permitted, City pages should be viewed as a limited public forum. City controlled social media sites should be moderated. If a public user posts a comment or link, the City reserves the right, consistent with the Comment Policy, to hide or delete said content.
- B. The City does not discriminate based on viewpoint, because a comment is posted anonymously, or merely because it expresses disagreement with City action, policy, custom, or practice. Any

such content will not be flagged, minimized, hidden, or removed and no user will be blocked so long as the content complies with the Comment Policy.

C. Violations of Comment Policy– Hiding or deleting content

1. Authorized personnel may immediately hide or delete content posted by public users on City social media posts if the public user's content violates the Comment Policy.
2. Within three (3) business days of content being hidden or deleted, authorized personnel shall contact the social media user through direct messaging, if possible, notify them that their content has been hidden or deleted, describe the violation, and inform them of their right to appeal the decision to hide or delete their content in accordance with subsection 3 below.
3. If a comment is hidden or deleted, authorized personnel shall notify the public user through a direct message or other available means that the user may appeal the decision by sending written notification within five (5) business days to the pertinent department, official, or division. Upon timely appeal, a comment or post may be restored for public view upon a determination by the Department Director that the post does not violate the Comment Policy. If a user appeals, the City Manager and City Attorney shall be notified.
4. Before hiding or deleting a comment or material, a copy of the content must be retained through a screen shot by the City department, division, committee, commission, or board who owns or controls the pertinent social media site. After the screenshot is captured, it should be sent to the City Recorder to retain.

D. Violation of the Comment Policy – Blocking a user

1. When the City determines that a public user has violated the Comment Policy on two or more occasions within a twelve (12) month rolling period, the offending user may be blocked or banned for no more than three (3) months.
2. If a user is blocked, authorized personnel shall:
 - a. Notify the public user within three (3) business days that they have been blocked;
 - b. Describe the violation and the length of time the public user will be blocked; and
 - c. Notify the public user that they may appeal the decision within five (5) business days of receiving notification by sending written notification of their appeal to the pertinent department, official, or division. Upon timely appeal and a determination by the Department Director that the Comment Policy has not been violated on the current alleged violation or any subsequent violation, a user may be unblocked.
3. After the required time has passed, a blocked account may be reinstated after the blocked user sends a message to the City Communication and Events Specialist requesting that the account be reinstated.

05.145 Enforcement

Any City employee, excluding elected officials posting or commenting on their own personal or official political social media site, found to have knowingly violated this policy shall be subject to disciplinary action, up to and including termination. Any violation or cumulative violations may lead to other disciplinary action up to and including dismissal from City employment. All contractors that handle City social media shall agree to adhere to this policy and the Comment Policy. Any contractor found to have knowingly violated this policy or the Comment Policy shall be considered in breach of contract and subject to termination in accordance with the terms of their agreement with the City.

05.150 Education

Each City Department Director shall be responsible to educate staff that work with social media regarding this policy.

05.155 Records

The City, its elected officials, and all other City departments, divisions, committees, commissions, or boards who own or control a social media account from which content has been removed or a public user's access has been blocked must preserve records of the removed or blocked content for the required retention period in a format that preserves the integrity of the original record and is easily accessible. Any removal or deletion of comments or posts by the public must be treated as government record and must be preserved pursuant to GRAMA. Authorized users for an elected official, or other department, division, committee, commission, or board who owns or controls the pertinent social media account must also work with the City Records Officer to ensure the records are properly retained.

The use of personal social media accounts to conduct City business is prohibited. If a personal social media account is used for government business, the content created is a public record, and the personal social media account must be managed and archived according to public records laws and these policies. Records published on social media platforms and websites do not all have the same content. The content determines the retention period. All City social media posts, comments, messages, and media shall be retained for a period as determined by the City Recorder in accordance with applicable state retention schedules.

Personal and official political social media accounts are not governed by this policy and are not government records. Use of personal or official political social media accounts for official City business may convert the personal or official political social media account into a public forum subject to this policy.

05.160 Security

The City should take all necessary steps to follow directions from the City Information Technology ("IT") personnel to ensure social media accounts are secure from accidental or intentional attacks. Passwords should be adequately complex to prevent cyberattacks. Passwords should not be sent through email but should be stored in a location that is secure yet accessible to authorized users. If a cyberattack is suspected, the department, committee, commission or board who owns or controls the pertinent social

media account should immediately contact IT and attempt to remedy the security breach (e.g. shut down the account).

05.165 Disclaimers

- A. Neither the City, nor its elected officials, or other departments, divisions, committees, commissions, and boards guarantee that material posted and comments on City-owned and controlled social media accounts or sites – including those owned and controlled by an elected official in his or her official capacity – are monitored regularly; thus, public users should not use such an account to contact or provide notice to the City, its elected officials or other departments, divisions, commissions, committee or boards, of an emergency or dangerous conditions on City property or regarding any City-related function, event, or any other dangerous circumstance. If a dangerous condition or circumstance exists, contact the appropriate law enforcement department, the fire department, public utilities, or other relevant department.
- B. Neither the City, nor its elected officials, or other departments, divisions, committees, commissions, and boards guarantee the completeness or accuracy of any information posted on a social media account or site. Nonetheless, the goal of City-owned social media accounts shall be to provide information that is as accurate as possible.
- C. Information posted by the City is provided on an "as is" basis and public users assume the risk of use or reliance on such information. Neither the City, nor its elected officials, or other departments, committees, commissions, and boards are liable for any injury or damages resulting from viewing, distributing, or copying materials on City-owned and controlled social media accounts or sites – including those owned and controlled by an elected official in his or her official capacity – including without limitation, liability for indirect, special, incidental, or consequential damages

05.170 APPENDIX A

South Ogden City Social Media Public Comment Policy

Visitors to City-owned and controlled social media sites should be aware that the intended purpose of these pages is to disseminate information from South Ogden to members of the public. The City disclaims responsibility for materials the City deems to be inappropriate for posting that are not removed

in a timely manner. Comments made by the public are the opinion of the commentator and do not necessarily reflect the opinion of the City.

As a limited public forum, this is a moderated site. If you post a comment or link, the City reserves the right to hide or delete any submission that includes:

1. Foul or profane language or content;
2. Content that promotes, fosters, or encourages discrimination against any ethnicity, race, national origin, religious affiliation, gender, sexual orientation, age, disability, or other group as defined by state or federal law or City ordinance;
3. Content that encourages or condones illegal conduct or activity or violates any law or ordinance;
4. Sexual content, links to sexual content, or other obscene, indecent, or pornographic materials;
5. Content that discloses private, protected, or confidential material as defined by state or federal law or City ordinance;
6. Information that compromises public health or safety or the health or safety of public systems;
7. Slandorous or defamatory attacks of any person;
8. Content that is hateful or incites violence, or threatens to harm a person or an organization;
9. Advertisements, promotions, or solicitation regarding any service or product;
10. Content that violates a legal ownership interest of any person, including improper use of a trademark or copyrighted material;
11. Comments not topically related to the post made by the City;
12. Content, including links, that promotes the candidacy of any person, petition, or referendum; and/or
13. Spam or repetitively disruptive content.

The City does not discriminate based on viewpoint or for merely expressing disagreement with City policies or practice. Materials that are removed based on these guidelines shall be retained, including time, date, and identity of the poster if available.

If a visitor to the City's social media pages violates these terms two or more times within a 12-month period, the City may block the offending visitor. Users who have been blocked or whose posts or comments have been hidden or removed may appeal the decision in accordance with the South Ogden City Social Media Management Policy.

Comments made on this page do not constitute a legal or official notice or comment to South Ogden City and will not be regarded as a request for service.

011.070 Bereavement Leave

Employees who experience a death in their immediate family may, at the discretion of the Department Director request up to five days of bereavement leave.

Employees may apply for bereavement leave in the following manner:

- A. Up to five (5) days may be granted for bereavement leave for
 - 1. The death of an employee's spouse or child.
 - 2. following the end of the employee's pregnancy by way of a miscarriage or stillbirth;
 - 3. following the end of another individual's pregnancy by way of a miscarriage or stillbirth, if:
 - (i) the employee is the individual's spouse or partner; or
 - (ii) the employee is the individual's former spouse or partner; AND
 - (iii) the employee would have been a biological parent of a child born as a result of the pregnancy.
- B. Up to three (3) days may be granted for bereavement leave for the death of an employee's parent, spouse's parent, grandchildren, or sibling.
- C. One (1) day may be used for bereavement leave for the death of the employee's grandparents, brother-in-law, or sister-in-law.

012.055 No Smoking Policy (Utah Indoor Clean Air Act)

In keeping with the Utah Indoor Clean Air Act [as set forth in Utah Code Ann. §§ 26-38-1, et seq., as amended](#) and to promote a safe and healthy work environment, it is City policy that smoking is prohibited in all enclosed indoor places of public access and publicly owned buildings and offices. [As defined in Utah Code §§ 26-38-1, the term smoking also refers to the use of electronic cigarettes and non-tobacco shisha. \("Non-tobacco shisha" means any product that does not contain tobacco or nicotine and is smoked or intended to be smoked in a hookah or water pipe.\)](#) No smoking signs shall be conspicuously posted on all entrances or in a position visible on entry into any public area or building. As City vehicles are considered places of employment, it is City policy that smoking is also prohibited in all City vehicles.

Outdoor smoking is permitted only in designated smoking areas at least 25 feet from any public access entry or exit; and at least 25 feet from any open window where others are working.

This policy applies equally to all employees and members of the public. Any employee who observes someone violating this policy must bring the matter to the attention of his/her immediate supervisor or Department Director. Supervisors and Department Directors have the responsibility for enforcing the smoking policy of the City.