



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, AUGUST 16, 2022

WORK SESSION – 5 PM IN EOC

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

#### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Clinton Minor, Communications and Events Specialist Jamie Healey, and Recorder Leesa Kapetanov

#### MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

[https://files4.1.revize.com/southogden/document\\_center/Sound%20Files/2022/CC220816\\_1701.mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220816_1701.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

#### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to open the meeting 00:00:00

**Council Member Smyth so moved, followed by a second from Council Member Stewart. Council Members Strate, Stewart, and Smyth all voted aye.**

Note: Council Members Orr and Howard were not present during this vote.

#### II. REVIEW OF AGENDA

- Council Member Stewart requested that the consent agenda be split up when calling for approval 00:00:27

### III. DISCUSSION ITEMS

#### A. FY2023 Budget

- Finance Director Steve Liebersbach reviewed the changes that had been made to the budget since the last meeting  
00:00:47
- Council Member Strate requested that water rates and the transportation fees be looked at and possible changes be implemented before January  
00:05:06
- Further discussion on the budget  
00:06:16

Note: Council Member Orr and Council Member Howard arrived at 5:11 and 5:12 pm, respectively

#### B. Dogs In Parks

- Mayor Porter led this discussion. Parks and Public Works Director Jon Andersen gave members of the Council a handout. See Attachment A.  
00:16:15
- Council Member Orr asked questions about drive-throughs as well as some of the projects being built  
00:40:53

### IV. ADJOURN

- At 6:00 pm, the mayor called for a motion to adjourn the work session  
00:56:04

**Council Member Smyth so moved, followed by a second from Council Member Howard. All present voted aye.**

# COUNCIL MEETING MINUTES

## COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

## STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Clinton Minor, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

## MEMBERS OF THE PUBLIC PRESENT

Mark Walker, Cheryl Walker, Wesley Stewart, Joyce & Bruce Hartman, Curt & Elizabeth Panter, Kyle Bosgieter

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[https://files4.1.revize.com/southogden/document\\_center/Sound%20Files/2022/CC220816\\_1803.mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220816_1803.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- At 6:06 pm, Mayor Porter called the meeting to order and entertained a motion to begin  
00:00:00

**Council Member Strate so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

### C. Pledge Of Allegiance

Council Member Howard led everyone in the Pledge of Allegiance.

## II. PUBLIC COMMENTS

- Wesley Stewart 00:01:13

### III. RESPONSE TO PUBLIC COMMENT

- Council Member Howard and the mayor responded to Mr. Stewart's comments  
00:07:56

### IV. CONSENT AGENDA

#### A. Approval of August 2, 2022 Special City Council Meeting and Regular City Council Meeting Minutes

- Council Member Stewart requested some wording be changed in the regular city council meeting minutes 00:13:51
- Mayor Porter called for a motion to approve the minutes with the changes  
00:15:15

**Council Member Smyth so moved. The motion was seconded by Council Member Strate. All present voted aye.**

#### B. Declaring Certain Items as Surplus to the City's Needs

- Mayor Porter asked if there were any questions or comments about the surplus items; seeing none, he called for a motion to approve the surplus items.  
00:16:46

**Council Member Howard so moved. Council Member Smyth seconded the motion. There were four ayes and one nay. The motion stood.**

- City Manager Dixon informed the mayor an online comment had been submitted. Information and Events Specialist Jamie Healy read the comment.

**George Garwood Jr. 00:17:28**

### V. PUBLIC HEARING

#### To Receive and Consider Comments on a Proposed Boundary Adjustment with Weber County

- Staff overview 00:18:15
- Mayor Porter called for a motion to enter into a public hearing on a proposed boundary adjustment with Weber County

**Council Member Strate so moved. The motion was seconded by Council Member Howard. All present voted aye.**

- The mayor invited anyone who wished to speak to this item to come forward
  - Kyle Bosgieter- 00:20:01 Spoke in favor of the boundary adjustment
  - Kurt Panter- 00:21:57 Asked about combining his two properties
  - Mark Walker- 00:26:27 Asked that improvements to properties be grandfathered and still allowed
- City Manager Dixon explained how the properties will be impacted by the boundary adjustment 00:29:26
  - Kurt Panter- 00:32:15 Asked about existing subdivision covenants
- There were no further comments. The mayor called for a motion to close the public hearing 00:33:23

**Council Member Strate so moved. Council Member Howard seconded the motion. The voice vote was unanimous in favor of the motion.**

- There were no online comments for the public hearing
- Mayor Porter announced he would go to item VI.B first 00:33:37

## **VI. DISCUSSION /ACTION ITEMS**

### **B. Consideration of Ordinance 22-13 – Approving a Boundary Adjustment with Weber County**

- Council Discussion 00:33:49  
 Council Member Strate asked the mayor if he would accept a motion. The mayor indicated he would. 00:39:19

**Council Member Strate moved to approve Ordinance 22-13, approving a boundary adjustment with Weber County. The motion was seconded by Council Member Howard. There was no discussion on the motion. The mayor made a roll call vote:**

<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>

**The boundary adjustment was approved.**

A. Consideration of **Ordinance 22-12** – Amending the Consolidated Fee Schedule for Police Records Requests

- Staff overview 00:39:47
- There was no discussion on this item
- Mayor Porter called for a motion to adopt Ordinance 22-12  
00:40:45

**Council Member Howard so moved, followed by a second from Council Member Smyth. After determining there was no further discussion, he called the vote:**

<b>Council Member Smyth -</b>	<b>Yes</b>
<b>Council Member Howard -</b>	<b>Yes</b>
<b>Council Member Stewart -</b>	<b>Yes</b>
<b>Council Member Strate -</b>	<b>Yes</b>
<b>Council Member Orr -</b>	<b>Yes</b>

**Ordinance 21-12 was adopted.**

C. Consideration of **Resolution 22-28** – Adopting the FY2023 Budget

- Staff overview 00:41:01
- Council discussion 00:49:12
- Mayor Porter called for a motion to adopt Resolution 22-28  
00:50:21

**Council Member Strate so moved. Council Member Howard seconded the motion. The mayor asked if there was further discussion.** Council Member Orr stated that she was opposed to this high of a tax increase. She thought it would have a greater impact to residents than the Council would know, especially with the current economy. There was further discussion by the Council on the tax increase. After discussion, Council Member Strate said he was in favor of the budget as it was. He called the question (01:01:58). **The mayor called the vote:**

<b>Council Member Orr -</b>	<b>No</b>
<b>Council Member Strate -</b>	<b>Yes</b>
<b>Council Member Stewart -</b>	Stated she appreciated that members of the Council were able to give their input, but her vote was <b>No</b>
<b>Council Member Howard -</b>	<b>Yes</b>
<b>Council Member Smyth -</b>	<b>Yes</b>

**The motion stood. The FY2023 budget was adopted.**

- City Manager Dixon thanked Finance Director Liebersbach and the other department heads for their work on the budget and made further comments about how the City was strategically planning for future needs

01:02:34

**D. Consideration of Resolution 22-29 – Approving an Agreement With Siddons-Martin Emergency Group for Commitment to Purchase Fire Truck**

- Staff overview 01:06:41
- Council Questions/Discussion 01:07:51
- Mayor Porter called for a motion to adopt Resolution 22-29

01:10:15

**Council Member Howard so moved. The motion was followed by a second from Council Member Orr. The mayor asked if there was further discussion.** Council Member Orr asked if ARPA money would be used to purchase the fire truck. City Manager Dixon said it was possible and the Council could discuss it. **Mayor Porter made a roll call vote:**

<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>

**Resolution 22-29 was approved.**

**E. Consideration of Resolution 22-30 – Approving an Agreement With Professional Sales and Service for Commitment to Purchase Ambulance**

- Staff overview 01:11:11
- Council Questions/Discussion 01:12:36
- The mayor called for a motion to adopt Resolution 22-30

01:13:37

**Council Member Strate so moved, followed by a second from Council Member Smyth. There was no further discussion. Mayor Porter called the vote:**

<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>

Council Member Howard- Yes  
Council Member Strate- Yes

**The agreement with Professional Sales and Service was approved.**

F. Consideration of Resolution 22-31 – Approving a Contract With Bizmuni for Business Licensing Services

- Staff overview 01:13:56
- Council Discussion 01:12:36
- The mayor entertained a motion to adopt Resolution 22-31  
01:16:57

**Council Member Smyth so moved. Council Member Strate seconded the motion. Mayor Porter asked if there was further discussion.** Council Member Orr said at first she was upset at the price increase, but then realized the City had been getting a good deal before. She was also very pleased with the company’s customer service. **The vote was then called:**

Council Member Strate- Yes  
Council Member Stewart- Yes  
Council Member Smyth- Yes  
Council Member Howard- Yes  
Council Member Orr- Yes

**Resolution 22-31 was adopted.**

G. Consideration of Resolution 22-32 – Approving a Contract With Wasatch Front Football League

- Staff overview 01:17:46
- Council Discussion 01:19:28
- The mayor called for a motion to adopt Resolution 22-32  
01:20:08

**Council Member Howard so moved. The motion was seconded by Council Member Strate. There was no further discussion on the motion. Mayor Porter made a roll call vote:**

Council Member Orr- Yes  
Council Member Strate- Yes  
Council Member Stewart- Yes  
Council Member Howard- Yes  
Council Member Smyth- Yes

**The agreement with the WFFL was approved.**



## VII. DISCUSSION ITEMS

### A. Discussion on Code Amendments Concerning Drive-Throughs

- Staff overview 01:20:40
- Council Discussion 01:23:13
- Staff was instructed to prepare the amendments for a vote at the next meeting  
01:34:20

### B. Discussion on Sick Leave Buy Back Policy

- Staff overview 01:34:42
- Council Discussion 01:36:39

## VIII. REPORTS/DIRECTION TO CITY MANAGER

### A. City Council Members

- Council Member Howard- 01:37:16
- Council Member Orr- 01:37:56
- Council Member Stewart- nothing to report
- Council Member Smyth - 01:40:13
- Council Member Strate - nothing to report

### B. City Manager 01:42:06

### C. Mayor 01:45:15

## VI. ADJOURN

- Mayor Porter called for a motion to adjourn the meeting  
01:47:41

**Council Member Orr so moved, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.**

The meeting ended at 7:53 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, August 16, 2022.

  
Leesa Kapetanov, City Recorder

September 6, 2022  
Date Approved by the City Council

## **ATTACHMENT A**

Handout from Mr. Andersen

**South Ogden**  
**Dogs in Parks**  
**5-17-22**

*South Ogden City Staff is following the direction/discussion from the March 16, 2021 City Council Meeting.*

**Club Heights Dog Area**

- Keep as is  
Bark & Rock \$2283.76

**40<sup>th</sup> Street**

- Dogs on Leash
- 4 permanent garbage cans
- 4 Dog pots
  - 2 installed

**Glassman**

- Dogs on leash
- 4 permanent garbage cans
- 4 Dog pots
  - 2 installed
- 4 signs

**Burch Creek, Club Heights (New & Old), Madison, Friendship, Farrell, & Meadows**

- No dogs allowed

**Nature Park**

- Dogs on leash

**Cost Break Down**

- Signs & pole 41@\$50ea=\$2050.00
    - 15 signs \$637.05
  - Garbage Cans 8@\$1400ea=\$11200.00
    - Not purchased
  - Dog Pots 8@\$250ea=\$2000.00
    - 4 - purchased and installed \$1805.00
  - Dog bags \$1000.00
    - 2 - cases purchased \$1079.00
  - New Park rule sign 11@\$200ea=\$2200.00
- Total Cost \$18,450.00**  
**Spent \$3,521.05 Dog Area \$2,283.76**  
**\$3,595.00 in budget**

