



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 6, 2022

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

#### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Sargent Scott Christensen, Communications and Events Specialist Jamie Healey, and Recorder Leesa Kapetanov

#### MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

[https://files4.1.revize.com/southogden/document\\_center/Sound%20Files/2022/CC220906\\_1701.mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220906_1701.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

#### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:06 pm and entertained a motion to open the meeting 00:01:39

**Council Member Strate so moved, followed by a second from Council Member Smyth. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

#### II. REVIEW OF AGENDA

- Council Member Orr asked which streets would be included in the road maintenance contract 00:01:46

- City Manager Dixon informed the Council that an alternative bid for doing an overlay on the nature park trail had been included in the road project bid. Staff would be looking for direction from the Council in the meeting as to whether they wanted to include it in the contract or not.

00:04:37

### III. DISCUSSION ITEMS

#### A. Review and Update of Strategic Plan

- City Manager Dixon led this discussion

00:12:04

#### B. Heritage Trail

- Mr. Dixon gave an update on plans for the trail and the Council discussed the scope of the project

00:45:05

### IV. ADJOURN

- At 5:57 pm, the mayor called for a motion to adjourn the work session

00:56:04

**Council Member Howard so moved, followed by a second from Council Member Smyth. All present voted aye.**

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Lieutenant ??, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

### MEMBERS OF THE PUBLIC PRESENT

Joyce & Bruce Hartman

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:**

[https://files4.1.revize.com/southogden/document\\_center/Sound%20Files/2022/CC220906\\_1758.mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC220906_1758.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- At 6:01 pm, Mayor Porter called the meeting to order and entertained a motion to begin  
00:00:00

**Council Member Howard so moved. The motion was seconded by Council Member Smyth. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

### C. Pledge Of Allegiance

Council Member Smyth led everyone in the Pledge of Allegiance.

## II. PUBLIC COMMENTS

- Mayor Porter invited anyone who wished to come forward to comment. No one came forward. He gave those online until 6:08 pm to post their comments.

### III. RESPONSE TO PUBLIC COMMENT

- Not relevant at this time

### IV. CONSENT AGENDA

- A. Approval of August 16, 2022 Council Minutes
- B. Set Date For Public Hearing (September 20, 2022 at 6 pm or as soon as the agenda permits) To Receive and Consider Comments on the 2022 Water Conservation Plan
  - Council Member Stewart asked some questions about the Water Conservation Plan  
00:01:25
  - Mayor Porter called for a motion to approve the consent agenda  
00:03:26

**Council Member Smyth so moved. The motion was seconded by Council Member Strate. The voice vote was unanimous in favor of the motion.**

### V. DISCUSSION / ACTION ITEMS

- A. Consideration of **Resolution 22-33** – Approving an Amendment to Interlocal Agreement with Weber County for Ballot Box Camera
  - Staff overview 00:03:35
  - There was no discussion by the Council on this item
  - Mayor Porter called for a motion  
00:04:39

**Council Member Stewart so moved. The motion was seconded by Council Member Orr. There was no discussion on the motion. The mayor made a roll call vote:**

<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Howard-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>

**The interlocal agreement with Weber County was approved.**

**B. Consideration of Resolution 22-34 – Approving a Franchise Agreement with XO Communications**

- Staff overview 00:05:02
- Questions for John Davies from XO Communications  
00:07:13
- Mayor Porter called for a motion to adopt Resolution 22-34  
00:13:56

**Council Member Strate so moved, followed by a second from Council Member Orr. After determining there was no further discussion, the mayor called the vote:**

Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes
Council Member Strate -	Yes
Council Member Orr -	Yes

**Resolution 22-34 was adopted.**

- Mayor Porter asked Communications and Events Specialist Jaime Healy to read the online public comment  
**Pam Peterson Prince**00:14:38
- Response to Public Comment  
00:14:55

**C. Consideration of Resolution 22-35 – Amending the Employee Policy Manual by Adding an Employee Sick Leave Buy Back Program**

- Staff overview 00:15:53
- There was no discussion on this item
- Mayor Porter called for a motion to adopt Resolution 22-35  
00:16:49

**Council Member Howard so moved. Council Member Smyth seconded the motion. The mayor asked if there was further discussion, and seeing none, he called the vote:**

Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Strate -	Yes
Council Member Orr -	Yes
Council Member Smyth -	Yes

**The Employee Sick Leave Buy Back Program was approved.**

**D. Consideration of Resolution 22-36 – Approving an Agreement With Granite Construction For 2022 Road Maintenance Projects**

- Staff overview 00:17:07
- Council discussion 00:18:23
- City Manager Dixon asks for direction on the alternative bid for the pavement of the Nature Park Trail 00:20:03
- Questions/discussion on trail 00:21:16
- Council Member Strate asks if the mayor will consider a motion 00:21:37

**Council Member Strate moved to adopt Resolution 22-36, approving an agreement with Granite Construction for 2022 road maintenance projects, including Option 1 for the Nature Park Trail maintenance. Council Member Howard seconded the motion. The mayor asked if there was further discussion. Council Member Orr said the City should look to see if some of the road maintenance fee could be used to pay for the trail maintenance. Mayor Porter then made a roll call vote:**

<b>Council Member Strate -</b>	<b>Yes</b>
<b>Council Member Howard -</b>	<b>Yes</b>
<b>Council Member Orr -</b>	<b>Yes</b>
<b>Council Member Stewart -</b>	<b>Yes</b>
<b>Council Member Smyth -</b>	<b>Yes</b>

**The motion stood.**

**E. Consideration of Ordinance 22-14 – Amending SOC 5.1A and 5.1B Concerning Drive-Throughs**

- Staff overview 00:22:45
- Council Questions/Discussion 00:27:08
- During the discussion, Council Member Stewart points out a discrepancy between the chart and other wording
- The mayor called for a motion to adopt Ordinance 22-14 00:35:30

**Council Member Smyth so moved, followed by a second from Council Member Howard. Mayor Porter asked if the changes needed to be incorporated into the motion. Staff advised it would be best. The mayor asked if Council Member Smyth wanted to amend her motion**

to include the necessary changes. Council Member Smyth moved to adopt Ordinance 22-14 with the changes discussed. Council Member Howard seconded the motion. The mayor called the vote:

Council Member Smyth-	Yes
Council Member Stewart-	Yes
Council Member Orr-	Yes
Council Member Howard-	Yes
Council Member Strate-	Yes

The motion was upheld.

## VII. DISCUSSION ITEMS

### A. Discussion on Amendments to the City's Sign Code

- Staff overview 00:36:24
- Council questions/discussion  
00:38:59
- Staff was instructed to prepare the amendments for a vote at the next meeting  
01:34:20

## VIII. REPORTS/DIRECTION TO CITY MANAGER

### A. City Council Members

- Council Member Strate- 00:45:41
- Council Member Smyth- 00:47:17
- Council Member Stewart- 00:47:51
- Council Member Orr - 00:49:46
- Council Member Howard - 00:54:50

### B. City Manager 00:55:27

- City Recorder Kapetanov made some additional comments about the sign ordinance  
00:59:22

### C. Mayor 01:01:14

## VI. ADJOURN

- At 7:04 pm, Mayor Porter called for a motion to adjourn the meeting  
01:02:42

Council Member Orr so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, September 6, 2022.

  
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Leesa Kapetanov, City Recorder

\_\_\_\_\_  
September 20, 2022  
Date Approved by the City Council