



**NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
WORK SESSION**

TUESDAY, OCTOBER 18, 2022, 5PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, October 18, 2022. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the EOC. The meeting is open to the public; anyone interested is welcome to attend. No action will be taken on any items discussed during the pre-council work session. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically.

WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Russell Porter

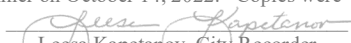
II. REVIEW OF AGENDA

III. DISCUSSION ITEMS

A. Master Plan for Meadows Park

IV. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on October 14, 2022. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 24 hours in advance.



NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, OCTOBER 18, 2022, 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, October 18, 2022. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; anyone interested is welcome to attend. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over www.facebook.com/southogdencity.

CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Stewart

- II. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

III. RESPONSE TO PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approval of October 4, 2022 Council Minutes

V. DISCUSSION / ACTION ITEMS

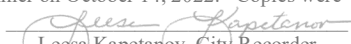
- A.** Consideration of **Ordinance 22-18** – Amending SOCC 11 to Require Planning Commission Review of Vacations and Amending Subdivision Plat Review Process
- B.** Consideration of **Ordinance 22-19** - Amending SOCC 10-19-3 To Correct Requirement for Home Occupation Business License
- C.** P25 Migration and Radio Upgrades for Public Safety
- D.** Discussion on When To Close Dog Park

VI. REPORTS/DIRECTION TO CITY MANAGER

- A.** City Council Members
- B.** City Manager
- C.** Mayor

VII. ADJOURN

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Leesa Kapetanov, City Recorder

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MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, OCTOBER 4, 2022

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC221004_1703.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:04 pm and entertained a motion to begin the meeting 00:00:00

Council Member Stewart so moved, followed by a second from Council Member Howard. Council Members Orr, Strate, Stewart, Smyth, and Howard all voted aye.

II. REVIEW OF AGENDA

- Council Member Stewart asked that items on the consent agenda be considered separately 00:00:28
- Council Member Orr requested they discuss home occupation licenses and what the state allows during the regular meeting 00:00:47

- Council Member Smyth requested information on housing units in the City
00:01:34

III. DISCUSSION ITEMS

A. Strategic Plan

- City Manager Matt Dixon facilitated this discussion. He gave the Council a handout; see Attachment A
00:05:51

IV. ADJOURN

- At 5:49 pm, the mayor called for a motion to adjourn the work session
00:44:52

Council Member Strate so moved, followed by a second from Council Member Howard. All present voted aye.

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Susan Norberg, Joyce & Bruce Hartman, Dawn Parent, and others

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2022/CC221004_1759.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- At 6:00 pm, Mayor Porter called the meeting to order and entertained a motion to begin
00:00:00

Council Member Smyth so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

C. Pledge Of Allegiance

Council Member Strate led everyone in the Pledge of Allegiance.

II. PUBLIC COMMENTS

- The mayor gave those online until 6:06 pm to post their comments and invited anyone present to come forward if they wished to speak

- Susan Norberg 00:01:10 Requested the dog park be left open in winter
- Dawn Parent 00:03:43 “

III. RESPONSE TO PUBLIC COMMENT

- Mayor Porter instructed staff to put a discussion on the dog park on the October 18 agenda 00:06:11
- The mayor asked and is told there are no online public comments 00:07:32

IV. CONSENT AGENDA

A. Approval of September 20, 2022 Council Minutes

- Mayor Porter asked if there were any corrections to the minutes and then called for a motion to approve them

00:07:36

Council Member Howard so moved. The motion was seconded by Council Member Strate. There were four votes in favor of the motion. Council Member Smyth abstained as she had not been present at the meeting.

- Council Member Stewart asked some questions about the surplus vehicles 00:01:16
- Mayor Porter called for a motion to approve Item A, approval of the September 20, 2022 minutes 00:03:29

Council Member Howard so moved. The motion was seconded by Council Member Strate. The voice vote was unanimous in favor of the motion.

B. Approval of Class C Beer License for Ramblin Roads Restaurant Located at 1765 Skyline Drive

- Staff overview 00:08:12
- The mayor called for a motion to approve the beer license

00:09:29

Council Member Howard so moved, followed by a second from Council Member Strate. There were four votes in favor of the motion and one nay. The motion stood.

V. DISCUSSION /ACTION ITEMS

A. Consideration of Resolution 22-39 – Agreement With Mark H. Bott Company for Heritage Trail Monuments

- Staff overview 00:09:43
- Council discussion 00:12:37
- Mayor Porter called for a motion to approve Resolution 22-39 00:14:15

Council Member Smyth so moved. Council Member Strate seconded the motion. There was no discussion on the motion. The mayor made a roll call vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes

Resolution 22-39 was adopted.

B. Consideration of Ordinance 22-17 – Amending SOCC 10-7 by Changing Wording for Setbacks and Amending Building Height Allowances

- Staff overview 00:14:32
- Council Member Stewart pointed out a reference to nursing homes in the code that should be removed 00:15:07
- Mayor Porter called for a motion to adopt Ordinance 22-17 with the elimination of references to nursing homes 00:18:39

Council Member Smyth so moved. The motion was seconded by Council Member Howard. After determining there was no further discussion, the mayor called the vote:

Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes
Council Member Strate -	Yes
Council Member Orr -	Yes

The motion stood.

- The mayor asked if there had been any online comments. He was told no comments had been made 00:17:05

VII. DISCUSSION ITEMS

A. Discussion on Planning Commission Review of Vacations and Amending Subdivision Plat Review Process

- Staff overview 00:19:11
- Council discussion 00:21:03
- Mayor Porter instructed staff to put this item on the next agenda for consideration 00:22:33

B. Discussion on Corrections to SOCC 10-19-3 Concerning Home Occupation Licenses

- Staff overview 00:22:38
- Council discussion 00:24:42
- The consensus of the council was to put this item on the next agenda for a vote

VIII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Smyth- nothing to report
- Council Member Howard- nothing to report
- Council Member Strate - 00:35:54
- Council Member Orr- 00:37:40
- Council Member Stewart- 00:39:09

B. City Manager 00:41:03

C. Mayor 00:43:34

VI. ADJOURN

- At 6:45 pm, Mayor Porter called for a motion to adjourn the meeting 00:44:53

Council Member Howard so moved, followed by a second from Council Member Strate. The voice vote was unanimous in favor of the motion.

Not Approved

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, October 4, 2022.


Leesa Kapetanov, City Recorder

Date Approved by the City Council

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ATTACHMENT A

Handout from City Manager Dixon

	4.0	ECONOMIC DEVELOPMENT: Foster quality economic development by focusing on new development (i.e. businesses, housing, etc.) opportunities, zoning options, code enforcement, increased leveraging of development resources and effective branding.					
Completed	4.1	Develop an Economic Development Strategy for South Ogden.	Matt Dixon	12/31/2021	CDRA Board, Consultants	100	Matt Dixon: Talked with Benj Becker (Zions Bank and CDRA Consultant) about this project. We talked about finding out what the city's focus should be, based on
Attention	4.2	Increase availability of affordable housing in South Ogden.	Matt Dixon	6/30/2025	City Council	20	Matt Dixon: Weber County Housing Affordability and Access Plan Initiative held a kick off meeting. Attached are the notes and the slides from the meeting. Melissa
Attention	4.3	Complete a public project(s) within the City Center CRA that will increase the likelihood of drawing redevelopment attention from investors.	Matt Dixon	9/30/2022			
On Track	4.4	Complete project with private investment that will drive interest and new investment in the City Center CRA	Matt Dixon	6/30/2023			
On Track	4.5	Strengthen the City's brand.	Jamie Healy		City Council	4.68	
Attention	4.6	Strengthen the City's relationship with our business community.	Jamie Healy	6/30/2023	Mayor and City Council,		
NEW	4.7	[new] Pursue redevelopment of deteriorating commercial properties with low property values at key sites.	Matt Dixon				
	4.7.1	Provide appropriate public assistance for demolition of key properties and improved infrastructure at key sites, particularly along the northern end of Highway 89. These sites have good access and visibility but present a poor					
	4.7.2	Consider public assistance to create a public gathering place at an appropriate site that will attract the public through amenities such as plazas, fountains, pavilions, eating areas, etc.					
	4.7.3	Create and implement long-term plans to maximize highest- and best use development at key intersections along Highway 89 extending between the northern and southern clusters in the City.					
NEW	4.8	[new] Retain and strengthen existing businesses.	Matt Dixon				
	4.8.1	Provide sales tax leakage information to specific businesses which show the potential for business expansion opportunities within related industries.					

	4.8.2	Work with existing businesses to adapt to changing retail trends including the need for drive-thru/pickup space, assistance with online retailing, etc.					
	4.8.3	Continue to promote and highlight "Shop South Ogden" to encourage local residents to support the businesses located throughout South Ogden.					
NEW	4.9	[new] Recruit additional businesses to South Ogden	Matt Dixon				
	4.9.1	Approach property owners of key sites, especially those providing connectivity with other retail sites in the northern business cluster, regarding retail opportunities (such as those identified in the sales leakage analysis).					
	4.9.2	Approach businesses desired by the City, that are lacking in the surrounding area, (including Riverdale & Ogden) through avenues such as ICSC, local brokers and drop in visits.					
NEW	4.10	[new] Develop a community gathering place that will add to the image and reputation of the City and provide increased quality of life for residents.	Matt Dixon				
	4.10.1	Identify potential key sites, properties and property owners that would provide an ideal site for a community gathering destination.					
	4.10.2	Create a Small Area Master Plan for the site.					
	4.10.3	Consider the use of all available economic tools to assist with this project.					
NEW	4.11	[new] Recognize that residential redevelopment with increased density, in key locations, can provide fiscal benefits to the City through increased property, sales and municipal energy revenues.	Matt Dixon			33.33	
	4.11.1	Consider assistance with podium parking needs for higher-density development.					
	5.0	COMMUNITY ENGAGEMENT: Create opportunities for residents and businesses throughout the City to work and serve together while being connected to and valued by the City.					
On Track	5.1	Increase utilization of City facilities (i.e. amphitheater, parks, etc.).	Jamie Healy	4/1/2022	City Council, Grants,	50	Matt Dixon: 11/05/20 - Received grant money from both Walmart and RAMP for amphitheater Matt Dixon: 04/17/20 - Filed EZ Grant on

New

	4.0	ECONOMIC DEVELOPMENT: Foster quality economic development by focusing on new development (i.e. businesses, housing, etc.) opportunities, zoning options, code enforcement, increased leveraging of development resources and effective branding.				
	4.1	Pursue redevelopment of deteriorating commercial properties with low property values at key sites.	Matt Dixon			
	4.1.1	Provide appropriate public assistance for demolition of key properties and improved infrastructure at key sites, particularly along the northern end of Highway 89. These sites have good access and visibility but present a poor visual appearance for the City.				
	4.1.2	Consider public assistance to create a public gathering place at an appropriate site that will attract the public through amenities such as plazas, fountains, pavilions, eating areas, etc.				
	4.1.3	Create and implement long-term plans to maximize highest-and-best use development at key intersections along Highway 89 extending between the northern and southern clusters in the City.				
On Track	4.1.4	Identify parcels that, if assembled and prepared, would expedite the City's redevelopment within the City Center CRA.	Matt Dixon	6/30/2022		
	4.1.5	Work with Bennenson Capital on redevelopment of Big Lots/Savers property	Matt Dixon	6/30/2022	Leonard Kreppel, Mark Vlasic, Adam Long	MattDixon : Files attached were transferred from an old Strategic
	4.1.6	Work with Cypress Equity Investments (CEI) on possible redevelopment, mixed-use project	Matt Dixon	12/31/2021	Christian Machuca (CEI)	MattDixon : Working with Christian Machuca 818.387.5216 with CEI as an
	4.2	Retain and strengthen existing businesses.	Matt Dixon			
	4.2.1	Provide sales tax leakage information to specific businesses which show the potential for business expansion opportunities within related industries.				
	4.2.2	Work with existing businesses to adapt to changing retail trends including the need for drive-thru/pickup space, assistance with online retailing, etc.				
	4.2.3	Continue to promote and highlight "Shop South Ogden" to encourage local residents to support the businesses located throughout South Ogden.				
	4.2.3.1	Create social media posts to highlight businesses.	Jamie Healy	7/1/2023	Mayor Porter & City Council	MattDixon : 11/5/20 - Following is up to 2,864
Attention	4.2.3.2	Re-evaluate and make changes to SOBA.	Jamie Healy	3/1/2022	City Council	MattDixon : 11/05/20 - Covid has slowed progress on SOBA. I will create a facebook page to use a meeting place for businesses to communicate.
	4.2.3.3					
	4.2.3.4					
	4.2.3.5					
	4.3	Recruit additional businesses to South Ogden.	Matt Dixon			

	4.3.1	Approach property owners of key sites, especially those providing connectivity with other retail sites in the northern business cluster, regarding retail opportunities (such as those identified in the sales leakage analysis).				
	4.3.2	Approach businesses desired by the City, that are lacking in the surrounding area, (including Riverdale & Ogden) through avenues such as ICSC, local brokers and drop in visits.				
	4.4	Develop a community gathering place and other public improvements that will add to the image and reputation of the City and provide increased quality of life for residents.	Matt Dixon			
	4.4.1	Identify potential key sites, properties and property owners that would provide an ideal site for a community gathering destination.				
	4.4.2	Create a Small Area Master Plan for the site.				
	4.4.3	Consider the use of all available economic tools to assist with this project.				
	4.4.4	Schedule meeting with key staff to review possible projects within the City Center CRA that would help increase likelihood of attracting new development (i.e. raised medians, street lights, banners, etc.)	Matt Dixon	9/30/2021	Leesa Kapetnov	
On Track	4.4.4.1	Work with UDOT Region 1 Planner, Chris Chesnut to discuss mid-block crossings along Washington Blvd.	Matt Dixon	6/30/2022	Mark Vlasic	MattDixon : UDOT has informed the city that they are moving forward with a design to install a ped-activated crossing at 37th
	4.4.5	Review estimated increment available for debt service within the Project area	Steve Liebersbach	9/30/2021	Matt Dixon	
	4.5	Recognize that residential redevelopment with increased density, in key locations, can provide fiscal benefits to the City through increased property, sales and municipal energy revenues.	Matt Dixon			11.33
	4.5.1	Consider assistance with podium parking needs for higher-density development.				
Completed	4.5.2	Consider creating a Community Reinvestment Area (CRA) to help offset the costs of redevelopment in defined areas and maximizing increment in existing areas.	Matt Dixon	6/30/2021	City Council	100
	4.5.3	Use fiscal impacts modeling to guide areas of density and redevelopment efforts.				
On Track	4.6	Strengthen the City's brand.	Jamie Healy		City Council	4.68
On Track	4.6.1	Construct Welcome to South Ogden signs at key locations in the City.	Matt Dixon	6/30/2025	Jon Andersen, Brad Jensen (Engineer), CDRA Board/Budget	
On Track	4.6.1.1	Review sign designs and gather cost estimates	Matt Dixon	12/31/2021	Mark Vlasic	
Attention	4.6.1.2	Identify desired locations for Welcome signs	Matt Dixon	12/31/2021	Jon Andersen	
On Track	4.6.1.3	Develop a project timeline that aligns with council desires and budget resources	Matt Dixon	12/31/2021	Steve Liebersbach	
On Track	4.6.1.4	Construct signs at designated locations - according to plans	Matt Dixon	6/30/2025	Jon Andersen	

	4.6.2	Improve way-finding signage throughout the City (parks, city hall, public works, etc.).	Jamie Healy	1/1/2023	Jon Andersen, City Council		
	4.6.2.1	Prepare project report identifying sign locations, types, design and cost estimates		3/30/2022	Mark Vlasic, Jon Andersen		
	4.6.2.2	Present report to City Council for review, discussion and direction		6/30/2022			
	4.6.3	Review and take steps to ensure the City has Brand Consistency	Jamie Healy	6/30/2022	Department Directors, City Council	18.75	
	4.6.3.1	Email Brand Consistency -Design -Approval -Implement	Jamie Healy	3/1/2022		50	JamieHealy : Came up with a new signature line to match our style guide for each department. Next step is to work with department heads on the change over.
	4.6.3.2	Letterhead		3/1/2022		25	
	4.6.3.3	Vehicles		8/1/2022			
	4.6.3.4	Business Cards		3/1/2022			
	4.6.4	Create external/internal brand consistency	Jamie Healy				JamieHealy : Came up with a new
	4.6.4.1	Website update	Jamie Healy				
	4.6.4.2	Social media content protocol	Jamie Healy				
	4.6.4.3	Press release, letterhead, email consistency	Jamie Healy				
	4.6.4.4		Jamie Healy				
Attention	4.7	Increase availability of affordable housing in South Ogden.	Matt Dixon	6/30/2025	City Council	20	MattDixon : Weber County Housing Affordability and Access Plan initiative held
On Track	4.7.1	Form a relationship(s) with developers of affordable housing projects and explore options and interest in partnering on a project in S. Ogden.	Matt Dixon	11/30/2021	City Council, CDRA Board		MattDixon : Meeting set up for 5/4/2020 with Preserve Partners (Max Rosendin and Paula Hartig) who owns and manages Villa Grande and is interested in affordable housing.
Attention	4.7.1.1	Schedule work session with Preserve Partners (Max and Paula) for education and learning on possible projects.	Matt Dixon	10/31/2021			MattDixon : Emailed Max to see if he can come meet with us in the next few months.
Attention	4.7.1.2	Schedule work session with Peter Lee to learn more about mortgage financing through Zions	Matt Dixon	10/31/2021			
Attention	4.7.1.3	Review information provide by Peter Lee, Mortgage Loans, Zions Bank (801.500.4989), peter.lee@zionsbancorp.com and consider scheduling work session with him and the CDRA Board	Matt Dixon	9/30/2021			MattDixon : there are two other files in Onenote folder for WACOG Affordable Housing file notes related to Pasadena's program.
Completed	4.7.2	Gather information about what kinds of programs are permissible with the Olene Walker funds.	Matt Dixon	10/31/2021		100	MattDixon : Councilmember Howard has helped arrange to have a representative
Attention	4.7.3	Prepare report of possible policies/programs that will aid the City in preserving existing affordable housing in the City.	Matt Dixon	12/31/2021	City Council/CDRA Board		MattDixon : Found some great information related to Inclusionary Zoning https://inclusionaryhousing.org/designing-
On Track	4.7.4	Meet with the council to discuss options and get direction on South Ogden's program.	Matt Dixon	3/31/2022	CDRA Board		
On Track	4.7.5	Complete Affordable Housing Project	Matt Dixon	6/30/2024	CDRA Board		

ORDINANCE NO. 22-18

AN ORDINANCE OF SOUTH OGDEN CITY, UTAH, AMENDING TITLE 11 OF THE CITY CODE TO REQUIRE PLANNING COMMISSION REVIEW OF STREET AND ALLEY VACATIONS AND AMENDING THE SUBDIVISION PLAT REVIEW PROCESS, MAKING NECESSARY LANGUAGE CHANGES TO THE CITY CODE TO EFFECT THOSE CHANGES; AND ESTABLISHING AN EFFECTIVE DATE FOR THOSE CHANGES.

SECTION I - RECITALS:

WHEREAS, South Ogden City (“City”) is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code (“UC”) §10-3-717, and UC §10-3-701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and,

WHEREAS, in conformance with the provisions of UCA §10-9a-501 the governing body of the city may enact a zoning ordinance establishing regulations for land use and development within the city; and,

WHEREAS, South Ogden City has previously adopted and promulgated a city zoning ordinance; and,

WHEREAS, the City Council finds that the Planning Commission has recommended certain changes to the city zoning ordinance, requiring Planning Commission review and recommendation to the City Council on street and alley vacations as well as changes to the Subdivision Plat Review Process; and,

WHEREAS, the City Council finds that South Ogden City Code, Title 11 and various of its subsections should be amended by adding new language governing these changes and related regulations for the city; and,

WHEREAS, the City Council finds that the requirements should be effective upon passage of this Ordinance; and,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH that the City Code be changed and amended:

AMENDED SECTION:

Upon the adoption of this Ordinance, Title 11 of the South Ogden City Code is readopted with the changes set out in **Attachment "A"**, which is incorporated herein, to read as indicated.

The foregoing recitals are incorporated herein.

SECTION II - REPEALER OF CONFLICTING ENACTMENTS:

All orders, ordinances and resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Ordinance, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part, repealed.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS:

The body and substance of any prior Ordinances and Resolutions, with their specific provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

SECTION IV - SAVINGS CLAUSE:

If any provision of this Ordinance shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION V - DATE OF EFFECT

This Ordinance shall be effective on the 18th day of October, 2022, and after publication or posting as required by law.

DATED this 18th day of October, 2022.

SOUTH OGDEN CITY

Russell L. Porter, Mayor

ATTEST:

Leesa Kapetanov, CMC City Recorder

ATTACHMENT "A"

ORDINANCE NO. 22-18

An Ordinance Of South Ogden City, Utah, Amending The Title 11 Of The City Code To Require Planning Commission Review Of Street And Alley Vacations And Amending The Subdivision Plat Review Process, Making Necessary Language Changes To The City Code To Effect Those Changes; And Establishing An Effective Date For Those Changes.

18 Oct 22

11-2-1: Preliminary Plat

- ~~1. Preliminary Information: Each person who proposes to subdivide land in the city shall confer with the planning commission staff before preparing any plats, charts or plans to become familiar with the city subdivision requirements and existing master plans for the territory in which the proposed subdivision lies and to discuss the proposed plan of development of the tract.~~
- ~~2. Preliminary Plan Filing: A preliminary plan shall be prepared in conformance with the "Public Works Standard Drawings, Details and Technical Specifications" and rules and regulations contained herein and the current required number of copies thereof shall be submitted to the planning commission for approval or disapproval. One print shall be delivered by the planning commission to each of the affected entities such as the city departments, power company, gas company, telephone company, and other public service utility providers, school district, service district, UDOT, etc., for their information and recommendations.~~
- ~~3. Preliminary Plan Requirements:~~
 - ~~1. All drawings and/or prints shall be clear and legible, and drawn according to professional engineering practices. The preliminary plan shall be drawn to a scale not smaller than one hundred feet to the inch (1" = 100'), on a twenty four inch by thirty six inch (24" x 36") sheet and shall show:~~
 - ~~1. The proposed name of the subdivision (such name must be cleared through the county recorder's office).~~
 - ~~2. Its location as forming a part of a larger tract or parcel, where the plat submitted covers only a part of the subdivider's tract or only a part of a larger vacant area. In such case, a sketch of the prospective future street system of the unplatted parts shall be submitted, and the street system of the part submitted shall be considered in the light of adjustments and connections with the future street system of the larger area and other surrounding areas.~~
 - ~~3. Sufficient information to locate accurately the property shown on the plan.~~
 - ~~4. The names and addresses of the subdivider, the engineer or surveyor of the subdivision, and the owners of the land immediately adjoining the land to be subdivided.~~
 - ~~5. Contours at intervals of one foot (1'), or as otherwise approved.~~
 - ~~6. The boundary lines of the tract to be subdivided shall be indicated.~~
 - ~~7. The location, widths and other dimensions of all existing or platted streets and other important features such as railroad lines, watercourses, exceptional topography, utility conduits, and buildings within or immediately adjacent to the tract to be subdivided.~~
 - ~~8. Existing sanitary sewers, storm drains, water supply mains, culverts and natural drainage channels within the tract and immediately adjacent thereto.~~
 - ~~9. The locations, widths and other dimensions of proposed public streets, private streets, alleys, utility easements, parks, other open spaces and lots, with proper labeling of spaces to be dedicated to the public or designated as private streets.~~

- ~~2. Plans or written statements regarding the proposed stormwater drainage facilities and other proposed improvements, such as planting and parks, and any grading of individual lots.~~
- ~~4. Preliminary Plan Approval: The preliminary plan shall be reviewed by the planning commission which shall act on the plan as submitted or modified within sixty (60) days after its presentation. If approved, the planning commission shall express its written approval with or without conditions. If the preliminary plan is disapproved, the planning commission shall indicate its disapproval in writing and list the reasons for such disapproval. Approval of the preliminary plan shall be authorization for the subdivider to proceed with preparing the final plat improvement drawings and specifications for the minimum improvements required by this title and the "Public Works Standard Drawings, Details And Technical Specifications."~~
- ~~5. Time Limitation: Approval of the preliminary plan by the planning commission shall be valid for a maximum period of one year after approval, unless upon application of the subdivider, the planning commission grants an extension. If the final plat has not been submitted within the one year or approved extended period, the preliminary plan must again be submitted to the planning commission for reapproval; however, preliminary approval of a development shall not be voided; provided, that the final plat of the first section is submitted for final approval within the one year period.~~
- ~~6. Grading Limitation: No large scale excavation, grading or regrading shall take place on any land for which a subdivision preliminary plan has been submitted until such plan has been given preliminary approval by the planning commission.~~

11-2-21: Subdivision Final Plat Requirements, Review, and Approval

- A. Each person who proposes to subdivide land in the city shall confer with planning commission staff before preparing any plats, charts or plans to become familiar with the city subdivision requirements and existing master plans for the territory in which the proposed subdivision lies and to discuss the proposed plan of development of the tract. Planning staff shall inform subdivider if there are any master plan requirements for the area proposed to be subdivided.

A.B. _____ Tentative Final Plat Required:

1. Prior to the submission of the final plat, the subdivider shall submit ~~two (2) copies~~ a digital copy of the tentative final plat and any required construction drawings to the planning ~~commission~~ staff at least 30 days before the planning commission meeting at which they would like the final plat to be considered.;

2. Fees: At time of submission of the tentative plat and/or construction drawings, there shall be paid to the city by the owners or developers of the land petitioning for subdivision approval such sum of money as the planning commission and finance director require to cover engineering review and field inspection costs. Fees shall be paid to the city as per adopted fee schedule which may be amended from time to time by the city council.
3. ~~who~~ The City Engineer shall check the tentative final plat against the following requirements: ~~and conditions of approval of the preliminary plan, and refer one copy to the city engineer for checking.~~

The plat shall be clear and legible, and drawn according to professional engineering standards. Size of drawing shall be twenty four inches by thirty six inches (24" x 36") with one-half inch (1/2") border on top, bottom and right sides, left side border shall be one and one-half inches (1 1/2").

The plat shall be so drawn that the top of the sheet faces either north or east, whichever accommodates the drawing best. The plat shall be made to a scale large enough to clearly show all details, in any case not smaller than one hundred feet to the inch (1" = 100'), and the workmanship on the finished drawing shall be neat, clean cut and legible. The plat shall be signed by all parties mentioned in subsection C7 of this section, duly authorized and required to sign, and shall contain the following information:

- a. The subdivision name, and the general location of the subdivision, in bold letters at the top of the sheet.
- b. Where a subdivision complies with the cluster subdivision provisions of the zoning title and this chapter, the final plat shall indicate underneath the subdivision name, the words "cluster subdivision."
- c. A north arrow and scale of the drawing, and the current date.
- d. Accurately drawn boundaries, showing the proper bearings and dimensions of all boundary lines of the subdivision. These lines should be slightly heavier than street and lot lines.
- e. The names, widths, lengths, bearings and curve data on centerlines of proposed streets, alleys and easements; also the boundaries bearing and dimensions of all portions within the subdivision as intended to be dedicated to the use of the public; the lines, dimensions bearings and numbers of all lots, address of lots within the subdivision. All lots are to be numbered consecutively under a definite system approved by the planning commission. The street naming/numbering and lot addressing shall be provided by the city engineer and written on the plat by the subdivider's engineer and/or surveyor.
- f. Parcels of land to be dedicated as public park, storm water detention basins, or to be permanently reserved for private common open space shall be included in the lot numbering system and shall also be titled "public park" or "private common open space," whichever applies.

g. The standard forms approved by the planning commission for all subdivision plats lettered for the following:

- 1) Description of land to be included in subdivision, with total acres.
- 2) Land surveyor's certificate of survey.
- 3) Owner's dedication certificate.
- 4) Notary public's acknowledgment.
- 5) Planning commission's certificate of approval.
- 6) City engineer's certificate of approval.
- 7) City attorney's certificate of approval.

h. A three inch by three inch (3" x 3") space in the lower right hand corner of the drawing for recording information.

4. Construction Drawings: Construction drawings shall conform with South Ogden City "Public Works Standard Drawings, Details And Technical Specifications" and as stated in subsection 11-2-3C of this chapter.

~~1.~~

~~2.~~ 5. The planning commission staff shall return ~~one~~ a copy of the checked tentative final plat and construction drawings to the subdivider indicating thereon any changes required by ~~the planning commission staff~~ and/or the city engineer.

~~B. Final Plat Required:~~

- ~~1. After compliance with the provisions of section 11-2-1 of this chapter, the subdivider shall submit a final plat with the current required number of copies thereof to the planning commission. Such plat shall be accompanied by a "letter of certification" by the subdivider's engineer and/or surveyor, indicating that all lots meet the requirements of the zoning title.~~
- ~~2. The final plat and accompanying information shall be submitted to the planning commission at least ten (10) days prior to a regularly scheduled planning commission meeting to be considered at the meeting.~~

~~C. Final Plat Requirements: The final plat shall be clear and legible, and drawn according to professional engineering standards. Size of drawing shall be twenty four inches by thirty six inches (24" x 36") with one half inch (1/2") border on top, bottom and right sides, left side border shall be one and one half inches (1 1/2").~~

~~The plat shall be so drawn that the top of the sheet faces either north or east, whichever accommodates the drawing best. The plat shall be made to a scale large enough to clearly show all details, in any case not smaller than one hundred feet to the inch (1" = 100'), and the workmanship on the finished drawing shall be neat, clean cut and legible. The plat shall be signed by all parties mentioned in subsection C7 of this section, duly authorized and required to sign, and shall contain the following information:~~

- ~~a. The subdivision name, and the general location of the subdivision, in bold letters at the top of the sheet.~~

- ~~b. Where a subdivision complies with the cluster subdivision provisions of the zoning title and this chapter, the final plat shall indicate underneath the subdivision name, the words "cluster subdivision."~~
 - ~~c. A north arrow and scale of the drawing, and the current date.~~
 - ~~d. Accurately drawn boundaries, showing the proper bearings and dimensions of all boundary lines of the subdivision. These lines should be slightly heavier than street and lot lines.~~
 - ~~e. The names, widths, lengths, bearings and curve data on centerlines of proposed streets, alleys and easements; also the boundaries bearing and dimensions of all portions within the subdivision as intended to be dedicated to the use of the public; the lines, dimensions bearings and numbers of all lots, address of lots within the subdivision. All lots are to be numbered consecutively under a definite system approved by the planning commission. The street naming/numbering and lot addressing shall be provided by the city engineer and written on the plat by the subdivider's engineer and/or surveyor.~~
 - ~~f. Parcels of land to be dedicated as public park, stormwater detention basins or to be permanently reserved for private common open space shall be included in the lot numbering system and shall also be titled "public park" or "private common open space," whichever applies.~~
 - ~~g. The standard forms approved by the planning commission for all subdivision plats lettered for the following:
 - ~~1. Description of land to be included in subdivision, with total acres.~~
 - ~~2. Land surveyor's certificate of survey.~~
 - ~~3. Owner's dedication certificate.~~
 - ~~4. Notary public's acknowledgment.~~
 - ~~5. Planning commission's certificate of approval.~~
 - ~~6. City engineer's certificate of approval.~~
 - ~~7. City attorney's certificate of approval.~~~~
 - ~~h. A three inch by three inch (3" x 3") space in the lower right hand corner of the drawing for recording information.~~
- ~~D. Construction Drawings: Construction drawings shall conform with South Ogden City "Public Works Standard Drawings, Details And Technical Specifications" and as stated in subsection 11-2-3C of this chapter.~~

- 6. Engineer's Cost Estimate: If requested by the City, the subdivider shall cause to be prepared by a qualified engineer, not in the employ of the city, a complete cost estimate, which shall indicate a list of all the required construction items, quantities and estimated unit bid prices and/or lump sum bid prices. This estimate shall be submitted to the city engineer with the plat and construction drawings to assist the city engineer in determining the escrow amount or other agreements required of the developer. (This estimate shall include any contingencies and/or inflation factors as determined applicable by the city engineer.)
- 7. Subdivision Agreement: An agreement between the city and subdivider (if needed) shall be approved by the city attorney. This agreement shall include the city engineer's approved estimate of improvement costs, which shall be the basis for determination of the amount of required security to cover said improvements.

~~E.~~

~~F.~~C. Approval Of Final Plat:

- ~~1. Prior to approving and signing the final plat, After determining that the plat meets all requirements of this Title and the Public Works Standard Drawings, Details and Technical Specifications based on review and approval by staff, and any financial guarantee has been approved by the city attorney, the planning commission shall approve the plat during a planning commission meeting. submit the plat for approval to the city engineer who shall collect all checking fees from the subdivider and who shall check the engineering requirements of the drawings, and determine the escrow amount, or other agreements, to assure construction of the improvements where necessary.~~
 - ~~2. After approval by the planning commission, the subdivider shall print a copy of the final plat suitable for recording and submit it to planning staff who will gather all necessary approval signatures on the plat. and signature by the city engineer, the plat shall be submitted to the planning commission for approval and signing by the chair. The plat and financial guarantee shall be submitted to the city attorney for his/her approval. The final plat, bearing all official approvals as above required, shall be deposited in the office of the county recorder by the subdivider. for recording at the expense of the subdivider who shall be notified of such deposit by the office of the county recorder.~~ No building construction shall be started until recording of the final plat.
 - ~~1.3. Recording: The plat shall be recorded by the subdivider within a period of seven (7) days after all required signatures have been obtained. The owners or developers shall pay all recording fees~~
 - ~~2.4. No plats shall be recorded in the office of the county recorder and no lots identified in such plat shall be sold or exchanged unless the plat is approved, signed and accepted by the city.~~
 - ~~5. Construction: Construction of improvements shall not proceed until recording of the plat has been accomplished.~~
 - ~~6. City staff and/or the city engineer shall make inspections of all improvements as they deem necessary and shall inform the subdivider of the results of the inspections.~~
 - ~~7. Final Inspection: After final inspection by city staff and/or the city engineer, the results shall be made known to planning staff and the subdivider and if all work is satisfactory, a recommendation will be made to release the escrow or other security held by the city.~~
- ~~3. At the time of recording, the subdivider shall pay all costs associated with supplying a reproducible mylar of the plat for filing in the office of the city engineer.~~

11-2-3: Filing 11-2-2: Reserved

- ~~1. General: This section summarizes the procedure required by the city for submitting preliminary and final plats, utility construction drawings and other supporting data to construct subdivisions within the corporate limits of the city.~~
- ~~2. Preliminary Plat: The following procedure shall be followed in submittal and review of the preliminary plat:
 - ~~1. Master Plan Review: A review shall be made by the subdivider with the planning commission to determine the master plan requirements for the area proposed to be subdivided.~~
 - ~~2. Engineer's Report: After completion of his review, the city engineer will prepare and transmit to the planning commission a report summarizing the requirements for utilities and surface improvements, with results of his review of the preliminary plat.~~
 - ~~3. Approval/Rejection:
 - ~~1. After completion of its review, the planning commission shall approve, reject or conditionally approve the preliminary plat.~~
 - ~~2. Approval or conditional approval is authorization for the subdivider to proceed with preparation of the final plat.~~~~~~
- ~~3. Final Plat: The following procedure shall be followed in submittal and review of the final plat:
 - ~~1. Plat Submittal: Copies as required by staff, shall be submitted to the planning commission.~~
 - ~~2. Fees: There shall be paid to the city by the owners or developers of the land petitioning for subdivision approval such sum of money as the planning commission and finance director require to cover engineering review and field inspection costs. Fees shall be paid to the city treasurer as per adopted fee schedule which may be amended from time to time by the city council.~~
 - ~~3. Construction Drawings: Drawings as required by the city engineer showing engineer proposed construction shall be sent to the city engineer for approval.~~
 - ~~4. Subdivision Agreement: An agreement between the city and subdivider shall be approved by the city attorney. This agreement shall include the city engineer's approved estimate of improvement costs, which shall be the basis for determination of the amount of required security to cover said improvements.~~
 - ~~5. Notice Of Approval: After review and approval of the planning commission, city engineer and city attorney, the subdivider will be notified by the planning commission that the plat has been approved.~~
 - ~~6. Recording: The plat shall be recorded by the city recorder within a period of seven (7) days after all required signatures have been obtained. The owners or developers shall pay all recording fees, with the cost to provide the city with a reproducible mylar copy of the recorded plat.~~~~

~~7.1. Construction: Construction of improvements shall not proceed until recording of the plat has been accomplished.~~

~~8. Intermediate Inspection: At completion of construction, the city engineer shall make an inspection of all improvements and shall inform the subdivider of the results of the inspection. "As built drawing" prints shall be submitted to the city engineer prior to his making this inspection.~~

~~9. Final Inspection: One year after completing construction of improvements (date of intermediate inspection), a final inspection shall be made by the city engineer. The results shall be made known to the planning commission and subdivider and if all work is satisfactory, a recommendation will be made to release the escrow or other security held by the city.~~

11-2-3; Reserved

11-5-1: Plat Amendments, Alterations And Vacations; City Council Authority

- A. The land use authority may consider and approve any proposed vacation, alteration, or amendment of a recorded subdivision plat as provided under this chapter and Utah Code Annotated section 10-9a-608 as amended.
- B. The city council may, with or without petition, consider and approve any proposed vacation of a public street or alley, after receiving a recommendation from the Planning Commission and after public hearing and notice as provided in this chapter and Utah Code Annotated section 10-9a-208 or future amended section.

11-5-2: Standards And Procedures

- A. Compliance With Zoning Title And Subdivision Title Requirements: Any amendment, alteration, or vacation of a recorded subdivision plat shall comply with the zoning title. Approving an amended subdivision plat shall comply with the standards and procedures for approving a new subdivision plat, except for those procedural requirements waived in this title.
- B. ~~Preliminary~~ Amended Plat Approval:
 - 1. Besides the petition requirements under section 11-5-3 of this chapter, the petitioner shall submit any information or documents otherwise required for ~~preliminary~~ plat approval for any proposed amended subdivision plat that:
 - 1. Requires the additional dedication of any land for street or other public purposes; or
 - 2. Creates over five (5) new additional lots.
 - 2. Under such circumstances, the petitioner shall meet with the city planner prior to submission of the petition to determine what additional documents or information will be necessary to adequately review the proposal.

- C. Resubdivision: Whenever an owner or developer desires to vacate all or a portion of a recorded subdivision plat for the resubdivision of land, the owner or developer shall first, or concurrently therewith, obtain approval for the new or resubdivided plat by the same procedures prescribed for the subdivision of land.
- D. Approval And Recording: All subdivision amendments shall be approved by recording an amended plat in the office of the Weber County recorder meeting all requirements of this title for approving a final plat, except where approval by another instrument is authorized.
- E. Waiver Of Requirement To File Amended Plat: Filing an amended plat shall not be required to implement a subdivision amendment, alteration or vacation under the following circumstances:
 - 1. A property line adjustment approved by staff.
 - 2. The vacation of an easement, other than a public access easement, dedicated to the city may be approved by recording of a deed signed by the mayor, following approval by the city council, quitclaiming any interest the city may have in the described easement.
 - 3. The vacation of an entire subdivision plat, where the resubdivision of the property is not intended, may be approved by recording a resolution duly adopted by the city council containing a legal description of the entire subdivision.
- F. Planning Commission Review: All petitions to vacate, alter or amend a subdivision plat shall be ~~reviewed~~ considered for approval by the planning commission, ~~and its recommendations made to the city council.~~
- G. Required Owner Signatures: Any amended plat, or conveyance document ~~effectuating~~ effecting a property line adjustment, shall be signed and acknowledged by all owners of the real property which is the subject of the amended plat or property line adjustment.
- H. Effective Period Of Approval: Approval of a petition to amend a plat shall be valid for twelve (12) months, unless, upon application of the subdivider, the planning commission grants an extension upon showing good cause. If the amended plat has not been recorded within twelve (12) months, or the end of any approved extended period, the amended plat must be submitted anew for approval. A final plat shall be recorded within one month after receiving approval from the city. If a final plat is not recorded within one month after receiving final approval, the approval shall be null and void and the petitioner must again submit for final approval.

11-5-3: Petition Requirements

- A. A fee owner of land, as shown on the last county assessment roll, in a subdivision laid out and platted as provided in this title may file a written petition with the city to have some or all of the plat vacated, altered, or amended. A separate petition is required if the applicant proposes to vacate a public street or alley as part of the vacation, alteration or amendment of a plat. A petition to vacate, alter or amend a plat shall be made on forms provided by the department, upon payment of fees as required. A petition shall include at a minimum:

1. The name and address of each owner of record of the land in the entire plat- [or on that portion of the plat described in the petition; and](#)
 2. The signature of each of these owners within the plat who consents to the petition.
 3. The name, address, telephone number, fax number and e-mail address of the designated contact person.
 4. A copy of the recorded plat to be amended, and a current copy of the Weber County ownership plats depicting the subdivision and the adjacent properties.
 - ~~5. Copies of the proposed amended plat as determined by staff.~~
 - ~~6. A recent title report covering the property, which identifies ownership, easements of record, liens or other encumbrances, and verifies payment of taxes and assessments. Such requirement may be waived by the staff if the city attorney determines that the ownership records of Weber County or other documentation of ownership provided by the petitioner will be adequate.~~
 - ~~7.~~5. Any additional information or documents required to adequately review the proposed amendment, alteration or vacation.
- B. Unless an amended plat is not required under this chapter, a copy of the proposed amended plat is required.
- C. No petition shall be accepted unless accompanied by the fee required. Regardless of the outcome of any action on the petition, the petitioner will have no right to a refund of any monies, fees, or charges paid to the city nor to the return of any property or consideration dedicated or delivered to the city except as may have been agreed to or approved by the city in writing, specific to the petition.
- D. To determine whether all owners in the subdivision have signed a petition or an amended plat, ownership may be determined as of the petition requesting the amendment, alteration or vacation. (Ord. 16-04, 1-19-2016, eff. 1-19-2016)

11-5-4: Criteria

The vacation, alteration, or amendment of a recorded subdivision plat may be approved upon a finding there is good cause for the vacation, alteration, or amendment and on such terms and conditions as are reasonable to protect public health, safety, and welfare, or as is necessary to meet the requirements for new subdivisions.

11-5-5: Notice

- A. Except for a lot combination or a property line adjustment involving unsubdivided properties, notice of a proposed subdivision vacation, alteration, or amendment shall be made by:
1. Mailing the notice to each affected entity that provides a service to an owner of record of the portion of the plat that is being vacated or amended and each owner of record of property within three hundred feet (300') of the property that is the subject of the proposed plat change, and all record owners of property subject to

the change, addressed to the owner's mailing address appearing on the rolls of the Weber County assessor at least ten (10) calendar days before a public meeting where the matter will be considered. The notice shall include:

1. A statement that anyone objecting to the proposed plat change must file a written objection to the change within ten (10) days of the notice;
2. A statement that if no written objections are received by the city within the time limit, no public hearing will be held; and
3. The date, place, and time when a public meeting will be held to consider a vacation, alteration, or amendment.
4. The planning commission shall hold a public hearing within 45 days after the day on which the petition is filed if:
 1. any owner within the plat notifies the municipality of the owner's objection in writing within 10 days of mailed notification; or
 2. a public hearing is required because all of the owners ~~in the subdivision~~ within the plat have not signed the revised plat.
 3. ~~any owner of property within three hundred feet (300') of the property that is the subject of the proposed plat change notifies the city of their objection in writing within ten (10) days of the date of the notice.~~

11-5-6: Street Or Alley Vacations

1. Procedure:

1. Any person desiring to have a public street or alley vacated as part of a subdivision amendment or as a separate action shall file a petition to that effect following the requirements of Utah code section 10-9a-609.5, or any successor legislation thereto.
- ~~1.2.~~ 2. The planning commission shall consider the petition to vacate a public street or alley and forward a recommendation to the city council.
- ~~2.3.~~ 3. ~~The action of the planning commission and city council~~ In vacating some or all of a public street or alley, ~~howsoever acquired by the city,~~ the city council shall ~~be accomplished~~ following the requirements of Utah code section 10-9a-609.5, or any successor legislation thereto.

ORDINANCE NO. 22-19

AN ORDINANCE OF SOUTH OGDEN CITY, UTAH, CORRECTING 10-19-3 OF THE CITY CODE BY REMOVING THE REQUIREMENT FOR RESIDENTS TO OBTAIN A HOME OCCUPATION BUSINESS LICENSE, MAKING NECESSARY LANGUAGE CHANGES TO THE CITY CODE TO EFFECT THOSE CHANGES; AND ESTABLISHING AN EFFECTIVE DATE FOR THOSE CHANGES.

SECTION I - RECITALS:

WHEREAS, South Ogden City (“City”) is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code (“UC”) §10-3-717, and UC §10-3-701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and,

WHEREAS, in conformance with the provisions of UCA §10-9a-501 the governing body of the city may enact a zoning ordinance establishing regulations for land use and development within the city; and,

WHEREAS, South Ogden City has previously adopted and promulgated a city zoning ordinance; and,

WHEREAS, in 2018 the City Council removed the requirement for residents running a business from their home to obtain a Home Occupation Business License by amending 3-1-3 of the South Ogden City Code (SOCC); and,

WHEREAS, the City Council now finds that SOCC 10-19-3 was overlooked and still contained language requiring a Home Occupation Business License; and,

WHEREAS, the City Council now desires to correct the oversight by eliminating the language requiring a Home Occupation Business License in SOCC 10-19-3; and,

WHEREAS, the City Council finds that the correction should be effective upon passage of this Ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH that the City Code be changed and amended:

AMENDED SECTION:

Upon the adoption of this Ordinance, 10-19-3 of the South Ogden City Code is readopted with the changes set out in **Attachment "A"**, which is incorporated herein, to read as indicated.

The foregoing recitals are incorporated herein.

SECTION II - REPEALER OF CONFLICTING ENACTMENTS:

All orders, ordinances and resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Ordinance, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part, repealed.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS:

The body and substance of any prior Ordinances and Resolutions, with their specific provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

SECTION IV - SAVINGS CLAUSE:

If any provision of this Ordinance shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION V - DATE OF EFFECT

This Ordinance shall be effective on the 18th day of October, 2022, and after publication or posting as required by law.

DATED this 18th day of October, 2022.

SOUTH OGDEN CITY

Russell L. Porter, Mayor

ATTEST:

Leesa Kapetanov, CMC City Recorder

ATTACHMENT "A"

ORDINANCE NO. 22-19

An Ordinance Of South Ogden City, Utah, Correcting 10-19-3 Of The City Code By Removing The Requirement For Residents To Obtain A Home Occupation Business License, Making Necessary Language Changes To The City Code To Effect Those Changes; And Establishing An Effective Date For Those Changes.

18 Oct 22

10-19-3: Required Conditions

A home occupation must meet all of the following conditions and requirements:

1. Number Of Persons Limited: The occupation is limited to not more than two (2) persons who actually reside on the premises.
2. Alterations; Character Retained: The occupation shall not require interior or exterior alterations and shall retain the general character and appearance of a residential dwelling.
3. Square Footage Allowed: The occupation may include the use of not more than four hundred (400) square feet or over twenty five percent (25%), whichever is less, of the floor area of the home, including the basement.
4. Use Outside Dwelling: The occupation shall not use any space in an attached or unattached garage, accessory building, yard or any space on the premises outside of the dwelling.
5. Storage Of Goods: The occupation shall not include the storage on or sale from the premises of goods or commodities which are not produced on the premises. This does not apply to phone order or mail order sales with delivery direct to an off premises buyer.
- ~~6. Permit, License Required: The occupation must obtain a home occupation permit or conditional use permit and obtain an annual business license.~~
- ~~7.~~6. Hours Open To Public: The occupation shall not be open to the public at times earlier than eight o'clock (8:00) A.M., nor later than nine o'clock (9:00) P.M. (Ord. 901, 2-18-1997)
- ~~8.~~7. More Than One Home Occupation Permitted: More than one home occupation may be permitted in a dwelling so long as the maximum cumulative impact of all such businesses shall not exceed the impact of a single home occupation. (Ord. 13-01, 1-8-2013, eff. 1-8-2013)
- ~~9.~~8. Multi-Family Dwelling Units:
 1. An occupation that attracts customers, clients or students to the premises for sales or services; which require the storage of goods and/or using special equipment; which requires parking or storage of trucks or special vehicles; or which serves as a gathering place for off site workers and employees shall not be allowed in multi-family dwellings units. Multi-family home occupations are limited to internet, online, mail order and similar minimal impact uses only.
 2. As part of the application process for a home occupation license under this section, where the business will be at a rental property and the applicant is not the property owner, a letter from the property owner stating he/she knows of the application and interposes no objection to the operation of the business must be provided. (Ord. 13-06, 4-16-2013, eff. 4-16-2013)
- ~~10.~~9. Instruction: An occupation which teaches voice, dance or other instruction shall be limited to five (5) students on the premises at any time. Instruction on musical instruments shall be limited to two (2) students on the premises at any time.
- ~~11.~~10. Selling Parties: Selling parties shall be limited to not more than ten (10) buying customers at any one time and not more than one party every three (3) months.
- ~~12.~~11. Parking: An occupation that attracts customers, clients or students to the premises shall provide adequate off street parking as determined by the building official.

~~13.~~12. Storage, Parking: There shall be no storage or parking on the premises or on the streets in the vicinity of the premises of tractor trailers, semitrucks, or other heavy equipment in an off premises business for which the dwelling is being used as a home occupation office, except that not more than one truck of one ton capacity or less may be parked on premises during off hours at night.

~~14.~~13. Notification Of Adjacent Property Owners: Property owners within one hundred fifty feet (150') of the premises proposed for a home occupation, shall be notified of the application by the city. Names and addresses are to be furnished by the applicant at the time of application. (Ord. 901, 2-18-1997)

STAFF REPORT



SUBJECT: Utah Communications Authority and Radios
AUTHOR: Cameron West & Darin Parke
DEPARTMENT: Fire & Police
DATE: October 18, 2022

RECOMMENDATION

City staff is recommending the Mayor and City Council give guidance on the direction of public safety radios.

BACKGROUND

Utah Communications Authority has been working with L3Harris Technologies on implementing a replacement radio system for the entire state. This new system is set to be online and active in the fourth quarter of 2023 into the first quarter of 2024. Migration to the new system will be in the first quarter of 2024.

What this means for South Ogden is all public safety radios will need to be upgraded with the required programming. Currently, all radios in South Ogden are Motorola with most being unable to be reprogrammed for the new system.

The attached letter was dated October 4, 2022. We knew there would be costs but were under the impression that the state would apply a higher dollar amount to aid in this purchase.

ANALYSIS

South Ogden will need to replace and/or reprogram 41 hand-held radios and 33 vehicle radios, as well as 19 lapel mics and 19 ear pieces.

The options are as follows:

Option 1 = L3Harris is offering 65% discount on their radios. The state is offering a grant to pay 15% of these costs. With the discount from L3Harris and the state funding, the costs would be as follows: \$3,180.28 per car radio, \$1,801.36 per handheld radio, \$195 per lapel mic, and \$179 per ear piece. South Ogden would need to commit to these radios by the end of October 2022 with 50% of the total due to UCA by December 31, 2022, and the remaining 50% upon delivery of the radios.

Option 2 = South Ogden waits until next year when the radios are needed, paying the full price with an unknown delivery date.

SIGNIFICANT IMPACTS

Option 1 = Estimated total cost for South Ogden would be \$185,911. This amount includes radios, earpieces, and mics, but not belt carriers or antennae for City Hall and Station 82. 50% of the total amount due will be paid on or before December 31, 2022, with the remaining 50% due at the time the radios are delivered which is anticipated to be September 1, 2023.

Option 2 = South Ogden would pay the full amount per item; \$10,690 per car radio, \$6,055 per handheld radio, \$655.46 per lapel mic, and \$601.68 per earpiece for a total figure of \$624,910.66 with an unknown delivery date.

ATTACHMENTS

Letter from Utah Communications Authority.



5215 Wiley Post Way, Suite 550
Salt Lake City, UT 84116
Phone 801-840-4200 Fax 801-840-4242
www.uca911.org

October 4, 2022

Re: P25 Migration and Radio Upgrades for Public Safety, Details about Public Works System Participation, and Other Important Communications from UCA

Dear UCA Stakeholders:

UCA has typically put forth a quarterly newsletter filled with valuable information about the current state of public safety communications. I hope it is okay, but I have commandeered the newsletter for the third quarter (a few days late) to bring you some really important information.

As most of you know, UCA has been engaged with its partner, L3Harris Technologies, Inc. ("L3H") over the past several years to replace Utah's public safety radio system. This has been a massive undertaking and has involved upgrading approximately 125 radio sites, including things like solar panels, batteries, towers, shelters, generators, HVAC units, etc. All of these sites have had grounding upgrades as well, and UCA has taken the opportunity to upgrade the system backhaul from the old T1 connectivity to ethernet backhaul. Thereafter, L3H has installed its new equipment on these sites, and we are quickly shifting to the testing phases of this upgrade project. UCA and L3H are discussing some of the final details, but we hope to be able to release a detailed migration plan in the very near future, however, at a high level, we are on track with our schedule to be able to conduct the migration from the old radio system to the new radio system in the fourth quarter of 2023 into the first quarter of 2024.

Migration is going to be a massive undertaking, to be sure. Over the course of a few months, all 30,000-50,000 radios on the system will need to be replaced and/or reprogrammed. I want to touch briefly on the replacement portion of migration for just a moment. Over the past year, UCA has been discussing with the Utah Legislature the need to replace a large number of radios in Utah, both amongst state agencies as well as local public safety radios. Most of the radios on the system are Motorola branded radios. The Astro series of radios (XTS and XTL) are beyond end of life and, unless they received a software upgrade, commonly referred to as being flash upgraded,¹ they will not work on the

¹ If you are uncertain as to whether your radio has been flash upgraded to operate on a P25 system, UCA recommends contacting the manufacturer, Motorola Solutions, Inc.

new P25 system.² The APX series of radios are P25, Phase I compatible out of the box, and some of these radios have already been flash upgraded to be Phase II compliant.³

During the last legislative session, thanks in large part to the efforts of Senators Derrin Owens and Wayne Harper, as well as Utah's legislative leadership, UCA has been appropriated funds to help upgrade some of Utah's radios to take advantage of Phase II functionality on the P25 system.⁴ There is a certain amount of funding designated for selected state agencies as well as a certain amount of funding designated for local police, fire, and EMS users. Through this letter, we will address both scenarios.

The new P25 radio system is an open architecture radio system meaning that more than one radio vendor's radios will work on the system for a baseline set of P25 features. However, certain proprietary features will or will not work based upon the matching of the system and the radio manufacturer. For example, much has been said about the ability of an end-user's radio to be able to utilize not only an LMR signal, but also Wi-Fi or LTE signals to have voice communications with other system radios. This, however, will only work if the end-user radios are L3Harris branded radios. Similarly, while many radios may provide GPS locations, only L3Harris branded radios have the option of providing this data "in-band" meaning it's mixed in with the voice traffic. This can be important because with a voice-primary system, like we have in Utah, there exists a possibility that a GPS location could be pre-empted by a voice call and go undelivered unless it is in-band.

And, of course, the cost of an upgrade such as this is always a factor. UCA has been very aware of this fact and has negotiated with L3Harris to provide a 65% discount off of their MSRP pricing. This presents an incredible opportunity for Utah to upgrade some of its old and unserviceable inventory with brand new, high-quality radios. Accordingly, the Utah Legislature has instructed UCA to purchase only L3Harris radios with the funds provided.

STATE AGENCY FUNDING

UCA has been appropriated funding in the following amounts for the following agencies:

- Utah Department of Corrections - \$6,900,600
- Utah Department of Public Safety - \$3,197,600
- Utah Tax Commission - \$112,000
- Utah Department of Agriculture and Food - \$50,400

² If they were appropriately flash upgraded, they will work on the P25 system, but they will only work in a Phase I capacity. Phase II is the desired technology on the new system because of its ability to only use ½ a talk path, significantly increasing system capacity and decreasing the likelihood of maximizing system capacity.

³ To determine if your APX radio has been flash upgraded to Phase II functionality, we recommend contacting the radio manufacturer, Motorola Solutions, Inc.

⁴ P25 stands for Project 25, a digital radio standard that allows for increased competition because of its open architecture. Phase II of the P25 standard refers to the utilization of TDMA to divide talk paths in half, thereby nearly doubling the system capacity when end-users are utilizing Phase II devices.

- Utah Office of the Attorney General - \$68,400
- Utah Board of Pardons and Parole - \$39,200
- Utah Department of Commerce - \$78,400
- Utah State Development Center - \$11,200
- Utah State Hospital - \$2,200

Inasmuch as UCA is looking to submit a detailed purchase of radios to L3Harris on or before December 31, 2022, agencies wishing to purchase radios utilizing these funds must provide UCA with the details of their requested purchases on or before October 31, 2022. In an effort to assist in this process, UCA is including with this communication an Excel workbook which provides information about a number of L3H radios and features, including pricing, and gives a worksheet tool to help agencies select their radios. This Excel workbook is not inclusive of all of the products offered by L3H, and users are encouraged to contact L3H if there are other features or functions they are seeking but not seeing in the workbook.⁵ State Agencies need not utilize the pricing worksheet contained in this Workbook, but may do so if it is helpful. Once your respective agency has made this determination, please email the relevant information to radio_replacement@uca911.org. It is anticipated that delivery of these radios will be September 1, 2024, before system migration.

LOCAL AGENCY FUNDING

Who can take advantage of this upgrade program?

The funding provided to UCA is to be used for city/county radios for law enforcement, fire, and government owned ambulances. The funding is not for federal agencies, private agencies, public works agencies, or other local government users. In addition, at the time of the delivery of the new radio, most agencies will have to “trade-in” to UCA a radio that has a valid ID on UCA’s radio system, associated with an eligible agency. UCA recognizes that such a trade-in is much simpler with a portable radio than a mobile radio. Accordingly, agencies will be given up to 21 calendar days to trade-in/return their legacy radios *after* such agency’s migration to the new system.

UCA also acknowledges that there are some public safety agencies around the state who have never used the statewide, public safety, radio system, who are now intending on joining the system. It is the legislative intent that funding for these agencies be available as well, even though they may not have a radio to “trade-in.” Instructions for these agencies, as well as for agencies looking to expand their radio fleet based on growth or other valid factors, are contained within the Excel Workbook accompanying these communications.

What radios are being purchased?

As noted above, based on features and pricing, the Utah Legislature has instructed UCA to purchase L3Harris model radios through a large, bulk purchase. It has been left to

⁵ UCA recommends agencies speak with Aaron Williams by emailing him at aaron.williams@l3harris.com or calling him at 434-258-8771 for sales and product related questions.

UCA's discretion to determine the specific models and feature sets, though as discussed below, there is the opportunity for agencies to change models and/or upgrade features. In making a baseline radio selection, UCA has tried to balance price, features, and functionality, and has ultimately chosen a high-quality radio that has all of the necessary features, but still permits for the best usage of funding. The baseline radios selected are the L3Harris XL-185P and XL-185M radios, and specific details about these radios can be found by searching www.l3harris.com for the XL-185 radios or by contacting Aaron Williams, Vice President of Global Sales for L3Harris Technologies, at aaron.williams@l3harris.com or by calling 434-258-8771.

The XL-185P is a high-quality, single band, portable radio which, as configured, will include: a single band antenna, LTE Capabilities, P25 trunking, P25 Phase 2/TDMA, in-band GPS, single key AES encryption, link layer authentication, VIDA ID, Wi-Fi, and Bluetooth connectivity, a 3100 mAh battery, and a charger for that battery. MSRP for this radio and configuration would be approximately \$6,055.00. With the negotiated discounts, the purchase price is \$2,119.25.

The XL-185M is a high-quality, single band, mobile radio which, as configured, will include: LTE Capabilities, P25 trunking, P25 Phase 2/TDMA, in-band GPS, single key AES encryption, link layer authentication, Wi-Fi and Bluetooth connectivity, VIDA ID, a microphone, antenna, antenna roof mount, speaker, cabling, control unit, and GPS roof mount. MSRP for this radio and configuration would be approximately \$10,690.00. With the negotiated discounts, the purchase price is \$3,741.33.

How much money does the local agency have to contribute to the purchase?

If an agency were to refrain from selecting a different model and/or upgrading their baseline radios in any way, the cost of a radio (XL-185P or XL-185M, as configured above) would be as follows.

CLASS OF COUNTY	AGENCY REQUIRED PERCENTAGE CONTRIBUTION	BASELINE PORTABLE CONTRIBUTION REQUIRED OF AGENCIES/RADIO	BASELINE MOBILE CONTRIBUTION REQUIRED OF AGENCIES/RADIO
6	0%	\$0	\$0
5	10%	\$211.93	\$374.13
4	20%	\$423.85	\$748.27
3	30%	\$635.78	\$1,122.40
2	85%	\$1,801.36	\$3,180.13
1	100%	\$2,119.25	\$3,741.33

What if I want a different L3Harris model of radio or to upgrade to certain features?

We understand that one size does not fit all. Agencies have the opportunity to add features to the baseline radio and/or select a different L3Harris model of radio, though the agencies will have to pay 100% of the cost of such changes. These changes can be documented when you submit your information to UCA to access the program. So, for example, if a public safety agency in a County of the 4th class wanted to modify the baseline

portable radio by adding a standard speaker microphone, they would have to pay a total of \$492.10 for that radio, comprised of their 20% for the baseline radio contribution (\$423.85) and 100% of the upgrade (sold at the 65% off MSRP discount), the speaker microphone (\$68.25).

What if I want to purchase a different manufacturer's radio?

The P25 system is open architecture, meaning other manufacturers' radios will work. However, the funds associated with this replacement program, have been explicitly designated for L3Harris by the Legislature, for the reasons noted above. Agencies can, however, use their own funding sources to purchase radios, so long as they are on the approved radio list found on UCA's website. Simply go to www.uca911.org, select Radio in the top right corner, and then scroll to the bottom of the page and click the link for the "UCA Approved Radio List."

What is the hierarchy of funding?

Legislative instructions are to ensure that Class 6 counties are served first, followed by Class 5, Class 4, and so on. The availability of the funds appropriated for this radio purchase program will be determined by the demand of agencies in that order.

How does an agency participate in the program?

On or before October 31, 2022, agencies wishing to participate under this program should complete the proper worksheets in the contemporaneously provided Excel workbook and return the same to radio_replacement@uca911.org. On or before November 30, 2022, UCA will notify each agency that submits such a form of the acceptance (or rejection/modification based on the qualifications above) and the total amount due for the purchase. Fifty percent of the total amount due will need to be paid to UCA on or before December 31, 2022. The remaining 50% will be due to UCA at the time the radios are delivered to UCA, which is currently anticipated to be September 1, 2023, before the migration to the new system.

PUBLIC WORKS

Changing gears a little bit, we have been asked several times what is permitted as it relates to public works and other governmental agencies on the public safety radio system. We wanted to address that in this correspondence as well. Utah Code Ann. §63H-7a-402(1)(a) states that UCA is to "provide and maintain the public safety communications network for state agencies and local government public safety agencies..." For purposes of this instruction, Utah law defines a public safety agency as "a functional division of a public agency which provides fire fighting, law enforcement, medical, or other emergency services." Utah Code Ann. §69-2-102. To better define "other emergency services" and who can and cannot participate on the network, UCA has adopted Administrative Rule R174-1-501⁶ which essentially provides that local agencies, including public works agencies,

⁶ In consultation with its Advisory Committees and Governing Board, UCA is in the process of amending this rule to provide more clarity, however, the general substance of the rule will not be changed through this amendment.

that are not providing fire fighting, law enforcement, or medical services, may participate on the public safety radios system if: 1) they can state a public safety purpose for their participation; 2) they have a letter from a fire fighting agency, law enforcement agency, or emergency medical provider sponsoring their participation for the stated purpose; and 3) they receive approval from UCA's Executive Director. UCA recognizes that those providing "other emergency services" may vary based on the emergency. While there can be benefits to a broad usage of the public safety radio system, there is also a counterbalance when it comes to system capacity, as well as federal and state guidelines on things like the use of public safety frequencies and funding. The purpose of this rule is to balance these competing interests.

Agencies wishing to utilize the public safety radios system should apply to UCA for access, considering the requirements above. Published on UCA's website is the application for public works and "other emergency services" to seek participation in the public safety radio system. This application can be found by going to www.uca911.org, scrolling to the bottom of the page, and clicking "UCA Applications, Learn More." When submitting an application, it would be advisable to provide a written letter or statement outlining the public safety purpose of the request and explaining the intended use of the radio system on a regular basis.

As part of balancing the above interests, we ask agencies to consider a few possible options. First, as noted, the primary purpose of the public safety radio system is public safety, and the condition upon which an agency may be applying for access is an emergency or crisis situation. As such, UCA requests that agencies consider their actual need in that emergency scenario. The public safety radio system is not meant for the day-to-day dispatching and management of local road crews, non-law enforcement security, transportation services, etc. It is presumed that these agencies have their own means of communications and that the purpose for access to the public safety radio system is to interface with police/fire/medical in the event of a large-scale emergency. In this scenario, it may not be necessary for each and every line employee to have a public safety radio. Rather, it may be more appropriate for the agency's leadership and/or dispatch teams to have public safety radios so that they can communicate with a PSAP and coordinate their own non-traditional public safety personnel in that specific emergency. We respectfully ask agencies to consider this option.

Second, we would also like agencies to consider L3Harris's BeON application. BeON is a smart phone/tablet app that provides push-to-talk connectivity to the public safety radio system utilizing Wi-Fi and LTE instead of LMR capacity. This would allow for a broader use of the system without interfering with public safety agencies, while also providing connectivity through interoperability channels in the times of an emergency. It's also worth noting that the cost of a BeON license is expected to be less than \$300, which is a substantial savings over the cost of a public safety radio. If this has interest to your agency, we again request you apply for access to the system by using the link above, and in your description of your requested use, please discuss how you might consider using this BeON solution.

ANTENNA PLACEMENT AND COVERAGE

Since we have your attention, we wanted to take a minute and talk about coverage and antenna placement. UCA designs its system to provide on-street/on-hip coverage, meaning we don't plan sites with the intention of providing in-building coverage and we do not guarantee in-building coverage. In-building coverage is best provided utilizing distributive antenna systems which can be installed by qualified electricians all around the state. However, if our coverage maps show coverage in an area, your portable radio, on your belt, should be able to talk into our system and receive communications back. Please know and understand, the P25 system is a digital system, and as such, the shape of coverage may change a little bit, and the sound of your radio may change. This is not a vendor or radio matter, it's a digital/analog matter. The best analogy we have found is FM radio versus satellite radio. Road trips used to mean you would listen to your favorite FM station, it would start to get a little bit fuzzy, and then – it was gone. That's what your radio is like today and, quite frankly, most of you have gotten really good at listening through the static, thereby effectively extending your radio's range beyond coverage predictions. The new radios are like satellite radio in my car – it's clear until I get into a parking garage or near a high canyon wall, then, it's gone. There's no static and there's no gradual demise of the sound – it's either there or it's not. That's the P25 system. Likewise, we have heard that the sound of the radio may change for some, with reports are that users sound like they're in a tunnel or a bathroom. This is just the technology, and from what we hear, just like you got used to what the radio sounds like today, you will get used to what it sounds like in the future.

When it comes to shifts in coverage, these are unpredictable, but they are something UCA will be watching very closely and doing our best to address. One thing that agencies can do to help, and quite frankly, a prerequisite to raising coverage concerns, is to ensure that your users have the right antennas installed in the right place. When it comes to your portable radio, the size of the antenna can make a difference. Please know that if you have a shorter antenna, you are compromising coverage. Even more important, however, are antennas for mobile radios. As seen in the graphic below, the low-profile antennas will not provide the coverage that an approved antenna provides. Similarly, the location of the antenna can make a significant difference in your coverage. The correct place for coverage is on the roof in the center of the vehicle, also as shown in the graphic below. Often times UCA receives complaints about coverage and when we go to investigate, a user has the wrong antenna or the wrong placement. In these instances, the first step to troubleshooting is always going to be to correct the antenna type and placement and see if it addresses the concern. If not, then UCA can consider system level matters.

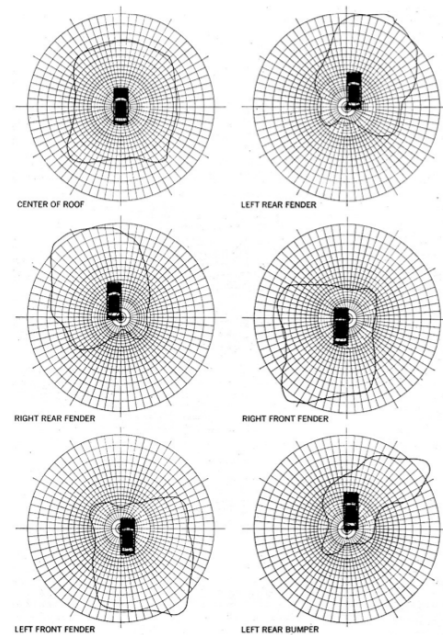
Mobile antenna type



NO



YES



FLEET MAPPING

At UCA's Annual Stakeholders meeting in the latter part of 2020, we introduced two concepts for fleet mapping and radio management that differed from the status quo. For those who are not familiar, fleet mapping is essentially the structure for talkgroups and end user utilization practices on the radio system. UCA was proposing changes, and as part of the presentation, UCA requested two separate radio consulting firms provide input as well as the two largest public safety radio manufacturers in the world – Motorola Solutions, Inc. and L3Harris Technologies, Inc. Unanimously, these experts all recommended the new proposed fleet map (which technically includes the radio management portion of the presentation). We then asked agencies to vote on their preference. The majority opinion was to follow the input of the experts and to shift Utah's fleet map. All of this data was then presented to UCA's Governing Board which voted likewise to make the changes.

UCA has begun reaching out to PSAPs to get further information in order to effectuate these changes at the time of the system migration, and it has awakened questions from many agencies. We want to reassure everybody that this new fleet map, not only provides ample talkgroups for agencies, but also does so in a manner that promotes interoperability and permits growth and adjustment. The structure places the emphasis on the PSAP and empowers the PSAP to be able to manage emergency communications amongst the agencies that PSAP serves in the most efficient manner. In all honesty, for most of the state, there is very little change from the status quo. For others, the biggest change is likely the name of a talkgroup.

Recognizing this is new, however, UCA will be embarking on an aggressive training program to make sure that every user of the public safety system has an opportunity to learn this new fleet map. The first training will be held at UCA's Annual Stakeholders Meeting later this year, as discussed more fully below. Thereafter, with very few exceptions, UCA intends to hold one in-person training each week, at varied locations around the state, and

one live, Zoom training each week, as well as to have a recorded version available on-demand on our website. Of course, anybody who has questions can always reach out to UCA; we simply ask that you attend one of these training sessions first as many of your questions may be resolved in the training.

ANNUAL STAKEHOLDERS MEETING

UCA has a young tradition, but a tradition nevertheless, of holding an Annual Stakeholders Meeting. This year the meeting will be November 29-30 at the Hilton Garden Inn in St. George, Utah. We think this will be a very informative and helpful meeting, and we invite any and all who are interested to attend. An agenda is included with this letter to provide more details. If you would like information on obtaining a discounted hotel room, please contact Tina Mathieu, UCA's Deputy Director, at tmathieu@uca911.org.

UCA truly appreciates the opportunity we have to serve Utah's public safety professionals and citizens. If you ever need any assistance from UCA, but aren't sure who to contact, please feel free to reach out to me via email at qstephens@uca911.org, or by calling 801-840-4200. Our goal, each and every day, is to ensure that Utah has the best public safety communications in the world. And while my time at UCA has not taken me overseas, I have had the opportunity to meet numerous public safety personnel in the United States and Canada, and I am confident Utah has the best public safety communications in North America and it isn't even close! Thank you for everything you do each and every day, and please let us know how we can assist in your lifesaving and emergency efforts. Thank you for your consideration!

Sincerely,



Quinton Stephens
Executive Director/General Counsel
Utah Communications Authority