



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 3, 2023

WORK SESSION – 5 PM IN EOC

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Events and Communications Specialist Jamie Healy, Police Chief Darin Parke, and Finance Director Steve Liebersbach

OTHERS PRESENT

No one else attended the work session

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230103_1801.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:04 pm and called for a motion to begin the meeting 00:00:00

Council Member Stewart so moved, followed by a second from Council Member Smyth. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

II. REVIEW OF AGENDA

- No one requested a review of agenda items

III. DEPARTMENT REPORTS

A. Assistant City Manager Doug Gailey- Courts, HR, IT, and Special Events

00:00:34

- Mr. Gailey used a visual presentation as part of his report. See Attachment A.

B. Public Works Director Jon Andersen- Parks, Recreation, Building Inspections, and Building Maintenance

00:11:54

- Mr. Andersen also used a visual presentation as part of his report. See Attachment B.

IV. ADJOURN

- At 5:59 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Smyth so moved, followed by a second from Council Member Orr. All present voted aye.

00:54:13

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Events and Communications Specialist Jamie Healy, City Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Bruce & Joyce Hartman, Jeff Denning, Sean Morris, David Bradshaw

Note: The time stamps indicated in **blue** correspond to the audio recording of this meeting, which can be found by clicking this link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230103_1902c.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- At 6:05 pm, Mayor Porter called the meeting to order and entertained a motion to begin
00:00:00

Council Member Strate so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

The mayor led those present in a moment of silence

C. Pledge Of Allegiance

Council Member Strate led everyone in the Pledge of Allegiance.

II. EMPLOYEE RECOGNITION

Recognition of Promotion of Anthony Bell to Parks Crew Leader II

- Mayor Porter called Mr. Bell and his Department Director Jon Andersen forward. Mr. Andersen complimented Mr. Bell on his leadership skills. After applause, Mayor Porter shook hands with Mr. Bell and congratulated him.00:00:56

III. PUBLIC COMMENTS

- Mayor Porter invited anyone who wished to comment to come forward. No one commented. He gave those online until 6:15 pm to submit comments.

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

A. Approval of December 6, 2022 Council Minutes

B. Set Date for Public Hearing (January 17, 2022 at 6 pm or as soon as the agenda permits) To Receive and Consider Comments on Proposed Amendments to the FY2023 Budget

- Mayor Porter asked if there were any changes or corrections to the consent agenda. No one on the council responded. The mayor called for a motion to approve the consent agenda.

00:03:25

Council Member Smyth so moved. The motion was seconded by Council Member Howard. The voice vote was unanimous in favor of the motion.

- The mayor announced they would next consider item C under the Discussion/Action items. No members of the Council objected.

00:03:53

VI. DISCUSSION /ACTION ITEMS

C. Consideration of **Resolution 23-01** – Approving an Agreement With Utah Department of Public Safety for Use of Grant Funds

- Staff overview 00:04:13
- Discussion 00:10:29
 - Jeff Denning and Sean Morris from First Responders First were present and answered questions from the Council during the discussion
- Mayor Porter called for a motion to approve Resolution 23-01

00:28:44

Council Member Smyth so moved. The motion was seconded by Council Member Strate. After determining there was no discussion on the motion, the mayor called the vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes

Resolution 23-01 was adopted.

- Mayor Porter announced there had been no online comments from the public
00:29:08

A. Consideration of Ordinance 23-01 - Amending Code for Exception Requests

- Staff overview 00:29:11
- Council discussion 00:33:49
- Mayor Porter called for a motion to adopt Ordinance 23-01
00:46:05

Council Member Strate so moved, followed by a second from Council Member Smyth. The mayor asked if there was further discussion and seeing none, he called the vote:

Council Member Smyth-	Yes
Council Member Howard-	Yes
Council Member Stewart-	No
Council Member Strate-	Yes
Council Member Orr-	No

The motion stood. Ordinance 23-01 was approved.

B. Consideration of Previously Tabled Resolution 22-47 – Approving an Agreement With Landmark Design for Planning Services

- Staff overview 00:46:48
- Discussion There was no discussion on this item
- Mayor Porter called for a motion to approve Resolution 22-47.
00:47:50

Council Member Howard so moved. Council Member Strate seconded the motion. Mayor Porter asked if there was further discussion. Council Member Stewart clarified some wording in the agreement. **The mayor called the vote:**

Council Member Stewart -	Yes
Council Member Howard-	Yes
Council Member Strate -	Yes
Council Member Smyth -	Yes
Council Member Orr-	Yes

Resolution 22-47 was adopted.

D. Consideration of Resolution 23-02 – Approving a Franchise Agreement With VAIX Inc. for Fiber Network

- Staff overview 00:48:56
- Council discussion 00:50:30
 - Mr. David Bradshaw, a representative for VAIX, was present and answered several questions from the Council
- Mayor Porter called for a motion to adopt Resolution 23-02 01:03:52

Council Member Strate so moved. The motion was seconded by Council Member Howard. The mayor asked if there was further discussion. No one responded. He then called the vote:

Council Member Orr-	Yes
Council Member Stewart -	Yes
Council Member Smyth -	Yes
Council Member Strate -	Yes
Council Member Howard -	Yes

Resolution 23-02 was approved.

VII. RECESS INTO SOUTH OGDEN ARTS COUNCIL MEETING

- Mayor Porter called for a motion to recess into the Arts Council 01:04:09

Council Member Strate moved to recess into the Arts Council. The motion was seconded by Council Member Howard. All present voted aye.

- See separate minutes

VIII. RECONVENE AS SOUTH OGDEN CITY COUNCIL

- At 7:37 pm, the City Council reconvened

VII. DISCUSSION ITEMS

A. Discussion/Direction on RAMP Grant Applications

- Staff overview 01:33:15
- Comments by Adam Eichorn, a representative from Spohn Ranch, designer of the skate park 01:41:10
- Discussion 01:49:40
- Direction to staff was to still keep the skate park as the first priority for the recreation and parks RAMP grant. The City would ask for the full amount possible for a major grant. Meadows Park would be second priority; the City would apply for the full amount of a minor grant (\$199,999) to lay the groundwork for future improvements.

VIII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Strate- nothing to report
- Council Member Stewart- nothing to report
- Council Member Smyth - nothing to report
- Council Member Orr- 02:31:58
- Council Member Howard- nothing to report

B. City Manager 02:32:48

C. Mayor 02:36:00

IX. RECESS INTO CLOSED EXECUTIVE SESSION

In Accordance With 52-4-205(1)(a) to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual

- At 8:42 pm, Mayor Porter called for a motion to enter into a closed meeting to discuss the character, professional competence, or physical or mental health of an individual. He also stated for the record that those attending the closed session would be himself, the rest of the Council, City Manager Dixon, and Fire Chief Cameron West.

Council Member Smyth so moved. Council Member Howard seconded the motion. Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye in favor of the motion.

Note: Those participating in the closed session remained in the Council room, while everyone else left. No recording of the meeting was made in accordance with UCA52-4-206(6).

The motion below to adjourn the closed meeting and reconvene as the City Council was recorded and can be heard by clicking this link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230103_2204.mp3

VI. ADJOURN

- At 9:04 pm, Mayor Porter called for a motion to adjourn the closed executive session, reconvene as the City Council, and adjourn City Council meeting.

00:00:00

Council Member Smyth so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Pre-Council Work Session and Council Meeting held Tuesday, January 3, 2023.


Leesa Kapetanov, City Recorder

January 17, 2023
Date Approved by the City Council

ATTACHMENT A

Visual Presentation by Assistant City Manager Doug Gailey



DEPARTMENTS

- Information Services
- Communications and Events
- Court
- Human Resources
- Planning Commission



COURT

Court Supervisor Tristine Toyn,
Clerk Cydni Gutierrez,
Part-Time Clerks Allison Pate, Jody Grose

Job Overview

- Court Functions
- Passports
- Utility Payments/Applications
- Building Permits
- Phone Calls
- Reservations
- Mail/Supplies



INFORMATION SERVICES

David Martin

- Part-Time
- TecServ Still providing advanced technical support



COMMUNICATIONS AND EVENTS

Communications and Events Specialist Jamie Healy

South Ogden Events

- Social Media Stories
- Branding
- Employee Appreciation Dinner
- Easter Egg Hunt
- South Ogden Days
- Veterans Memorial
- Christmas Traditions



HUMAN RESOURCES

Turnover

- 11 Full-time (9 in 2021)
- 7 were in Public Works
- 17 Part-time (18 in 2021)



ATTACHMENT B

Visual Presentation by Public Works Director Jon Andersen

2022-2023

Parks

Recreation

Building Maintenance

Inspections



NRPA Recommends: 8.2 FTE Parks & Recreation employees for every 10,000 residents.

- Staff- 6 FTE
 - As of 12-5-22
 - 6 hire for two
- 94 acres of parks
- Asphalt Trails approximately 2.25 miles
 - Snow Removal Nature Park trail 1 mile
- Bowery's - 9 (reservation prep)
 - 4 reservable bowery's - 43 reservations
- Restroom's - 8
- Playgrounds - 11
- Tennis courts - 4
- Pickle ball courts - 8
- Basketball courts - 2 (outdoor)
- 40th ST median & park strips
- Baseball fields - 5 (maintained & painted)
- Football fields - 2 (maintained & painted)
- Flower Beds - 16 - plus Burch Creek Park
- Graffiti removal on city property
- Christmas lights (all)
- Sprinkler Clocks -24 (wired)
- SVC - 11 (battery)
- Mower service & repair
- Janitorial service during winter months (2 buildings)
- Snow removal of City properties
 - 6-8 hrs per storm - Nature Park Trail
- Nature park - no reservations(3rd year)
- Bowery rentals were reinstated in 2021
 - April 15 - October 15

Parks Projects

Additions 2022

- Club Heights Park 90% Completed
 - Sod installed summer 2022
 - Playground & park amenities all installed
 - Sod in detention needs to be installed
 - Spring 2023
- Club Heights Ball field lights Installed

Improvements

- Promoted a Parks Crew Leader II
 - Anthony Bell
- Watered 2-3 days at most parks
 - 3-days at most used parks
- Snow removal Nature Park trail



Splash Pad 2022 July 8 - September 5

Splash pad days & hours of operation

- Friday, Saturday, Sunday, & Mondays
- 11:00am to 7:00pm
- Approximately 34 days
- 8 hours each day
- 288 hours of operation
- 84,798 gals of water used
- 2,494 gals of water per day



Parks

Current Projects 2023

- Burch Creek Park - completed
- Restroom improvements - on going
- Club Heights park improvements
 - 90 % Complete (DEC. 2022)
- Skate Park Design & Construction Documents
 - RAMP Grant Application 2023
- Meadows Park redesign
 - Potential RAMP Grant
- Friendship Park Playground spring 2023
- Club Heights dog area play equipment
 - RAMP EZ Grant awarded 2022
- Main Point landscaping
- Nature Park trial resurface 2023



Parks

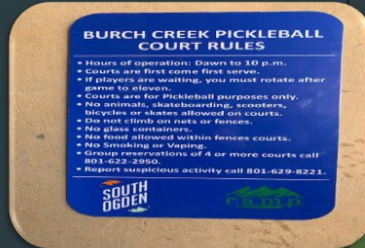
Challenges/Issues

- Need to maintain staff for new parks addition
 - Full & Seasonal staff
- Part-time difficult to hire
- Bowery Reservations to three Parks
 - 40th - Club Heights - Friendship
- Vandalism/Graffiti - restrooms & tunnels, playground equipment
- 89 detention basin is a swamp - both sides
- Urban Forestry Commission
 - Get members so it can run

2023 Projects & Needs

- Playgrounds - \$150,000-\$400,000
- Resurfacing courts 40th - \$35,000
- Club Heights completion
- 40th ST Bowery - \$150,000
- Restrooms - \$10,000-\$20,000
- Skate Park design & build
- Dog Area Play equipment
 - EZ Grant RAMP \$2,000.00
- Main Point Landscaping \$29,705
- Heritage Park Trail
- Trail upgrades & equipment for winter maintenance (Winter 2022-23)
 - \$378,000.00
- Splash Pad upgrades \$26,523
- 40th resurface Tennis & Basketballs

Parks



Recreation 2022



WFFL Mini Bowl Champions 2022

Mighty Mites & Jr Pee Wees

10-1 12-0



Recreation 2022-2023

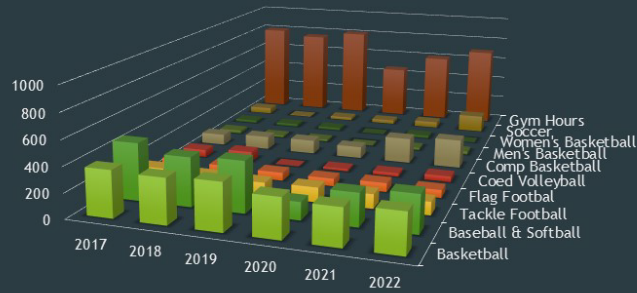
- Basketball K-9th 315
- Baseball & Softball Pre-K - 9th 300
- COED Soccer (3-5yrs old) 145
- Tackle football 7-14yrs 105
 - WFFLA & B league issues working through
 - Compete with Ute League
- Flag football 72
- Tennis - No Instructor
- Comp Basketball 238 Teams
- Men's Basketball 26 teams
- Women's Basketball 2 teams
- Start smart Baseball - 13
- Gym hours 691.25
- Staffing & Officials becoming difficult to fill the needs

- Raised official wages to help with shortage of officials (\$18.00)

2023 Possible Additions & Needs

- Spike ball- league
- Pickle Ball league & Tournaments
- Raising wages to help with shortage of officials (\$30.00-\$35.00)
- Burch Creek field area future needs:
 - Restroom
 - Field Lights - Expand leagues for all ages
- Score Keeper wages -compete with the job market

Recreation Registration & Gym Hours



	2017	2018	2019	2020	2021	2022
Basketball	371	359	376	315	293	315
Baseball & Softball	459	391	407	141	260	300
Tackle Football	136	120	111	119	115	105
Flag Football	86	75	66	62	72	63
Coed Volleyball	60	83	0	19	27	45
Comp Basketball	92	110	115	97	211	238
Men's Basketball	26	15	15	0	18	26
Women's Basketball	22	22	21	0	22	0
Soccer	52	5	25	32	51	145
Gym Hours	796.25	751	804.75	459.25	600.75	691.25

■ Basketball ■ Baseball & Softball ■ Tackle Football ■ Flag Football ■ Coed Volleyball
■ Comp Basketball ■ Men's Basketball ■ Women's Basketball ■ Soccer ■ Gym Hours

Building Maintenance

2022

- New Chiller Installed - Late August
- City Hall control valves - 15 replaced

2023 Maintenance Needs

- P.W. remodel \$450,000.00 - \$ 800,000.00??
- Garage door openers/controls - Fire 81
- City Hall control valves \$20,000
- Back up boiler - City Hall \$45,000-\$60,000
- Fire 81 ramp replacement (Front & Back)
- City Hall repairs paint & carpet



Inspections 2022

2022 Building Permits Issued

Residential

➤ New Homes	4
➤ Remodels	5
➤ Townhouse Units	21 Unit 57
➤ Swimming Pools	5
➤ Additions/Detached Garages	6
➤ Fire Renovations	3
➤ Solar PV Systems	67
➤ Miscellaneous	206
Total	331

Commercial

➤ New Buildings	1
➤ Mixed Use Apartment	2 units 217
➤ New Cell Tower & Building	0
➤ Cell tower upgrade	4
➤ Remodels/T.I.	18
➤ Demolition	3
➤ Signs	24
➤ Miscellaneous	57
Total	57

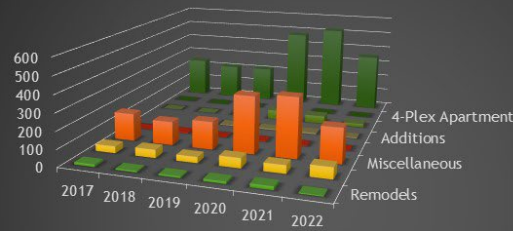
Total Permits This Year 388

Storm Damage

Roof Repairs	40	97	(106)
Electrical Service	18	54	(116)

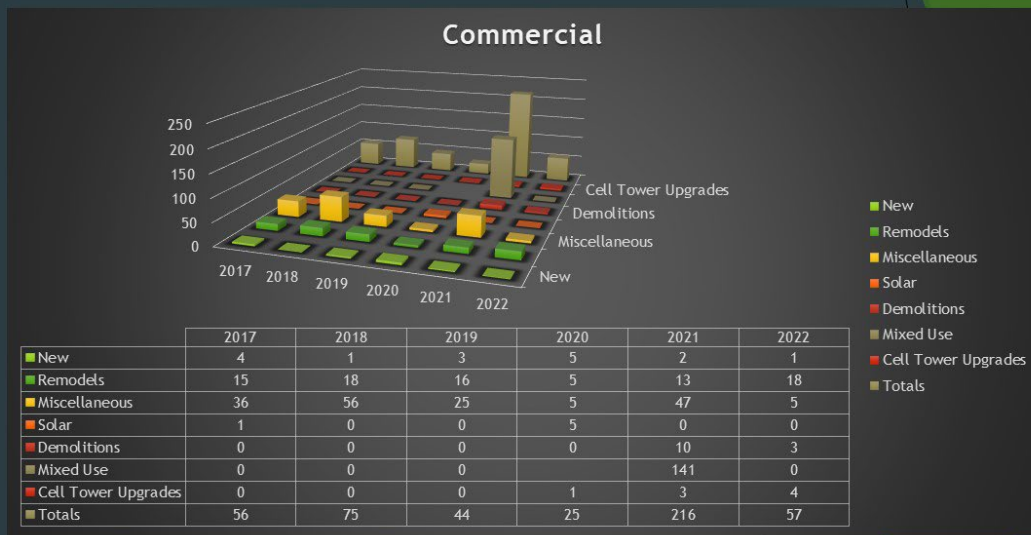
Inspections 2022

Residential

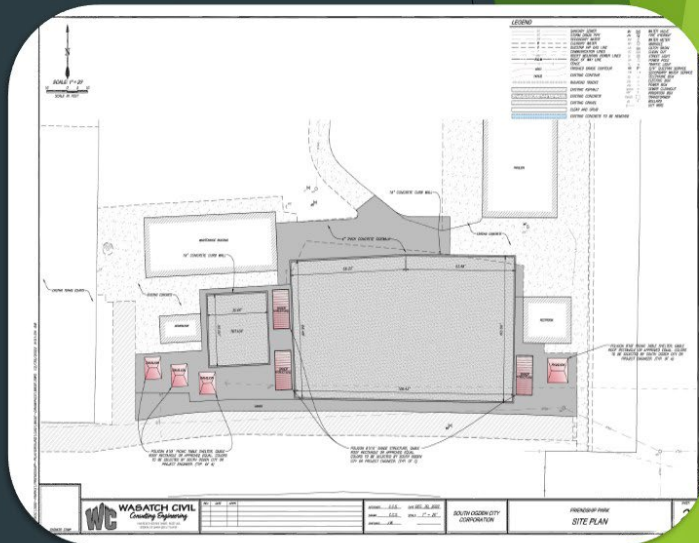


	2017	2018	2019	2020	2021	2022
■ Remodels	14	8	9	13	20	5
■ Solar PV Systems	40	48	35	58	48	67
■ Miscellaneous	163	139	164	336	353	206
■ Fire Renovations	0	4	1	3	3	0
■ Additions			5	6	8	5
■ Townhouse	0	0	0	56	47	21
■ 4-Plex Apartment	0	0	0	1	0	0
■ Totals	241	213	214	474	517	350

Inspections 2022



Friendship Park -Spring/Summer 2023 RAMP Grant



Vandalism



Vandalism

