



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JUNE 6, 2023

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Susan Stewart and Jeanette Smyth

COUNCIL MEMBERS JOINING ELECTRONICALLY

Council Members Sallee Orr and Mike Howard

COUNCIL MEMBERS EXCUSED

Council Member Brent Strate

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Police Chief Darin Parke, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230606_1538.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:01 pm and excused Council Member Strate who was unable to attend that evening. He also explained that Council Members Orr and Howard would be joining the meeting electronically. He then called for a motion to begin the work session 00:00:00

Council Member Smyth so moved, followed by a second from Council Member Stewart. Council Members Orr, Stewart, Howard, and Smyth all voted aye.

II. REVIEW OF AGENDA

- Council Member Stewart requested the conversation on the General Plan be postponed until all members of the Council could be present in person. The mayor instructed her to call for a motion to table the item when they were in council meeting

00:00:45

III. DISCUSSION ITEMS

A. FY2024 Budget

- Finance Director Steve Liebersbach reviewed the changes to the budget since it had been adopted on May 2

00:01:41

IV. ADJOURN

- At 6:00 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Smyth so moved, followed by a second from Council Member Stewart. All present voted aye.

00:58:18

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Susan Stewart and Jeanette Smyth

COUNCIL MEMBERS JOINING ELECTRONICALLY

Council Members Sallee Orr and Mike Howard

COUNCIL MEMBERS EXCUSED

Council Member Brent Strate

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230606_1641.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:05 pm. He excused Council Member Strate and announced that Council Members Orr and Howard would be joining the meeting electronically. He then called for a motion to begin the meeting

00:00:00

Council Member Stewart so moved. The motion was seconded by Council Member Smyth. In a voice vote Council Members Orr, Stewart, Howard and Smyth all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Stewart led everyone in the Pledge of Allegiance

II. PUBLIC COMMENTS

- There was no one in the room besides the Council and staff. The mayor announced he would accept online comments until 6:11 pm

00:01:08

III. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

IV. CONSENT AGENDA

A. Approval of May 16, 2023 Council Minutes

B. Set Date for Public Hearings (June 20, 2023 at 6 pm or as soon as the agenda permits) To Receive and Consider Comments on the Following Items:

1. Amendments to the FY2023 Budget

2. Proposed July 1- August 15, 2023 Acting Budget

- Mayor Porter read through the items on the consent agenda and asked if there were any questions or comments
- The mayor called for a motion to approve the consent agenda

00:01:22

00:02:03

Council Member Smyth so moved, followed by a second from Council Member Stewart. The voice vote was unanimous in favor of the motion.

V. DISCUSSION /ACTION ITEMS

A. Consideration of Ordinance 23-12 – Amending the Public Works Standards

- Staff overview
- Council Member pointed out in incorrect date on the Ordinance
- Mayor Porter called for a motion to approve Ordinance 23-12 with the correction

00:02:19

00:04:44

00:05:31

Council Member Howard so moved. The motion was seconded by Council Member Stewart. Mayor Porter asked if there was further discussion; seeing none, he called the vote:

Council Member Orr-	Yes
Council Member Stewart -	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes

Ordinance 23-12 was adopted.

- City Recorder Leesa Kapetanov said she had remembered that in electronic meetings, all votes had to be roll call. She asked the mayor if he would return to the consent agenda and make a roll call vote [00:06:07](#)

Mayor Porter returned to the Consent Agenda and made a roll call vote:

Council Member Howard-	Abstain- he had not been present at the May 2 meeting and could not approve the minutes.
Council Member Orr-	Yes
Council Member Stewart-	Yes
Council Member Smyth-	Yes

- The mayor asked if any online public comments had been submitted. He was informed there had been none. [00:06:50](#)

B. Consideration of Ordinance 23-13 – Amending the Consolidated Fee Schedule For Road Cut Fees, ADU License Fee, and Amending Fee Language for Noticing

- Staff overview [00:06:57](#)
- Discussion [00:09:53](#)
- Council Member Orr pointed out an incorrect number in the fee schedule [00:10:35](#)
- Mayor Porter called for a motion to approved Ordinance 23-13 with the number correction [00:11:40](#)

Council Member Smyth so moved. Council Member Stewart seconded the motion. After determining there was no further discussion, the mayor called the vote:

Council Member Smyth - -	Yes
Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Orr-	Yes

The fees were approved.

C. Consideration of Resolution 23-21 – Amending the Personnel Policy Manual

- Staff overview 00:12:18
- Discussion There was no discussion on this item
- The mayor called for a motion to approve Resolution 23-21
00:15:19

Council Member Stewart so moved, followed by a second from Council Member Smyth. There was no discussion on the motion. The mayor made a roll call vote.

Council Member Stewart -	Yes
Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Orr -	Yes

The resolution was approved.

VII. DISCUSSION ITEMS

A. Form Based Code Compatibility With General Plan

- The mayor explained that a request was made to postpone this discussion until all members of the Council could be present in person. He called for a motion table this item
00:15:48

Council Member Stewart so moved. Council Member Orr followed with a second. Mayor Porter called the vote:

Council Member Orr-	Yes
Council Member Howard-	Yes
Council Member Stewart-	Yes
Council Member Smyth-	Yes

The discussion was tabled.

B. Cancellation of July 4, 2023 City Council Meeting

Mayor Porter announced that, unless there was protest from the Council, the July 4 meeting would be cancelled. There were no complaints from members of the Council.

00:16:44

VIII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Stewart - 00:17:42

- Council Member Smyth - 00:20:32
- Council Member Orr - 00:21:48
- Council Member Howard - Nothing to report
- B. City Manager Dixon 00:22:44
- C. Mayor Porter 00:29:06

VI. ADJOURN

- The mayor called for a motion to adjourn
00:31:25

Council Member Stewart so moved, followed by a second from Council Member Smyth. Mayor Porter called the vote:

Council Member Smyth-	Yes
Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Orr-	Yes

The meeting adjourned at 6:37 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, June 6, 2023.


Leesa Kapetanov, City Recorder

June 20, 2023
Date Approved by the City Council