



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JUNE 20, 2023

WORK SESSION – 5 PM IN COUNCIL ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Brandon Storey, Police Chief Darin Parke, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one else attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230620_1702.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to begin the work session 00:00:00

Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Strate, Stewart, Howard, and Smyth all voted aye.

Note: Council Member Orr was not present for this vote. She arrived at 5:05 pm.

II. REVIEW OF AGENDA

- No one requested a review of any agenda items

III. DISCUSSION ITEMS

A. FY2024 Budget

- Finance Director Steve Liebersbach led discussion on two budget items; utility funds/rates and property taxes 00:00:45
- Mr. Liebersbach pointed out to the Council that the acting budget on the agenda for adoption that evening contained a cost of living wage increase for employees 00:57:00
- During the course of the budget discussion, council members weighed in at different times as to what they thought the advertisement for the tax increase should be, knowing that they could increase taxes to any rate up to and including what was advertised, but not above what was advertised. A majority of council members were in favor of advertising for the 4.48% increase.

IV. ADJOURN

- At 6:05 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Howard so moved, followed by a second from Council Member Strate. All present voted aye. 01:02:50

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Brandon Storey, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Sandy Booth, Lydia Booth, Courtney Flamm, Nate Perry, Kodi Salisbury, Brian Mitchell

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

[https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230620_1811\(1\).mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230620_1811(1).mp3)

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:11 pm and asked for a motion to begin
00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Orr. In a voice vote Council Members Orr, Strate, Stewart, Howard and Smyth all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Strate led everyone in the Pledge of Allegiance

II. PRESENTATION

A. Weber County Future Farmers of America and 4H Youth

- Teacher Kodi Salisbury, and students Courtney Flamm and Nate Perry told about the FFA and 4H programs and asked the Council for a \$1,000 donation

00:01:21

B. Bonneville Communities That Care - Presentation of Scholarship to Lydia Booth

- Mayor Porter explained about the scholarship and presented Lydia with some flowers. Photos were also taken. He then presented flowers to Lydia's mother, Sandy Booth, for her volunteer service.

00:09:16

III. PUBLIC COMMENTS

- There were no comments from those present The mayor announced he would accept online comments until 6:30 pm

00:12:08

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

A. Approval of June 6, 2023 Council Minutes

B. Advice and Consent to the Appointment of Brian Mitchell to the Planning Commission

C. Set Date for Public Hearings (July 18, 2023 at 6 pm or as soon as the agenda permits) to Receive and Consider Comments on the Following Items:

1. City's Intent to Continue Not Charging Itself for Water, Sewer, and Storm Drain Used For Normal City Operations During FY2024
2. Proposed Utility Franchise Fee Transfers from the Enterprise Funds to the General Fund

- Mayor Porter read through the items on the consent agenda and asked if there were any questions or comments. No one spoke. He then invited Brian Mitchell forward to introduce himself.

00:12:32

- The mayor called for a motion to approve the consent agenda

00:15:02

Council Member Strate so moved, followed by a second from Council Member Smyth. The voice vote was unanimous in favor of the motion.

VI. PUBLIC HEARINGS

To Receive and Consider Comments on the Following Items:

A. Amendments to the FY2023 Budget

B. Proposed FY2024 Acting Budget

- Mayor Porter read the items for which the public hearings would be held and called for a motion to open the public hearings

00:15:28

Council Member Stewart so moved. The motion was seconded by Council Member Howard. All members of the Council voted aye in favor of the motion.

- The mayor invited anyone who wished to come forward so speak on either of the public hearing items. No one came forward. He gave those online until 6:35 to submit comments. The mayor then called for a motion to close the public hearing but allow online comments until 6:35 pm. 00:15:49

Council Member Smyth so moved. Council Member Strate seconded the motion. All present voted aye.

VII. DISCUSSION /ACTION ITEMS

A. Consideration of **Resolution 23-22** – Approving an Interlocal Agreement for Automatic Fire Aid

- Staff overview 00:16:30
- Discussion/questions by Council
00:17:54
- Mayor Porter called for a motion to approve Resolution 23-22
00:18:34

Council Member Howard so moved. The motion was seconded by Council Member Smyth. Mayor Porter asked if there was further discussion; seeing none, he called the vote:

| | |
|---------------------------------|------------|
| Council Member Orr- | Yes |
| Council Member Strate- | Yes |
| Council Member Stewart - | Yes |
| Council Member Howard- | Yes |
| Council Member Smyth- | Yes |

Resolution 23-22 was adopted.

B. Consideration of Resolution 23-23 – Amending the Purchasing Policy for Fixed Assets Capitalization

- Staff overview 00:18:53
- Discussion 00:25:18
- Mayor Porter called for a motion to approved Resolution 23-23
00:33:44

Council Member Orr so moved. Council Member Stewart seconded the motion. After determining there was no further discussion, the mayor called the vote:

| | |
|---------------------------------|------------|
| Council Member Smyth - - | Yes |
| Council Member Howard - | Yes |
| Council Member Stewart - | Yes |
| Council Member Strate - | Yes |
| Council Member Orr- | Yes |

The fixed assets policy was approved.

- The mayor announced that no online comments had been received for either the public comments portion of the meeting or the public hearing
00:34:04

C. Consideration of Resolution 23-24 – Amending the FY2023 Budget

- Staff overview 00:34:09
- Discussion 00:35:56
- The mayor called for a motion to approve Resolution 23-24
00:41:06

Council Member Strate so moved, followed by a second from Council Member Howard. The mayor made a roll call vote.

| | |
|---------------------------------|------------|
| Council Member Stewart - | Yes |
| Council Member Howard - | Yes |
| Council Member Orr - | Yes |
| Council Member Smyth - | Yes |
| Council Member Strate - | Yes |

The resolution was approved.

D. Consideration of Resolution 23-25 – Adopting the FY2024 Acting Budget

- Staff overview 00:41:30
- Discussion 00:42:41

- The mayor called for a motion to approve Resolution 23-25
00:44:00

Council Member Strate so moved, after which a second was offered by Council Member Howard. Mayor Porter asked if there was further discussion. Council Member Strate asked Mr. Liebersbach to go over the timeline for the Truth in Taxation process. Mr. Liebersbach did so. City Manager Dixon also made sure the Council understood what wage increases they were approving in the Acting Budget. **The mayor called the vote (00:51:54):**

Council Member Howard - Yes
Council Member Smyth - Yes
 Council Member Stewart said she understood they needed an active budget, but she would be voting no because she did not agree with the 4.5% tax increase.
Council Member Stewart - No
Council Member Strate - Yes
Council Member Orr - Yes

The acting budget was approved.

- E. Consideration of Ordinance 23-14 – Amending the Landscaping Chapter of the South Ogden City Code to Comply with State Requirements for Eligibility in Landscape Rebate Program
- Staff overview 00:52:19
 - Discussion 00:55:25
 - The mayor called for a motion to adopt Ordinance 23-14
01:13:35

Council Member Orr so moved. Council Member Strate seconded the motion. After asking for further comments and hearing none, the mayor made a roll call vote:

Council Member Stewart - No
Council Member Strate - Yes
Council Member Howard - Yes
Council Member Orr - Yes
Council Member Smyth - No

The motion stood. The changes to the Landscape Chapter were approved.

VII. DISCUSSION ITEMS

A. Form Based Code Compatibility With General Plan

- Staff overview 01:14:06
- Discussion 01:28:27

VIII. DEPARTMENT REPORTS

Finance Director Steve Liebersbach – Fraud Risk Assessment Report
02:36:24

IX. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

Mayor Porter called for a motion to recess into a Community Development and Renewal Agency Board meeting 02:48:50

Council Member Smyth so moved, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.

X. RECONVENE CITY COUNCIL MEETING

Motion from Community Development and Renewal Agency Board meeting:

Board Member Howard moved to adjourn the CDRA meeting and return to City Council meeting. Board Member Strate seconded the motion. All present voted aye.

02:56:23

Mayor Porter asked if everyone was agreeable to postponing item XIII on the agenda to the next meeting. There was no opposition. 02:56:34

City Recorder Kapetanov then reminded the mayor he had not verified that there had been no public comments for the CDRA Budget public hearing. The mayor said there had been no comments made.

02:56:48

XI. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Smyth - Nothing to report
- Council Member Stewart - 02:57:23
- Council Member Strate - 02:57:46
- Council Member Orr - 02:58:16
- Council Member Howard - 03:01:00

B. City Manager Dixon 03:01:22

C. Mayor Porter 03:05:34

VI. ADJOURN

- At 9:18 pm, the mayor called for a motion to adjourn
03:06:40

Council Member Orr so moved, followed by a second from Council Member Strate. All members of the Council voted in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, June 20, 2023.


Leesa Kapetanov, City Recorder

July 18, 2023
Date Approved by the City Council