



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, AUGUST 15, 2023

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Pro Tem Brent Strate, Council Members Sallee Orr, Susan Stewart, and Jeanette Smyth

#### COUNCIL MEMBERS EXCUSED

Mayor Porter, Council Member Mike Howard

#### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, and Recorder Leesa Kapetanov

#### OTHERS PRESENT

Eric Lee

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

**[https://cms7files.revize.com/southogden/document\\_center/Sound%20Files/2023/CC230815\\_1700.mp3](https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC230815_1700.mp3)**

**or by requesting a copy from the office of the South Ogden City Recorder.**

### I. CALL TO ORDER

- Mayor Pro Tem Strate called the work session to order at 5:00 pm and entertained a motion to begin 00:00:00

**Council Member Smyth so moved, followed by a second from Council Member Stewart. Council Members Strate, Stewart, and Smyth all voted aye.**

## II. REVIEW OF AGENDA

- No one requested review of agenda items

## III. DISCUSSION ITEMS

### A. FY2024 Budget

- Finance Director Steve Liebersbach gave an overview of what the final budget contained and answered questions from the Council

00:01:16

### B. Utility Rates

- Mr. Liebersbach gave different scenarios of increases to the water fund and an overview of other enterprise funds

00:13:54

## IV. ADJOURN

- At 6:02 pm, Mayor Pro Tem Strate called for a motion to adjourn the work session

**Council Member Smyth so moved, followed by a second from Council Member Stewart. All present voted aye.** 01:00:23

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Jeanette Smyth

Note: Mayor Porter joined the meeting electronically.

### COUNCIL MEMBERS EXCUSED

Mike Howard

### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, and Recorder Leesa Kapetanov

### MEMBERS OF THE PUBLIC PRESENT

Doug Stephens, Jory Wahlen, Derek Hatfield, Bruce & Joyce Hartman

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[https://cms7files.revize.com/southogden/document\\_center/Sound%20Files/2023/CC230815\\_1809.mp3](https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC230815_1809.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- Mayor Porter called the meeting to order at 6:11 pm and asked for a motion to begin  
00:00:00

**Council Member Strate so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Orr, Strate, Stewart, and Smyth all voted aye.**

### B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

### C. Pledge Of Allegiance

- Council Member Smyth led everyone in the Pledge of Allegiance

## II. RECOGNITION OF EMPLOYEE

### Recognition of Promotion of Rick Salvinski from Firefighter to Engineer

- This item was moved to the next meeting

## III. PUBLIC COMMENT

- The mayor invited those present to come forward and make a comment if they so wished. No one came forward. 00:00:53

Note: Due to technical difficulties, this meeting was not being broadcast live so no online comments were made.

## IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

## V. CONSENT AGENDA

### A. Approval of July 18 and August 1, 2023 Council Minutes

- The mayor asked if there were any corrections or concerns with the minutes. Council Member Stewart pointed out a typo. Mayor Porter then called for a motion to approve the consent agenda with the corrections.

00:01:23

**Council Member Smyth so moved. The motion was seconded by Council Member Strate. The voice vote was unanimous in favor of the motion.**

## VI. DISCUSSION/ACTION ITEMS

### A. Update/Direction on 40th Street Road Construction

- Staff explained that due to inflation there was a funding shortfall for the project  
00:02:29
- Jory Wahlen- Project Engineer explained the options  
00:01:24
- Questions/Discussion 00:15:25
- The Council directed staff to pursue doing the project in two phases, Chimes View Drive first and 40<sup>th</sup> Street the next year, as well as address the water lines in those roads before the road projects began

00:28:00

**B. Consideration of Resolution 23-31 – Approving the FY2024 Budget**

- Council questions/discussion  
00:29:20
- Mayor Porter called for a motion to approve Resolution 23-31  
00:39:59

**Council Member Smyth so moved, followed by a second from Council Member Strate. The mayor asked if there was further discussion.** Council Member Orr said she felt the tax rate was too high. Council Member Strate asked the mayor if he would accept amendments to the motion. It was determined that Council Member Smyth would need to decide if she wanted to accept an amendment to the motion.

Council Member Strate recommended the motion be amended as such: 1) the tax rate be lowered from .002506 to .0025, 2) decrease business license fees by 25%, 3) lower franchise fees for enterprise funds from 6% to 3% and work with the new numbers as they moved forward on discussion about utility rates, and 4) use the 3% franchise fee from the enterprise funds solely for parks and none for roads, since revenue had been increased due to payoff of the road bond and other increases to restricted road funds.

**Council Member Smyth said she would accept the changes to the motion. Council Member Strate seconded the amended motion.**

00:46:15

**Mayor Porter said there had been a motion and a second, and asked if there was further discussion.** Council Member Orr said those were huge changes and something they hadn't talked about at all; she would not know what the impact would be to the budget. It would not be something she would even consider for that evening. Council Member Strate and Orr continued discussion on the changes, with staff answering questions as they came up.

**Council Member Strate called the question. The mayor made a roll call vote:**

01:04:00

<b>Council Member Orr-</b>	<b>No</b>	
<b>Council Member Strate-</b>	<b>Yes</b>	
<b>Council Member Stewart-</b>	<b>No</b>	She said she wanted the recommended county tax rate
<b>Council Member Smyth-</b>	<b>Yes</b>	

**The vote was tied. Mayor Porter said that based on what he thought Council Howard would do and what he himself thought was best, he would vote yes to break the tie.**

**The amended motion stood. The budget was adopted with the proposed amendments.**

**C. Consideration of Resolution 23-32 – Approving an Agreement With TecServ Inc. for Information Technology Services**

- Staff overview  
01:05:01

- Questions/discussion 01:07:03
- Mayor Porter called for a motion to approve Resolution 23-32  
01:13:36

**Council Member Smyth so moved. Council Member Strate seconded the motion. The mayor called the vote:**

<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>

**Resolution 23-32 was adopted.**

**D. Consideration of Resolution 23-33 – Approving an Agreement With Data Center for Utility Billing and Newsletter Printing Services**

- Finance Director Steve Liebersbach gave an overview for both this resolution and Resolution 23-34 01:14:11
- Questions/discussion 01:19:33
- Mayor Porter called for a motion to approve Resolution 23-33  
01:22:13

**Council Member Strate so moved. The motion was seconded by Council Member Orr. The mayor made a roll call vote:**

<b>Council Member Stewart-</b>	<b>Yes</b>
<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>

**The agreement with The Data Center was approved.**

**E. Consideration of Resolution 23-34 – Approving an Agreement With Quadient for Lease of Mail Metering Machine**

- The mayor called for a motion to approve Resolution 23-34  
01:22:40

**Council Member Smyth so moved, followed by a second from Council Member Strate. Mayor Porter called each council member’s vote:**

<b>Council Member Smyth-</b>	<b>Yes</b>
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Council Member Strate- Yes  
Council Member Orr- Yes  
Council Member Stewart- Yes

**Resolution 23-34 was adopted.**

**F. Consideration of Resolution 23-35 – Ratifying an Agreement with Royal Plumbing Heating and Air Inc. for HVAC Upgrade at City Hall**

- Staff overview 01:23:07
- Questions/discussion 01:24:37
- The mayor called for a motion to approve Resolution 23-35  
01:27:17

**Council Member Orr so moved. Council Member Strate seconded the motion. The mayor asked if there was further discussion, and seeing none, he called the vote:**

Council Member Orr- Yes  
Council Member Strate- Yes  
Council Member Stewart- Yes  
Council Member Smyth- Yes

**The agreement with Royal Plumbing, Heating, and Air was ratified.**

**G. Consideration of Resolution 23-36 – Approving an Agreement With the Wasatch Front Football League for the 2023 Football Season**

- Staff overview 01:27:40
- Questions/discussion 01:29:10
- The mayor called for a motion to approve Resolution 23-36 with the corrected date  
01:30:02

**Council Member Smyth so moved. The motion was seconded by Council Member Strate. Mayor Porter made a roll call vote:**

Council Member Smyth- Yes  
Council Member Stewart- Yes  
Council Member Strate- Yes  
Council Member Orr- Yes

**The Wasatch Front Football League agreement was approved.**

**H. Consideration of Resolution 23-37 – Approving a Franchise Agreement With All West/Utah Inc. for Cable Television System**

- Staff overview 01:30:33
- Questions/discussion 01:32:09
- The mayor called for a motion to adopt Resolution 23-37  
01:34:16

**Council Member Smyth so moved. Council Member Orr seconded the motion. The vote was called:**

<b>Council Member Smyth-</b>	<b>Yes</b>
<b>Council Member Orr-</b>	Council Member Orr asked if the franchise fee only applied to the cable service. Staff affirmed her statement. She then voted-
	<b>Yes</b>
<b>Council Member Strate-</b>	<b>Yes</b>
<b>Council Member Stewart-</b>	<b>Yes</b>

**Resolution 23-37 was adopted.**

**VII. REPORTS/DIRECTION TO CITY MANAGER**

**A. City Council Members**

- Council Member Smyth - Nothing to report
- Council Member Stewart - Nothing to report
- Council Member Orr - 01:36:14
- Council Member Strate - 01:37:20

**B. City Manager- 01:37:50**

**C. Mayor- 01:39:45**

**VI. ADJOURN**

- At 7:53 pm, the mayor called for a motion to adjourn.  
01:41:44

**Council Member Strate so moved, followed by a second from Council Member Smyth. The voice vote was unanimous in favor of the motion.**

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, August 15, 2023.

  
Leesa Kapetanov, City Recorder

September 19, 2023  
Date Approved by the City Council