



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, OCTOBER 3, 2023

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Brent Strate, Sallee Orr, Susan Stewart, Mike Howard, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one but city staff and the Council attended the meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC231003_1701.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:04 pm and entertained a motion to begin
00:00:00

Council Member Howard so moved, followed by a second from Council Member Strate. Council Members Strate, Stewart, Howard, Orr, and Smyth all voted aye.

II. REVIEW OF AGENDA

- No one requested review of agenda items

III. DISCUSSION ITEMS

A. Utility Rates

- City Finance Director Steve Liebersbach led this discussion. He also distributed a handout to the Council; see Attachment A.

00:01:24

- The Council directed staff to use the water utility increase as shown in Example A and to hold a public hearing concerning the increase. The increase should go into effect January 1, 2024.

B. Strategic Plan Review and Update

- Communications and Events Specialist Jamie Healy discussed an employee appreciation lunch with the Council 00:36:43
- Assistant City Manager Doug Gailey gave a visual presentation (see Attachment B) on a proposed survey program to receive citizen feedback

00:44:24

IV. ADJOURN

- At 5:56 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Smyth so moved, followed by a second from Council Member Howard. All present voted aye. 00:51:53

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Mike Howard, Susan Stewart, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

No one else but staff and the City Council attended this meeting

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC231003_1801.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:04 pm and asked for a motion to begin
00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Strate led everyone in the Pledge of Allegiance

II. RECOGNITION OF EMPLOYEES

Promotion of Todd Hardman to Lieutenant

- Police Chief Darren Parke gave a short history of Lieutenant Hardman's work in the department
00:00:50

Introduction of New SRO/Code Enforcement Officer

- The chief then introduced Robert Guillen and gave a brief work history on him. Afterward, pictures were taken of both employees with the City Council

00:02:06

III. PUBLIC COMMENT

There was no one in chambers to offer comment. The mayor gave those online until 6:15 pm to submit comments

00:04:13

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

A. Approval of September 19, 2023 Council Minutes

- The mayor asked if there were any corrections or comments for the minutes. Council Member Stewart pointed out a name that was incorrect in several places. The mayor then called for a motion to approve the consent agenda with the appropriate corrections made.

00:04:30

Council Member Howard so moved. The motion was seconded by Council Member Smyth. The voice vote was unanimous in favor of the motion.

VI. DISCUSSION/ACTION ITEMS

A. Consideration of **Ordinance 23-17** – Amending South Ogden City Code 10-5.1A-8-3 and 10-5.1B-8-3 Concerning Angled Parking Design Standards

- Staff overview
- Questions/Discussion There was no discussion on this item.
- Mayor Porter called for a motion to approve Ordinance 23-17 with the 30° corrections

00:05:25

00:07:27

Council Member Howard so moved. Council Member Smyth seconded the motion. After determining there were no more questions or discussion, the mayor called the vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Howard -	Yes
Council Member Smyth -	Yes

Council Member Stewart - Yes

The motion stood.

B. Consideration of Resolution 23-41 – Approving an Interlocal Agreement with Weber County for Delivery of Solid Waste to the Weber County Transfer Station

- Staff overview 00:07:52
- Questions/Discussion 00:10:04
- Mayor Porter called for a motion to approve Resolution 23-41
00:11:12

Council Member Orr so moved. The motion was seconded by Council Member Strate. The mayor asked if there was further discussion, and seeing none, he made a roll call vote:

Council Member Stewart - Yes
Council Member Smyth - Yes
Council Member Howard - Yes
Council Member Strate - Yes
Council Member Orr - Yes

Resolution 23-41 was adopted.

- Mayor Porter announced no online public comments had been made
00:11:33
- City Recorder Kapetanov said she had received an email from the planner concerning the 30° angled parking. She shared what he had said.
00:11:37

VII. DISCUSSION ITEMS

Driveways and Off-Street Parking Ordinance

- Staff overview 00:13:12
- Discussion 00:18:19
- Staff was instructed to add this item to the next agenda for consideration
00:35:53

VIII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Orr- 00:38:00
- Council Member Strate- 00:38:20

- Council Member Howard- Nothing to report
- Council Member Smyth - 00:39:55
- Council Member Stewart - 00:42:32
- B. City Manager- 00:43:46
- C. Mayor- 00:48:13

VI. ADJOURN

- At 6:55 pm, the mayor called for a motion to adjourn.
00:51:09

Council Member Strate so moved, followed by a second from Council Member Smyth. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, October 3, 2023.


Leesa Kapetanov, City Recorder

October 17, 2023
Date Approved by the City Council

Attachment A

Handout from Mr. Liebersbach

Base fee = \$14.33 no change tier I & includes 11% increase on other tiers

#1	Resident - current bill		New base fee w/usage	
A.	2,000 gallons of water used:	Current		Proposed
	2 x \$1.43	\$2.86	1 x \$1.43	\$2.86
	Base fee	\$11.47	Base fee	\$14.33
	Total fee	\$14.33		\$17.19
B.	1,500 gallons of sewer used:			
	2 x \$1.14	\$2.28	2 x \$1.14	\$2.28
	Base fee	\$16.05	Base fee	\$16.05
		\$18.33		\$18.33
C.	Storm drain fee:	\$11.93		\$11.93
D.	Road Improvement Fee:	\$5.52		\$5.52
E.	Garbage	\$11.56		\$11.56
	Recycling	\$4.09		\$4.09
		\$65.76		\$68.62

#2	Resident - current bill	New base fee w/usage	
A.	8,000 gallons of water used:	Current	Proposed
	3 x \$1.43	\$4.29	3 x \$1.43 \$4.29
	4 x \$3.15	\$12.60	4 x \$3.50 \$14.00
	1 x \$3.73	\$3.73	1 x \$4.14 \$4.14
	0 x \$4.29	\$0.00	0 x \$4.76 \$0.00
	0 x \$4.59	\$0.00	0 x \$5.09 \$0.00
	Base fee	\$11.47	Base fee \$14.33
	Total fee	\$32.09	\$36.76
B.	8,000 gallons of sewer used:		
	3 x \$1.14	\$3.42	3 x \$1.14 \$3.42
	5 x \$4.77	\$23.85	5 x \$4.77 \$23.85
		\$0.00	\$0.00
	Base fee	\$16.05	Base fee \$16.05
		\$43.32	\$43.32
C.	Storm drain fee:	\$11.93	\$11.93
D.	Road Improvement Fee:	\$5.52	\$5.52
E.	Garbage	\$11.56	\$11.56 \$4.67
	Recycling	\$4.09	\$4.09
		\$108.51	\$113.18

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Steve

Base fee = \$14.33 no change tier I & includes 11% increase on other tiers

#3	Resident - current bill		New base fee w/usage	
A.	16,000 gallons of water used:	Current		Proposed
	3 x \$1.43	\$4.29	3 x \$1.43	\$4.29
	4 x \$3.15	\$12.60	4 x \$3.50	\$14.00
	3 x \$3.73	\$11.19	3 x \$4.14	\$12.42
	5 x \$4.29	\$21.45	5 x \$4.76	\$23.80
	1 x \$4.59	\$4.59	1 x \$5.09	\$5.09
	Base fee	\$11.47	Base fee	\$14.33
	Total fee	<u>\$65.59</u>		<u>\$73.93</u>
B.	16,000 gallons of sewer used:			
	3 x \$1.14	\$3.42	3 x \$1.14	\$3.42
	13 x \$4.77	\$62.01	13 x \$4.77	\$62.01
		\$0.00		\$0.00
	Base fee	\$16.05	Base fee	\$16.05
		<u>\$81.48</u>		<u>\$81.48</u>

C.	Storm drain fee:	\$11.93		\$11.93
D.	Road Improvement Fee:	\$5.52		\$5.52
E.	Garbage	\$11.56		\$11.56
	Recycling	\$4.90		\$4.90
		\$180.98		\$189.32

#4	Commercial - current bill		New base fee w/usage	
A.	146,000 gallons of water used:	<u>Current</u>		<u>Proposed</u>
	3 x \$1.43	\$4.29	3 x \$1.43	\$4.29
	4 x \$3.15	\$12.60	4 x \$3.50	\$14.00
	3 x \$3.73	\$11.19	3 x \$4.14	\$12.42
	5 x \$4.29	\$21.45	5 x \$4.76	\$23.80
	131 x \$4.59	\$601.29	131 x \$5.09	\$666.79
	Base fee	\$11.47	Base fee	\$14.33
	Total fee	<u>\$662.29</u>		<u>\$735.63</u>
B.	146,000 gallons of sewer used:			
	3 x \$1.14	\$3.42	3 x \$1.14	\$3.42
	143 x \$4.77	\$682.11	143 x \$4.77	\$682.11
		\$0.00		\$0.00
	Base fee	\$16.05	Base fee	\$16.05
		<u>\$701.58</u>		<u>\$701.58</u>

C.	Storm drain fee: 20.82 ERU	\$248.38		\$248.38
D.	Road Improvement Fee:	\$30.48		\$30.48
E.	Garbage	\$0.00		\$0.00
	Recycling	\$0.00		\$0.00
		\$1,642.73		\$1,716.07

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Base fee = \$14.33 & tier 1 @ \$1.00/1,000 gallons & 6% increase on other tiers

#1 Resident - current bill				New base fee w/usage			
A. 2,000 gallons of water used:		Current		New base fee w/usage		Proposed	
	2 x \$1.43	\$2.86		2 x \$1.00	\$2.00		
	Base fee	\$11.47		Base fee	\$14.33		
Total fee		\$14.33			\$16.33		
B. 2,000 gallons of sewer used:		Current		New base fee w/usage		Proposed	
	2 x \$1.14	\$2.28		2 x \$1.14	\$2.28		
	Base fee	\$16.05		Base fee	\$16.05		
		\$18.33			\$18.33		
C. Storm drain fee:		\$11.93				\$11.93	
D. Road Improvement Fee:		\$5.52				\$5.52	
E. Garbage		\$11.56				\$11.56	\$2.00
Recycling		\$4.09				\$4.09	
			\$65.76				\$67.76
#2 Resident - current bill				New base fee w/usage			
A. 8,000 gallons of water used:		Current		New base fee w/usage		Proposed	
	3 x \$1.43	\$4.29		3 x \$1.00	\$3.00		
	4 x \$3.15	\$12.60		4 x \$3.34	\$13.36		
	1 x \$3.73	\$3.73		1 x \$3.95	\$3.95		
	0 x \$4.29	\$0.00		0 x \$4.55	\$0.00		
	0 x \$4.59	\$0.00		0 x \$4.87	\$0.00		
	Base fee	\$11.47		Base fee	\$14.33		
Total fee		\$32.09			\$34.64		
B. 8,000 gallons of sewer used:		Current		New base fee w/usage		Proposed	
	3 x \$1.14	\$3.42		3 x \$1.14	\$3.42		
	5 x \$4.77	\$23.85		5 x \$4.77	\$23.85		
		\$0.00			\$0.00		
	Base fee	\$16.05		Base fee	\$16.05		
		\$43.32			\$43.32		
C. Storm drain fee:		\$11.93				\$11.93	
D. Road Improvement Fee:		\$5.52				\$5.52	
E. Garbage		\$11.56				\$11.56	\$2.55
Recycling		\$4.09				\$4.09	
			\$108.51				\$111.06

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Base fee = \$14.33 & tier 1 @ \$1.00/1,000 gallons & 6% increase on other tiers

#3 Resident - current bill				New base fee w/usage			
A. 16,000 gallons of water used:		Current		New base fee w/usage		Proposed	
	3 x \$1.43	\$4.29		3 x \$1.00	\$3.00		
	4 x \$3.15	\$12.60		4 x \$3.34	\$13.36		
	3 x \$3.73	\$11.19		3 x \$3.95	\$11.85		
	5 x \$4.29	\$21.45		5 x \$4.55	\$22.75		
	1 x \$4.59	\$4.59		1 x \$4.87	\$4.87		
	Base fee	\$11.47		Base fee	\$14.33		
Total fee		\$65.59			\$70.16		
B. 16,000 gallons of sewer used:		Current		New base fee w/usage		Proposed	
	3 x \$1.14	\$3.42		3 x \$1.14	\$3.42		
	13 x \$4.77	\$62.01		13 x \$4.77	\$62.01		
		\$0.00			\$0.00		
	Base fee	\$16.05		Base fee	\$16.05		
		\$81.48			\$81.48		
C. Storm drain fee:		\$11.93				\$11.93	
D. Road Improvement Fee:		\$5.52				\$5.52	
E. Garbage		\$11.56				\$11.56	\$4.57
Recycling		\$4.90				\$4.90	
			\$180.98				\$185.55
#4 Commercial - current bill				New base fee w/usage			
A. 146,000 gallons of water used:		Current		New base fee w/usage		Proposed	
	3 x \$1.43	\$4.29		3 x \$1.00	\$3.00		
	4 x \$3.15	\$12.60		4 x \$3.34	\$13.36		
	3 x \$3.73	\$11.19		3 x \$3.95	\$11.85		
	5 x \$4.29	\$21.45		5 x \$4.55	\$22.75		
	131 x \$4.59	\$601.29		131 x \$4.87	\$637.97		
	Base fee	\$11.47		Base fee	\$14.33		
Total fee		\$662.29			\$703.26		
B. 146,000 gallons of sewer used:		Current		New base fee w/usage		Proposed	
	3 x \$1.14	\$3.42		3 x \$1.14	\$3.42		
	143 x \$4.77	\$682.11		143 x \$4.77	\$682.11		
		\$0.00			\$0.00		
	Base fee	\$16.05		Base fee	\$16.05		
		\$701.58			\$701.58		
C. Storm drain fee: 20.82 ERU		\$248.38				\$248.38	
D. Road Improvement Fee:		\$30.48				\$30.48	
E. Garbage		\$0.00				\$0.00	\$40.97
Recycling		\$0.00				\$0.00	
			\$1,642.73				\$1,683.70

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Attachment B


Presentation by Assistant City Manager Doug Gailey



RESIDENT INPUT & SERVICE EVALUATION

- Provide instant feedback
- Doesn't replace our Annual Citizen Survey
- It allows citizens to report something while fresh in their mind.
- Contests/prizes





For which department would you like to provide feedback?

- ☐ City Hall (Administration, Court, Passport, Planning/Land Use application)
- ☐ Police Department
- ☐ Fire Department
- ☐ Public Works (Streets, Water, Sewer, Storm Drain, Building, Garbage/Recycling)
- ☐ Parks Department (including all City Parks and trails)
- ☐ Recreation Department
- ☐ I would like to sign up to receive notifications from South Ogden City
- ☐ Other

Distribution Plan

- Buildings
- Business Cards
- Parks/signs
- Vehicles



