



NOTICE AND AGENDA
SOUTH OGDEN CITY COUNCIL
WORK SESSION

TUESDAY, OCTOBER 3, 2023, 5PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, October 3, 2023. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the EOC. The meeting is open to the public; anyone interested is welcome to attend. No action will be taken on any items discussed during the pre-council work session. Discussion of agenda items is for clarification only.

WORK SESSION AGENDA

I. CALL TO ORDER – Mayor Russell Porter

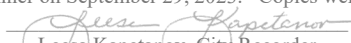
II. REVIEW OF AGENDA

III. DISCUSSION ITEMS

- A. Utility Rates
- B. Strategic Plan

IV. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on September 29, 2023. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 24 hours in advance.

South Ogden City Strategic Plan

1.0	FISCAL SUSTAINABILITY: Ensure the ability of the City to provide quality public services through careful, long-range planning and evaluation of current decisions in context of future fiscal impacts.		
1.1	Improve Financial Planning	Steve Liebersbach	
1.1.1	Prioritize unencumbered projects against available funds.	Steve Liebersbach	Steve Liebersbach : CARES can be removed - that is completed. ARPA - waiting on departments for "real" bid information - I think an 11/01/2022 deadline should be given. IMPACT FEES - in his last presentation Fred mentioned buy-in component part - this needs to be investigated.
1.1.1.1	Complete a spending plan for Impact Fees	Steve Liebersbach	
1.1.1.2	Departments need to provide a detailed listing of vehicles/equipment & projects for the upcoming budget and beyond so they can be prioritized and funding availability determined	Steve Liebersbach	
1.1.2	Develop vehicle replacement plans	Steve Liebersbach	
1.1.2.1	The analysis of the 2 year buy/sell back vs annual lease option has been done. The depts. need to plan accordingly to optimize the best move on the City's behalf.		
1.1.3	Update Sustainability Model to address inflation, population growth and new revenues/expenditures	Steve Liebersbach	

1.1.4	Hold regular work sessions to review and update the City's Sustainability Models	Steve Liebersbach	<p>MattDixon : Next meeting scheduled for Oct. 05</p> <p>MattDixon : Fred came and presented a CFSP 101 overview for the council on Oct. 5 (presentation attached). Some feedback from the council included: Drill down into more detailed review of Revenues (trends) and Exps., Update model for inflation we are seeing in 2021, and How the model deals with the higher rates of appreciation in property values we're seeing. There was also a desire to see what has been getting pushed within the CIP's.</p> <p>MattDixon : Fred came and we held a work session on the Model in April 2022.</p> <p>SteveLiebersbach : This can be done either 10/04 or 10/18 but should happen after the capital equipment decisions are made.</p>
1.1.4.1	Schedule work session with Fred and CC to review/discuss updated models	Steve Liebersbach	
1.2	Increase Revenues through Grants	Matt Dixon	
1.2.1	AARP Community Challenge Grant	Matt Dixon	<p>MattDixon : Applications are being accepted now through March 15 at 5:00 p.m. ET and must be submitted through www.AARP.org/CommunityChallenge . Projects must be completed by November 30, 2023. The program is open to 501(c)(3), 501(c)(4), 501(c)(6) nonprofits and government entities.</p>

1.2.1.1	Attend Feb. 8 Q&A Webinar	Matt Dixon	<p>MattDixon : Applications due March 15, 5 p.m. EST. Must be submitted via their online portal (OpenWater). Communitychallenge@aarp.org for questions. The webinar will be available on the website under 2023 Community Challenge. Ideas: benches for Nature Trail and/or Heritage Trail. Application page: https://www.aarp.org/livable-communities/community-challenge/info-2023/2023-challenge.html. Advice: tying the plan back to how we are impacting seniors within the community. Build an awareness with seniors for your project. Building partnerships around the project and other relationships in the community around your project. What are "tangible benefits?" General they are physical things but can also mean programs that impact lives. Applications can be edited any time before the deadline but not after. Projects must be completed by November 30, 2023. Demonstration, Flagship, Capacity Building are the three grant areas. Looks like best option may be to seek funding to help install more benches in our parks. Matches are not required but there is a space to include, if applicable. AARP likes the funding to go towards catalyst projects to test concepts less about on-going programs, etc. Not required to upload anything but system will allow you to upload one file (PDF). If awarded a grant, we will receive branding information from AARP with options.</p>
1.2.1.2	Identify grant requirements and prepare a grant request for CC to approve.	Matt Dixon	<p>MattDixon : Determined that this grant would be best for benches along the Heritage Trail and the city should look to apply for this grant in 2024.</p>
1.2.1.3	Prepare and submit grant request to AARP	Matt Dixon	<p>MattDixon : AARP.org/livablecommunities/communitychallenge for grant access.</p>
1.2.2	Federal grant submitted requesting \$44,000 for body worn cameras	Darin Parke	
1.2.3	Jason W. Read Foundation grant awarded \$1,500 for ShotDot system. (applied for \$4,937.50).	Darin Parke	
1.2.4	Safe Routes to School grant awarded for 850 East 5600 South Crosswalk in 2021 for 2024 budget cycle. Award was \$61,621. Information attached.	Jon Andersen	

1.2.5	CCJJ grant for ballistic shields for PD - awarded \$3,293.98	Darin Parke	
1.2.6	Federal grant submitted for \$8,500 for body armor	Darin Parke	MattDixon : If not awarded city will need to allocate \$17,000. If awarded city will pay \$8,500.
1.2.7	Outdoor Recreation Grant	Matt Dixon	
1.2.7.1	Review grants for Nature Park Trail improvements	Matt Dixon	<p>MattDixon : The Recreational Trails Program Grant: https://recreation.utah.gov/grants/recreational-trails-program/ This program helps pay for maintenance of outdoor trails. Apply for funding to help rebuild Nature Park Trail for winter use.</p> <p>MattDixon : Following review of the UORG grants, it was determined that the Nature Park Trail improvements would not qualify for UORG funding. This is due to the fact that the city has already hired Granite Construction to complete the work in 2023. Attention turned to UORG for skatepark project.</p>
1.2.7.2	Application submitted for \$200,000 for construction of 40th Street skatepark project (see attached application).	Matt Dixon	

1.2.7.3	Grant award from UORG signed by city leader and state rep (see attached)	Matt Dixon	<p>MattDixon : Good day Matt,</p> <p>On behalf of the Utah Division of Outdoor Recreation and the Utah Outdoor Recreation Infrastructure Advisory Committee, it is our pleasure to inform you that a Utah Outdoor Recreation Grant (UORG) to South Ogden City Administration in the amount of \$200,000.00 has been approved for the South Ogden 40th Street Skatepark.</p> <p>In the next couple of weeks, the grant contract will be emailed to you for your review and you may submit revisions if needed, prior to signing. The grant contract period will provide 28 months in which to complete the project. Is there anyone else who should be copied on this email to review the contract? Please provide these names and emails in your response.</p> <p>Before signing the contract, please review the Post-Award Process Guide for Grant Recipients attached below. Keep in mind, as part of your contract, you are required to submit 6-month progress reports till the contract terms are complete. These progress reports can be submitted through the grant portal at https://utdnr.org.my.site.com/portal, or submitted via email with a progress report word document. Finally, please review the reimbursement process and begin collecting and organizing the invoices, payments, and any in-kind contributions that are used for the project.</p> <p>The Utah Division of Outdoor Recreation is proud to support your outdoor recreation infrastructure project. Thank you for your crucial role in allowing us to pursue our mission and helping make Utah the greatest state for outdoor recreation!</p> <p>All our best,</p>
1.2.8	Foundation grant awarded for Shotdot for \$4,937.50	Darin Parke	
1.2.9	UCA grant submitted and awarded \$32,069.20 for PD and Fire radios	Darin Parke	MattDixon : City will be required to pay \$206,626.18 for radios.
1.2.10	State of Utah Public Safety grant for Shotdot - awarded \$4,937.50 (see award letter attached).	Darin Parke	
1.2.11	2023 RAMP Grants	Matt Dixon	MattDixon : Received award of \$650,000 for Skatepark, \$22,000 for S. Ogden Days, and \$42,000 for Heritage Trail Phase II but nothing for Meadows Park.

1.2.12	Justice Court Technology Grant \$7,500	Doug Gailey	<p>Matt Dixon : The system will primarily be used by the court to allow the Judicial Performance Evaluation Commission to evaluate judge performance during court proceedings.</p> <p>The system must allow broadcasting of court hearings via WebEx conferencing platform (I have received confirmation that they will accept other platforms as well). The system must be able to capture facial expressions of the judge, attorney, witness, and/or litigant, regardless of whether appearing remotely or in-person.</p> <p>Equipment: 1 Dell 5530 Laptop \$1,769 I am waiting for the official Dell quote. We got the grant based on the attached screen shot. They allowed for the submission of the screen shot as a quote. 3 PTZ NDI Cameras \$5,537.57 (\$1,781.19 each) 1 16 Port POE+ switch \$194.00 Total: \$7,306.57 The total is approximately \$300.00 less than what I originally submitted for the grant. The cameras dropped in price since then.</p>
1.2.13	State of Utah public safety grant for First Responders First mental health services \$26,900	Darin Parke	
1.2.14	BCTC Prevention Prepared Communities Grant - \$9,000 (\$6k SOD, \$1k Winter Traditions, \$1k Movies in Parks)	Doug Gailey	
2.0	EMPLOYEES: Recruit, develop and retain quality employees by maintaining competitiveness in pay and benefits and demonstrating a commitment to every employee's growth and development.		
2.1	Improve Employee Satisfaction	Doug Gailey	
2.1.1	Develop list of no-cost/low-cost benefit enhancements	Doug Gailey	
2.1.1.1	Conduct work session with the council to discuss Alternative work schedules (i.e. 5/4/9 & 4/10)	Doug Gailey	Doug Gailey : The council opted not to implement an alternative work schedule.
2.1.1.2	Conduct analysis and make recommendations for retirement benefits	Doug Gailey	
2.1.2	Council to hold employee BBQ event	Doug Gailey	

2.2	Increase quality of organizational leadership & employee capacity.	Doug Gailey	
2.2.1	Complete Arbinger Outward Leadership Training with all supervisors/managers	Matt Dixon	
2.2.2	SOLA	Doug Gailey	
2.2.3	Secession planning	Doug Gailey	
2.2.3.1	Meet with department heads to clarify organizational structure and optimize opportunities for promotional experience.		
2.2.4	Leadership Book Club	Matt Dixon	
2.2.5	Work with department heads to create out of class pay for employees temporarily assigned to a leadership position.	Doug Gailey	
2.2.5.1	Meet with Steve to formulate a paycode that would allow employees to be compensated for out of class assignments.		
3.0	INFRASTRUCTURE: Invest in the maintenance of existing City infrastructure (i.e. utilities, parks, roads, etc.) and plan for new infrastructure needs necessary to support new growth and development within the City.		
3.1	Increase resident satisfaction rating of the City parks by 10 percent	Jon Andersen	
3.1.1	Conduct a Parks-specific survey as a follow-up to Community Survey	Doug Gailey	
3.1.2	Replace playground at Friendship Park (2022)	Jon Andersen	Matt Dixon : City Council directed staff at 12/07/21 meeting to pursue RAMP grant for replacement of playground at Friendship Park. Jon will work with vendor on coming up with some design options and will share the concepts with the council.
3.1.2.1	Survey playground area	Jon Andersen	
3.1.2.2	Playground equipment to best use the area	Jon Andersen	
3.1.2.3	Utilize State procurement site to get playground equipment for the park	Jon Andersen	Matt Dixon : BigT Recreation submitted design and color scheme (see attached). Council will be given opportunity to provide input prior to placing the order.
3.1.2.4	Complete park installation	Jon Andersen	

3.1.3	Complete Phase I of the South Ogden Heritage Trail at Friendship Park	Matt Dixon	<p>MattDixon : Held first committee meeting on 3/28/2022 (agenda attached). Present were Jon Andersen, Lynn Call, Ed Allen and Jim Larkin. Those excused were Mayor Porter, Councilmembers Strate and Smyth. Group proposed that Ed Kleyn, Rich Sadler, Katie Nelson be invited to join the committee and Mayor Porter suggested that Gene Sessions also be invited. During the Committee meeting we Reviewed Project Purpose Statement, Vision, Stakeholders and Constraints. Committee developed evaluation criteria and success indicators and established next Tasks and Subtasks that are necessary to move the project forward. These tasks and subtasks have been added to the project below. Total cash funds currently allocated to the project are \$79,000 (\$48k RAMP, \$10.75k SUP, \$5k Bank of Utah, and \$15.75k South Ogden City). Group hopes to gain \$50k more in June from Eccles Foundation. Group decided to meet every two weeks as the project gets going. We hope to shoot for South Ogden Days as an opportunity to showcase the monuments and market the project. A group email will be started so that we can stay coordinated.</p> <p>MattDixon : Held committee meeting today. Committee reaffirmed the scope of the project to be the greater South Ogden/Weber County/Northern Utah area and, when appropriate, will weave in S. Ogden content to highlight things unique to S. Ogden. Discussed work for each sub-committee (see Subtasks below) for the next month. List of attendees is attached.</p> <p>MattDixon : 1/12/23 committee meeting. Reviewed finances for the project, 2023 RAMP grant application and reviewed and updated Monument Prioritized List, made edits and updates. Jon will get two more monuments ordered through Bott's, Gene and Richard will continue writing and send information as they get it done, Policies and Procedures will be reviewed and updated, Jim Larkin will work on QR codes with links supplied by Gene and Richard as they write. Matt solicit support from Mountain America and DL Evans Bank. Next meeting committee</p>
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3.1.3.1	Hold meetings to coordinate project execution	Matt Dixon	<p>MattDixon : During the May 24, 2023 meeting, Kathryn MacKay joined the group at the invitation of councilmember Smyth. Kathryn and councilmember Smyth agreed to work on content recognizing historical contributions by women the city may wish to recognize. Dave Bott agreed to draft a mockup of a monument. Sadler and Sessions agreed to keep writing and submit work for review by committee members. Still waiting for arrival of the first two granite monuments.</p> <p>MattDixon :</p> <p>MattDixon : Committee met on 9.11.23. First two granite monuments are here and two more should be here by Oct. 1. Committee has draft language for three sides of the first two monuments with additional writings to begin soon. Committee agreed to meet every two weeks to keep the project moving. Committee wants to start our next meeting at Bott's to understand what they can do regarding maps/illustrations, etc.</p>
3.1.3.2	Gene Sessions and Richard Sadler to work on content for monuments		<p>MattDixon : Had a call with Dave Bott. He will prepare a mockup of the monument and determine how many words we can put on each side. He'll have it to me by the end of the week. He also asked if he could invoice us for 1/2 of the cost as is customary with the other 1/2 after installation.</p> <p>MattDixon : Received mockup (attached) of a monument with 1" lettering and 3/4" spacing. Total word count is approximately 154 per side.</p> <p>MattDixon : Gene Sessions submitted a draft of language for the Bonneville Shoreline monument (attached).</p> <p>MattDixon : Met with Gene and Richard and Mayor Porter. Gene and Richard provided an updated monuments list (see attached) for the committee to review and provide feedback on. They also provided language for Lake Bonneville and Geology monuments.</p> <p>MattDixon : Sessions submitted writings for three sides with a fourth coming soon (attached).</p>

3.1.3.3	Secure funding from other Grants and Donations	Matt Dixon	MattDixon : Received (attached) a donation from the Eccles Foundation in the amount of \$20,000. MattDixon : Received \$10,000 from SUP organization (receipt attached) MattDixon : RAMP awarded additional \$42,000 for Phase II of the project. MattDixon : Letter sent to Morris at DL Evans Bank on 9.11.23. He indicated he'd like to support the project. Letter attached.
3.1.3.4	Review plan for Heritage Trail with Jon and determine best location for the monument	Matt Dixon	

3.1.3.5	Meet with SUP Org. and discuss plans, budget, etc.	Matt Dixon	<p>MattDixon : Meeting scheduled for Sept. 14, 2021</p> <p>MattDixon : Meeting scheduled on Sept. 15 at 3:30 p.m. at city hall.</p> <p>MattDixon : Held meeting this week with SUP. They want to know if the city would entertain another RAMP grant for the placement of two signs in Friendship Park. The first would be an American Indian/Trappers monument and the second would be a John C. Fremont/Kit Carson monument. I talked with the council and this will be on the Oct. 5 agenda as a discussion/action item. If the city doesn't want to do this, SUP will try and raise the money on their own for the Kit Carson monument.</p> <p>MattDixon : City council discussed Heritage Trail on Oct. 7 meeting. Decided the city would be willing to contribute money to the project IF SUP was able to raise matching funds for the project. If funds could be raised, consider making RAMP application for 4 monuments with the matching funds from SUP and SOC.</p> <p>MattDixon : SUP and staff met on Oct. 27: discussed city will help put together a flyer to help them solicit donations/support. They have many groups that they believe will support the project - not sure how many will contribute funding. SUP has committed \$5,000. Discussed having Major Monuments to recognize groups (i.e. Indians, Trappers, etc.) and Minor Monuments to recognize important individuals (i.e. John Fremont, etc.).</p> <p>MattDixon : SUP and staff met on Oct. 27: discussed city will help put together a flyer to help them solicit donations/support. They have many groups that they believe will support the project - not sure how many will contribute funding. SUP has committed \$5,000. Discussed having Major Monuments to recognize groups (i.e. Indians, Trappers, etc.) and Minor Monuments to recognize important individuals (i.e. John Fremont, etc.).</p>
3.1.3.6	Review the plans with City Council in work session to verify approval of location and project details	Matt Dixon	<p>MattDixon : City Council agreed that the best location will be Friendship Park and they agreed to match donations/funds raised by SUP up to \$20k of city money</p>
3.1.3.7	Apply for RAMP funding to help with the project.	Matt Dixon	<p>MattDixon : SUP is donating \$10,000 in cash, Weber County Heritage Foundation \$4,000 of in-kind consulting. City council agreed to match up to \$20k. Asked RAMP for \$50k. RAMP application attached.</p>

3.1.3.8	Request of qualifications (RFQ) prepared to select monument company to help consult and construct this project.	Jon Andersen	MattDixon : Jon solicited proposals from several companies with only one expressing interest (Botts). A copy of the RFP is attached. This will be reviewed at the next Committee meeting in Aug.
3.1.3.9	Firm up project scope with the Committee (i.e. are we focused on S. Ogden history or greater Weber County history?).	Jon Andersen	<p>MattDixon : On Jul 5, 2022, at 7:31 PM, Katie Nelson <katienelson@webercountyheritagefoundation.com> wrote: Hi all, We've been tasked with producing a "history master plan" or big picture history of South Ogden, which the city can draw on for years to come as the Heritage Trail grows. We aim to have this finished by the end of August.</p> <p>I will bring a big-picture timeline. We can at the meeting discuss the potential for, and pros/cons of, highlighting individuals, particular events or time periods, etc. Our main questions: 1- What is the story of South Ogden? (particularly, I am interested in what sets it apart from other cities?) 2 - What does it mean to be someone from South Ogden? 3 - What universal stories can we all claim as our heritage?</p> <p>HERE I've got a range of dates for us to potentially meet in early August. Please select your availability ASAP. (Given the lack of air conditioning at City Hall, let's meet at the Eccles Art Center, 2580 Jefferson.)</p> <p>Thanks!</p> <p>Katie</p> <p>MattDixon : July 8, 2022 from Richard Sadler: my understanding concerning some monuments for South Ogden was that we would look broadly at the history of northern Utah (and not just at South Ogden). Another idea advanced was that many of our historical contributions and ideas which might move to some kind of monument status was to put together in one group people who influenced the area - for example fur traders, native Americans, important 19th century women, important 19th century men, important 20th century women, and important 20th century men - from northern Utah. This was a beginning</p>
3.1.3.10	Get representative from Weber Heritage Foundation (Katie Nelson)	Matt Dixon	
3.1.3.11	Invite Rich Sadler, Katie Nelson, Brent Strate, Mayor Porter, and SUP & DUP for next meeting (Phase I and Policy Creation)	Matt Dixon	

3.1.3.12	Physical Facilities Committee will finalize agreement with Botts and get three monuments ordered	Matt Dixon	MattDixon : Contract has been signed with Botts and 2 monuments have been ordered.
3.1.3.13	Historical Committee working on list of Top 30 (10 monuments) and will present recommendations to chronologically divide the trail.	Matt Dixon	MattDixon : Richard Sadler email from 9/22/22: Matt included with this e mail is an outline of some of the thoughts I have had concerning the monuments and topics. I believe this is a good place to begin a discussion with committee members, and probably many would agree on the first suggestion for a monument with three sides featuring: native Americans, Geography and its involvement, and the fur trade and its impact on northern Utah. Please feel free to share this list with committee members and I am hopeful it will lead us forward to make good decisions. I am sorry to miss the October 3 meeting, but I am committed to be involved with this project. Richard Sadler (document attached) MattDixon : Historical Committee met and developed a Monuments List (attached) for recommendations to the Committee. Matt asked to find out how many words for each side of the monuments from Botts.
3.1.3.14	City Council (Arts Council) to review and prioritize top monuments they want developed and install in the park	Matt Dixon	MattDixon : 1/3/2023 Council met and decided on the following priorities for monuments based on the Monuments List prepared by the Historical Content Subcommittee (see attachment in 3.1.7.10). Phase I: Monuments 1,2,3, and 6. Phase II: Monuments 4,5,7, and 8.
3.1.3.15	Finance Committee will pick up check from Bank of Utah (Doug DeVries) for \$7,500 and request donation from Goldenwest Credit Union (Kerry Whalen) for \$5,000	Matt Dixon	MattDixon : Letters from Mayor Porter were sent to BoU and GW seeking financial support for the project. Doug with BoU indicated that they may donate \$10,000 and GW is expected to contribute \$5,000. Copies of the letters are attached. MattDixon : Received Goldenwest donation of \$5,000 on 9/21/2022. MattDixon : Bank of Utah donated \$7,500 towards the project. Check was deposited on 9/28 (copy attached).
3.1.3.16	Provide Emma Eccles Foundation a project update	Matt Dixon	
3.1.4	Review the Nature Park development and improvement plan (recreation, conservation, education) and discuss next steps	Matt Dixon	MattDixon : work session scheduled for second meeting in Sept. 2021

3.1.4.1	Find the Nature Park development plans that were originally created	Matt Dixon	
3.1.4.2	Review the development plan, identify what has been completed, what remains and prepare presentation to review with the City Council	Matt Dixon	
3.1.4.3	Work with USU to see if there is a project they can help us with at the Nature Park.	Matt Dixon	<p>MattDixon : Mayor Porter set up meeting with USU rep named Helen. Met with her and councilmember Strate and Jon Andersen at the park. She will put us in touch with others at USU that may be able to help us look at a project.</p> <p>MattDixon : Email from Helen following the park meeting: Hello all,</p> <p>I have been in contact with the Mayor of South Ogden, Russ Porter, in efforts to design an interactive and wildlife-friendly landscaping for the S. Ogden Nature Park. This is a public park that includes a paved trail, dirt trails for mountain biking, hiking, and running. It is located within foothill-type canyon with a riparian area encircled by the paved trail. The nature park also includes a splash pad, playground, grass fields, and amphitheater at the main entry.</p> <p>Our goal is to pull together a committee to improve/restore the park for the purpose of attracting wildlife and local visitors, achieving both environmentally-sound and visitor-friendly space. We have discussed a few ideas so far.</p> <p>Moving forward, I would like to schedule a brainstorming meeting for those who are interested. I would like to get a few experts on board to assist with planning – which is why I am reaching out to you. If you have interest in helping with this project, please let me know. Also, if there is anyone in your field that would be interested in assisting with the project, please forward this to them. When I hear back from you, I will send out a doodle poll for the initial meeting. If you have any questions please feel free to contact me.</p> <p>(don't worry Russ, I doubt anyone will want to release lions, tigers, or bears)</p> <p>Happy Monday! -Helen</p>
3.1.5	Complete a Park Master Plan for Meadows Park	Jon Andersen	MattDixon : RAMP grant application for funding to help with parking lot and playground was unsuccessful in 2023.

3.1.5.1	Request a proposal from Landmark Design for the site master plan	Jon Andersen	JonAndersen : Attached proposal will go before the Mayor & City Council September 6, 2022
3.1.5.2	Review amenities with city council and provide direction to Landmark Design	Jon Andersen	MattDixon : had discussion with city council and looked at various amenities. Direction was given to staff to design a park with a Basketball Court, two Pickle Ball Courts, a restroom and bowery and playground area. Hugh will work on the design and get a draft to staff for review by the council.
3.1.5.3	Determine which concept the CC prefers and provide direction to Landmark for final Mater Plan	Matt Dixon	<p>MattDixon : Matt and Jon,</p> <p>I have attached 4 concepts for the Meadows Park in South Ogden.</p> <p>The first two concepts (1A and 1B) in the presentation are based on our discussions in the City Council Work Session. Concepts 2 and 3 have similar elements but we explored some alternatives for your consideration.</p> <p>Please review the concepts and we will then take comments and work on finalizing the master plan for Meadows Park.</p> <p>Let us know if you have any questions or need additional information.</p> <p>Thanks.</p> <p>Hugh Holt Landmark Design D: 801-474-3303 O: 801-474-3300</p> <p>MattDixon : 11/15/2022 Council reviewed 4 concepts provided by Landmark (attached). Direction was to move forward with Concept 1B with request to swap the playground area and the basketball area out of concern that the playground should not be close to 5700 S.</p>
3.1.5.4	Finalize and have council approve Master Plan Design	Matt Dixon	

3.1.6	Complete Phase I & II of Club Heights Park.	Jon Andersen	JonAndersen : The water feature and sod at the detention area of Club Heights are the two remaining items for completion of the project. The water feature has had some progress but due to the concrete shortage issue the completion date is unavailable. It will be completed as soon as they can get the needed material.
3.1.6.1	Monitor drought to see when the sod can be installed	Shane Douglas	JonAndersen : Pine View is planning on turning the water off September 1, 2021. Sod install not looking good Weber Basin will turn off September 20, 2021 JonAndersen : I talked with Matt Dixon about whether to do the sod with the watering turning off and that the City would have to use culinary water to keep it alive until it goes dormant. Did not come to a conclusion/solution. JonAndersen : Pine View plans to turn water off September 10, 2021
3.1.6.2	Playgrounds & Pavilions installed fall of 2021	Jon Andersen	JonAndersen : Playgrounds & Pavilions have been ordered. Playgrounds are set to arrive and be installed the middle of September. Pavilions should becoming the later part of September JonAndersen : Pavilions are currently being installed, the boulders for the back play area have been delivered and waiting to be installed. Still waiting for the two playgrounds to be delivered. MattDixon : Jon reported that the playgrounds are installed. Large boulders will be installed as soon as conditions permit. Sod will be scheduled for mid to late April 2022.
3.1.6.3	Working on changing the water feature for improved functionality	Jon Andersen	JonAndersen : Change order was signed to move forward with a more solid type water feature. Will update once I have construction timeline

3.1.7	Complete Burch Creek Park.	Jon Andersen	<p>MattDixon : Jon reported today that the only remaining issues are: building a small concrete retaining wall between dirt landscaping and playground area and final plant/tree replacement - which will be in spring of 2022.</p> <p>JonAndersen : Change order was signed to fix the above mentioned areas. Will give update once I have been given a timeline for construction. Still having major issues with the pumps, looks like they will be shut down for the year and look for another solution for the pumps</p> <p>JonAndersen : Hogan is currently working on cementing the rock water feature and preparing to put the steel plates in by the lower playground.</p> <p>JonAndersen : Hogan has completed the cementing of the rock water feature, sprinkler repair and the improvement by the playground d need to be improved/repared</p>
3.1.7.1	Need to address the warranty issues on landscaping, features, etc. Warranty period should be through June 1, 2022	Jon Andersen	<p>JonAndersen : Walked the park with Hogan Construction, Landscaper is supposed to replace several trees and some plant material thought the whole project area.</p>
3.1.8	Compare results from 2020 Community Survey to 2021 Survey	Matt Dixon	<p>MattDixon : after declining from 74% to 70% of residents who rate City Parks as either Excellent or Good from 2017 to 2019, resident ratings of Excellent or Good increased to 82% in 2022. From 2020 the rating increased from 72% to 82%. Survey results attached.</p> <p>MattDixon : 2022 survey showed 78% of residents rated our parks as either excellent or good. Although slightly lower than 2021, the results are still within the margin of error (+/-4%) compared to the 2021 results.</p>
3.2	Increase resident satisfaction with the quality of the City's streets by 10 percent	Jon Andersen	
3.2.1	Complete a minimum of \$1.3M in road maintenance and improvement projects annually	Jon Andersen	
3.2.2	Increase beautification of Washington Blvd. between 36th and 40th Street.	Matt Dixon	

3.2.3	Review 2020 Community Survey results for base satisfaction score.	Matt Dixon	<p>MattDixon : Survey results from 2017 thru 2020 indicate that residents who rated the quality of city streets as either Excellent or Good were 22.50%, 30.67%, 29.65% and 38.92% respectively. The goal is to have this combined rating be equal to or greater than 48.92%.</p> <p>MattDixon : 2021 combined "Excellent" and "Good" was 41.75%. Short of the goal of 48.92 but positive gains from prior years.</p> <p>MattDixon : 2022 results were 38.97%. Lower than 2021 but still within the margin of error of +/-4%.</p>
3.2.4	Compare 2021 Survey Results with 2020	Matt Dixon	<p>MattDixon : Total of "Excellent" and "Good" rating was 41.74% (see results attached).</p>
3.3	Complete design and construction drawings for a Skatepark.	Matt Dixon	<p>MattDixon : Draft of construction drawings were submitted for review from Adam with Spohn Ranch. Sent to Jon for review by engineering.</p>
3.3.1	Identify best locations for Skate Park	Matt Dixon	

3.3.2	Gather project options with Skate Park layouts and estimated costs	Jon Andersen	<p>MattDixon : Pics submitted by Steve Liebersbach from Winter Park (see files tab)</p> <p>MattDixon : Pics from Jon Andersen emailed 7.12.21 (see files tab). Option A = 3,500 sq. ft. for \$250k - \$400k. Option B (Bowl Design) = 5,000 sq. ft. for \$300k - \$500k. Option C = 7,500 - 9,000 sq. ft. = \$750k - \$1M.</p> <p>MattDixon : Councilmember Orr emailed a pic of a linear skate park. I added it as an attachment.</p> <p>MattDixon : Council reviewed and discussed the skate park project at the Oct. 19 meeting. They decided that they did not want to have this ready for a RAMP application in January. They agreed to have a plan put together this year (fiscal) with a possible RAMP application January 2023.</p> <p>MattDixon : Meeting with Mayor Porter, Matt Dixon, Ginger McKenzie, Jared McKenzie, Matt Flinton, Mike Howard, Jon Andersen, and Lenny London (Tony Hawke grant), Matt Robertson:</p> <p>Mike likes 40th Street better than Meadows. Ginger likes a very visible location near active areas. She likes North Ogden's park best.</p> <p>Group likes 40th and would like to create something like N. Ogden has as far as the skating community, etc. Visibility is important to keep it safe.</p> <p>Park Type: Most kids will like rail and ledges, etc. North Ogden has the most diversity of any park around.</p> <p>Reviewed different layouts and features and it was decided that only one large, steep bowl and a beginner bowl. Mostly looking at street skate features with rails, manuals and various features, etc.</p> <p>Mayor reviewed process is to develop a plan and funding so we can look at grants (Tony Hawkes, RAMP) next year 2022/2023.</p>
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3.3.3	Determine location	Matt Dixon	<p>MattDixon : Emailed Leesa to schedule the work session in Dec. for council to discuss skate parks</p> <p>MattDixon : Work session scheduled for Oct. 19 so staff can plan for RAMP funding, if council agrees to make this a priority project. Staff seeking direction on location, size, budget, RAMP, etc.</p> <p>MattDixon : Council agreed with the Committee's recommendation that the best location for the skate park will be 40th Street Park in the detention basin.</p>
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3.3.4	Contract with qualified firm(s) for project design	Matt Dixon	<p>MattDixon : Committee meeting on 8/22/2022 reviewed proposal from Grindline and Landmark Design. Committee really liked Grindline and agreed that they would be a qualified firm to work with. Group agreed that the park needs to be modern with lots of flow and transitions, unlike anything in the area. I agreed to work on procurement to see if we need to go out for formal proposals in lieu of just selecting Grindline.</p> <p>MattDixon : Cody from the Committee submitted this email with some qualified firms who know how to build good skateparks:</p> <p>Hi Matt,</p> <p>Great to meet you the other week and thanks again for supporting this on the administrative level. There's been a lot of excitement in the skate scene since then and I can't wait to bring a larger representation to the next meeting.</p> <p>As promised, here are a list of skatepark designers/builders that we would recommend reaching out to if South Ogden City needs to offer it out to bids.</p> <ul style="list-style-type: none"> •Grindline •Hunger Skateparks •Spohn Ranch •Team Pain •Evergreen •Dreamland <p>I don't believe I'm on the email thread yet, but if you could send a reminder whenever the next meeting is scheduled I'd love to be there.</p> <p>Thanks! -Cody</p> <p>Cody Lee Advertising Analyst P: 801.328.4067 cody.lee@kodiakcakes.com</p>
3.3.4.1	Solicit proposals from qualified firms for design work	Matt Dixon	
3.3.4.2	Review proposals and enter into a contract with the qualified firm	Matt Dixon	<p>MattDixon : City Council approved contract (proposal attached) with Spohn Ranch on 11/01/2022.</p>

3.3.5	Gather input from the public and Committee for design	Matt Dixon	<p>MattDixon : Phase I - finalize agreement. Kirsten (Reno) will look at the agreement for their end and get it back to us.</p> <p>Phase II - Kickoff Meeting</p> <p>Ready to start with survey data gathering to go live on Monday, Nov. 7 for two weeks. Push out through committee and social media.</p> <p>Needs: GeoTech Report, Site Survey (CAD format)</p> <p>Schedule meeting for 11/21/2022 at 4 p.m. with committee to set expectations and review the data from survey to help with conceptual designs</p> <p>Goal is to have second meeting before Christmas with two very good concept plans.</p> <p>MattDixon : Group:</p> <p>Mark your calendars (I'll also send a meeting invite)!!! On Monday, November 21 at 4 p.m. we will be hosting a kickoff meeting with Spohn Ranch. I expect the meeting to last between 1.5 to 2 hours. There will be an online survey launched next Monday, Nov. 7 that we want to get out to as many local riders as we can (especially South Ogden riders). The survey will gather lots of information related to their wheels of choice, preferred features, etc. to help us as we work with Spohn in creating two conceptual designs. During our meeting on Nov. 21, we will review the data from the survey, get to know Spohn Ranch, and give them your ideas to help them go back and start working on the concept plans. Our goal is to have two good concepts drawn up before Christmas with a decision on the final plan in time for our RAMP grant application in mid-January.</p> <p>Thanks for being involved. Oh, and the meeting will be open to any public who'd like to attend. It will be here at City Hall in the EOC room in the front of the building.</p> <p>Have a great day!!!</p> <p>Matt</p>
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3.3.6	Committee review concepts and make recommendations for final concept.	Matt Dixon	<p>MattDixon : Spohn submitted a very rough draft concept in preparation for the council meeting on Jan. 3 (see attached). The concept is likely to change substantially as the design team moves forward and works with the committee.</p> <p>MattDixon : Committee has been presented with two concept plans (see attached Opt. 1 & Opt. 2) for review. Feedback will be accepted until 3.15.2023. Spohn Ranch will then finalize the two concepts for committee and council review and public sharing.</p> <p>MattDixon : Feedback from Cody Lee: Thanks again for all of the hard work going into this – really stoked to see it come to fruition. In general, many of us strongly prefer option 1 but I am open to seeing design improvements to make Option #2 a more free flowing park.</p> <p>Design 1:</p> <ul style="list-style-type: none"> •The more I thought about it, the more I'd advocate for removing the arch feature (or finding another place for it) or think the bowl would benefit from having regular coping around that corner, and it would be easier to shift the bowl and allow more space for street on the far side •I love the amount of small transition and individual zones throughout this park design. I wouldn't change a thing about the transition of this park, it's exactly what we had hoped for in the planning process and has features for beginner to advanced riders •There was some talk about the street section on the East side being too skinny oMaybe shifting the bowl solves this, or maybe it's possible and within scope to add a wider section of concrete here? •Ramp/euro gap might need to be adjusted due to lack of speed from the plaza section <p>Design #2:</p> <ul style="list-style-type: none"> •Overall, I think this design has a great street section but is hindered by it's 2 zones and lack of free flow throughout
3.3.7	Council approve final concept plan	Matt Dixon	
3.3.8	Apply for grants to help fund construction of the project	Jon Andersen, Matt Dixon	<p>SteveLiebersbach : this was pulled from FY 2023 budget and will be fully funded and part of the ARPA projects</p> <p>MattDixon : Received award notice from UORG that the project has been awarded \$200,000 of state funding to help (see Initiative related to increase revenues thru grants under Fiscal Sustainability for details).</p>

3.3.8.1	Complete Outdoor Recreation Tier I Grant for \$200,000	Matt Dixon	
3.3.8.2	Grant awarded for \$200k. Signed agreement attached.	Matt Dixon	
3.3.9	Complete design and construction drawings	Matt Dixon	MattDixon : Spohn Ranch submitted draft construction plans for review by city personnel (attached).
3.4	Complete Construction of the 40th Street Skatepark	Jon Andersen	
3.5	Increase opportunities for resident utilization of sidewalks and trails by identifying gaps and making improvements in areas such as School Safe Routes.	Jon Andersen	
3.5.1	Prepare trails for winter maintenance and use by the public.	Jon Andersen, Shane Douglas	MattDixon : Jon, I'm anticipating the council will be wanting to maintain the trails this winter. We need to talk about expectations and what we need to do IF we are planning on having them open this winter JonAndersen : The Nature Park trail is an alternate bid item on the roads project bid this year. It should be ready for the Mayor & City Council to decide if they would like it improved at the Sept 6, City Council meeting.
3.5.1.1	Conduct walk thru and evaluation of current condition with Granite Construction and get estimates on cost to maintain status quo and cost to improve for winter plowing/maintenance.	Josh Sully, Jon Andersen	MattDixon : Jon provided information that to maintain status quo would cost approx. \$60,000. To upgrade and prepare for winter maintenance would cost approx. \$314,000 unless we removed Burch Creek then it would be \$50,000 less. May not need new equipment, since a 1-ton with a plow may be used on new trails.
3.5.1.2	Have a discussion with Mayor & City Council to get direction	Jon Andersen	MattDixon : Council direction was to discuss during the FY2023 budget for prioritization and funding.
3.5.1.3	Prepare budget estimates & timeline for the 2022 construction season to complete goal	Jon Andersen	MattDixon : Jon provided information that to maintain status quo would cost approx. \$60,000. To upgrade and prepare for winter maintenance would cost approx. \$314,000 unless we removed Burch Creek then it would be \$50,000 less. May not need new equipment, since a 1-ton with a plow may be used on new trails.
3.5.2	Improve sidewalk network/connections where there are gaps.	Shane Douglas, Jon Andersen	

3.5.2.1	Complete detailed inventory of areas throughout the city where there are gaps between existing sidewalks	Josh Sully	
3.5.2.2	Prioritize sections based on safety, pedestrian demand and location	Josh Sully	
3.5.2.3	Prepare a cost estimate for each section based on dollars per linear foot of sidewalk	Josh Sully	
3.5.2.4	Present information to City Council for review, discussion and direction	Jon Andersen	
3.5.3	Improve sidewalk networks in Safe Routes for Schools areas.	Jon Andersen, Josh Sully	JonAndersen : South Ogden City received a grant through UDOOT Safe routes to school for the Crossing located on 850 E. 5600 S. The grant is for approximately \$61,000 to update the school crossing with ADA ramps, new signals and any new sidewalk and striping needed. This s a reimbursement grant and funding is not available until 2023.
3.5.3.1	Coordinate with Weber School District to identify all Safe routes	Josh Sully	
3.5.3.2	Evaluate all safe routes for safety and conditions of existing sidewalk	Josh Sully	
3.5.3.3	Evaluate the safe routes for any need for new sidewalks	Josh Sully	
3.5.3.4	Develop a a list of potential projects for budgeting and grant purposes	Josh Sully	
3.6	Upgrade City Facilities	Jon Andersen	
3.6.1	Complete remodel of the Public Works yard and facilities.	Jon Andersen	
3.6.1.1	Meet with School District on land swap plans and at Friendship Park	Jon Andersen	JonAndersen : It is not on the current Weber School District bond. It will be out at least five years or longer
3.6.1.2	Explore any other options for the relocation of the P.W. shop	Jon Andersen, Shane Douglas	JonAndersen : Two pieces identified 1- Linquist by the cemetry (not wanting to sell) 2- Landout front nt by the currrent P.W. shop by Washington Terrace not willing to sell to South Ogden. will look into remodel at current location.
3.6.1.3	Develop a plan to remodel current location	Shane Douglas, Jon Andersen	JonAndersen : Identify what upgrades nned to be completed in the remodel
3.6.1.4	Meet with Lanmark Companies for a possible bid	Jon Andersen	JonAndersen : 1st meeting et for July 19, 20232

3.6.2	Complete upgrades to City Hall (i.e. carpet, paint, Station 81 ramps, etc.)	Jon Andersen	
3.6.2.1	Walk the Building to identify upgrades	Jon Andersen	
3.6.2.2	Collect bids for the upgrades	Jon Andersen	
3.6.2.3	Need funding and approval to complete the upgrades Budget 2024	Matt Dixon	
3.6.3	Make improvements to Station 82 Kitchen	Cameron West	CameronWest : Bid received for the remodel of Station 82 kitchen at just over \$60,000. Gameplan moving forward to consider updating of the plumbing only. JonAndersen : After review of the bid direction was given to replace and repair spetic items at a lower cost at this time
3.7	Improve quality of the city's infrastructure management	Jon Andersen	
3.7.1	Prepare and launch GIS management system for Water, Sewer and Storm Drain utilities.	Jon Andersen	
3.7.1.1	Collect the necessary GIS information for all utilities	Jason Brennan, Josh Sully	
3.7.1.2	Work with Wasatch Civil to have data entered into a format that can be used by different devices	Jason Brennan, Josh Sully, Jon Andersen, Shane Douglas	
3.7.1.3	Launch program for City Staff to use the GIS program	Shane Douglas, Jon Andersen	
4.0	ECONOMIC DEVELOPMENT: Foster quality economic development by focusing on new development (i.e. businesses, housing, etc.) opportunities, zoning options, code enforcement, increased leveraging of development resources and effective branding.		
4.1	Redevelop deteriorating commercial properties with low property values at key sites.	Matt Dixon	
4.1.1	Create and implement long-term plans to maximize highest-and-best use development at key intersections along Highway 89 extending between the northern and southern clusters in the City.	Matt Dixon	

4.1.2	Provide appropriate public assistance for demolition of key properties and improved infrastructure at key sites, particularly along the northern end of Highway 89. These sites have good access and visibility but present a poor visual appearance for the City.	Matt Dixon	
4.1.2.1	Identify parcels that, if assembled and prepared, would expedite the City's redevelopment within the City Center CRA.	Matt Dixon	
4.1.3	Explore partners with equity and interest in helping redevelop within the City Center CRA project area.	Matt Dixon	MattDixon : Working with Christian Machuca 818.387.5216 with CEI as an underwriter. Call with his team on 9/14/21 at 2:00 p.m. Asked about zoning and first floor uses along Washington Blvd. Talked about live/work space and residential use, etc. Talked about keeping Big Lots on site in smaller space.
4.2	Develop a community gathering place and other public improvements that will add to the image and reputation of the City and provide increased quality of life for residents.	Matt Dixon	
4.2.1	Identify potential key sites, properties and property owners that would provide an ideal site for a community gathering destination.	Matt Dixon	
4.2.2	Redevelopment of Big Lots/Savers to maximize "highest-and-best" use of the property	Matt Dixon	MattDixon : Files attached were transferred from an old Strategic Initiative/Project specific to Big Lots/Savers (Bennenson Capitol) Project

4.2.2.1	Work with Benneson in helping them find the right JV partner	Matt Dixon	<p>MattDixon : Talked with Leonard K at Bennenson today. He mentioned that Big Lot's lease is up Jan. 31, 2026 and Savers has one more year on theirs. Given that information, he recognized that they need to start planning for what's next at this property. He talked about Dev. Group and that he was impressed with them. He wants to talk with his partners and would like me to contact him just before Thanksgiving.</p> <p>MattDixon : Talked with Leonard again today. He reported that his partners were not interested in taking on any risk at this time. He mentioned they have a possible tenant for the vacant space and if they can get a 3-5 year lease, that would be enough. He said they are not interested in selling - especially since the Utah market is growing and strong. Wants to work with a big group with the credibility and capacity to take on a large project - without requiring Bennenson to take on a lot of risk. He agreed to allow me to keep sending developers/investors his way.</p>
4.2.2.2	Consider public assistance to create a public gathering place at an appropriate site that will attract the public through amenities such as plazas, fountains, pavilions, eating areas, etc.	Matt Dixon	
4.2.3	Create a Small Area Master Plan for the site.	Matt Dixon	<p>MattDixon : Susie Becker with Zions Bank provided the contact of Ben Levenger (ben@dtredevelopment.com) who helped do a similar study for West Point City. Additionally, she provided some other economic data samples from a group called Sure Site. The city can pay them \$250 to get similar data for areas within S. Ogden. These documents are in the ED folder on my "U" drive.</p> <p>MattDixon :</p>
4.2.4	Consider the use of all available economic tools to assist with this project.		
4.2.5	Schedule meeting with key staff to review possible projects within the City Center CRA that would help increase likelihood of attracting new development (i.e. raised medians, street lights, banners, etc.)	Matt Dixon	

4.2.5.1	Work with UDOT Region 1 Planner, Chris Chesnut to discuss mid-block crossings along Washington Blvd.	Matt Dixon	<p>MattDixon : UDOT has informed the city that they are moving forward with a design to install a ped-activated crossing at 37th and Washington. They are in the design phase. Staff needs to meet with UDOT to learn more about this project and possible enhancements the city could make to the project.</p> <p>MattDixon : UDOT requested that the city call in a work order from RMP so they can work with RMP on the design. Staff wants meeting to review before we move forward. Matt to call Region I for meeting. Talk with Todd Findlinson (Traffic Eng.) or Chris Chesnut (planner). 801.620.1600 left message with Chris.</p> <p>MattDixon : Left message with Chris Chesnut to set up a meeting to review their plans.</p> <p>MattDixon : Talked with Chris. He was unaware of this project and will talk with Region I reps and get back with me. Chris' number is: 385.301.4045</p> <p>MattDixon : Matt, I'm following up on our conversation about the overhead flashing beacon system at US-89 & 37th Street. Have you been able to call in a service request to Rocky Mountain Power?</p> <p>JONNY BUDGE, P.E. Transportation Services Group Project Manager</p> <p>J-U-B ENGINEERS, Inc. 1047 S. 100 W., Suite 180, Logan, UT 84321 e jbudge@jub.com w www.jub.com p 435-713-9514 Ext 5711</p> <p>MattDixon : Chris Chesnut reported that Region Director (Rob White) and others need to coordinate with SOC on this project. Project manager on this is Nate Jones at 801.668.2826.. Talked with Nate Jones. Set up meeting on Sept. 8 to review UDOT's plans - which are 90% completed. <u>Nate indicated that he doesn't think it is too late to rework</u></p>
4.2.6	Review estimated increment available for debt service within the Project area	Steve Liebersbach	<p>MattDixon : preliminary numbers suggest the Agency may receive as much as \$350k in Tax Increment for this first year. Many of the new projects in the area are still under construction so the increment will certainly increase in years 2 & 3 as they get completed and can be assessed at full value.</p>
4.3	Retain and strengthen existing businesses.	Matt Dixon	

4.3.1	Provide sales tax leakage information to specific businesses which show the potential for business expansion opportunities within related industries.	Matt Dixon	
4.3.2	Work with existing businesses to adapt to changing retail trends including the need for drive-thru/pickup space, assistance with online retailing, etc.	Matt Dixon	
4.3.3	Continue to promote and highlight "Shop South Ogden" to encourage local residents to support the businesses located throughout South Ogden.	Jamie Healy	JamieHealy : Mayor Porter and I continue to check in on businesses that are new and also visit existing shops. We are 2.5 years into highlights as this is an ongoing priority.
4.3.3.1	Create social media posts to highlight businesses.	Jamie Healy	MattDixon : 11/5/20 - Following is up to 2,864 We are currently do 2-4 business visits and giveaways each month. MattDixon : 4/16/20 Started Social Media Giveaway with that has increased our reach with Facebook to 25.5k with GC from Tony's pizza we are giving to a random fan. 4/13/20-fb followers were at 1320. 4/17/20 total moved up to 1719 followers.
4.3.3.2	Re-evaluate and make changes to SOBA.	Jamie Healy	MattDixon : 11/05/20 - Covid has slowed progress on SOBA. I will create a facebook page to use a meeting place for businesses to communicate.
4.4	Recruit additional businesses to South Ogden	Matt Dixon	
4.4.1	Approach property owners of key sites, especially those providing connectivity with other retail sites in the northern business cluster, regarding retail opportunities (such as those identified in the sales leakage analysis - See 4.3.1).	Matt Dixon	
4.4.2	Approach businesses desired by the City, that are lacking in the surrounding area, (including Riverdale & Ogden) through avenues such as ICSC, local brokers and drop in visits.	Matt Dixon	
4.5	Recognize that residential redevelopment with increased density, in key locations, can provide fiscal benefits to the City through increased property, sales and municipal energy revenues.	Matt Dixon	
4.5.1	Consider assistance with podium parking needs for higher-density development.	Matt Dixon	

4.5.2	Consider creating a Community Reinvestment Area (CRA) to help offset the costs of redevelopment in defined areas and maximizing increment in existing areas.	Matt Dixon	
4.5.3	Use fiscal impacts modeling to guide areas of density and redevelopment efforts.	Matt Dixon	
4.6	Strengthen the City's brand.	Jamie Healy	
4.6.1	Construct Welcome to South Ogden signs at key locations in the City.	Matt Dixon	
4.6.1.1	Review sign designs and gather cost estimates	Matt Dixon	
4.6.1.2	Identify desired locations for Welcome signs	Matt Dixon	
4.6.1.3	Develop a project timeline that aligns with council desires and budget resources	Matt Dixon	
4.6.1.4	Construct signs at designated locations - according to plans	Matt Dixon	
4.6.2	Improve way-finding signage throughout the City (parks, city hall, public works, etc.).	Jon Andersen	
4.6.2.1	Prepare project report identifying sign locations, types, design and cost estimates		
4.6.2.2	Present report to City Council for review, discussion and direction		
4.6.3	Review and take steps to ensure the City has Brand Consistency	Jamie Healy	JamieHealy : Doug and I met with Jibe for new department logos. We are waiting on proofs and finals to move forward with the brand plan. I currently work one on one with departments to look over flyers that go out to ensure consistency.
4.6.3.1	Work with Jibe to add department logos. After new logos arrive, implement them into the plan.	Jamie Healy	
4.6.3.2	Email Brand Consistency -Design -Approval -Implement	Jamie Healy	JamieHealy : Came up with a new signature line to match our style guide for each department. Next step is to work with department heads on the change over. JamieHealy : Started working on signatures for each employee in the city. Now that we have the new outlook, I will be getting each department their signatures. JamieHealy : Working with Jibe on this issue currently
4.6.3.3	Letterhead	Jamie Healy	

4.6.3.4	Vehicles		JamieHealy : Working on our vehicle brand evaluation. JamieHealy : Waiting on logos from Jibe
4.6.3.5	Business Cards		JamieHealy : Branding on cards is up to date.
4.6.4	Create external/internal brand consistency	Jamie Healy	JamieHealy : Came up with a new signature line to match our style guide for each department. Working on letterhead usage for each department next.
4.6.4.1	Website update	Jamie Healy	
4.6.4.2	Social media content protocol	Jamie Healy	
4.6.4.3	Press release, letterhead, email consistency	Jamie Healy	
5.0	COMMUNITY ENGAGEMENT: Create opportunities for residents and businesses throughout the City to work and serve together while being connected to and valued by the City.		
5.1	Improve communications with residents & businesses.	Jamie Healy	<p>MattDixon : 11/05/20 - Discussed ideas with Doug after 2020 Wind Event about coming up with a communication tree for the community.</p> <p>Church lists School lists Other forms of communication besides social media MattDixon : 04/17/20 - Discussed Facebook plan with Matt and Doug the week of 4/13/20. Started Facebook campaign to highlight #shopsouthogden businesses on 4/16.</p>
5.1.1	Provide quarterly updates/education on street maintenance treatments, City projects and efforts made to improve City streets.	Jamie Healy	<p>MattDixon : emailed Jon and Leesa about doing something in the month of Sept. (i.e. Facebook post, Newsletter, etc.). JonAndersen : October News letter will have information about the current road projects the City has completed this construction season(2021) JonAndersen : Information was sent to Leesa for the October news Letter on 9-10-21. JamieHealy : Working with Jon for a late January push of road information for the new year kick off. JamieHealy : Jon and I work together as needed on info SM push</p>
5.1.1.1	Work with Jon to find out what projects are upcoming for the following quarter.	Jamie Healy	
5.1.1.2	Content creation for project-video	Jamie Healy	

5.1.1.3	Deliver content to all media platforms	Jamie Healy	
5.1.2	Find a diverse social media platform that can communicate with all types of residents from various backgrounds.	Jamie Healy	<p>JamieHealy : We are currently utilizing Facebook, Instagram, YouTube, Nextdoor and our website to reach our residents. Our best platform overall is Facebook and has the furthest reach of all media.</p> <p>JamieHealy : Added regroup to our toolkit. Regroup can reach residents via landline call, text message, or email.</p>
5.1.2.1	Set up emergency communication tree with local religious organizations	Jamie Healy	
5.1.2.2	Find a text message subscription service to help notify residents during emergencies.	Jamie Healy	<p>JamieHealy : We are currently utilizing the Nextdoor platform for the messaging service as of now. Nextdoor can send messages via the app or text for free in an emergency to specific areas.</p>
5.1.2.3	Set up neighborhood specific social media via next-door that is able to reach areas in case of an emergency.	Jamie Healy	
5.1.3	Increase social media following to 10,000 and increase overall engagement by 25 percent.	Jamie Healy	<p>MattDixon : 11/05/20 - Today's update is 2,864</p> <p>MattDixon : 05/26/20 - As of today we are at 1,999 likes and 2,175 followers.</p> <p>MattDixon : 04/16/20 - 4/16/20 Started Social Media Giveaway with that has increased our reach with Facebook to 25.5k with GC from Tony's pizza we are giving to a random fan. 4/13/20-fb followers were at 1320. 4/17/20 total moved up to 1719 followers.</p> <p>JamieHealy : 1/18/22- 3.6k Followers and engagement is up 200%</p> <p>JamieHealy : 11/15/22 4,135 followers to date on facebook.</p>
5.1.3.1	Department content creation plan. Work with each department to help educate residents on city events and other engaging content.	Jamie Healy	<p>JamieHealy : This is a huge focus right now. I'm currently working with SOFD to create safety content to distribute on all platforms to the residents.</p>
5.1.3.2	30 day social media plans in place. 3-5 posts per week to up engagement.	Jamie Healy	<p>JamieHealy : This is one of my daily top focuses that is ongoing. We are averaging 5-10 posts per week and engagement is up.</p>
5.1.4	Complete 2 Town Hall meetings at (1 off-site & 1 EOC) locations throughout the City.	Jamie Healy	<p>LeesaKapetanov : We were only doing 2 per year before. Is this something the council wants to continue based on the number of people who attend?</p>
5.1.4.1	Town Hall at Burch Creek Park or Elementary School	Leesa Kapetanov	
5.1.4.2	Town Hall at South Jr. High	Leesa Kapetanov	

5.1.5	Improve Communication & Coordination with community groups (i.e. churches, NOG's, etc.) through Regroup & Qualtrics	Jamie Healy	JamieHealy : We are gathering contacts for regroup. We are also continuing to grow social media and other platforms to increase awareness for future emergency situations.
5.1.6	Complete website redesign.	Jamie Healy	
5.2	Strengthen inclusion through improved communication with minority groups (e.g. youth, ethnic groups).	Doug Gailey	
5.2.1	Offer a printed community survey to gather input from those who are unable to access a computer.	Doug Gailey	DougGailey : Information put in the newsletter as well as in the mayors message that printed surveys are available for pickup or to be mailed.
5.2.2	Provide information in the newsletter on how to translate the website into other languages.	Doug Gailey	
5.2.3	Evaluate costs and vendors that can provide a messaging service to be used in emergencies.	Doug Gailey	
5.2.3.1	contracted with Regroup to provide notification services to South Ogden City residents.	Jamie Healy	
5.2.4	Partner with minority groups to develop stronger minority communications.	Jamie Healy	DougGailey : Tried to contact them for Easter egg hunt, but never got a response. Will Try again when school get back in session
5.3	Strengthen engagement and sense of Community through Special Events.	Jamie Healy	
5.3.1	Evaluate special events to match the desires of the council and needs of the citizens.	Jamie Healy	
5.4	Increase community engagement through service opportunities	Jon Andersen	MattDixon : 10/16/19 - Council discussed this goal on 10/15 and decided to do it in the spring, possibly in conjunction with the National Day of Service. Mayor Porter volunteered to lead out on this goal.
5.4.1	Complete one neighborhood-specific Day of Service with minimum of 100 volunteer/residents.	Jon Andersen	
5.4.1.1	Identify the neighborhood for day of service	Jon Andersen	<p>JonAndersen : Who going to pick the area for this project? How is it determined what neighborhood?</p> <p>JonAndersen : Mayor Porter was contacted by the YSA to have service project on May 2, 2022 form 6:00pm- 8:00pm</p> <p>JonAndersen : It was determined to do the service project at the Club heights Park</p> <p>JonAndersen : The service project was completed May 3, 2022 and 90-100 volunteers showed up for a very successful project</p>

5.4.1.2	Identify the number off staff to assist with the project and the 100 volunteers	Jon Andersen	
5.4.1.3	Identify any materials that are needed for the projects, any costs or any necessary equipment, etc.	Jon Andersen	
5.4.1.4	Promote/Advertise to get the 100 volunteers to assist with the neighborhood project	Jamie Healy	MattDixon : Completed May 2022 with 90-100 volunteers helping at Club Heights Park.
5.4.2	Complete one city-wide Day of Service event (i.e. public parks, trails, etc.) with a minimum of 100 volunteers/residents.	Jason Brennan	JonAndersen : Mayor Porter is coordinating with his local church group to get volunteers and assist with this project, The date is set for September 11, 2021 at 9:30am. All volunteers will meet at 40th st park for one project area and carpool to Country Club Drive area for the other project. JamieHealy : Promoted Day of Service for 9/11 40th Street Park on social media and on Just Serve.
5.4.2.1	Identify Projects for City-wide service day event	Jason Brennan	JasonBrennan : Sat down with Shane Douglas and went through projects that we could do. Picked out 3 projects to have completed on the service day.
5.4.2.2	identify number of staff needed for project.	Jason Brennan	JasonBrennan : recruited staff and come up with a plan for what duties each personal will accomplish on the service event
5.4.2.3	Purchased materials for service event.	Jason Brennan	JasonBrennan : Have purchased paint supplies and will need to get bark next week for the project. JasonBrennan : Purchased bark for service project JasonBrennan : Purchased additional items for service project JonAndersen : The project completed was along 39th St North side close to Orchard. Debris was removed and landscape bark was installed on 9-11-21. We had approximately 25 - 40 volunteers show to assist with the project. Two other projects were ready but did not have enough volunteers.
5.4.3	Complete a city-wide Day of Service event	Jason Brennan	MattDixon : Scheduling for June 10 with dumpsters at Friendship and Club Heights from 9 a.m. to 3 p.m.
5.4.3.1	Organize a clean-up day at two locations - Friendship & Club Heights Parks	Jason Brennan	

5.4.3.2	Contact Republic Services to provide dumpsters at the two locations.	Jason Brennan	JonAndersen : The clean-up event was completed on June 10, 2023, at Friendship Park & Club Heights Park from 9:00aam- 3:00pm. We had a total of aproxitmay 90-95 residents drop green waste of at one of the two sites.
5.4.3.3	Assign necessary staffing and equipment needed to have a successful dump sites.	Jason Brennan	
6.0	MODERATE INCOME HOUSING: In an effort to help provide a variety of housing options for current and future residents, South Ogden recognizes the importance of implementing strategies that will enable the preservation and creation of moderate income housing.		
6.1	Demonstrate utilization of moderate income housing set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency to create or subsidize moderate income housing (Menu Item P).	Matt Dixon	
6.1.1	Analyze property located at 40th and Evelyn to determine if it should be developed as a moderate-income housing project.	Matt Dixon	MattDixon : Cameron Lewis (WSU) architecture students came up with site plan and house plans for this property for the council to consider possibilities. The information is attached as PDFs.

6.1.1.1	Develop options for the council to discuss in order to help them decide what they'd like to do with this property.	Matt Dixon	<p>MattDixon : At this point in the process, this is how I see the city's options:</p> <ol style="list-style-type: none"> 1.Sell the property for fair market value and walk away. This was discussed and the direction from the council was that you did not want to strongly consider this option, at this point. 2.The city transfers the property to the CDRA with conditions that the property be developed as "affordable housing" - based on the council's desired, target income level (i.e., 80% AMI, 50% AMI, etc.). Development of the property could include: <ul style="list-style-type: none"> oAgency uses CDRA Housing funds to build a home (with or without a partnership with WSU) and then rents the home at whatever rate the council would like (market rates, income-determined rate, etc.) oAgency builds a home and then sells the home at fair market value, with deed-restrictions (i.e. must be owner-occupied, annual household income cannot exceed some threshold (i.e. 80% AMI)) oAgency builds a home and then rents the home as workforce housing. This could include city employees (i.e., fire fighter, police officer, etc.). This would certainly include creating policies and procedures in how the city will administer such a program. <p>MattDixon : Cameron Lewis call: Students complete architectural design. Student will complete cost estimate. City have engineer complete and stamp plans (usually \$1.25/sq. ft.). City hire contractor willing to work with students (construction management college). WSU can move forward as soon as we are ready. Ideally, finish design in fall and begin construction in spring 2024.</p> <p>MattDixon : Council provided direction to move forward with development of house plans. They liked the plans prepared by Kevin Bradley with the addition of a basement and bonus room over the garage. They'd also like a cost estimate prepared for the plans. Matt will contact WSU and move this forward. The council would also like to know if</p>
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6.1.1.2	Complete design plans with basement and bonus room above the garage.	Matt Dixon	<p>MattDixon : Talked with Jeremy Smith with Ogden City 801.629.8943. WSU wanted to do a more modern looking home and wanted it to be more energy efficient (zero-net). Ogden wanted a home that fit in with the neighborhood and didn't want the expense of a fully energy efficient home. WSU wanted to own the home - they may not feel that way now. His contact at WSU was Jeremy Farner, Wadman Center of Excellence Director. jfarner@weber.edu, 801.395.3421.</p> <p>MattDixon : Student, Kevin Bradley, is working on house design and plans. Provided update (attached) on 3/20/23. Working to design with bonus room and basement.</p> <p>MattDixon : Received update on house plan design from Kevin Bradley (attached).</p>
6.1.1.3	Complete cost estimate for house plan	Matt Dixon	MattDixon : current plan with basement and bonus room at \$1.75/sq. ft. This would total of 1,622 sq. ft. of house.
6.1.1.4	Complete engineering of the plans	Matt Dixon	
6.1.1.5	City transfer land to the CDRA for development of an affordable housing project with promissory note directing the agency in what to do with any proceeds (e.g. rent, profit) from development of the project.	Matt Dixon	
6.1.1.6	Solicit interest from local construction companies to help with project construction.	Matt Dixon	
6.1.1.7	Explore likelihood of getting help from non-profit organizations to help with the construction of the home.	Matt Dixon	
6.1.2	Seek LIHTC funding to help with construction. Deeply (30%) affordable or other AMI-restricted housing projects.	Matt Dixon	
6.1.3	Childcare support with CDRA housing funds (or TIF) as revenue stream to support other housing needs	Matt Dixon	
6.2	Preserve existing and new moderate-income housing and subsidized units by utilizing a landlord incentive program, providing for deed restricted units through a grant program, or, notwithstanding Section 10-9a-535, establishing a housing loss mitigation fund (Menu Item K).	Matt Dixon	

6.2.1	Incorporate deed-restricted affordable housing units within new project when project includes a Development Agreement.	Matt Dixon	Matt Dixon : Economic Development Committee reviewed and recommended approval of a Development Agreement (attached) with Waters Edge Apartments, LLC IF proposal includes deed-restricted units for workforce housing within the project.
6.2.1.1	Planning Commission to hold public hearing and make recommendation on deed-restricted housing units within the Waters Edge Apartment Project.	Matt Dixon	Matt Dixon : Planning Commission held public hearing and made a favorable recommendation for the Development Agreement with Waters Edge Apartments, LLC. Agreement allows developer to go to 4 story buildings with a reduction in the exterior window glazing requirements IF developer provides 5 deed-restricted units for workforce housing.
6.2.1.2	City Council to review recommendations of the Planning Commission and the Development Agreement with Waters Edge Apartments, LLC which includes 5 deed-restricted affordable (80% AMI) housing units for workforce housing.	Matt Dixon	
6.2.1.3	City Council approved Development Agreement (attached) for Waters Edge Apartments, LLC with provision that an additional story would be allowed (from 3 to 4) conditioned upon developer provide 5 deed-restricted units to be rented to those with a household income of not more than 80% AMI. First option for renters of these units will go to "critical workforce," then to other qualifying families.	Matt Dixon	
6.2.2	Explore cost/benefits of establishing a Housing Preservation Fund	Matt Dixon	
6.2.3	Explore cost/benefits of creating a Housing Loss Mitigation Fund and how to effectively use the fund.	Matt Dixon	
6.2.4	Utilizing OWH funds from the CDRA to incent landlords to deed restrict units, fee waivers, etc.	Matt Dixon	
6.3	Create or allow for, and reduce regulations related to, internal or detached accessory dwelling units in residential zones (Menu Item E).	Matt Dixon	

6.3.1	Review ADU code with City Council and Planning Commission to determine the feasibility of expanding the policy to allow for both internal and external ADU's	Doug Gailey	
6.3.2	Adopt ADU ordinance and governing policies to allow ADU's in certain land use zones.	Matt Dixon	Matt Dixon : consider allowing IF home owners wanted to sell to family and then move into the ADU on the property? Vets, Seniors, etc
6.3.2.1	Review strategy with the City Council and request that direction be given to have staff and the Planning Commission work on a draft ordinance and policy recommendations for and ADU ordinance.	Matt Dixon	
6.3.2.2	Staff prepare and deliver a report for Planning Commission and facilitate discussion on potential zoning where ADU's will be allowed and related policies that must be in place.	Doug Gailey	
6.3.2.3	Planning Commission finalize ordinance language and policy recommendations for the City Council.	Doug Gailey	
6.3.2.4	Track building permits and rental licenses related to ADU's.	Leesa Kapetanov	
6.4	Zone or rezone for higher density or moderate-income residential development in commercial or mixed-use zones near major transit investment corridors, commercial centers, or employment centers (Menu Item F). [on-going]	Matt Dixon	
6.4.1	Gather data to help us demonstrate our "meaningful" progress and why we are leaving it in our plan as a strategy?	Matt Dixon	
6.4.2	Track the number of new housing units established from the City's form-based code districts to monitor the number of units that qualify as moderate-income housing units.	Matt Dixon	
6.4.3	4020 Jefferson Project, "Homes for Heros." Janece Summers 801.361.9150 (jaydee62009@yahoo.com), submitted preliminary ideas (attached).	Matt Dixon	
6.4.4	Ensure zoning allows for critical service-type businesses/services are allowed within our employment centers.	Matt Dixon	

6.5	☑Rezone for densities necessary to facilitate the production of moderate-income housing (Menu Item A) [on-going]	Matt Dixon	
6.5.1	Review and update the zoning code to allow for higher density in redeveloping residential areas.	Matt Dixon	
6.5.2	Modify zoning in anticipation for redevelopment efforts.	Matt Dixon	
6.5.3	Gather data to help us demonstrate our "meaningful" progress	Matt Dixon	



NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, OCTOBER 3, 2023, 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, October 3, 2023. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; anyone interested is welcome to attend. The meeting will also be streamed live over www.facebook.com/southogdencity.

CITY COUNCIL MEETING AGENDA

I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Strate

II. RECOGNITION OF EMPLOYEES

- A. Promotion of Todd Hardman to Lieutenant
- B. Introduction of New SRO/Code Enforcement Officer

- III. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.
Please limit your comments to three minutes.

IV. RESPONSE TO PUBLIC COMMENT

V. CONSENT AGENDA

- A. Approval of September 19, 2023 Council Minutes

VI. DISCUSSION / ACTION ITEMS

- A.** Consideration of **Ordinance 23-17** – Amending South Ogden City Code 10-5.1A-8-3 and 10-5.1B-8-3 Concerning Angled Parking Design Standards
- B.** Consideration of **Resolution 23-41** – Approving an Interlocal Agreement with Weber County for Delivery of Solid Waste to the Weber County Transfer Station

VII. DISCUSSION ITEMS

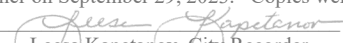
- A.** Driveways and Off-Street Parking Ordinance

VIII. REPORTS/DIRECTION TO CITY MANAGER

- A.** City Council Members
- B.** City Manager
- C.** Mayor

IX. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on September 29, 2023. Copies were also delivered to each member of the governing body.


Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 24 hours in advance.



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 19, 2023

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Pro Tem Brent Strate, Council Members Sallee Orr, Susan Stewart, Mike Howard, and Jeanette Smyth

COUNCIL MEMBERS EXCUSED

Mayor Porter

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

OTHERS PRESENT

Jack Guenon, Mark Baca, Bobbi Loy

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC230919_1658.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Pro Tem Strate called the work session to order at 5:01 pm and entertained a motion to begin 00:00:10

Council Member Stewart so moved, followed by a second from Council Member Smyth. Council Members Strate, Stewart, and Smyth all voted aye.

Note: Council Members Orr and Howard were not present for the vote. Council Member Orr arrived soon after the vote and Council Member Howard arrived at 5:09 pm.

36 • The mayor pro tem did not address this item

- The mayor pro tem did not address this item

40 A. Presentation from Investigators Jack Guenon and Mark Baca, License Director Bobbi Loy -
41 Utah Department of Professional Licensing

- The presentation centered around illegal activities of certain massage spas and what cities could do to prevent them

45 **A. Strategic Plan Review and Update**

- Assistant City Manager Doug Gailey gave a visual presentation (see Attachment A) on a proposed survey program for citizen feedback

50 **IV. ADJOURN**

- At 6:01 pm, Mayor Pro Tem Strate called for a motion to adjourn the work session

Council Member Smyth so moved, followed by a second from Council Member Stewart. All present voted aye. 01:00:00

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell L. Porter, Council Members Sallee Orr, Brent Strate, Mike Howard, Susan Stewart, and Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Bruce & Joyce Hartman, Ralph Kunz, Doug Stephens, Michelle Dawson

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC230919_1802.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:04 pm and asked for a motion to begin
00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Orr, Strate, Stewart, Howard, and Smyth all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Orr led everyone in the Pledge of Allegiance

II. RECOGNITION OF EMPLOYEES

A. Fire Department

- Recognition of Promotion of Rick Salvinski from Firefighter to Engineer

Fire Chief Cameron West extolled Firefighter Salvinski and the reasons for his promotion

00:00:58

2. Introduction of New Employee

Chief West introduced the newest firefighter, Bradley Bach

00:04:44

B. Police Department

1. Introduction of New SRO/Code Enforcement Officer

The mayor announced this item would be considered at the next meeting. There was no objection from any City Council members.

00:05:29

III. PUBLIC COMMENT

City Finance Director Steve Liebersbach thanked the Council and staff for the flower arrangement received by his family due to the recent passing of his mother. No one else stepped forward to offer public comments.

00:04:44

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

A. Approval of August 15, 2023 Council Minutes

B. Declaring Certain Fire Department Property as Surplus to the City's Needs

C. Declaring Certain Police Department Property as Surplus to the City's Needs

- The mayor read through the consent agenda items and asked if there were any corrections or comments. Council Member Orr asked questions about some of the surplus items. The mayor then called for a motion to approve the consent agenda.

00:06:47

Council Member Orr so moved. The motion was seconded by Council Member Strate. The voice vote was unanimous in favor of the motion.

VI. PUBLIC HEARING

To Receive and Consider Comments on a Proposed Boundary Adjustment with Ogden City

- Staff overview 00:08:07
- Motion to open public hearing

00:10:24

Council Member Smyth so moved, followed by a second from Council Member Howard. All present voted aye.

- Mayor Porter invited anyone who wanted to speak concerning the boundary adjustment to come forward. No one came forward. The mayor then called for a motion to close the public hearing in chambers but leave online comments open for five more minutes.

00:10:33

Council Smyth so moved. The motion was seconded by Council Member Orr. By a voice vote, all members of the council voted aye.

- The mayor asked Communications and Events Specialist Jamie Healy to read the online public comments that had been made (not for the public hearing)

Pam Peterson Prince- 00:11:23 Commented about weeds at 40th and Evelyn

Stephanie Kelly Seppich

00:11:34 Thanked the City for recent road work

VII. DISCUSSION/ACTION ITEMS

A. Consideration of Resolution 23-38 – Approving Lease Agreement with All West for DSLAM Equipment

- Staff overview 00:12:05
- Questions/Discussion 00:14:51
- Mayor Porter called for a motion to approve Resolution 23-38
00:18:07

Council Member Howard so moved. Council Member Smyth seconded the motion. The mayor made a roll call vote:

Council Member Orr-	Yes
Council Member Strate-	Yes
Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes

The agreement with All West was approved.

- Mayor Porter asked if there were any online public hearing comments. Nothing had been submitted 00:18:27
- The mayor recognized someone in the audience who wanted to make a comment and invited them forward 00:18:50
 - Michelle Austen- 00:19:40 Spoke concerning the boundary adjustment
- City Recorder Leesa Kapetanov suggested the mayor re-open the public hearing if he was going to allow more public comment for the boundary adjustment
- The mayor called for a motion to re-open the public hearing

00:20:36

Council Member Strate so moved, followed by a second from Council Member Stewart. The voice vote was unanimous in favor of the motion.

- Mayor Porter requested Michelle Austen's comments be added to the record
- City Manager Dixon responded to Ms. Austen's concerns

00:20:45

- The mayor called for a motion to close the public hearing

00:22:37

Council Member Strate so moved. Council Member Howard seconded the motion. All present voted aye.

B. Consideration of Resolution 23-39 – Approving and Agreement with Weber County School District for School Resource Officer

- Staff overview 00:22:45
- There was no discussion by the council on this item
- Mayor Porter called for a motion to approve Resolution 23-39

00:26:43

Council Member Strate so moved. The motion was seconded by Council Member Howard. The mayor asked if there was further discussion, and seeing none, he called the vote:

Council Member Smyth -	Yes
Council Member Howard-	Yes
Council Member Stewart-	Yes
Council Member Orr-	Yes
Council Member Strate -	Yes

Resolution 23-39 was adopted.

C. Consideration of Resolution 23-40 – Approving an Agreement with Royal Plumbing and Heating for Installation of Swamp Cooler at Station 82

- Staff overview 00:27:03
- Questions/discussion 00:29:16
- Mayor Porter called for a motion to approve Resolution 23-40

00:29:47

Council Member Smyth so moved. Council Member Orr seconded the motion. The mayor made a roll call vote:

226 Council Member Stewart- Yes
227 Council Member Howard- Yes
228 Council Member Strate- Yes
229 Council Member Orr- Yes
230 Council Member Smyth- Yes
231

232 Resolution 23-40 was approved.
233
234

235 D. Consideration of Ordinance 23-16 – Approving a Boundary Adjustment with Ogden City

- 236 • Staff overview 00:30:03
237 • Mayor Porter called for a motion to approve Ordinance 23-16
238 00:31:03
239

240 Council Member Howard so moved, followed by a second from Council Member Smyth.
241 After determining there was no further discussion, the mayor made a roll call vote:
242

243 Council Member Howard - Yes
244 Council Member Orr - Yes
245 Council Member Strate - Yes
246 Council Member Smyth - Yes
247 Council Member Stewart - Yes
248

249 The boundary adjustment was approved.
250
251

252
253 VIII. DISCUSSION ITEMS

254 Angled Parking Ordinance

- 255 • Staff overview 00:31:21
256 • Discussion 00:34:37
257 • Staff was instructed to add this item to the next agenda for consideration
258 00:35:53
259
260

261 IX. REPORTS/DIRECTION TO CITY MANAGER

262 A. City Council Members

- 263 • Council Member Stewart- 00:36:40
264 • Council Member Smyth- 00:43:30
265 • Council Member Howard- 00:45:26
266 • Council Member Strate - 00:46:30
267 • Council Member Orr - 00:52:30

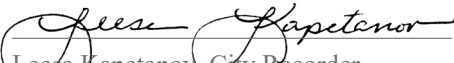
268 B. City Manager- 00:57:30
269 C. Mayor- 01:11:40
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271
272

273 **VI. ADJOURN**

- 274 • At 7:20 pm, the mayor called for a motion to adjourn.
275 01:15:04
276

277 **Council Member Orr so moved, followed by a second from Council Member Smyth. The voice**
278 **vote was unanimous in favor of the motion.**
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300 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session
301 and Council Meeting held Tuesday, September 19, 2023.
302

303 
304 Leesa Kapetanov, City Recorder

Date Approved by the City Council

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Attachment A

Presentation by Investigator Jack Guenon



UTAH DEPARTMENT
OF COMMERCE

Division of Professional Licensing

UTAH MASSAGE THERAPY

Presented by: Mark Baca, Bobbie Loy, and Jack Guenon



“

INSANITY IS DOING THE
SAME THING OVER AND
OVER AND EXPECTING A
DIFFERENT RESULT.

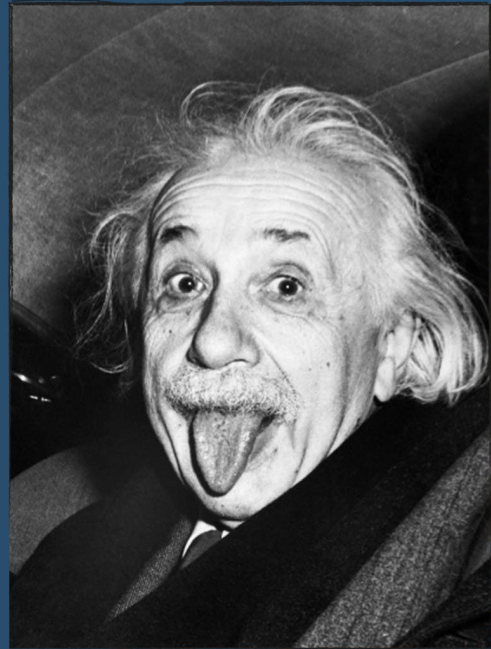
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- Albert Einstein



UTAH DEPARTMENT
OF COMMERCE

Division of Professional Licensing





DOPL's Mission and Goals

Strengthening trust in Utah's professional workforce through effective licensing, balanced regulation, and consumer engagement to facilitate informed decisions



UTAH DEPARTMENT
OF COMMERCE

Division of Professional Licensing



UTAH DEPARTMENT
OF COMMERCE

Division of Professional Licensing



Utah DOPL's MASSAGE LICENSE COUNT

Massage Therapists Licensed through Utah DOPL.....6,808

Massage Apprentices Licensed through Utah DOPL.....113

MASSAGE THERAPIST

License Categories

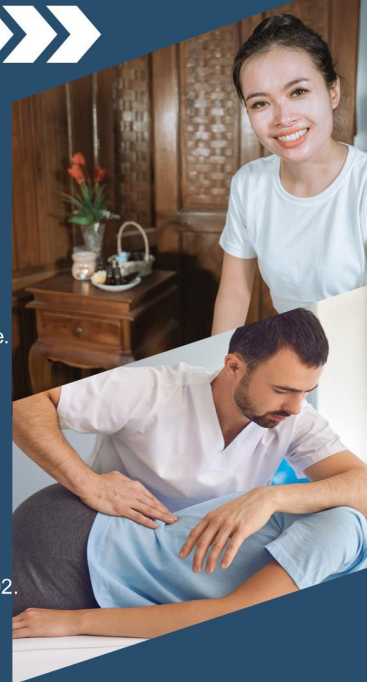
Message Therapist: An individual licensed under this chapter as a massage therapist.

Message Apprentice: An individual licensed under this chapter as a massage apprentice.

Message Assistant: An individual licensed under this chapter as a massage assistant.

Message Assistant in-training: An individual licensed under this chapter as a massage assistant in-training.

Note: The information provided is based on the regulations defined in section 58-47B-102.



KEY CHALLENGES

Violations of the Utah Massage Therapy Practice Act:

- Engaging in activities such as providing "Happy Endings."

Unlicensed Practice

Illegal Activities Associated with Unlicensed Practice:

- Human trafficking.
- Prostitution.
- Money laundering.
- Other illicit practices.

Licensing:

- Review application for accuracy and legitimacy of supporting documentation

Harming Utah Communities

Municipal Violations:

- Violations of local ordinances or regulations related to massage therapy.
- Failure to comply with municipal requirements.





Know what's in your Community

<https://www.whhttps://www.yesbackpage.com/315/posts/8-Adult/123>

<Body-Rubs/rubrankings.com/rubmd.html>

<https://www.adultlook.com/>

<https://saltlakecity.craigslist.org/>

<https://www.rubmaps.ch/>



UTAH DEPARTMENT
OF COMMERCE

Division of Professional Licensing



DID YOU KNOW?

Practicing massage therapy without a
license is a:

Class A Misdemeanor

Per [Utah Code: 58-47b-501](#)



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UTAH MASSAGE THERAPY

[Code of Ethics and
Standards of Practice IF
licensed with DOPL](#)



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STANDARD 1: PROFESSIONAL PRACTICE

The therapist must provide optimal levels of professional massage and bodywork services and demonstrate excellence in practice by promoting healing and well-being through responsible, compassionate, and respectful touch.



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- A Adhere to the Utah Law, Rules, Code of Ethics, Standards of Practice, policies, and procedures
- B Comply with the review process conducted by the Division and/or the Massage Therapy Licensing Board regarding any alleged violations against the Utah Code of Ethics and Standards of Practice.
- C Treat each client with respect, dignity, and worth.
- D Conduct themselves in a manner in all settings meriting the respect of the public and other professionals.
- E Obtain voluntary and informed consent from the client prior to initiating the session
- F Conduct an accurate needs assessment, develop a plan of care with the client, and update the plan as needed.
- G Use appropriate draping to protect the client's physical privacy.
- H Be knowledgeable of their scope of practice and practice only within these limitations.



PROFESSIONAL PRACTICE

- I Use professional verbal, nonverbal, and written communication.
- J Refer to other professionals when in the best interest of the client and/or practitioner.
- K Use standard precautions to ensure professional, hygienic practices and maintain a level of personal hygiene appropriate for practitioners in the therapeutic setting.

J Refer to other professionals when in the best interest of the client and/or practitioner.

K Use standard precautions to ensure professional, hygienic practices and maintain a level of personal hygiene appropriate for practitioners in the therapeutic setting.

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STANDARD ||

Legal and Ethical Requirements

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LEGAL AND ETHICAL REQUIREMENTS

Obey all applicable local, state, and federal laws.

Refrain from any behavior that results in illegal or unethical actions

Accepts responsibility for their own actions

Report to the proper authorities any alleged violations of the law by other therapists

Maintain accurate and truthful records.

Respect existing publishing rights and copyright laws.

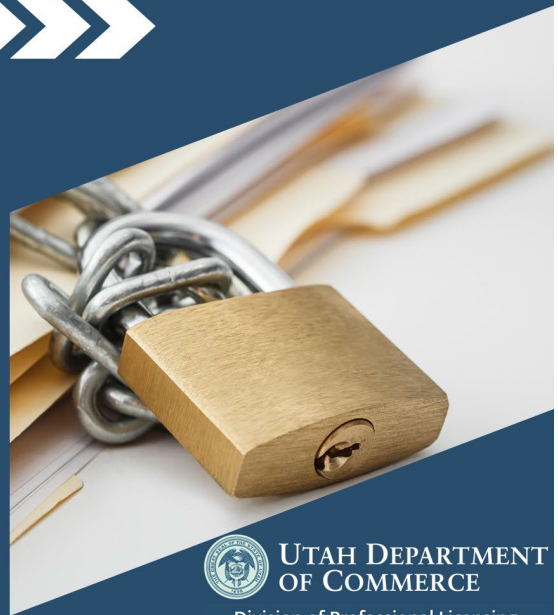


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STANDARD III

Confidentiality

The therapist shall respect the confidentiality of client information and safeguard all records. In his/her professional role, the therapist shall:



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Protect the client's identity in social conversations, all advertisements, and any other manners unless requested by the client in writing, medically necessary, or legally required.



Protect the interests of clients who are minors or who are unable to give voluntary consent by securing permission from an appropriate third party or guardian.



Solicit only information that is relevant to the professional client/therapist relationship.



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STANDARD IV BUSINESS PRACTICES:



The therapist shall practice honesty, integrity, and lawfulness in massage and bodywork. In his/her professional role, the therapist shall:

A Provide a physical setting that is safe and meets all applicable legal requirements for health and safety

B Maintain adequate and customary liability insurance (advisable but not mandatory).

C Accurately and truthfully inform the public of services provided.

D Honestly represent all professional qualifications and affiliations.

E Promote his/her business with integrity and avoid potential and actual conflicts of interest.

F Advertise in a manner that is honest, dignified, and representative of services that can be delivered and remains consistent with the Utah Code of Ethics and Standards of Practice.

G Comply with all laws regarding sexual harassment.

H Advertise in a manner that is not misleading to the public by, among other things, the use of sensational, sexual, or provocative language and/or pictures to promote business.

I Not exploit the trust and dependency of others, including clients and employees/co-workers.

J Display/discuss a schedule of fees in advance of the session that is clearly understood by the client or potential client



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BUSINESS
PRACTICES

BUSINESS
PRACTICES

- K** Make financial arrangements in advance that are clearly understood by and safeguard the best interests of the client or consumer.
- L** Follow acceptable accounting practices.
- M** File all applicable municipal, state, and federal taxes.
- N** Maintain accurate financial records, contracts, and legal obligations, appointment records, tax reports, and receipts for at least four years.
- O** Treat each client with respect, dignity, and worth.



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BUSINESS PRACTICES

STANDARD V

Roles and Boundaries

the therapist shall adhere to ethical boundaries and perform the professional roles designed to protect the client, and the practitioner and safeguard the therapeutic value of the relationship. In his/her professional role, the therapist shall:



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Recognize his/her personal limitations and practice only within these limitations.



Recognize and limit the impact of transference and countertransference between the client and therapist.



Recognize his/her influential position with the client and shall not exploit the relationship for personal or other gain.



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Not engage in any sexual activity with a client.



Avoid dual relationships that could impair professional judgment or result in exploiting the client, employees/co-workers.



Acknowledge and respect the client's freedom of choice in the therapeutic session

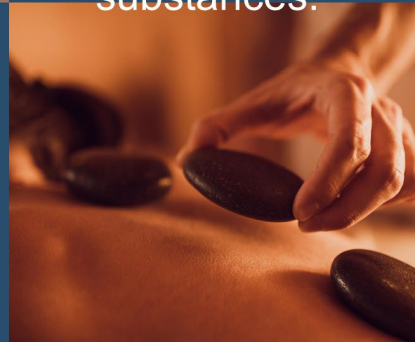
Respect the client's right to refuse the therapeutic session.



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Refrain from practicing under the influence of alcohol, drugs, or any illegal substances.



Have the right to refuse and/or terminate the service to a client who is abusive or under the influence of alcohol, drugs, or any illegal substance.



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STANDARD VI

Prevention of Sexual Misconduct

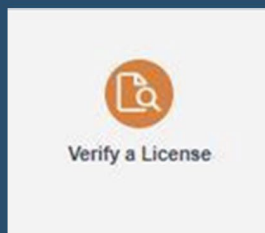
The therapist shall refrain from any behavior that sexualizes or appears to sexualize the client/therapist relationship. The therapist recognizes that the intimacy of the therapeutic relationship may activate practitioner and/or client needs and/or desires that weaken objectivity and may lead to sexualizing the therapeutic relationship. In his/her professional role, the therapist shall:

PREVENTION OF SEXUAL MISCONDUCT

- A Avoid engaging in any sexual relationship or sexual conduct with the client during and for at least six months after the therapist-client relationship ends.
- B If the client attempts any sexual behavior, clarify the purpose of the therapy session, and if the behavior continues, terminate or refuse the session.
- C Understand that engaging in sexual activity with clients, students, employees, supervisors, or trainees is strictly prohibited, regardless of consent.
- D Perform therapeutic breast massage only if it is part of the treatment plan and after obtaining informed, voluntary consent from the client.
- E Refrain from touching the genital area.



HOW TO PROTECT YOURSELF AND OTHERS?



[Verify the therapist's
active licensure on our
website.](#)



If it seems suspicious,
[report them to DOPL
investigators.](#)

Questions or concerns?



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CONTACT US

Licensing - Bobbie Loy

Email: Bobbie Loy - bloy@utah.gov

Phone: 801-530-6179

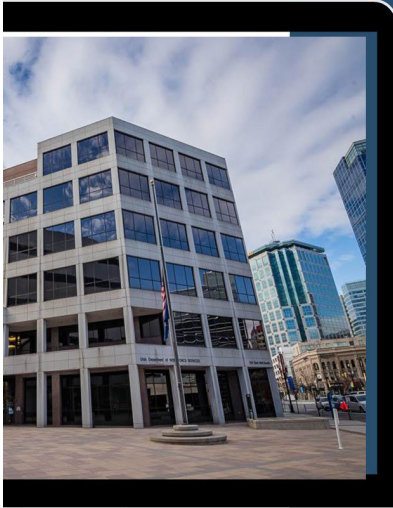
Website: www.dopl.utah.gov



Address : 160 E 300 S, Salt Lake City, UT 84114



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CONTACT US

Investigations

Phone Number:

- Mark Baca - 801-326-9948

- Jack Guenon - 801-440-6382

Email:

Mark Baca - mbaca@utah.gov

Jack Guenon - jackdguenon@utah.gov

Website: www.dopl.utah.gov

Address : 160 E 300 S, Salt Lake City, UT 84114



Be sure to follow us on social
media to stay up-to-date with



DOPL



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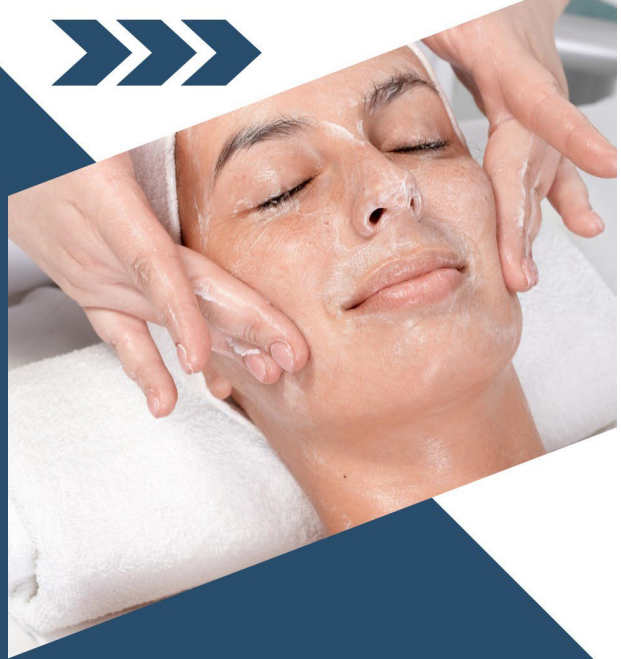


THANK YOU!



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Not Applicable

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Attachment B


Presentation by Assistant City Manager Doug Gailey



SOUTH OGDEN ACHIEVEMENT REPORT

- Tagline Help us SOAR
- Provide instant feedback
- Doesn't replace our Annual Citizen Survey
- It allows citizens to report something while fresh in their mind.
- Contests/prizes





For which department would you like to provide feedback?

- ☐ City Hall (Administration, Court, Passport, Planning/Land Use application)
- ☐ Police Department
- ☐ Fire Department
- ☐ Public Works (Streets, Water, Sewer, Storm Drain, Building, Garbage/Recycling)
- ☐ Parks Department (including all City Parks and trails)
- ☐ Recreation Department
- ☐ I would like to sign up to receive notifications from South Ogden City
- ☐ Other

Distribution Plan

- Buildings
- Business Cards
- Parks/signs
- Vehicles





SS

Not Applicable

ORDINANCE NO. 23-17

AN ORDINANCE OF SOUTH OGDEN CITY, UTAH, REVISING AND AMENDING SOUTH OGDEN CITY CODE 10-5.1A-8-3 AND 10-5.1B-8-3 CONCERNING PARKING DESIGN STANDARDS; AND MAKING NECESSARY LANGUAGE CHANGES TO THE CITY CODE TO EFFECT THOSE CHANGES

SECTION I - RECITALS:

WHEREAS, South Ogden City (“City”) is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code (“UC”) §10-3-717, and UC §10-3-701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and,

WHEREAS, in conformance with the provisions of UCA §10-9a-501 the governing body of the city may enact a zoning ordinance establishing regulations for land use and development within the city; and,

WHEREAS, South Ogden City has previously adopted and promulgated a city zoning ordinance; and,

WHEREAS, the City Council finds that the Planning Commission has recommended certain changes to the city zoning ordinance in regards to the design standards for angled parking; and,

WHEREAS, the City Council finds that South Ogden City Code, Title 10 and various of its subsections should be amended by adding new language governing these changes and related regulations for the city; and,

WHEREAS, the City Council finds that the public safety, health and welfare is at issue and requires action by the City as noted above; and,

WHEREAS, the City Council finds that the requirements should be effective upon passage of this Ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH that the City Code be changed and amended:

Amended Section:

Upon the adoption of this Ordinance, Title 10 of the South Ogden City Code is readopted with the changes set out in **Attachment "A"**, which is incorporated herein, to read as indicated.

The foregoing recitals are incorporated herein.

SECTION II - REPEALER OF CONFLICTING ENACTMENTS:

All orders, ordinances and resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Ordinance, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part, repealed.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS:

The body and substance of any prior Ordinances and Resolutions, with their specific provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

SECTION IV - SAVINGS CLAUSE:

If any provision of this Ordinance shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION V - DATE OF EFFECT

This Ordinance shall be effective on the 3rd day of October, 2023, and after publication or posting as required by law.

DATED this 3rd day of October, 2023.

SOUTH OGDEN CITY, a municipal corporation

by: _____
Mayor Russell Porter

Attested and recorded

Leesa Kapetanov, MMC
City Recorder

ATTACHMENT "A"

ORDINANCE NO. 23-17

An Ordinance Of South Ogden City, Utah, Revising And Amending South Ogden City Code 10-5.1a-8-3 And 10-5.1b-8-3 Concerning Parking Design Standards; And Making Necessary Language Changes To The City Code To Effect Those Changes

03 Oct 23

10-5.1A-8-3: Parking Design Standards

- A. Vehicular Off Street Parking Lots: The design or redesign of all off street parking facilities shall be subject to the site plan approval procedure. Refer to subsection 10-5.1A-10-2E, "Site Plan Approval," of this article for more information.
1. Vehicular Parking Space Dimensions: The appropriate dimensions for parking spaces are outlined in table 8.3(1), "Parking Space Dimensions," and figure 8.3(1), "Parking Lot Layout," of this section.
 - a. The width of a parking space shall be measured from the center of a stripe.
 - b. Each space shall have a vertical clearance of at least seven feet (7').
 - ~~b.~~ c. 30 and 45 degree angled parking is limited to one-way travel only.

TABLE 8.3(1)

PARKING SPACE DIMENSIONS

Angle	Curb Length	Stall Width	Stall Depth	Travel Lane Width	
				One-Way	Two-Way
0°	20'	7'	-	12'	20'
45°	12'	9'	17'	13'	22'
60°	10'	9'	18'	18'	22'
90°	9'	9'	20 ¹	24'	24'

Note:

¹Stall depth may be reduced 2 feet when stall directly abuts an interior parking lot median that includes an additional area beyond the minimum width outlined in subsection 10-5.1A-7-6B of this article, permitting the overhang of the adjacent parked vehicle's front bumper.

10-5.1B-8-3: Parking Design Standards

- A. Vehicular Off-Street Parking Lots: The design or redesign of all off-street parking facilities shall be subject to the site plan approval procedure. Refer to subsection 10-5.1B-10-2E, "Site Plan Approval," of this article for more information.
1. Vehicular Parking Space Dimensions: The appropriate dimensions for parking spaces are outlined in table 8.3(1), "Parking Space Dimensions," and figure 8.3(1), "Parking Lot Layout," of this section.

- a. The width of a parking space shall be measured from the center of a stripe.
- b. Each space shall have a vertical clearance of at least seven feet (7').
- b.c.30 and 45 degree angled parking is limited to one-way travel only.

TABLE 8.3(1)

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60°	10'	9'	18'	18'	22'
90°	9'	9'	20 ¹	24'	24'

Note:

¹Stall depth may be reduced 2 feet when stall directly abuts an interior parking lot median that includes an additional area beyond the minimum width outlined in subsection 10-5.1B-7-6B2 of this article, permitting the overhang of the adjacent parked vehicle's front bumper.

Resolution No. 23-41

**A RESOLUTION APPROVING AND AUTHORIZING THE
EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN SOUTH
OGDEN CITY AND WEBER COUNTY FOR DELIVERY OF SOLID
WASTE TO THE WEBER COUNTY TRANSFER STATION**

WHEREAS, the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("UC") §10-3-717, the City Council as the governing body of the City may exercise all administrative powers by resolution; and,

WHEREAS, the City Council finds that under the Utah Interlocal Co-operation Act UC §11- 13-1, et seq., Utah Code Ann., 1953, as amended, (the "Act"), any power or powers, privileges or authority exercised or capable of exercise by a public agency of the state (defined as any political subdivision of the state, including municipalities and special districts of various kinds) may be exercised and enjoyed jointly with any other public agency, and that any two or more public agencies may contract with one another that will benefit their citizens and make the most efficient use of their resources; and,

WHEREAS, the City Council finds that in conformance with UC §11-13-1, the City may enter into Interlocal Cooperation Agreements; and,

WHEREAS, the City Council finds that UC §11-13-5 requires that governing bodies of governmental units adopt resolutions approving an Interlocal Agreement before such agreements may become effective; and,

WHEREAS, the City Council finds that Weber County operates a waste Transfer Station used by many cities, including South Ogden City, for disposal of their solid waste; and

WHEREAS, the City Council finds that the services provided by the County constitute a direct benefit to the public good by providing an appropriate disposal facility for waste, thereby reducing the unlawful or inappropriate disposal of waste materials; and

WHEREAS, Weber County considers the long-term committed delivery of municipal residential curb-side collected waste to the Transfer Station is critical to the funding and amortizing of the Transfer Station and its operational expenses; and,

WHEREAS, the City Council finds that signing and supporting an agreement for the commitment of delivery of solid waste collected within South Ogden City to the Weber County Transfer Station is in the best interest of the citizens of South Ogden; and,

WHEREAS, such agreements require the signature of an authorized official of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH OGDEN UTAH THAT:

The Governing Body of South Ogden City, State of Utah, adopts and authorizes entry into the attached "Interlocal Cooperation Agreement" with Weber County (**Attachment "A"**); and authorizes the City Manager to sign any documents necessary to consummate said agreement; and, authorizes the City Recorder to sign any documents as required attesting to the City Manager having been duly authorized to sign such arrangements for the City.

The foregoing recitals are incorporated herein.

SECTION 2 - REPEALER OF CONFLICTING ENACTMENTS:

All orders and resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

SECTION 3 - PRIOR RESOLUTIONS:

The body and substance of any prior Resolutions, with their specific provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION 4- SAVINGS CLAUSE:

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution and this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION 5 - DATE OF EFFECT:

This Resolution shall be effective on the 3rd day of October, 2023, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH
OGDENCITY, STATE OF UTAH, on this 3rd day of October, 2023.**

SOUTH OGDEN CITY

Russell L. Porter, Mayor

ATTEST:

Leesa Kapetanov, MMC
City Recorder

ATTACHMENT "A"

Resolution No. 23-41

A Resolution Approving And Authorizing The Execution Of An Interlocal Agreement Between South Ogden City And Weber County For Delivery Of Solid Waste To The Weber County Transfer Station

03 Oct 23

INTERLOCAL COOPERATION AGREEMENT

THIS IS AN INTERLOCAL COOPERATION AGREEMENT between SOUTH OGDEN CITY, which is a municipality and political subdivision of the State of Utah (“City”), and WEBER COUNTY, a political subdivision of the State of Utah (“County”).

RECITALS

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act, found in Utah Code Title 11, Chapter 13, public agencies are authorized to enter into written agreements with one another for joint or cooperative action; and

WHEREAS, the Solid Waste Management Act, found in Utah Code Title 19, Chapter 6, Part 5, specifically authorizes public entities to supervise and regulate the collection, transportation, and disposition of solid waste generated within their jurisdiction, and to require municipal residential waste generated within their jurisdiction to be disposed of at a solid waste management facility owned or operated by a public entity; and

WHEREAS, the County owns and operates a transfer station (“Transfer Station”) where solid waste is collected, processed, and then shipped to appropriate disposal sites; and

WHEREAS, the County has invested a significant amount of money in facilities and equipment to provide solid waste disposal services to county residents; and

WHEREAS, as a public benefit, the County accepts waste transported to the Transfer Station by individual county residents; and

WHEREAS, the County also provides or participates in various additional expanded services, including household hazardous waste collection, green waste recycling and compost/wood product sales, electronics recycling, tire recycling, chlorofluorocarbon (Freon) recovery, and community education; and

WHEREAS, the services provided by the County constitute a direct benefit to the public good by providing an appropriate disposal facility for waste, thereby reducing the unlawful or inappropriate disposal of waste materials and allowing for some of them to be re-used; and

WHEREAS, the long-term committed delivery of municipal residential curb-side collected waste to the Transfer Station is critical to the funding and amortizing of the Transfer Station and its operational expenses, including expanded services; to the ability of the County to provide solid waste services to the general public in an efficient, cost-effective manner; and to the County's ability to obtain better long-term agreements for the transportation and disposal of the waste, thereby providing a lower long-term cost to the residents of the City and other parts of Weber County;

NOW, THEREFORE, the Parties mutually agree, pursuant to the terms and provisions of the Interlocal Cooperation Act, as follows:

Section 1. Purpose.

This Agreement has been established and entered into for the purpose of facilitating the efficient operation of solid waste services provided by the Parties.

Section 2. Effective Date; Duration.

- a. This Agreement shall become effective upon the completion of all of the following actions:
 - i. The Agreement is reviewed as to proper form and compliance with applicable law by the attorney for each Party;
 - ii. The Agreement is approved and signed by each Party; and
 - iii. The Agreement is filed with the keeper of records of each Party.

- b. The initial term of this Agreement shall be from the effective date through December 31, 2024.
- c. The Agreement shall automatically renew for additional terms of two years each, unless terminated earlier as provided in this Agreement, for a maximum of 12 years. Either Party shall have the option to terminate this Agreement at any time, by providing written notice of termination to the other Party at least six months before the date the termination will take effect.
- d. This Agreement may also be terminated at any time by mutual written agreement of the Parties.

Section 3. Waste Disposal.

In accordance with the purpose stated above, the Parties agree to the following:

- a. The City agrees to deliver, or cause to be delivered, exclusively to the County's Transfer Station, all of the curb-side waste generated by the City's residents. The County agrees to accept such waste, subject to the fee schedules, rules, regulations, and procedures adopted by the County. Curb-side recycling, commercial waste, and other types of waste may be brought to the Transfer Station but are not governed by this agreement.
- b. The County agrees to own and operate the Transfer Station throughout the term of this Agreement.
- c. The City shall elect one of the following billing and payment options:
 - i. The County will bill the City for the tipping fees for curb-side waste generated by the City's residents, and the City agrees to pay each bill within 30 days of receipt.

- ii. Or, the County will directly charge the haulers of curbside waste generated by the City's residents. The City shall ensure that the haulers timely pay all appropriate fees.

Section 4. Additional Provisions Required by the Interlocal Cooperation Act.

- a. This Agreement and the actions contemplated herein shall not receive separate financing, nor shall a separate budget be required. Each Party to this Agreement shall pay for its own obligations arising under this Agreement.
- b. Each Party shall maintain separate ownership and control over its own real and personal property. Therefore, there will be no need for joint disposal of property upon the termination of the Agreement.
- c. Since this Agreement does not establish an interlocal entity, the Parties agree that the County's Community Development Director, or the Community Development Director's successor or designee, shall act as the administrator responsible for the administration of this Agreement.
- d. Since this Agreement relates to the use of the County's Transfer Station, voting shall be weighted in favor of the County, with the County's vote outweighing the City's vote on any vote required by this Agreement.
- e. A copy of this Agreement shall be placed on file in the office of the official keeper of records of each Party.

Section 5. Indemnification.

Each of the Parties is a political subdivision of the State of Utah and claims the privileges, protections, and immunities of the Governmental Immunity Act of Utah. Each of the Parties agrees to indemnify and hold harmless the other for damages, claims, suits, and actions arising out of the

indemnifying Party's negligent or intentional errors or omissions in connection with this Agreement.

Section 6. Publication of Notice of Agreement.

Immediately after execution of this Agreement by both Parties, each Party shall cause notice of this Agreement to be published pursuant to Utah Code Section 11-13-219.

Section 7. Notices and Contacts.

Any notice required or permitted to be given under this Agreement shall be deemed sufficient if given by a written communication and shall be deemed to have been received upon personal delivery, actual receipt, or three days after such notice is deposited in the United States Mail, postage prepaid, and certified, and addressed to the Parties as set forth below:

For the County:

Community Development Director
Weber County
2380 Washington Blvd., Ste. 250
Ogden, UT 84401

For the City:

City Manager
South Ogden City
3950 Adams Ave.
South Ogden, UT 84403

Section 8. Miscellaneous Provisions.

- a. Integration. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior agreements and understandings pertaining to this subject.
- b. Waiver. No failure by any Party to insist upon the strict performance of any provision of this Agreement or to exercise any right or remedy based upon a breach

thereof shall constitute a waiver of any such breach or of a breach of any other provision.

- c. Rights and Remedies. Any party in breach of this Agreement shall be liable for all damages arising out of such breach, to the fullest extent permitted by applicable law.
- d. Severability. If any provision of this Agreement, or the application thereof to any person or circumstance, shall be invalid or unenforceable to any extent, then the remaining provisions of the Agreement shall remain in full force and effect, unless the invalidation of the provision materially alters the Agreement by interfering with the purpose of the Agreement or by resulting in non-compliance with applicable law. If the invalidation of the provision materially alters the Agreement, then the Parties shall negotiate in good faith to modify the Agreement to match, as closely as possible, the original intent of the Parties. To the extent permitted by applicable law, the Parties hereby waive any provision of law which would render any of the terms of this Agreement unenforceable.
- e. Litigation. If any action, suit, or proceeding is brought by a Party with respect to this Agreement, each Party shall bear its own costs, including attorneys' fees.
- f. Recitals. The Recitals, as set forth above, are incorporated into this Agreement.
- g. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

- h. Amendments. This Agreement may not be amended except by an instrument in writing, approved and executed in compliance with the requirements of the Interlocal Cooperation Act.
- i. No Third-Party Beneficiaries. The Parties do not confer any rights or remedies upon any person other than the Parties to this Agreement.

IN WITNESS WHEREOF, the Parties have signed and executed this Agreement on the dates listed below:

SOUTH OGDEN CITY

By: _____
Matthew J. Dixon
City Manager

DATED: _____

Attest: _____
Leesa Kapetanov, MMC
City Recorder

Approved: _____
Attorney

WEBER COUNTY

By: _____
Gage Froerer
County Commission Chair

DATED: _____

Attest: _____
Ricky Hatch, CPA
Weber County Clerk/Auditor

DATED: _____

Approved: _____
Deputy County Attorney

STAFF REPORT



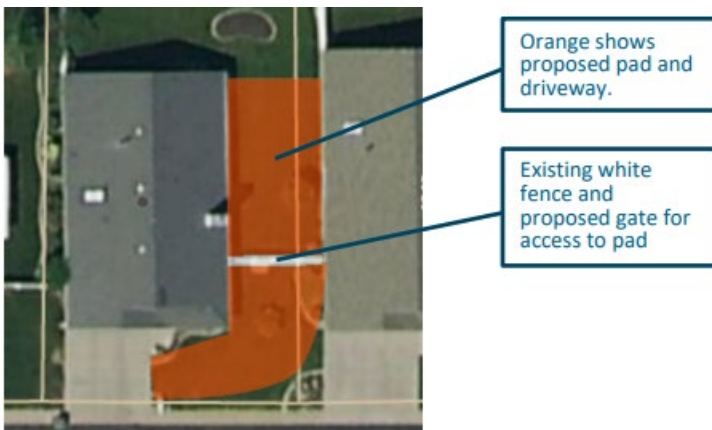
SUBJECT: Amendments to the Off-Street Parking Ordinance
AUTHOR: Madison Merrill / Mark Vlastic
DEPARTMENT: Planning
DATE: October 3, 2023

SUMMARY

Staff has amended [TITLE 10-17-2: Off-Street Parking and Driveway Requirements for Dwellings](#) of the South Ogden City Code to address issues regarding accessory vehicle parking pads in residential zones.

BACKGROUND

Several residents have requested to build accessory vehicle parking pads this year, including one to create a pad on the opposite side of the house from the existing driveway. To do this, the current code requires them to tie into the existing driveway, even though it will effectively pave the entire front yard (see illustration below). There is nothing in the South Ogden Code that prohibits this.



During the June 8th Planning Commission Meeting, the Commission expressed interest in revising the ordinance and requested more information from staff. On July 13th, staff provided examples of other cities' requirements for secondary parking pads and front yard landscapes. The Planning Commission requested the ordinance be revised to include the following requirements:

- No more than 70% of the front yard may be hardscape.
- Second driveways may be permitted if the combined driveway width does not exceed 50% of the lot width.

On August 10th, the Commission reviewed the draft ordinance, requesting minor rewording to section G.3.e. Staff has made this modification as reflected in the following pages.

RECOMMENDATION

The Planning Commission forwarded the following code with a recommendation to approve:

10-17-2: Off Street Parking Space And Driveway Requirements For Dwellings

- A. Applicability: Single-Family Residences, Mobile Homes And Multiple-Family Residences Of Four (4) Or Less Dwelling Units Per Building:
- ~~1.~~B. Off Street Parking Requirements: For all zones referenced in section 10-17-1, (see subsection 10-17-5C of this chapter for exception):
- For a single-family dwelling: two (2) parking spaces.
 - For a two-family dwelling: four (4) parking spaces.
 - For a three-family dwelling: six (6) parking spaces.
 - For a four-family dwelling: seven (7) parking spaces.
 - Housing exclusively for seniors, one parking space per unit.
- ~~2.~~C. Increase: If any dwelling unit is increased by occupant use after the original building permit is issued, the parking requirements shall reflect that increase.
- ~~3.~~D. Paying Guests: In addition to the above parking space requirements, one parking space shall be provided for every two (2) paying guests residing in such dwelling units. Such paying guests refers to the rental of sleeping rooms within the dwelling unit.
- ~~4.~~E. Location: Required off street parking shall be located on the same lot or parcel as the use it is intended to serve.
- ~~5.~~F. Surfacing:
- The first thirty feet (30') from the public right-of-way of all primary driveways used to access the required parking stalls ~~under subsection 11-17-2A1 for any residential unit~~ shall be surfaced with asphaltic concrete, pavement bricks, cement concrete, permeable pavers, or other material approved by the City Engineer which complies with air quality and SWPPP standards.
 - Off street parking stalls located in the side yard or rear yard setbacks of a structure shall be surfaced with asphaltic concrete, pavement bricks, cement concrete, permeable pavers, or other material approved by the City Engineer which complies with air quality and SWPPP standards.
 - ~~Multi-family units are required to utilize asphaltic concrete, pavement bricks, or cement concrete, or other materials approved by the City Engineer which complies with air quality and SWPPP standards.~~
- G. Driveways:
1. Width: Primary driveways and access ways shall be not less than ten feet (10') wide for one-way traffic, and not less than twenty feet (20') wide for two-way traffic.
 2. Number of Driveways: Single-family or duplex lots shall be allowed one driveway onto the public street for each lot.
 - ~~6.~~a. One additional driveway may be permitted for single-family and duplex lots if used to service accessory vehicle parking. All second driveway accesses must be approved by City staff before being constructed. Exception: Properties that have double frontage, i.e. both the front and rear yards have frontage on a street, must receive Planning Commission approval for second driveway accesses.

Commented [LK1]: I added these as per the request of the Planning Commission.

7.3. Accessory Vehicle Parking: If additional parking of accessory vehicles such as and trailers or takes place, including recreational vehicles is proposed, parking pads, such parking places shall meet the following standards:

- a. The proposed parking space may not occupy areas required to meet the minimum number of required off-street parking spaces stipulated in subsection 10- 17-2-B. The dwelling unit has the minimum number of required off street parking spaces as stipulated by subsection A.
- b. The parking area is must be at least eight feet (8') wide. For corner lots, the parking area may not exceed ; and in the case of corner lots, a maximum of twelve feet (12') wide in the side yard area, and is in width when located in the corner side yard.
- c. The parking area must be located behind or to the side of the residence and be of sufficient length to accommodate the vehicle. with nNo portion of the vehicle shall extending forward beyond of the front face-facade of the dwelling.
- b.d. In the case of aFor corner lots, no vehicle shall be parked in the forty-foot (40') sight triangle within the required Clear View Area (see 10-14-14: Clear View of Intersecting Streets).
- e. The appurtenant driveway to the slab must be tapered to use the existing driveway approach.
- d.e. Any slab constructed must remain open and unobstructed to the sky. If a roof or cover is desired over an accessory vehicle parking slab, it must comply with all applicable codes and regulations, and or an appropriate building permit must be obtained. to comply with all setbacks and other requirements of this code. Otherwise, the parking slab must remain open and unobstructed from the sky.
- e.f. All storm water runoff from hard surfaces must be directed so as to prevent drainage onto adjacent properties.

4. Coverage: In no case may the combined area of all driveways cover more than seventy percent (70%) of the front yard. If a second driveway is proposed, the combined width of both driveways shall not exceed 50% of the lot width.

8.5. Maximum Yard Area Used For Parking: ~~And Vehiele Access Lanes: For all uses permitted in a residential zone, none of the~~ No portion of the required front yard area required by the respective zones shall be used for parking vehicles., but The front yard shall be left in open green space, except for driveways that provide access across and over the required front yard is allowed to access to garages or the side or rear yard parking areas (see 10-23: Landscape Regulations).

9.6. Screening: All off street parking spaces and associated access lanes shall be screened ~~on any side from~~ adjoining any properties within a residential zone by a masonry wall or solid fence not less than four feet (4'), nor ~~over greater than~~ six feet (6') in height, except that some hedgerow shrubs, as identified by the City's arborist or building official, The use of shrubs or other live screening material may be used in place of a wall or fence, if approved by staff. Such live plant materials must extend along the length of the adjoining property line and meet the same minimum and maximum height requirements of a wall or fence at maturity without impacting or extending into the adjacent property. provided the hedge is

This is the portion of the code that allowed the driveway shown in the staff report.

continuous along adjoining property and at maturity is not less than five feet (5') nor more than six feet (6') high. Hedgerow shrubs shall be maintained and replaced where necessary in order that the hedge may become an effective screen from bordering property within a maximum five (5) year period. Front yard and corner lot fences or plantings shall maintain height requirements of their respective zones.

10. A driveway may be expanded to include the space between the drive and the nearest property line. In addition, for existing dwellings, a drive may be twenty feet (20') wide to include required off street parking if access from the existing drive cannot otherwise provide access to required parking.

B.H. Access: Parking spaces shall have direct and unblockable access to a driveway and shall not include any space that can only be used by obtaining access through another parking space. (Ord. 17-23, 11-21-2017, eff. 11-21-2017; amd. Ord. 20-04, 2-18-2020)

10-17-2: Off Street Parking Space And Driveway Requirements For Dwellings

Applicability: Single-Family Residences, Mobile Homes And Multiple-Family Residences Of Four (4) Or Less Dwelling Units Per Building:

A. Off Street Parking:

1. Parking Requirements: For all zones referenced in section 10-17-1, (see subsection 10-17-5C of this chapter for exception):
 - a. For a single-family dwelling: two (2) parking spaces.
 - b. For a two-family dwelling: four (4) parking spaces.
 - c. For a three-family dwelling: six (6) parking spaces.
 - d. For a four-family dwelling: seven (7) parking spaces.
 - e. Housing exclusively for seniors, one parking space per unit.
2. Increase: If any dwelling unit is increased by occupant use after the original building permit is issued, the parking requirements shall reflect that increase.
3. Paying Guests: In addition to the above parking space requirements, one parking space shall be provided for every two (2) paying guests residing in such dwelling units. Such paying guests refers to the rental of sleeping rooms within the dwelling unit.
4. Location and Surfacing: Required off street parking shall be located on the same lot or parcel as the use it is intended to serve. Off street parking stalls located in the side yard or rear yard setbacks of a structure shall be surfaced with asphaltic concrete, pavement bricks, cement concrete, permeable pavers, or other material approved by the City Engineer which complies with air quality and SWPPP standards.
5. Access: Parking spaces shall have direct and unblockable access to a driveway
6. Maximum Yard Area Used For Parking: No portion of the required front yard shall be used for parking vehicles. The front yard shall be left open, except for driveways that provide access to garages or side or rear yard parking areas (see 10-23: Landscape Regulations).
7. Accessory Additional Vehicle Parking: If additional parking of accessory vehicles, such as including trailers or and recreational vehicles is proposed, such parking places shall meet the following standards:
 - a. The proposed parking space may not occupy areas required to meet the minimum number of required off-street parking spaces stipulated in subsection 10- 17-2-B.
 - b. The parking area must be at least eight feet (8') wide. For corner lots, the parking area may not exceed a maximum of twelve feet (12') in width when located in the corner side yard.
 - c. The parking area must be located behind or to the side of the residence and be of sufficient length to accommodate the vehicle. No portion of the vehicle shall extend beyond the front facade of the dwelling.
 - d. For corner lots, no vehicle shall be parked within the required Clear View Area (see 10-14-14: Clear View of Intersecting Streets).
 - e. If a roof or cover is desired over an accessory vehicle parking slab, it must comply with all applicable codes and regulations, and an appropriate

Commented [LK1]: This was added back in from the original code. Without it, parking spaces without a driveway would be allowed.

Commented [LK2]: See note below

Commented [LK3]: It sounds like we would allow additional parking only for trailers or recreational vehicles. We want to allow additional parking for regular vehicles in cases where more parking is needed, for example for larger families or homes where an ADU has been added.

building permit must be obtained. Otherwise, the parking slab must remain open and unobstructed from the sky.

- f. All storm water runoff from hard surfaces must be directed to prevent drainage onto adjacent properties.
- g. Screening: All additional off street parking spaces and associated access lanes shall be screened from adjoining properties within a residential zone by a masonry wall or solid fence not less than four feet (4'), nor greater than six feet (6') in height. The use of shrubs or other live screening material may be used in place of a wall or fence if approved by staff. Such live plant materials must extend along the length of the adjoining property line and meet the same minimum and maximum height requirements of a wall or fence at maturity without impacting or extending into the adjacent property.

Commented [LK4]: We have never enforced this ordinance, since without the word "additional" added, it applies to all parking and driveways. By adding the word "additional" and relocating it to this section of the code, it applies only to those properties needing additional parking. This makes sense, since additional parking spaces tend to be closer to neighboring properties. Requiring them to be screened would create a buffer.

B. Driveways:

1. Width: Primary driveways and access ways shall be not less than ten feet (10') wide for one-way traffic, and not less than twenty feet (20') wide for two-way traffic.
2. Surfacing: The first thirty feet (30') from the public right-of-way of all primary driveways used to access the required parking stalls shall be surfaced with asphaltic concrete, pavement bricks, cement concrete, permeable pavers, or other material approved by the City Engineer which complies with air quality and SWPPP standards.
3. Number of Driveways Accesses: Single-family or duplex lots shall be allowed one driveway access onto the public street for each lot.
 - a. Exception: One additional driveway access may be permitted for single-family and duplex lots if used to service ~~accessory~~ additional vehicle parking. All second driveway accesses for additional parking must be approved by City staff before being constructed. Properties that have double frontage, i.e. both the front and rear yards have frontage on a street, must receive Planning Commission approval for second driveway accesses.
4. Coverage: In no case may the combined area of all driveways cover more than seventy percent (70%) of the front yard. If a second driveway is proposed, the combined width of both driveways shall not exceed 50% of the lot width.

Commented [LK5]: This word added for clarification. Circular driveways have two accesses, but would only count as one driveway.

Commented [LK6]: See previous note.

Commented [LK7]: I added this as per the request of the Planning Commission.