



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, DECEMBER 5, 2023

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, and Recorder Leesa Kapetanov

OTHERS PRESENT

Matt Flitton and Matt Robertson, representatives of area youth soccer programs

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2023/CC231205_1801.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:03 pm and entertained a motion to begin
00:00:00

Council Member Howard so moved, followed by a second from Council Member Stewart. Council Members Orr, Strate, Stewart, and Howard voted aye.

Mayor Porter excused Council Member Smyth who was not feeling well.

II. REVIEW OF AGENDA

- No one requested a review of agenda items

III. DISCUSSION ITEMS

Review of RAMP Grant Projects

- City Manager Matthew Dixon gave an overview of the grant process
00:00:55
- Public Works Director Jon Andersen discussed projects for which application might be made. The discussion included a handout. See Attachment A.
00:04:23
- Discussion 00:09:27
- Comments by Matt Flitton and Matt Robertson concerning a soccer field by Burch Creek Park
00:12:31
- Continuing discussion by Council
00:17:02
- The consensus of the Council was that staff should prepare a major grant proposal for Meadows Park that included letters of support from other communities
- Comments by Matt Flitton about revising their proposal for a soccer field based on the amount of matching funds the City could contribute
00:46:03

IV. ADJOURN

- At 5:54 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Howard so moved, followed by a second from Council Member Orr. All present voted aye. 00:51:51

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Sallee Orr, Brent Strate, Susan Stewart, and Mike Howard

COUNCIL MEMBERS EXCUSED

Jeanette Smyth

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Deputy Fire Chief Brandon Storey, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Doug Stephens, Celecia Peterson, Christopher Pruess, and friends and family of Firefighter Corbin Hunt

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or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:03 pm. He excused Council Member Smyth who was ill then called for a motion to open the meeting.

00:00:00

Council Member Howard so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Orr, Strate, Stewart, and Howard all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Strate led everyone in the Pledge of Allegiance

II. RECOGNITION OF EMPLOYEES

Promotion of Corbin Hunt to Fire Engineer

- Fire Chief Cameron West presented Mr. Hunt's engineer badge to Mr. Hunt's wife, who pinned it to his dress uniform. Photos were then taken with the Mayor and City Council

00:01:07

III. PUBLIC COMMENT

- There were no in-chambers public comments at this time

IV. RESPONSE TO PUBLIC COMMENT

- Not applicable at this time

V. CONSENT AGENDA

A. Approval of November 7, 2023 Minutes

B. Approval of Class C Beer License for Maria's Mexican Restaurant Located at 1479 E 5600 S

C. Approval of Class B Beer License for Gas Stop Convenience Store Located at 925 Chambers Street

D. Approval of Class A Beer License for Salon Para Fiestas Sierra Located at 3833 Washington Boulevard

- Mayor Porter read through the consent agenda and asked if there were any questions or concerns. A few council members had questions about the beer license review process.

00:04:06

- The mayor called for a motion to approve the consent agenda

00:08:13

Council Member Howard so moved. The motion was seconded by Council Member Strate. Council Members Orr, Strate, Stewart, and Howard all voted aye.

- Mayor Porter allowed a public comment from the audience
 - Christopher Pruess 00:08:26 Apologized to Connex for blaming them at a previous meeting for a utility box in his yard. The box belonged to Century Link.

VI. DISCUSSION/ACTION ITEMS

A. Consideration of Ordinance 23-22 – Amending SOCC 10-14-23 To Allow Internal, Attached, and Detached Accessory Dwelling Units

- Staff overview 00:10:08
- Questions/Discussion 00:11:42
- Mayor Porter called for a motion to adopt Ordinance 23-22
00:24:42

Council Member Howard so moved. The motion was seconded by Council Member Strate. The mayor asked if there was further discussion and seeing none, he made a roll call vote:

Council Member Strate -	Yes
Council Member Orr -	No
Council Member Stewart -	Yes
Council Member Howard -	Yes

The motion stood.

B. Consideration of Resolution 23-44 – Approving an Interlocal Agreement for Paramedic Aboard Fees

- Overview by Fire Chief Cameron West
00:25:13
- The mayor announced there had been no online public comments
00:25:25
- Questions/discussion 00:26:13
- The mayor called for a motion to approve Resolution 23-44
00:27:16

Council Member Orr so moved. Council Member Stewart seconded the motion. The mayor called the vote:

Council Member Orr -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes
Council Member Strate -	Yes

Resolution 23-44 was approved.

C. Consideration of Resolution 23-45 – Authorizing the Re-Certification Process For the City’s Justice Court

- Staff overview by Assistant City Manager Doug Gailey
00:27:34
- Questions/Discussion 00:28:26
- Mayor Porter called for a motion to approve Resolution 23-45
00:29:08

**Council Member Strate so moved, followed by a second from Council Member Howard.
The mayor made a roll call vote:**

Council Member Stewart-	Yes
Council Member Strate -	Yes
Council Member Howard-	Yes
Council Member Orr -	Yes

The court recertification was approved.

D. Consideration of Resolution 23-46 – Canvassing the South Ogden 2023 General Election

- Explanation and review of election numbers including counted and non-counted votes by City Recorder Leesa Kapetanov
00:29:25
- There was no discussion on this item
- Mayor Porter called for a motion to approve Resolution 23-46, canvassing the election and declaring Doug Stephens, Jeremy Howe, and Jeanette Smyth as the new council members
00:38:53

**Council Member Strate so moved, followed by a second from Council Member Howard.
The mayor made a roll call vote:**

Council Member Strate -	Yes
Council Member Stewart -	Yes
Council Member Howard-	Yes
Council Member Orr -	Yes

The 2023 General Election was canvassed.

VII. DISCUSSION ITEM

Boundary Placement Between City Center Core, City Center General, and Edge Subdistricts

- Staff overview by City Manager Dixon
00:39:17

- Discussion 00:41:49
- Mayor Porter stated there was not enough support from the Council to make any change
01:17:45

VIII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Stewart- 01:18:17
- Council Member Howard- 01:19:28
- Council Member Strate- 01:20:31
- Council Member Orr- 01:21:44

B. City Manager- 01:26:32

C. Mayor- 01:31:58

VI. ADJOURN

- At 7:39 pm, the mayor called for a motion to adjourn.
01:35:33

Council Member Orr so moved. Council Member Strate seconded the motion. The voice vote was unanimous in favor of the motion.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, December 5, 2023.


Leesa Kapetanov, City Recorder

December 19, 2023
Date Approved by the City Council

Attachment A

Handout for RAMP Grant Discussion

South Ogden RAMP 2024

Weber County Due Dates

Major & Minor January 12, 2023 17:00

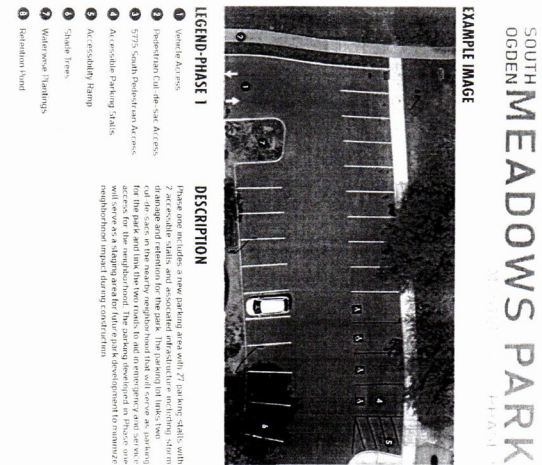
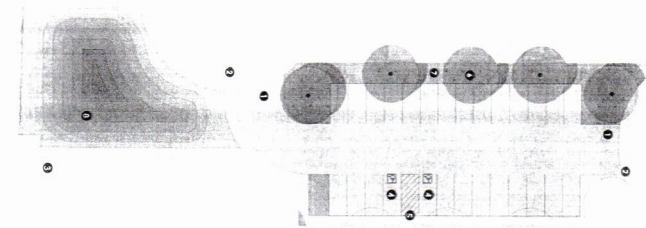
EZ - March 22, 2023 17:00

Current Ramp Projects

- Municipality \$17,500 annually
- Friendship Park Playground \$383,532 - 2022
 - 80% completed - Waiting on shade structures
- 40th St Skate Park \$650,000.00 - 2023
 - RFP's - due Friday December 8, 2023
 - Engineers estimate approximately \$1,400,000.00

Possible RAMP 2024 Applications

- Meadows Park Phase I \$585,098.00-Total
 - \$385,280.00-SOC \$199,818.00-RAMP
 - Reapply the above application
- Meadows Park Phase I & II \$3,277,390.40-Total
 - Request more funding and move into the Major Ramp Category
- Nature Park Playground resurfacing - \$50,000.00 - \$150,000.00
- Nature Park Splash Pad upgrade - \$32,000.00 - \$125,00
- 40th St Restroom improvements - \$150,000.00- \$350,000.00
- 40th St Bowery \$225,000.00 - \$450,000.00
- Friendship Park Pickle ball courts \$250,000.00 - \$425,000.00
- Club Heights Bowery \$125,000.00 - \$350,000.00
- Burch Creek Field Development - \$298,600.00 - \$1,166,590.00
- Club Heights ball field enhancement - \$45,000
- Club Heights Sprinkler system - \$85,000.00
- Friendship Park ballfield enhancement \$125,000.00



Total Fund Source:	\$585,098.00
Grant/RAMP:	\$199,818.00
South Ogden City:	\$385,280.00

Funded By	Description	ESTIMATED AMOUNT of project description
South Ogden City	A-1, A-2, A-3, A-6, A-7, A-9 A-10, A-11,	\$80,000.00
RAMP	A-13	\$8,000.00
South Ogden City	A-16, A-19	\$36,500.00
RAMP	A-20-30	\$166,178.00
RAMP	A-41-44	\$25,640.00
South Ogden City	Design and Testing	\$41,632.00
South Ogden City	Contingency	\$47,448.00
South Ogden City	Project Management	\$3,700.00
South Ogden City	Property Value	\$176,000.00
South Ogden City	Total Contributions	\$ 385,280.00
RAMP	TOTAL REQUEST	\$ 199,818.00

Preliminary Opinion of Probable Costs - South Ogden Meadows Park PHASE

ITEM	QUANT	UNIT	UNIT PRICE	AMOUNT
Bid Schedule - Base Bid				
DEFINITION OF COST				
1. Mobilization / Demobilization / Construction Layout	1	LO	\$12,300.00	\$12,300.00
2. Erosion Control / Erosion	1	LO	\$1,500.00	\$1,500.00
3. Demolition - Clearing and Grubbing	1	LO	\$5,000.00	\$5,000.00
4. Demolition - Remove and Dispose of Existing Concrete	1	LO	\$2,000.00	\$2,000.00
5. Traffic Control	1	LO	\$3,000.00	\$3,000.00
6. Earthwork Site Grading	1	LO	\$18,000.00	\$18,000.00
7. Earthwork Cut and Fill Off-Site	1	LO	\$30,000.00	\$30,000.00
8. Earthwork Fine Grading	1	LO	\$5,000.00	\$5,000.00
9. Imported Topsoil - 3"	1	LO	\$6,000.00	\$6,000.00
10. Utility - Electrical Site Lighting	1	LO	\$11,800.00	\$11,800.00
11. Utility - Storm Drainage	1	LO	\$25,000.00	\$25,000.00
12. Utility - Sanitary Sewer	1	LO	\$20,000.00	\$20,000.00
13. Utility - Sanitary Water Fire Hydrant Assembly	1	EACH	\$8,000.00	\$8,000.00
14. Utility - Sanitary Water	1	LO	\$10,000.00	\$10,000.00
15. Curb and Gutter - 30"	1	LO	\$45.00	\$122.500
16. Asphalt Parking Lot Paving Section (3'-1 1/2" H/A10" U/B/C)	10,260	SF	\$6.30	\$64,782.00
17. Concrete Sidewalk (4" Thick, over Base Course - 4")	3,000.00	SF	\$8.50	\$25,500.00
18. Concrete Sidewalk (4" Thick, over Base Course - 4")	1,100.00	SF	\$19.00	\$20,900.00
19. Traffic Signs (Stop and Aids)	8	EACH	\$550.00	\$4,400.00
20. Park Rules Sign	2	EACH	\$1,000.00	\$2,000.00
21. Pavement Markings	1	LO	\$1,000.00	\$1,000.00
22. Concrete Edge W/ 6" x 12" Tall Paydross	110.00	LF	\$35.00	\$3,850.00
23. 1200' x 2400' Street 3' Deep	3	LO	\$1,500.00	\$4,500.00
24. Irrigation System	5,700.00	SF	\$2.50	\$14,250.00
25. Sod	5,700.00	SF	\$0.70	\$3,990.00
26. Tree - 2" Cal	5	EACH	\$820.00	\$4,100.00
Section Subtotal				\$219,378.00
City Direct Costs				
Consultant Design Fees (Civil, Elec, Arch, Landscape Arch, and)	10%		\$31,627.80	\$31,627.80
Construction Materials Testing	1	LO	\$1,000.00	\$1,000.00
Section Subtotal				\$47,627.80
General with Calculations				
Grand Total Contingency	13.0%		\$47,647.00	\$47,647.00
GRAND TOTAL				\$47,647.00
GRAND TOTAL COST including Contingency				\$405,397.50

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EXAMPLE IMAGES



LEGEND

delivering key recreational services and social opportunities for the residents it serves.



Project # _____

2022 RAMP Application Review Sheet
 (For use by RAMP Advisory Board & Committee Members)

Application Name _____

Project Name _____

Amount Requested* _____ Amount of Funding Recommended _____

Previous 3 years of ramp funding* _____ Estimated number attendees/users* _____

Value to Community (40 points available)

____ 0-20 Does the project fulfill a current need in Weber County?

____ 0-20 Does the project have matching funds? (Cash + in-kind/volunteer hours, etc.) *
50%=20pts, 40%=15pts, 30%=10pts, 20%=5pts

Collaboration Within Community (20 points available)

____ 0-10 Do some of the matching funds for the project come from community partners/private sponsors/non-profit funds/admissions (i.e. non tax-dollars)? 20% + 10pts, 10% 5pts, 0% 0pts.*

____ 0-10 To what extent does the project show collaboration/coordination with other entities (letters of support, etc.), demonstrating support for the project and to reach a greater community population?

Cost and Performance Risk Analysis (20 points available)

____ 0-5 Are the cost ratios appropriate? How many people will attend, use or participate vs project cost? (i.e. average cost per person)

____ 0-10 Does the application show evidence of adequate planning, project design, budgeting, & project management that will lead to successful, on-time completion of the project?

____ 0-5 Applicant has demonstrated ability to successfully complete/execute project or program. If application is for an ongoing project or program, applicant has demonstrated the ability to maintain/sustain project or program without further assistance from RAMP.*

General Summary (20 points available)

____ 0-10 Does this project meet the intent of RAMP? (i.e., Improves the quality and accessibility of recreation, arts, museums, or parks in Weber County for the benefit of its residents)

____ 0-10 Should this project be funded?

____ = **TOTAL POINTS**

____ **REDUCTION OF POINTS** Completion report turned in late -10 Pts, No Completion Report turned in or Entity failed audit on last project -25 Pts. Did not attend training -10 pts, did not include competitive bids, when applicable -5pts (for non-government applicants only)

____ = **FINAL SCORE**

Points of concern, comments, discussions or follow-up:

*Project liaison to provide to committee
Last updated (9/30/2021)