



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JANUARY 16, 2024

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one else attended this meeting.

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2024/CC240116_1702.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and entertained a motion to begin
00:00:00

Council Member Howard so moved, followed by a second from Council Member Stewart. Council Members Stewart, Howard, Smyth, and Stephens all voted aye.

Note: Council Member Howe was not present for this vote. He joined the meeting a few minutes later.

II. REVIEW OF AGENDA

- No one requested a review of agenda items

III. DEPARTMENT REPORTS

A. Assistant City Manager Doug Gailey

Mr. Gailey used a visual presentation as part of his report. See Attachment A.

1. Courts 00:00:25
2. IT 00:01:54
3. Human Resources 00:03:16

B. Police Chief Darin Parke

See visual part of presentation, Attachment B.

1. Police Department 00:05:49

C. Parks and Public Works Director Jon Andersen

To see Mr. Andersen's visuals, go to Attachment C.

1. Inspections 00:27:01
2. Building Maintenance 00:30:50
3. Parks 00:35:04
4. Recreation 00:48:08

- Council discussion 00:52:24

IV. ADJOURN

- At 5:58 pm, Mayor Porter called for a motion to adjourn the work session

Council Member Stewart so moved, followed by a second from Council Member Howe. All present voted aye. 00:55:53

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Parks and Public Works Director Jon Andersen, Communications and Events Specialist Jamie Healy, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Helena Townsend

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2024/CC240116_1803.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:04 pm and entertained a motion to begin
00:00:00

Council Member Stewart so moved. The motion was seconded by Council Member Howard. In a voice vote Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Howard led everyone in the Pledge of Allegiance

II. PUBLIC COMMENT

- Helena Townsend 00:01:16 Ms. Townsend was concerned with parking on Evelyn Rd.

III. RESPONSE TO PUBLIC COMMENT

- Mayor Porter responded to Ms. Townsend's concerns
00:03:44

IV. CONSENT AGENDA

A. Approval of January 2, 2024 Minutes

- Mayor Porter asked if anyone had questions or concerns about the minutes. Council Member Stewart pointed out several errors that needed to be corrected.
00:04:38
- The mayor called for a motion to approve the consent agenda with the changes
00:05:38

Council Member Howard so moved. The motion was seconded by Council Member Smyth. The voice vote was unanimous in favor of the motion.

V. DISCUSSION/ACTION ITEMS

A. Consideration of Ordinance 24-01 – Amending Title 11 of the City Code Having To Do With Subdivisions to Bring It Into Conformance With State Code

- Staff overview 00:05:57
- Questions/Discussion 00:12:17
- Mayor Porter called for a motion to approve Ordinance 24-01 with the mentioned correction
00:30:38

Council Member Smyth so moved. Council Member Howard seconded the motion. Mayor Porter asked if there was further discussion, and seeing none, called the vote:

Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes
Council Member Stephens-	Yes
Council Member Howe-	Yes

The motion stood.

- Mayor Porter announced there had been no online public comment
00:31:00

B. Consideration of Resolution 24-01 – Amending City Council Rules of Procedure

- Staff overview 00:31:07

- Discussion 00:33:29
- Council Member Stewart pointed out a typo in the document
- Mayor Porter entertained a motion to approve Resolution 24-01 with the correction pointed out by Council Member Stewart

Council Member Howe so moved, followed by a second from Council Member Smyth. After determining there was no further discussion, the mayor made a roll call vote:

Council Member Howe - Yes
Council Member Stephens - Yes
Council Member Smyth- Yes
Council Member Howard - Yes
Council Member Stewart - Yes

Resolution 24-01 was adopted.

C. Vote on Council Assignments to Boards and Committees

- Mayor Porter and City Manager Dixon pointed out some changes that needed to be made on the handout 00:35:21
- Discussion 00:36:59
- Mayor Porter called for a motion to approve the assignments as per the chart below: 00:39:08

WACOG	Mayor Porter
Central Weber Sewer	Mayor Porter
911 Dispatch	Mayor Porter
Economic Development Committee	Mayor Porter Council Member Smyth Council Member Howe
Bonneville Communities That Care	<i>Key Leader Board:</i> Mayor Porter Council Member Howard <i>Community Board:</i> Council Member Stewart Council Member Stephens
Ogden/Weber Chamber	<i>Legislative Affairs:</i> Council Member Howe <i>Board of Governors:</i> Mayor Porter Council Member Howard

Mosquito Abatement Board	Sallee Orr until end of term, then Doug Stephens
ULCT Legislative Policy Committee	Council Member Stewart Council Member Stephens
Mayor Pro-Tem	Council Member Howard
Arts Council Chair	Council Member Smyth
Heritage Trail Committee	Mayor Porter Council Member Smyth Council Member Howe

Council Member Stephens so moved. Council Member Stewart seconded the motion. All present voted aye.

VI. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Smyth- nothing to report
- Council Member Howard- 00:39:53
- Council Member Stewart- 00:40:30
- Council Member Howe- 00:44:45
- Council Member Stephens- 00:45:33

B. City Manager- 00:48:33

C. Mayor- 00:51:08

VI. ADJOURN

- At 6:59 pm, the mayor called for a motion to adjourn.
00:55:16

Council Member Smyth so moved. Council Member Stephens seconded the motion. Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, January 16, 2024.


Leesa Kapetanov, City Recorder

February 20, 2024
Date Approved by the City Council

ATTACHMENT A

Assistant City Manager Doug Gailey Presentation

2023 COUNCIL PRESENTATION

DOUG GAILEY ASSISTANT CITY MANAGER



DEPARTMENTS

- Information Services
- Communications and Events
- Court
- Human Resources
- Planning Commission



COURT

Court Supervisor Tristine Toyn,

Clerk Shawn Young,

Part-Time Clerks Allison Pate, Shonda Ivory

Job Overview

- Court Functions
- Passports
- Utility Payments/Applications
- Building Permits
- Phone Calls
- Reservations
- Mail/Supplies



INFORMATION SERVICES

David Martin

- Part-Time
- TecServ Still providing advanced technical support



COMMUNICATIONS AND EVENTS

Communications and Events Specialist Jamie Healy

South Ogden Events

- Social Media Stories
- Branding
- Employee Appreciation Dinner
- Easter Egg Hunt
- South Ogden Days
- Veterans Memorial
- Christmas Traditions



HUMAN RESOURCES

Turnover

- 9 Full-time (11 in 2022)
- 4 were in Fire
- 34 Part-time (17 in 2022)



ATTACHMENT B

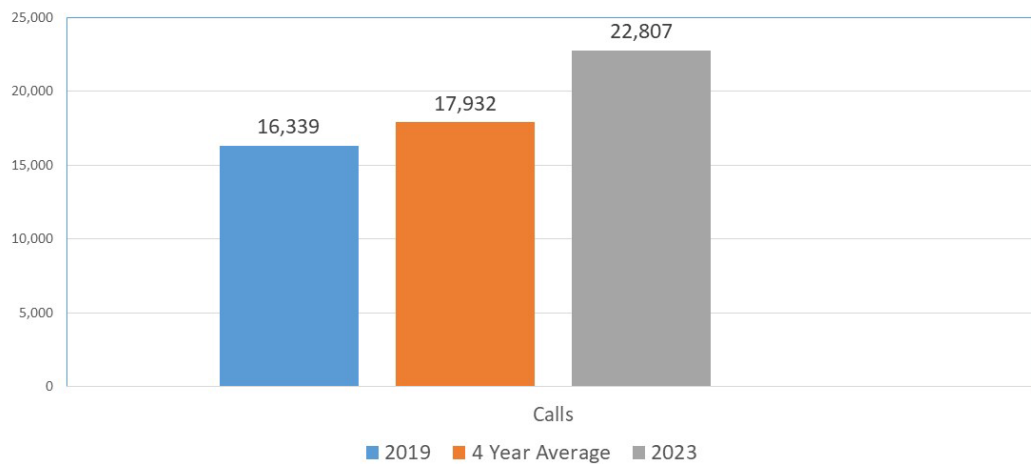
Police Chief Darin Parke Presentation

South Ogden Police

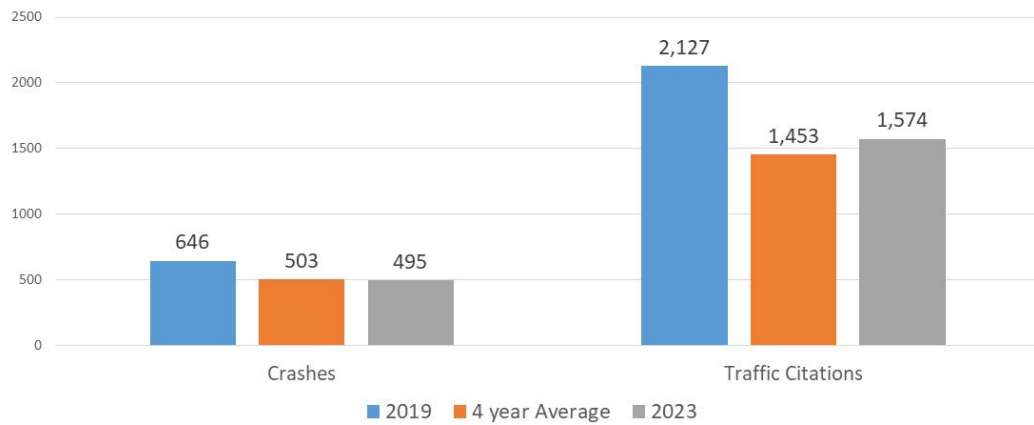
2023 Year End Report

Chief Parke

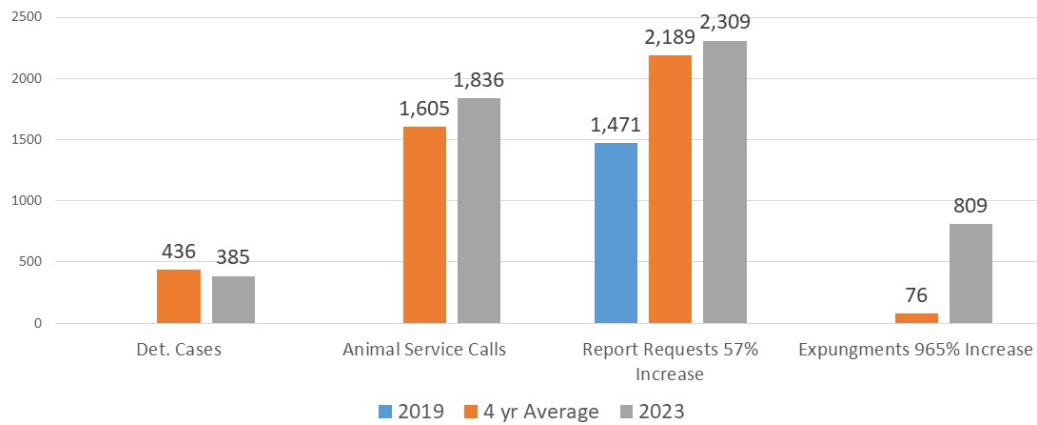
Patrol Calls For Service
4 Year Avg. = +27%; 2019 vs 2023 = +40%



Traffic



Detectives, Animal Services, Records



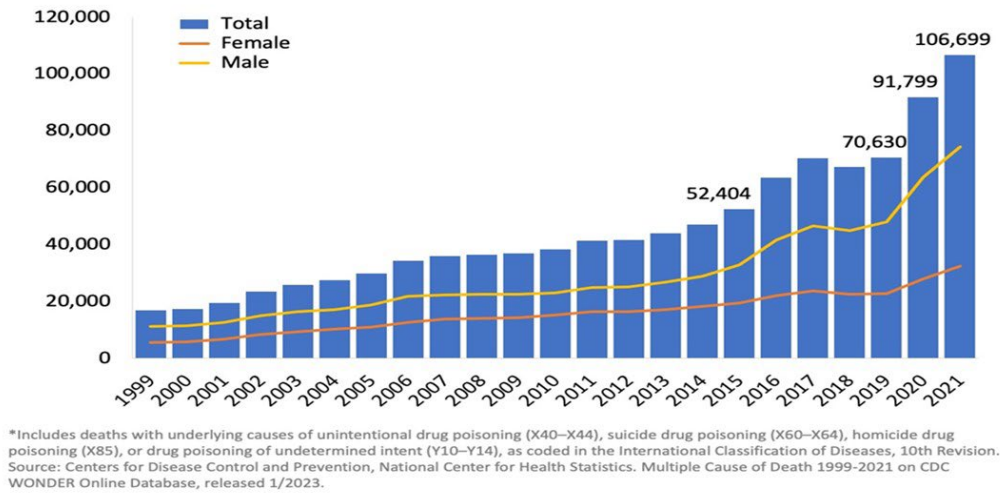
2023 - Staffing

- Recruitment
- Retention
- Succession

Outlook

- Community Support
- Recruitment and Succession of Officers
- Changes in Law regarding crime; police training, mental health, and monitoring, expungements of criminal records
- Need Additional Officers, Increase Records Position by 10 Hours
- Drug Abuse

Figure 1. National Drug-Involved Overdose Deaths*, Number Among All Ages, by Gender, 1999-2021

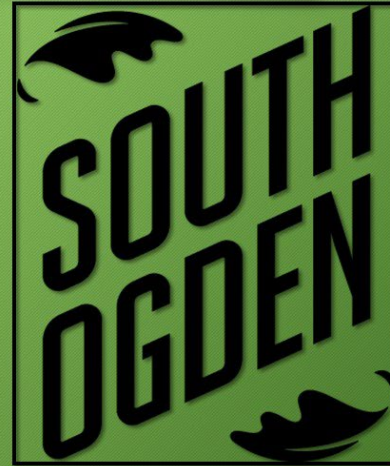


ATTACHMENT C

Public Works Director Jon Andersen Presentation

2023-2024

Inspections
Building Maintenance
Parks
Recreation



Inspections 2023

2023 Building Permits Issued

Residential

➤ New Homes	1
➤ Remodels	13
➤ Townhouse Units	8 Unit
➤ Swimming Pools	5
➤ Additions/Detached Garages	3
➤ Fire Renovations	0
➤ Solar PV Systems	37
➤ <u>Miscellaneous</u>	<u>182</u>
Total	251



Commercial

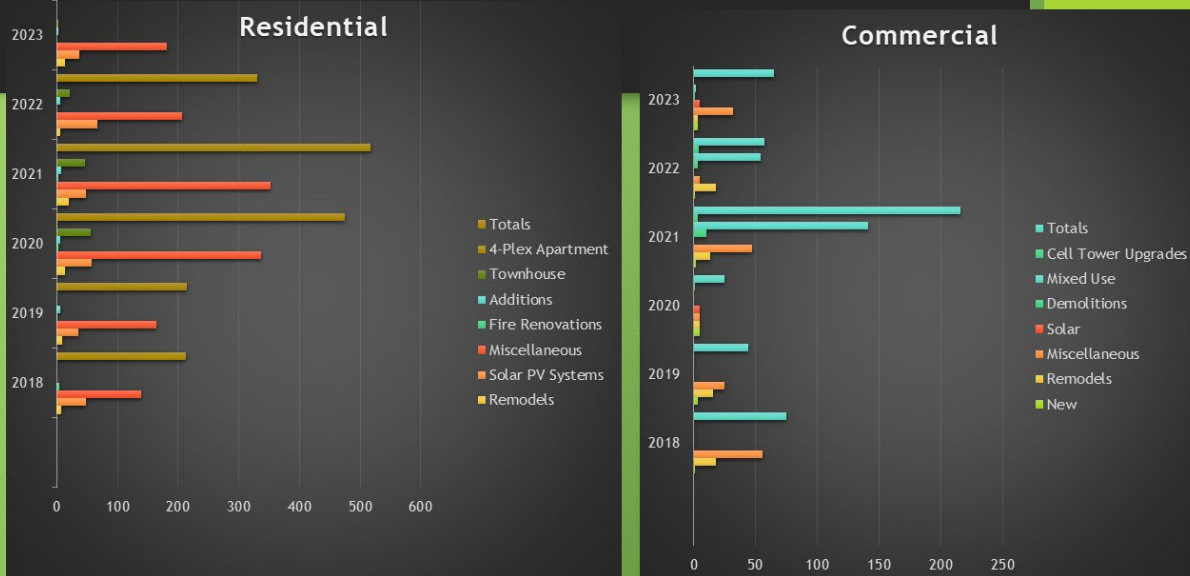
➤ New Buildings	3
➤ Mixed Use Apartment	0
➤ New Cell Tower & Building	0
➤ Cell tower upgrade	0
➤ Remodels/T.I.	0
➤ Demolition	3
➤ Signs	19
➤ <u>Miscellaneous</u>	<u>57</u>
Total	65

Inspections Needs

- City Planner
 - Site plans, signs,



Inspections 2023



Building Maintenance

2023

Fire 82 Splits installed in dorms
 Fire 81 complete HVAC Upgrade
 City Hall – Windows
 City Hall VAV Valves - upgrades

2024 Maintenance Needs

- P.W. remodel \$800,00 - \$ 8750,000
- Garage door openers/controls - Fire 81
- City Hall control valves \$16,000
- Back up boiler – City Hall \$35,000- \$50,000
- Fire 81 ramp replacement (Front & Back)
- Upgrade City Hall paint, tile, carpet, and window etc..
- Roof replacement – City Hall
- Air Handler overhaul



Parks



Challenges/issues

- Need to maintain staff for new parks addition
 - Full & Seasonal staff
 - Part-time difficult to hire
- Bowery Reservations to three Parks
 - 40th - Club Heights - Friendship - Madison
- Vandalism/Graffiti - restrooms & tunnels, playground equipment, & trees
- 89 detention basin is a swamp - both sides
- Urban Forestry Commission
 - Get members so it can run
- Skate Park Concerns:
 - Parking
 - Restrooms & Garbage
 - Drainage - Storms

2024 Projects & Needs

- Playgrounds - \$150,000-\$400,000
- 40th St Bowery - \$150,000
- Restrooms - \$10,000-\$20,000
- Skate Park build
- Dog Area Play equipment
- EZ Grant RAMP \$2,000.00
- Main Point Landscaping \$29,705
- Heritage Park Trail
- Trail upgrades & equipment for winter maintenance (Winter 2022-23)
 - \$378,000.00 Mill & Overlay
- Splash Pad upgrades \$26,523
- NATURE PARK PLAYGROUND RESURFACE**
- Parks & Way finding signage
- Sprinkler - Central Controller

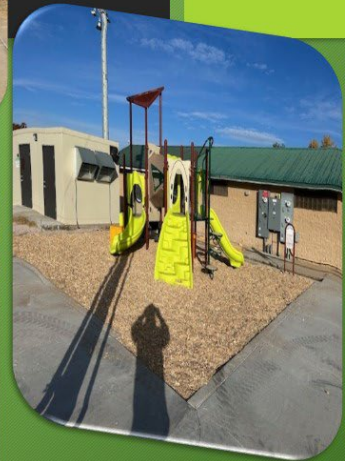
Parks Projects

Additions 2023

- Club Heights Park 100% Completed
 - Sod installed spring 2023
 - Detention basin
 - Playground & park amenities all installed
- Friendship Park Playground
 - 90% complete -Playground complete
 - Shade Structures need to be installed

Improvements

- 40thst tennis & basketball court resurfaced
- Nature Park trail snow removal
- Watered 2-3 days at most parks
 - 3-days at most used parks



Parks 2023 Good-Bad-Ugly



Parks 2024



Current Projects 2024

- Restroom improvements - on going
- Skate Park Design & Construction Document's Completed
 - Sphon Ranch - \$1,394,254.02
 - Construction Spring 2024
 - Projected completion November 2024
- Meadows Park redesign
 - Applied for RAMP Grant 2024
 - Parking Lot, Infrastructure restroom \$905,397.520
- Friendship Park Playground
 - 80% completed
 - Bowery & Pavilions need to be installed



Splash Pad 2023 May 29 - September 4

Splash pad days & hours of operation

- Seven Days a week
- 10:00am to 8:00pm
- Approximately 102 days
- 10 hours each day
- 1020 hours of operation
- 227,314.58 gals of water used
- 2,229 gals of water per day



Burch Creek vs Club Heights Water Pumps

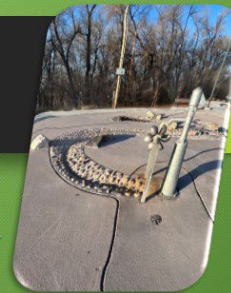
• Burch Creek

- Three pump
- Cistern - Water Storage tank
- Non Recycled
- Hours Of Operations
 - 24hrs - 7 days
 - Approximately 102 days
- 132,056.62 gallons used
- 1295 gallons a day
- One pump broken 75% of time



• Club Heights

- One pump
- Directly connected to water supply
- Non Recycled
- Hours Of Operations
 - 24hrs - 7 days
 - Approximately 102 days
- 8,421.91 gallons used
- 82.6 gallons a day



NRPA Recommends: 8.2 FTE Parks & Recreation employees for every 10,000 residents.

- Staff- 6 FTE
 - 1 Seasonal Staff
- 94 acres of parks
- Asphalt Trails approximately 2.25 miles
 - Snow Removal Nature Park trail 1 mile
- Bowery's - 9 (reservation prep)
 - 4 reservable bowery's - 43 reservations
- Restroom's - 8
- Playgrounds - 10
- Tennis courts - 4
- Pickle ball courts - 8
- Basketball courts - 2 (outdoor)
- 40th ST median & park strips
- Baseball fields - 5 (maintained & painted)
- Football fields - 2 (maintained & painted)
- Flower Beds - 16 - plus Burch Creek Park
- Graffiti removal on city property
- Christmas lights (all)
- Sprinkler Clocks -24 (wired)
- SVC - 11 (battery)
- Mower service & repair
- Snow removal of City properties
 - 6-8 hrs per storm sidewalks & parking areas
 - - 2-3 hrs per storm Nature Park Trail
- Nature park - no reservations(5th year)
- Bowery Rentals & Park Restrooms
 - April 15 - October 15(weather permitting)

Recreation 2023 & 2024



2024 Possible Additions & Needs

- Pickle Ball league & Tournaments & Rentals
- Burch Creek field area future needs:
 - Restroom
 - Field Lights - Expand leagues for all ages
- Score Keeper wages –compete with the job market Staffing
 - A lot of staff but still hard to fill all slots (\$9.82)
- Officials Pay
 - Outsource vs Training in house
 - \$36.50 per game (outsourced)
 - \$25.00 – 80%, \$22.00 – 70%, \$18.00 – Start (in house)
- Concessions both parks
- New Programs Possibilities
 - Spike ball- league
 - Comp basketball leagues Friday nights
 - 7 vs 7
 - Expand youth soccer
 - Bruch Creek field area

Recreation Participation & Gym Hours 2023



- Basketball K-9th 305
- Baseball & Softball Pre-K - 9th grade -248
- Coed Soccer (3-6 yrs old) 141
- Tackle football 7-14yrs 141
 - Washington Terrace Kids
 - Compete with Ute League
 - WFFLA & B League
- Flag football 69
- Tennis - No Instructor
- Comp Basketball 285 Teams
- Men's Basketball 28 teams
- Women's Basketball 0 teams
- Start smart Baseball - 13
- Gym hours 691.25
- Staffing & Officials becoming difficult to fill the needs
- Raised official wages to help with shortage of officials

Questions?

