



MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, JUNE 18, 2024

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

WORK SESSION MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, Communications and Events Specialist Danielle Bendinelli, and Recorder Leesa Kapetanov

OTHERS PRESENT

No one else was present

Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:

https://cms7files.revize.com/southogden/document_center/Sound%20Files/2024/CC240618_1701.mp3

or by requesting a copy from the office of the South Ogden City Recorder.

I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:02 pm and entertained a motion to begin
00:00:00

Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

II. REVIEW OF AGENDA

- There were no requests for review of agenda items

- Mayor Porter and City Manager Dixon explained about a news article concerning the City’s recreation program 00:00:29

III. DISCUSSION ITEMS

A. FY2025 Budget

- Finance Director Steve Liebersbach informed the council he had received the certified tax rate from the county. They then spent some time discussing the tax rate and the Truth in Taxation process. 00:05:38
- Mr. Liebersbach had visuals during the discussion. See Attachment A.
- Discussion on employee positions 00:23:54

IV. ADJOURN

- At 5:59 pm, Mayor Porter called for a motion to adjourn the work session 00:57:52

Council Member Howe so moved, followed by a second from Council Member Howard. All present voted aye.

COUNCIL MEETING MINUTES

COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Fire Chief Cameron West, Deputy Fire Chief Brandon Storey, Firefighters Ryan Johnson, Darin Ryan, Jonathan Giles, and TJ Stoker, and Recorder Leesa Kapetanov

MEMBERS OF THE PUBLIC PRESENT

Leonard Nicholas, Pete Caldwell, Peter Anjewierden

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or by requesting a copy from the office of the South Ogden City Recorder.

I. OPENING CEREMONY

A. Call To Order

- Mayor Porter called the meeting to order at 6:03 pm and entertained a motion to begin
00:00:00

Council Member Stephens so moved. The motion was seconded by Council Member Smyth. In a voice vote Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

C. Pledge Of Allegiance

- Council Member Smyth led everyone in the Pledge of Allegiance

II. RECOGNITION OF EMPLOYEES

A. Recognition of Chance Byers, Brian Macleod, and Mike Payne for a Special Delivery on December 25, 2023

- The employees were unable to be present, so the mayor skipped to item B

B. Recognition of Ryan Johnson, Darin Ryan, Jonathan Giles, and TJ Stoker for a Special Delivery on March 1, 2024

- Comments by Deputy Fire Chief Brandon Storey
00:01:01
- A photo was taken of the employees with Chief West, Deputy Chief Storey, and Mayor Porter. See Attachment B.

III. PUBLIC COMMENT

Leonard Nicholas 00:03:38 Complained about neighbor who parked work truck on the street

IV. RESPONSE TO PUBLIC COMMENT

- The mayor responded to Mr. Nicholas' comments
00:08:49
- Mr. Nicholas commented further 00:09:42
- Assistant City Manager Doug Gailey introduced Danielle Bendinelli who was the new Communications and Events Specialist 00:11:54

V. CONSENT AGENDA

- A. Approval of May 21, 2024 Council Minutes
- B. Ratification of Class C Beer License for Windy's Sukiyaki Located at 3809 Riverdale Road
- C. Advice and Consent of Appointment of Pete Caldwell to the Planning Commission
- D. Advice and Consent of Appointment of Peter Anjeweirden as Director of Finance

- The mayor read through the consent agenda
00:13:44
- Mayor Porter invited Mr. Caldwell to come forward and introduce himself
00:14:29
- Mr. Anjeweirden introduced himself
00:15:35
- The mayor called for a motion to approve the consent agenda
00:17:47

Council Member Smyth so moved. The motion was seconded by Council Member Howard. The voice vote was unanimous in favor of the motion.

- Mayor Porter announced there had been no online public comments submitted
00:17:57

VI. PUBLIC HEARING

To Receive and Consider Comments on Proposed Compensation Increases for Executive Municipal Officers

- City Finance Director Steve Liebersbach gave an overview of this item
00:17:59
- Questions by Council 00:23:00
- The mayor called for a motion to enter a public hearing to receive and consider comments on proposed compensation increases for executive municipal officers
00:24:22

Council Member Stewart so moved. The motion was seconded by Council Member Howard. The voice vote was unanimous in favor of the motion.

- The mayor explained that if those online wished to comment they could do so until 6:33 pm and invited anyone present to come forward to comment. No one came forward.
00:24:34
- Mayor Porter called for a motion to close the public hearing
00:24:53

Council Member Smyth so moved. Council Member Howe seconded the motion. All present voted aye.

VII. PUBLIC HEARINGS

To Receive and Consider Comments on the Following Items:

- A. Amendments to the FY2024 Budget
- B. Proposed FY2025 Acting Budget

- The mayor called for a motion to open a public hearing to receive and consider comments on Amendments to the FY2024 Budget and Proposed FY2025 Acting Budget
00:25:12

Council Member Smyth so moved, followed by a second from Council Member Howard. The vote to open the public hearing was unanimous.

- City Finance Director Steve Liebersbach gave an overview of these items
00:26:00
- There were no online or in person comments on either of the public hearing items
- Mayor Porter called for a motion to close the public hearings for the FY2024 Budget Amendments and the proposed FY2025 Acting Budget
00:33:49

VIII. DISCUSSION/ACTION ITEMS

A. Consideration of Ordinance 24-04 – Adopting Compensation for Executive Municipal Officers for FY2025

- There was no discussion on this item
- Mayor Porter called for a motion to approve Ordinance 24-04

00:34:00

Council Member Howard so moved. Council Member Stephens seconded the motion. The mayor asked if there was further discussion and seeing none, made a roll call vote.

Council Member Stewart-	Yes
Council Member Howard-	Yes
Council Member Smyth-	Yes
Council Member Stephens-	Yes
Council Member Howe-	Yes

Ordinance 24-04 was approved.

B. Consideration of Resolution 24-17 – Approving an Agreement With LRB Public Finance Advisors for Feasibility Study for Fire District

- Staff overview 00:35:03
- Discussion 00:37:26
- Mayor Porter called for a motion to approve Resolution 24-17. Council Member Stewart reminded him the dates on the resolution needed to be corrected. The mayor then called for a motion to approve the resolutions with the dates corrected.

00:38:00

Council Member Howe so moved, followed by a second from Council Member Smyth. After determining there was no further discussion, the mayor made a roll call vote:

Council Member Howe -	Yes
Council Member Stephens -	Yes
Council Member Smyth -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes

Resolution 24-17 was adopted.

C. Consideration of Resolution 24-18 – Amending the FY2024 Budget

- Staff overview 00:39:00
- Discussion 00:43:52

- The mayor called for a motion to approve Resolution 24-19, approving the FY2025 Acting Budget 00:51:08

Note: Neither the mayor nor staff recognized that the mayor inadvertently skipped approval of Resolution 24-18; however, his call for a motion “to approve Resolution 24-19, approving the FY2025 Acting Budget” was clear. Staff will resolve the error by placing Resolution 24-18 on the agenda for ratification at the July 2, 2024 council meeting.

Council Member Howard so moved. Council Member Smyth seconded the motion. There were no more questions. Mayor Porter called the vote:

Council Member Stephens -	Yes
Council Member Howard -	Yes
Council Member Stewart -	Yes
Council Member Smyth -	Yes
Council Member Howe -	Yes

Resolution 24-19, approving the FY2025 Acting Budget, was approved.

E. Consideration of Resolution 24-20 – Approving an Agreement With Staker Parsons for 2024 Chip and Crack Seal Project

- Staff overview 00:52:18
- Discussion 00:53:21
- Mayor Porter called for a motion to approve Resolution 24-20 00:54:36

Council Member Howe so moved. The motion was seconded by Council Member Smyth. There was no further discussion. The mayor made a roll call vote:

Council Member Stewart -	Yes
Council Member Howard -	Yes
Council Member Smyth -	Yes
Council Member Howe -	Yes
Council Member Stephens -	Yes

The agreement with Staker Parson was approved.

F. Consideration of Resolution 24-21 – Approving a Fire Protection Mutual Aid Interlocal Agreement

- Staff overview 00:55:54
- Discussion There was no discussion on this item
- The mayor called for a motion to approve Resolution 24-21 00:57:10

Council Member Smyth so moved, followed by a second from Council Member Howard. Mayor Porter called the vote:

Council Member Smyth -	Yes
Council Member Howe -	Yes
Council Member Stephens -	Yes
Council Member Stewart-	Yes
Council Member Howard -	Yes

The mutual aid agreement was approved.

G. Approval of Amended Top Priority Catalytic Project

- Staff overview 00:57:28
- Discussion 01:01:44
- After discussion it was determined that the word “Active” should be added to the second bullet point right before the word “Transportation”

H. Approval of Language for Heritage Trail Monuments

- Staff overview 01:07:25
- Discussion 01:13:31
- The majority of the Council decided that the word “Mormon” should remain as shown in the examples. They also decided that the time designations of “BC” and “AD” should also be used rather than “BCE” and “CE”

IX. DISCUSSION ITEMS

Adding Fire Regulations to the City Code

- Staff overview 01:22:33
- Questions/Discussion 01:25:44
- Staff was directed to place the fire code on the next agenda for consideration of adoption

X. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

- At 7:35 pm, Mayor Porter called for a motion to recess into a Community Development and Renewal Agency Board meeting

01:31:31

Council Member Smyth moved to enter into a CDRA Board meeting. Council Member Stephens seconded the motion. The voice vote was unanimous in favor of the motion.

- See separate minutes

XI. RECONVENE CITY COUNCIL MEETING

- Motion from CDRA meeting 01:34:11

At 7:37 pm, Board Member Howard moved to adjourn the CDRA meeting and return to City Council meeting. Board Member Smyth seconded the motion. All present voted aye.

XII. REPORTS/DIRECTION TO CITY MANAGER

A. City Council Members

- Council Member Howard - Nothing to report
- Council Member Stewart - Nothing to report
- Council Member Howe - 01:34:47
- Council Member Stephens- Nothing to report
- Council Member Smyth - Nothing to report

B. City Manager- 01:35:38

- Additional comments by Council Member Stephens

01:36:59

C. Mayor- 01:38:05

VI. RECESS INTO CLOSED EXECUTIVE SESSION

To Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual

- At 7:45 pm, Mayor Porter called for a motion to leave City Council Meeting and recess into a closed executive session to discuss the character, professional competence, or physical or mental health of an individual 01:41:33

Council Member Howard so moved. The motion was seconded by Council Member Howe. The voice vote was unanimous in favor of the motion.

Note: The recording of the meeting ends here. The mayor and council remained in the council room and everyone else left. Mayor Porter made a note of the following time and motions.

VII. RECONVENE CITY COUNCIL MEETING

- At 8:03 pm, Mayor Porter called for a motion to leave the closed executive session and resume City Council meeting

Council Member Smyth so moved. The motion was seconded by Council Member Stewart. The voice vote was unanimous in favor of the motion.

VIII. ADJOURN

- The mayor then called for a motion to adjourn City Council meeting

Council Member Howe so moved, followed by a second from Council Member Howard. All present voted aye.

The meeting concluded at 8:03 pm.

I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session and Council Meeting held Tuesday, June 18, 2024.


Leesa Kapetanov, City Recorder

July 2, 2024
Date Approved by the City Council

ATTACHMENT A

Visuals Used by Mr. Liebersbach

South Ogden City Property Tax Analysis FY 2024

FY 2025

<u>FY 2024 Tax Rate Information:</u>		<u>County's FY 2025 Proposed Rate</u>		Change	<u>City's FY 2025 Proposed Rate</u>		
Certified tax rate:	0.002500		0.002434	-2.64%		0.002507	
Proposed tax rate value	\$1,751,943,544		\$1,822,329,761	\$70,386,217	4.0176%		
Budgeted revenues:	\$4,379,859		\$4,435,551	\$55,692		\$4,568,618	\$188,759
							\$133,067
Avg in SOC = \$473,000							
Taxes paid to the City on residential property:							
	55%	FY 2024	Last Year	New Rate			
Value of home	Taxable value	Annual tax amount	Monthly tax amount	0.002507 amount	Monthly amount	Annual increase	Monthly increase
\$473,000.00	\$260,150.00	\$650.38	\$54.20	\$652.20	54.35	\$1.83	\$0.15
\$350,000.00	\$192,500.00	\$481.25	\$40.10	\$482.60	40.22	\$1.35	\$0.11
\$400,000.00	\$220,000.00	\$550.00	\$45.83	\$551.54	45.96	\$1.54	\$0.13
\$500,000.00	\$275,000.00	\$687.50	\$57.29	\$689.43	57.45	\$1.93	\$0.16
\$600,000.00	\$330,000.00	\$825.00	\$68.75	\$827.32	68.94	\$2.32	\$0.19
\$1,000,000.00	\$550,000.00	\$1,375.00	\$114.58	\$1,378.86	114.91	\$3.86	\$0.32

FY 2025 Acting Budget Notes 6/18/2024

ACTIVE BUDGET HIGHLIGHTS:

Staffing Requests:

- General Government:
 - Planner – approx. cost = \$120,548 @ \$37.32/hour
 - Currently pay Landmark Design \$7,000 – \$12,000+ per month
- Police Dept.
 - Crossing guard – currently 4 @ 2 hrs/day for 180 days/year @\$13.84/hr = 21,455
 - Increase pay to \$20.00 per hour
 - Add another guard
 - Additional cost = \$17,300
 - Make Office Specialist III (Toni Painter) full-time (afraid of losing her)
 - Additional cost = \$45,500
 - Full-time code enforcement/zoning officer; approx. \$30/hr.
 - Additional cost = \$102,900 w/out a vehicle
 - 2 full-time officers; approx. \$32.85/hr
 - Additional cost = \$233,600 w/out vehicles
- Fire Dept.
 - 1 full-time firefighter; approx. \$21.18/hr
 - Additional cost = \$95,760
 - Extra over-time
 - Additional cost = \$140,000
- Tier II URS contributions – currently is employee paid
 - Non-public safety going from 0% to .7% - - increase of .7% (loss of .18%)
 - Public safety going from 2.59% to 4.73% - - increase of 2.14%
 - Public safety cost approx. = \$78,400
 - City-wide equitable contribution (4.73%) = approx. \$329,500

Other items:

- Fire truck is back in = \$1,924,453 - - ARPA Funds

Enterprise Funds:

ATTACHMENT B

Firefighter Photo



First responders Darin Ryan, 2nd from left; Ryan Johnson, 3rd from right; and Jonathan Giles, 2nd from right, receiving recognition for assisting in the delivery of a baby. Also pictured are Fire Deputy Chief Brandon Storey, far left, Fire Chief Cameron West, center front, and Mayor Porter, far right.