



**NOTICE AND AGENDA  
SOUTH OGDEN CITY COUNCIL  
WORK SESSION**

**TUESDAY, JUNE 18, 2024, 5PM**

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled work session at 5 pm Tuesday, June 18, 2024. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the EOC. The meeting is open to the public; anyone interested is welcome to attend. No action will be taken on any items discussed during the pre-council work session. Discussion of agenda items is for clarification only. Some members of the council may be attending the meeting electronically.

## **WORK SESSION AGENDA**

**I. CALL TO ORDER** – Mayor Russell Porter

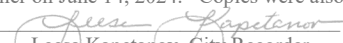
**II. REVIEW OF COUNCIL MEETING AGENDA**

**III. DISCUSSION ITEMS**

**A. FY2025 Budget**

**IV. ADJOURN**

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on June 14, 2024. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 24 hours in advance.

## **Projects 2025 Tentative Budget & Carry-Over- May 2024**

### **Project Name:**

Amount

Budget

Parks Cameras (Glasmann, Friendship, Nature Park) old bids	\$41,352.00 –
City Hall Upgrades (Carpet, Painting, Landscaping, & 81 Concrete) old bids	\$196,000.00 –
Ramp Money	\$17,541.00
Heritage Park Trail	177,716.00
40 <sup>th</sup> Skate Park	????????
Burch Creek Fields	\$323,000.00
Parks Signage & Way finding signs	\$65,000.00??

### **Streets/Roads:**

2024 roads	\$3,000,000.00
Various roads, edge-mill & overlay, Chip Seal, Crack sealing	
2025 Roads	\$1,700,000.00
Various roads, edge-mill & overlay, Chip Seal, Crack sealing	
Chimes rebuild (Federal funds)	
\$5,200,000.00???	

### **Water:**

Ben Lomond & Sunset	\$625,000.00
Chimes (Riverdale East to 345 Chimes)	\$900,000.00
Porter (42 <sup>nd</sup> to 44 <sup>th</sup> , Adams to Jefferson)	\$601,000.00
44 <sup>th</sup> to 46 <sup>th</sup> & PRV	\$591,560.00
40 <sup>th</sup> (Riverdale Road to Washington Blvd)	\$900,000.00
Radio Antennas for Water Meters	\$115,000.00

### **Sewer:**

1300 E Manhole	\$25,200.00
40 <sup>th</sup> & Burch Creek Lining	\$246,731.00
700 E relocation	\$461,700.00

**Storm:**

Burch Creek Re-line	\$90,000.00
42 <sup>nd</sup> Adams to 40 <sup>th</sup>	\$903,200.00
42 <sup>nd</sup> Liberty to Adams	\$779,100.00
Ben Lomond Research (Chambers to 875 E.)	\$100,000

Department/Division	Description		2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>Water</b>								
<b>\$1,000,000 BUDGET</b>								
3500'	Sunset Lane & Ben Lomond Ave		\$770,000.00					
1795'	Porter Ave (4200 S - 4400 S) & 4400 S		\$601,000.00					
2200'	Chimes View Dr (345 Chimes to Riverdale)		\$ 900,000.00					
	Fix based meter antennas		\$115,000.00					
	Radio read maint. - annually		\$ 55,000.00					
	Valve Repair - Annually		\$ 20,000.00					
	PRV Maintenance - Annually		\$ 20,000.00					
2100'	40th Street (Washington to Riverdale)			\$ 514,329.00				
	PRV Scada installation (40th and 900 E)			\$ 50,000.00				
	Porter Ave 45th-4600 S/plus PRV			\$510,000.00				
	Radio read maint. - annually			\$ 55,000.00				
	Valve Repair - Annually			\$ 20,000.00				
	PRV Maintenance - Annually			\$ 20,000.00				
2200'	Ben lomond(875 E to Chambers-Spring)Renamed				\$350,000			
	Ben lomond(Spring to Sunset Drive)				\$203,620.00			
	42nd Reservoir reconnection with scada				\$ 813,600.00			
	Service line reconnect(Burch Creek area)				\$ 50,000.00			
	Radio read maint. - annually				\$ 55,000.00			
	Valve Repair - Annually				\$ 20,000.00			
	PRV Maintenance - Annually				\$ 20,000.00			
1530'	Briar PT All The East roads (3 of 3)					\$489,600.00		
	900 E (42nd St to 44th Street)					\$ 250,000.00		
	800 E. (5300 S. to 5600 S.)					\$ 433,850.00		
	Valve Repair - Annually					\$ 55,000.00		
	PRV Maintenance - Annually					\$ 20,000.00		
	Radio read maint. - annually					\$ 20,000.00		
	PRV (40th and Adams Ave)						\$ 250,000.00	
P-6	Replace Existing 4" line on Leona DR(Adams to 3800 S)						\$ 168,318.00	
	5800 S (1325 E to 5850 S)						\$ 271,057.00	
	Orchard PRV						\$ 250,000.00	
	Valve Repair - Annually						\$ 55,000.00	
	PRV Maintenance - Annually						\$ 20,000.00	
	Radio read maint. - annually						\$ 20,000.00	
P-10	Replace Existing 6" line with 8" Line on 900 E (5700 S)							\$72,527.00
	PRV (40th and Adams Ave)							\$109,273.00
	Replace Existing 6" line with 8" Line on Adams Ave							\$178,517.00
P-3	Replace Existing 4" line w/an 8" Line on Madison Ave (3800 S & 3700 S, 3700) & 3700 S (Madison Ave & City boundary)							\$265,544.00
P-4	Replace Existing 4" line w/an 8" Line on Jefferson Ave (3600 S & 3900 S)							\$170,704.00
P-11	Replace Existing 4" line w/an 8" Line on Liberty Ave (Monroe Blvd and Country Hills Dr)							\$154,848.00
	Reconstruct the inlet Structure at Strongs Canyon							\$121,724
	Valve Repair - Annually							\$ 55,000.00
	PRV Maintenance - Annually							\$ 20,000.00
	Radio read maint. - annually							\$ 20,000.00
<b>Water Enterprise Fund Subtotal</b>								
			\$0.00	\$ 2,481,000.00	\$ 1,169,329.00	\$ 1,512,220.00	\$ 1,268,450.00	\$ 1,034,375.00
								\$ 1,168,137.00
Department/Division	Description		2024-25	2025-26	2026-27	2027-28	2028-29	
<b>Storm Sewer</b>								
	Burch creek Hollow Reline		\$ 90,000.00					
700,000 BUDGET	Adams 42nd to 40th		\$ 903,200.00	(Grant)	Price???	Engineering		
	42nd Liberty to Adams ave		\$ 779,100.00					
	Ben Lomond Research (Chambers to 875 E)		\$ 100,000.00					
P-5 Renamed	42nd (42nd St to 4350 S) Phase 1			\$ 779,100.00	Price???	Engineering		
P-6	40th (Washington to Palmer Drive)			Price ???	\$439,764.00	40th St Grant		
P-12	Recondition and landscape an existing detention pond near Grant Ave and 38th Street				\$100,000.00			
P-3	Glassman Way ( Highway 89 to Burch Creek)					\$ 427,800.00		
P-4 ??? Should be when State	40th (Adams to Washington Blvd)						\$ 169,200.00	
<b>Storm Sewer Enterprise Fund SubTotal</b>			\$ 1,872,300.00	\$ 779,100.00	\$ 539,764.00	\$ 427,800.00	\$ 169,200.00	
40th Storm drain Phase II		\$ 682,900.00	????					

## Public works 2024-2025

Department/Division	Description	2024-25	2025-26	2026-27	2027-28	2028-29	2028-29
Fleet P.W.							
	Backhoe (Two Year Rotation)	\$138,000.00					
	3 ton with plow and sander	\$235,000.00					
	Front End Loader (3year rotation)	\$215,000.00					
	Utility Vehicle	\$42,000.00					
	f-550 with plow and sander	\$95,000.00					
	f-150		\$45,000.00				
	F-550 with plow and sander		\$95,000.00				
	Roll off Truck		\$250,000.00				
	Loader-Grappler		\$35,000.00				
	f-150		\$45,000.00				
	Ten Wheeler plow and sander			\$258,000.00			
	3 ton with plow and sander			\$235,000.00			
	3 ton with plow and sander			\$235,000.00			
	Mini Excavator				\$80,000.00		
	Backhoe (Two Year Rotation)				\$145,000.00		
	f-150				\$45,000.00		
	f-150 super crew				\$50,000.00		
	Sewer Truck					\$ 547,000.00	
	Backhoe					\$ 138,000.00	
	Dump Triler					\$20,000.00	
	Dump Trailer					\$20,000.00	
		\$ 725,000.00	\$ 470,000.00	\$ 728,000.00	\$ 320,000.00	\$ 725,000.00	\$ -



## NOTICE AND AGENDA SOUTH OGDEN CITY COUNCIL MEETING

TUESDAY, JUNE 18, 2024, 6 PM

Notice is hereby given that the South Ogden City Council will hold their regularly scheduled council meeting at 6 pm Tuesday, June 18, 2024. The meeting will be located at City Hall, 3950 Adams Ave., South Ogden, Utah, 84403, in the city council chambers. The meeting is open to the public; anyone interested is welcome to attend. Some members of the council may be attending the meeting electronically. The meeting will also be streamed live over [www.youtube.com/@southogdencity](https://www.youtube.com/@southogdencity) and [www.facebook.com/southogdencity](https://www.facebook.com/southogdencity)

### CITY COUNCIL MEETING AGENDA

#### I. OPENING CEREMONY

- A. **Call to Order** – Mayor Russell Porter
- B. **Prayer/Moment of Silence** -
- C. **Pledge of Allegiance** – Council Member Jeanette Smyth

#### II. RECOGNITION OF EMPLOYEES

- A. Recognition of Chance Byers, Brian Macleod, and Mike Payne for a Special Delivery on December 25, 2023
- B. Recognition of Ryan Johnson, Darin Ryan, Jonathan Giles, and TJ Stoker for a Special Delivery on March 1, 2024

- III. **PUBLIC COMMENTS** – This is an opportunity to address the mayor and council with any concerns, suggestions, or praise. No action can or will be taken at this meeting on comments made.  
*Please limit your comments to three minutes.*

#### IV. RESPONSE TO PUBLIC COMMENT

#### V. CONSENT AGENDA

- A. Approval of May 21, 2024 Council Minutes
- B. Ratification of Class C Beer License for Windy's Sukiyaki Located at 3809 Riverdale Road
- C. Advice and Consent of Appointment of Pete Caldwell to the Planning Commission
- D. Advice and Consent of Appointment of Peter Anjeweirden as Director of Finance

#### VI. PUBLIC HEARING

To Receive and Consider Comments on Proposed Compensation Increases for Executive Municipal Officers

---

*"South Ogden City is dedicated to preserving and enhancing quality of life and professionally meeting the expectations of all residents, businesses, employees, and visitors."*

## VII. PUBLIC HEARINGS

To Receive and Consider Comments on the Following Items:

- A. Amendments to the FY2024 Budget
- B. Proposed FY2025 Acting Budget

## VIII. DISCUSSION / ACTION ITEMS

- A. Consideration of **Ordinance 24-04** – Adopting Compensation for Executive Municipal Officers for FY2025
- B. Consideration of **Resolution 24-17** – Approving an Agreement With LRB Public Finance Advisors for Feasibility Study for Fire District
- C. Consideration of **Resolution 24-18** – Amending the FY2024 Budget
- D. Consideration of **Resolution 24-19** – Approving the FY2025 Acting Budget
- E. Consideration of **Resolution 24-20** – Approving an Agreement With Staker Parsons for 2024 Chip and Crack Seal Project
- F. Consideration of **Resolution 24-21** – Approving a Fire Protection Mutual Aid Interlocal Agreement
- G. Approval of Amended Top Priority Catalytic Project
- H. Approval of Language for Heritage Trail Monuments

## IX. DISCUSSION ITEMS

Adding Fire Regulations to the City Code

## X. RECESS INTO COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

See separate agenda

## XI. RECONVENE CITY COUNCIL MEETING

## XII. REPORTS/DIRECTION TO CITY MANAGER

- A. City Council Members
- B. City Manager
- C. Mayor

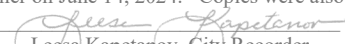
## XIII. RECESS INTO CLOSED EXECUTIVE SESSION

To Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual

## XIV. RECONVENE CITY COUNCIL MEETING

## XV. ADJOURN

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on June 14, 2024. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 24 hours in advance.



## MINUTES OF THE SOUTH OGDEN CITY COUNCIL WORK SESSION AND CITY COUNCIL MEETING

TUESDAY, MAY 21, 2024

WORK SESSION – 5 PM IN EOC ROOM

COUNCIL MEETING – 6 PM IN COUNCIL ROOM

### WORK SESSION MINUTES

#### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

#### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Police Chief Darin Parke, Fire Chief Cameron West, and Recorder Leesa Kapetanov

#### OTHERS PRESENT

No one else was present

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking the link:**

[https://cms7files.revize.com/southogden/document\\_center/Sound%20Files/2024/CC240521\\_1457.mp3](https://cms7files.revize.com/southogden/document_center/Sound%20Files/2024/CC240521_1457.mp3)

or by requesting a copy from the office of the South Ogden City Recorder.

#### I. CALL TO ORDER

- Mayor Porter called the work session to order at 5:01 pm and entertained a motion to begin

00:00:00

Council Member Howard so moved, followed by a second from Council Member Smyth. Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.

#### II. REVIEW OF AGENDA

- Discussion on chickens and what the Council would be voting on

00:00:22



36

37

38 **III. DISCUSSION ITEMS**

39

A. FY2025 Budget

40

- Finance Director Steve Liebersbach gave an overview of the enterprise funds. He also received instruction on what utility rate information to bring the Council for the next meeting 00:05:11

41

42

43

44

45

46 **IV. ADJOURN**

47

- At 6:01 pm, Mayor Porter called for a motion to adjourn the work session

48

01:00:30

49

50

Council Member Howe so moved, followed by a second from Council Member Smyth. All present voted aye.

51

## COUNCIL MEETING MINUTES

### COUNCIL MEMBERS PRESENT

Mayor Russell Porter, Council Members Susan Stewart, Mike Howard, Jeanette Smyth, Doug Stephens, and Jeremy Howe

### STAFF MEMBERS PRESENT

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, and Recorder Leesa Kapetanov

### MEMBERS OF THE PUBLIC PRESENT

Bruce & Joyce Hartman, Tim Von Bon, Chet Acord, Rosette Acord

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:**

[https://cms7files.revize.com/southogden/document\\_center/Sound%20Files/2024/CC240521\\_1602.mp3](https://cms7files.revize.com/southogden/document_center/Sound%20Files/2024/CC240521_1602.mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

## I. OPENING CEREMONY

### A. Call To Order

- Mayor Porter called the meeting to order at 6:05 pm and entertained a motion to begin  
00:00:00

**Council Member Howard so moved. The motion was seconded by Council Member Stewart. In a voice vote Council Members Stewart, Howard, Smyth, Stephens, and Howe all voted aye.**

### B. Prayer/Moment of Silence

- The mayor led those present in a moment of silence

### C. Pledge Of Allegiance

- Council Member Howard led everyone in the Pledge of Allegiance

## II. PUBLIC COMMENT

Rosette Acord

00:01:022

Requested the Council not allow chickens in the City

### 94 III. RESPONSE TO PUBLIC COMMENT

- 95 • The mayor responded to public comments later in the meeting

98 **IV. CONSENT AGENDA**

- 99 A. Approval of April 30, 2024 Combined City Council and Planning Commission Meeting Minutes  
100 and May 7, 2024 City Council Minutes

- 101 **B. Declaring Certain Fleet Vehicles as Surplus to the City's Needs**

- 102 • The mayor read through the consent agenda

L03 00:03:40

- 104 • Mayor Porter called for a motion to approve the consent agenda

00:04:34

107 Council Member Howard so moved. The motion was seconded by Council Member Smyth. The  
108 voice vote was unanimous in favor of the motion.

- 110 • Mayor Porter returned to item *V. Response to Public Comment*. He explained how ordinance  
111 enforcement worked in the City.

112 00:04:47

- 113 • The mayor announced there had been no online public comments

114 00:06:45

## 117 V. DISCUSSION/ACTION ITEMS

- 118 A. Discussion/Vote on Whether Chickens And/or Fowl Should Be Allowed in South Ogden

- Mayor overview 00:06:47

- 120 • Discussion 00:07:25

- 121 • The majority of the council was in favor of having the planning commission develop an  
122 ordinance that allowed chickens and regulated them. The council would then vote on  
123 whether to approve the ordinance when it was presented to them.

- 126 **B. Consideration of Ordinance 24-03 – Amending the General Plan By Adding Timelines to the**  
127 **Moderate Income Housing Strategies**

- Staff overview 00:29:56

- Discussion 00:32:50

- 130 • Mayor Porter called for a motion to approve Ordinance 24-03, amending all of the  
131 timelines for the moderate income housing strategies.

132 00:39:26

134 Council Member Smyth so moved, followed by a second from Council Member Howard.  
135 The mayor asked if there were further discussion and seeing none, made a roll call vote:

136 Council Member Stewart - Yes  
137 Council Member Howard - Yes  
138 Council Member Smyth - Yes  
139 Council Member Stephens - Yes  
140 Council Member Howe - Yes  
141

142 **Ordinance 24-03 was adopted**  
143  
144

- 145 C. Consideration of **Resolution 24-13** – Approving Agreement With Ormond Construction for  
146 Chimes View Drive Water Line Replacement Project  
147 • Staff overview 00:39:53  
148 • Discussion 00:42:14  
149 • The mayor called for a motion to approve Resolution 24-13  
150 00:46:13  
151

152 **Council Member Stephens so moved. Council Member Howard seconded the motion.**  
153 **After determining there were no more questions, Mayor Porter called the vote:**  
154

155 Council Member Howe - Yes  
156 Council Member Stephens - Yes  
157 Council Member Smyth - Yes  
158 Council Member Howard - Yes  
159 Council Member Stewart - No  
160

161 **The agreement with Ormond Construction was approved.**  
162

- 163 D. Consideration of **Resolution 24-14** - Approving Extension of Agreement With Keddington &  
164 Christensen for Auditing Services  
165 • Staff overview 00:46:39  
166 • Discussion 00:49:27  
167 • Mayor Porter called for a motion to approve Resolution 24-14 with corrections to the typos  
168 00:50:13  
169

170 **Council Member Stephens so moved. The motion was seconded by Council Member**  
171 **Howard. There was no further discussion. The mayor made a roll call vote:**  
172

173 Council Member Stephens - Yes  
174 Council Member Howe - Yes  
175 Council Member Stewart - Yes  
176 Council Member Smyth - Yes  
177 Council Member Howard - No  
178

179 **Resolution 24-14 was adopted.**

180 E. Consideration of Resolution 24-15 – Approving Finance Agreement with Zion’s Bank

- 181 • Staff overview 00:50:56
- 182 • Discussion 00:53:08
- 183 • The mayor called for a motion to approve Resolution 24-15
- 184 00:58:42

185

186 **Council Member Howard so moved, followed by a second from Council Member Smyth.**

187 **Mayor Porter called the vote:**

188

189	<b>Council Member Howard-</b>	<b>Yes</b>
190	<b>Council Member Smyth-</b>	<b>Yes</b>
191	<b>Council Member Howe-</b>	<b>No</b>
192	<b>Council Member Stewart-</b>	<b>No</b>
193	<b>Council Member Stephens-</b>	<b>Yes</b>

194

195 **The finance agreement with Zion’s Bank was approved.**

196

197 F. Consideration of Resolution 24-16 – Approving Fleet Repurchase Agreement with Ken Garff

198 Enterprises Inc.

- 199 • Staff overview 00:59:07
- 200 • Discussion 01:05:42
- 201 • The mayor called for a motion to approve Resolution 24-16, adding a clarification on equity
- 202 clause 01:10:41
- 203

204 **Council Member Howard so moved. Council Member Stephens gave a second. There were**

205 **no further questions. Mayor Porter made a roll call vote:**

206

207	<b>Council Member Stephens-</b>	<b>Yes</b>
208	<b>Council Member Howard-</b>	<b>Yes</b>
209	<b>Council Member Stewart-</b>	<b>No</b>
210	<b>Council Member Smyth-</b>	<b>Yes</b>
211	<b>Council Member Howe-</b>	<b>No</b>

212

213 **The motion stood.**

214

215

216 G. Consideration of Request to Sell a Portion of Nature Park

- 217 • Staff overview 01:11:12
- 218 • Discussion 01:14:03
- 219 • The majority of the council was against selling the property. No further action would be
- 220 taken on the matter. They also requested the O-1 zoning be extended to include all of
- 221 Nature Park.
- 222
- 223

224  
225 **H. Consideration of Letter of Support for Approval Voting**

- 226       • Staff overview                   01:17:43  
227       • Discussion                   01:18:58  
228       • The majority of the council was in favor of staff drafting a letter of support, having the  
229           mayor sign it, and sending it to the legislature  
230  
231

232 **VI. REPORTS/DIRECTION TO CITY MANAGER**

233 **A. City Council Members**

- 234       • Council Member Stephens - 01:19:59  
235       • Council Member Howard - 01:22:18  
236       • Council Member Stewart - 01:22:45  
237       • Council Member Smyth- Nothing to report  
238       • Council Member Howe - 01:26:04  
239

240 **B. City Manager-** 01:29:20

241 **C. Mayor-** 01:33:31  
242  
243

244 **VI. ADJOURN**

- 245       • At 7:41 pm, Mayor Porter called for a motion to adjourn.  
246   01:35:11  
247

248 **Council Member Howard so moved, followed by a second from Council Member Smyth. The**  
249 **voice vote was unanimous in favor of the motion.**  
250  
251  
252  
253  
254  
255  
256  
257  
258  
259  
260  
261

262 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Work Session  
263 and Council Meeting held Tuesday, May 21, 2024.  
264

265   
266 Leesa Kapetanov, City Recorder

\_\_\_\_\_  
Date Approved by the City Council



## BEER LICENSE APPLICATION

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Owner(s) Name(s) \_\_\_\_\_

Owner Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Driver's License No. \_\_\_\_\_

*I, we, \_\_\_\_\_  
(If partnership, please attach names and addresses of all partners; if corporation, names and addresses of all principal officers)*

**hereby apply for a license to conduct the business of** (check one):

**Class "A"** -- entitles the licensee to sell beer on draft or in original containers, only on the licensed premises for consumption on or off the licensed premises in accordance with the Utah Liquor control Act and the Ordinances of the City. **License fee is \$250.00 per year.**

**Class "B"** -- entitles the licensee to sell beer in original containers only on the licensed premises for consumption off the licensed premises in accordance with the Utah Liquor Control Act and the Ordinances of the City. **License fee is \$100 per year.**

**Class "C"** -- entitles the licensee to sell beer on the licensed premises in original containers only, not for takeout, but for consumption with meals on the premises in accordance with the Utah Liquor Control Act and the Ordinances of the City. Applicant must be engaged in business of sales of food in area where beer is sold and the annual gross receipts from sale of food must exceed the annual gross receipts from sale of beer. **License fee is \$200.00 per year.**

***I have complied with the requirements and possess the qualifications specified in the Utah Liquor Control Act and the South Ogden City Ordinances.***

Owner/Agent Signature \_\_\_\_\_

Date \_\_\_\_\_

*Office Use Only*

**Approved by the Chief of Police:**

  
Signature \_\_\_\_\_

5/31/2024  
Date \_\_\_\_\_

**Approved by the South Ogden City Council:**

\_\_\_\_\_  
Date \_\_\_\_\_

# Pete Caldwell

pete.caldwell8@gmail.com

781 Ridgeview Drive, South Ogden, UT 84403 – (801) 698-7855

---

## Education:

Master of Public Administration; Southern Utah University – Cedar City, Utah	Aug 2013-May 2015
Bachelor of Arts in History, Minor in Sociology; Utah State University – Logan, Utah	Aug 2007-May 2011

## Work Experience:

Program Administrator; Utah Department of Health and Human Services	Aug 2015-Present
<ul style="list-style-type: none"><li>• Director Utah Promoting Integration of Primary and Behavioral Health Care Grant</li><li>• Western United States representative on National Association of State Mental Health Program Directors Housing Advisory Council</li><li>• Member of the Balance of State Continuum of Care Board</li><li>• Member of the Homeless Management Information System steering committee</li><li>• Member of the Tribal Indian Issues Committee</li><li>• Substance Abuse and Mental Health Services Administration Federal Grant Reviewer</li><li>• Member of the State Primary Care Grant Program Review Committee</li><li>• Oversee development and enhancement of integrated behavioral and physical health services statewide</li><li>• Oversee development of Certified Community Behavioral Health Centers statewide</li><li>• Administer legislative programs related to integrating behavioral and physical health care</li><li>• Administer legislative programs related to housing and homeless services</li><li>• Assisted the Mental Illness Psychotherapy Drug Task Force</li><li>• Oversee the development and implementation of an online certification system for Office of Substance Use and Mental Health</li><li>• Case Management Program Manager</li><li>• Co-administrator for telehealth services</li><li>• Collaborate with federal, state, and local partners to ensure that all projects are compliant with federal, state, and local regulations</li><li>• Collaborate with community partners across systems to expand projects and enhance outcomes</li><li>• Prepare and manage budgets and contracts</li><li>• Address public concerns regarding programs and housing options for people experiencing homelessness</li><li>• Use data to monitor project progress to ensure timely implementation of project activities</li><li>• Provide regular reports to State and local Coordinating Committees</li><li>• Collaborate with contracted agencies and community members to find solutions for barriers encountered in the programs</li><li>• Monitor the operation of data systems</li><li>• Assist with Request for Proposals for the Projects for Assistance in Transition from Homelessness</li><li>• Coordinate evaluation activities and support production of evaluation reports</li><li>• Coordinate the quality review process with community partners, and the evaluation team</li><li>• Conduct quarterly compliance reviews of contracted agencies and staff</li><li>• Prepare and present reports to funders, community partners, and the public</li><li>• Present at conferences and other meetings as necessary</li></ul>	

Homeless Outreach Coordinator; Weber Housing Authority

Oct 2013-Aug 2015



- Develop and implement homeless outreach program for Weber County
- Collaborate with community agencies to provide services
- Recruit, train, and manage volunteers from the community
- Case manage for Shelter Plus Care and Supportive Housing programs
- Collect and evaluate data of services provided
- Coordinate the annual Point In Time Count for Weber County
- Perform street outreach for Weber CABHI team
- Contribute to Coordinated Assessment meetings
- Assist Youth Futures Shelter with outreach related services and trainings

Youth Advocate; Volunteers of America, Homeless Youth Resource Center

Oct 2012-Oct 2013

- Assist youth in obtaining housing and employment
- Organize and implement physical health program for youth
- Provide youth experiencing homelessness access to basic needs items
- Resolve conflicts between youth

# PETER ANJEWIERDEN

## EXPERIENCE

### DEPARTMENT FINANCE DIRECTOR

*Utah Department of Commerce, Salt Lake City, UT / Aug 2005 – Present*

- Spearhead management of the agency's \$50 Million annual budget while maintaining oversight of fiscal operations.
- Proactively navigate legislative budgetary intricacies and adeptly address over 100 fiscal note requests annually, ensuring seamless compliance with regulatory frameworks.
- Serve as the primary procurement liaison for eight diverse divisions within the department, fostering efficient and effective acquisition processes.
- Lead and mentor the department's accounting team, diligently ensuring that deadlines are consistently met to uphold operational excellence in compliance standards.
- Utilize analytical forecasting models to inform executive leadership, empowering decision-making.
- Skillfully manage appropriated and federal fund awards, ensuring adherence to local and federal compliance.
- Oversee comprehensive evaluations of quarterly and annual audits conducted by multiple audit groups, with results that validate strong internal controls of the accounting team.
- Deliver actionable operating expense data to formulaic performance metrics used to enhance operational efficiency.

### ACCOUNT MANAGER AND TECHNICAL ANALYST

*Orbit Irrigation Inc., Salt Lake City, UT / Mar 2003 - Aug 2005*

- Crafted meticulous forecast analyses to optimize inventory management for high-value accounts, driving efficiency and cost-effectiveness across multimillion-dollar portfolios.
- Conducted comprehensive evaluations of irrigation product sales for the Home Depot account nationwide, providing quantifiable sales increase results to supplier and receiver.
- Created compelling sales reports and dynamic presentations tailored to the needs of buyers, incorporating technical analyses of product pricing and strategic placement to maximize market impact.
- Thrived in a dynamic, fast-paced environment, adeptly managing sales processes and logistical lead times to ensure seamless product availability and sustained customer satisfaction.

✉ Peteanjew@gmail.com

☎ (801) 657-2856

📍 Salt Lake City, Utah

## EDUCATION

### UNIVERSITY OF UTAH Salt Lake City, UT

*Master of Business Administration  
(M.B.A.) David Eccles School of  
Business  
Emphasis in Information Systems*

#### *Relevant Coursework*

- Accounting and Information Systems
- Finance and Investments
- Database Design
- Quality Management
- Data Analysis and Statistical Process Control

### UNIVERSITY OF UTAH Salt Lake City, UT

*Bachelor of Science (B.S.) Business  
Management*

# STAFF REPORT



**SUBJECT:** S.B. 91  
**AUTHOR:** Steve Liebersbach  
**DEPARTMENT:** Finance  
**DATE:** 6/18/2024

---

## RECOMMENDATION

Staff recommends City Council approve Ordinance 24-04 pertaining to S.B. 91.

## BACKGROUND

During the last legislative session, S.B. 91 was passed, Local Government Officers Compensation Amendments.

## ANALYSIS

This basically just provides the compensation schedule that the City utilizes for many of its positions. The schedules are attached which the Council has verbally discussed and approved in many past meetings when having discussions on the City's salary/wage philosophy and guidelines.

This senate bill does go a little bit farther and also addresses other forms of compensation that are pointed out with an \* at the end of the compensation schedule reports.

## SIGNIFICANT IMPACTS

There are no financial impacts tied to this item.

## ATTACHMENTS

None.

## **ORDINANCE NO. 24-04**

### **AN ORDINANCE OF SOUTH OGDEN CITY, UTAH, APPROVING THE COMPENSATION INCREASE OF EXECUTIVE MUNICIPAL OFFICERS FOR FY2025; AND ESTABLISHING AN EFFECTIVE DATE**

#### **SECTION I - RECITALS:**

**WHEREAS**, SOUTH OGDEN City ("City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

**WHEREAS**, in conformance with Utah Code ("UC") § 10-3-717, and UC § 10-3- 701, the governing body of the city may exercise all administrative and legislative powers by resolution or ordinance; and,

**WHEREAS**, in conformance with UC §10-3-818, the governing body of the city must fix by ordinance the compensation for executive municipal officers; and,

**WHEREAS**, in conformance with UC §10-3-818, if the governing body of the city anticipates increasing compensation for executive municipal officers it must first hold a public hearing thereto; and,

**WHEREAS**, the City Council anticipates adopting a Fiscal Year 2025 Acting Budget that provides cost of living and merit increases for executive municipal officers; and,

**WHEREAS**, the City Council has held a public hearing concerning the proposed cost of living and merit increases for executive municipal officers; and,

**WHEREAS**, the City Council finds that it now wishes to set the compensation for executive municipal officers;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH** that the compensations as set out in Attachment "A", and by this reference incorporated, are approved and adopted and that the compensation amounts will take effect the first full pay period in July.

#### **SECTION II - REPEALER OF CONFLICTING ENACTMENTS:**

All orders, ordinances and resolutions regarding the changes enacted and adopted which have heretofore been adopted by the City, or parts thereof, which conflict with any of this Ordinance, are, for such conflict, repealed, except this repeal will not be construed to revive any act, order or

resolution, or part thereof, heretofore repealed.

**SECTION III - PRIOR ORDINANCES AND RESOLUTIONS:**

The body and substance of all prior Ordinances and Resolutions, with their specific provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

**SECTION IV - SAVINGS CLAUSE:**

If any provision of this Ordinance be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable for any reason, such reason will not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed to be the separate independent and severable act of the City Council of South Ogden City.

**SECTION V - DATE OF EFFECT**

This Ordinance will be effective the first full pay period of July, 2024, and after publication or posting as required by law.

**DATED** this 18<sup>th</sup> day of June, 2024.

SOUTH OGDEN CITY, a municipal corporation

---

Mayor Russell L. Porter

Attested and recorded

---

Leesa Kapetanov, MMC  
City Recorder

## **ATTACHMENT "A"**

### **ORDINANCE NO. 24-04**

An Ordinance of South Ogden City, Utah, Approving the Compensation Increase of  
Executive Municipal Officers for FY2025; And Establishing An Effective Date

18 Jun 24

FIRE															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
JOB TITLE	Minimum							Midpoint							Maximum
FIRE CHIEF	\$102,701.24	\$106,809.29	\$111,081.66	\$115,524.93	\$120,145.92	\$124,951.76	\$129,949.83	\$135,147.82	\$139,202.26	\$143,378.33	\$147,679.68	\$152,110.07	\$156,673.37	\$161,373.57	\$164,321.98
DEPUTY CHIEF	\$92,755.35	\$96,465.57	\$100,324.19	\$104,337.16	\$108,510.64	\$112,851.07	\$117,365.11	\$122,059.72	\$125,721.51	\$129,493.15	\$133,377.95	\$137,379.29	\$141,500.66	\$145,745.68	\$148,408.56
FIRE CAPTAIN II	\$78,108.57	\$81,232.91	\$84,482.23	\$87,861.51	\$91,375.98	\$95,031.01	\$98,832.26	\$102,785.55	\$105,869.11	\$109,045.18	\$112,316.54	\$115,686.04	\$119,156.62	\$122,731.32	\$124,973.71
FIRE CAPTAIN	\$73,676.62	\$76,623.69	\$79,688.63	\$82,876.18	\$86,191.23	\$89,638.87	\$93,224.43	\$96,953.41	\$99,862.01	\$102,857.87	\$105,943.61	\$109,121.91	\$112,395.57	\$115,767.44	\$117,882.59
FIRE ENGINEER	\$57,210.01	\$59,498.41	\$61,878.35	\$64,353.48	\$66,927.62	\$69,604.73	\$72,388.91	\$75,284.47	\$77,543.01	\$79,869.30	\$82,265.37	\$84,733.34	\$87,275.34	\$89,893.60	\$91,536.02
FIRE FIGHTER III	\$51,904.36	\$53,980.53	\$56,139.75	\$58,385.34	\$60,720.76	\$63,149.59	\$65,675.57	\$68,302.59	\$70,351.67	\$72,462.22	\$74,636.09	\$76,875.17	\$79,181.43	\$81,556.87	\$83,046.97
FIRE FIGHTER II	\$49,139.54	\$51,105.12	\$53,149.33	\$55,275.30	\$57,486.31	\$59,785.76	\$62,177.19	\$64,664.28	\$66,604.21	\$68,602.34	\$70,660.41	\$72,780.22	\$74,963.62	\$77,212.53	\$78,623.26
	4%	4%	4%	4%	4%	4%	4%	4%	3%	3%	3%	3%	3%	3%	1.80%

Police Pay Range															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
JOB TITLE	Minimum							Midpoint							Maximum
POLICE CHIEF	\$109,609.49	\$113,993.87	\$118,553.62	\$123,295.77	\$128,227.60	\$133,356.70	\$138,690.97	\$144,238.61	\$148,565.77	\$153,022.74	\$157,613.42	\$162,341.83	\$167,212.08	\$172,228.44	\$175,375.18
POLICE LIEUTENANT	\$74,934.46	\$77,931.84	\$81,049.11	\$84,291.07	\$87,662.72	\$91,169.22	\$94,815.99	\$98,608.63	\$101,566.89	\$104,613.90	\$107,752.32	\$110,984.89	\$114,314.43	\$117,743.87	\$119,895.13
POLICE SERGEANT	\$71,494.80	\$74,354.60	\$77,328.78	\$80,421.93	\$83,638.81	\$86,984.36	\$90,463.73	\$94,082.28	\$96,904.75	\$99,811.89	\$102,806.25	\$105,890.44	\$109,067.15	\$112,339.17	\$114,391.68
MASTER OFFICER	\$60,035.91	\$62,437.35	\$64,934.84	\$67,532.23	\$70,233.52	\$73,042.86	\$75,964.58	\$79,003.16	\$81,373.25	\$83,814.45	\$86,328.89	\$88,918.75	\$91,586.32	\$94,333.90	\$96,057.45
POLICE OFFICER III	\$57,515.70	\$59,816.33	\$62,208.99	\$64,697.35	\$67,285.24	\$69,976.65	\$72,775.72	\$75,686.74	\$77,957.35	\$80,296.07	\$82,704.95	\$85,186.10	\$87,741.68	\$90,373.93	\$92,025.13
POLICE OFFICER II	\$54,006.20	\$56,166.44	\$58,413.10	\$60,749.63	\$63,179.61	\$65,706.80	\$68,335.07	\$71,068.47	\$73,200.52	\$75,396.54	\$77,658.44	\$79,988.19	\$82,387.83	\$84,859.47	\$86,409.91
POLICE OFFICER I	\$50,748.23	\$52,778.16	\$54,889.29	\$57,084.86	\$59,368.26	\$61,742.99	\$64,212.71	\$66,781.21	\$68,784.65	\$70,848.19	\$72,973.64	\$75,162.84	\$77,417.73	\$79,740.26	\$81,197.17
	4%	4%	4%	4%	4%	4%	4%	4%	3%	3%	3%	3%	3%	3%	1.80%

Additional Compensation Component Parts:

\* All full-time non-post-retired employees receive a monthly \$72 of deferred compensation contribution into their URS 401K for calendar year 2024.

City Manager:

\* Vehicle allowance of \$567.00 per month, per contract.

\* Deferred compensation equal to 3% of gross salary into his URS 401K, per contract.



## General and Enterprise Funds

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
JOB TITLE	Minimum							Midpoint										Maximum
CITY MANAGER	\$124,511.08	\$128,993.47	\$133,508.25	\$138,047.53	\$142,603.10	\$147,166.39	\$151,728.55	\$156,280.41	\$160,812.54	\$165,315.29	\$169,778.81	\$174,193.05	\$178,547.88	\$182,833.03	\$187,038.19	\$191,153.03	\$194,976.09	\$199,217.72
PUBLIC WORKS DIRECTOR	\$107,907.71	\$111,792.39	\$115,705.12	\$119,639.10	\$123,587.19	\$127,541.98	\$131,495.78	\$135,440.65	\$139,388.43	\$143,270.75	\$147,139.06	\$150,964.67	\$154,738.79	\$158,452.52	\$162,096.93	\$165,663.06	\$168,976.32	\$172,652.34
ASSISTANT CITY MANAGER	\$108,813.69	\$112,730.98	\$116,676.57	\$120,643.57	\$124,624.81	\$128,612.80	\$132,599.80	\$136,577.79	\$140,538.55	\$144,473.63	\$148,374.42	\$152,232.15	\$156,037.96	\$159,782.87	\$163,457.87	\$167,053.95	\$170,395.03	\$174,101.91
FINANCE DIRECTOR	\$97,264.38	\$100,765.90	\$104,292.71	\$107,838.66	\$111,397.34	\$114,962.05	\$118,525.87	\$122,081.65	\$125,622.02	\$129,139.43	\$132,626.20	\$136,074.48	\$139,476.34	\$142,823.77	\$146,108.72	\$149,323.11	\$152,309.58	\$155,623.01
ASSISTANT PUBLIC WORKS DIRECTOR	\$84,990.78	\$88,050.45	\$91,132.21	\$94,230.71	\$97,340.32	\$100,455.21	\$103,569.32	\$106,676.40	\$109,770.02	\$112,843.58	\$115,890.36	\$118,903.51	\$121,876.09	\$124,801.12	\$127,671.55	\$130,480.32	\$133,089.93	\$135,985.25
FIELD MAINTENANCE SUPERVISOR	\$61,444.08	\$63,656.07	\$65,884.03	\$68,124.09	\$70,372.19	\$72,624.09	\$74,875.44	\$77,121.71	\$79,358.23	\$81,580.27	\$83,782.93	\$85,961.29	\$88,110.32	\$90,224.97	\$92,300.14	\$94,330.75	\$96,217.36	\$98,310.53
MAINTENANCE OPERATOR III	\$55,124.38	\$57,108.86	\$59,107.67	\$61,117.33	\$63,134.21	\$65,154.50	\$67,174.29	\$69,189.52	\$71,196.01	\$73,189.50	\$75,165.62	\$77,119.93	\$79,047.92	\$80,945.07	\$82,806.81	\$84,628.56	\$86,321.13	\$88,199.02
BUILDING OFFICIAL	\$72,362.40	\$74,967.45	\$77,591.31	\$80,229.41	\$82,876.99	\$85,529.05	\$88,180.45	\$90,825.86	\$93,459.81	\$96,076.69	\$98,670.76	\$101,236.20	\$103,767.10	\$106,257.51	\$108,701.44	\$111,092.87	\$113,314.72	\$115,779.84
FLEET MANAGER	\$62,359.89	\$64,604.84	\$66,866.01	\$69,139.46	\$71,421.06	\$73,706.53	\$75,991.44	\$78,271.18	\$80,541.04	\$82,796.19	\$85,031.69	\$87,242.51	\$89,423.58	\$91,569.74	\$93,675.85	\$95,736.71	\$97,651.45	\$99,775.82
TREASURER	\$57,358.62	\$59,423.53	\$61,503.35	\$63,594.47	\$65,693.08	\$67,795.26	\$69,896.92	\$71,993.82	\$74,081.64	\$76,155.93	\$78,212.14	\$80,245.66	\$82,251.80	\$84,225.84	\$86,163.04	\$88,058.62	\$89,819.79	\$91,773.79
RECREATION SUPERVISOR	\$50,951.75	\$52,786.01	\$54,633.53	\$56,491.07	\$58,355.27	\$60,222.64	\$62,089.54	\$63,952.23	\$65,806.84	\$67,649.43	\$69,475.97	\$71,282.34	\$73,064.40	\$74,817.95	\$76,538.76	\$78,222.61	\$79,787.06	\$81,522.80
LEAD ACCOUNTANT	\$50,907.39	\$52,740.06	\$54,585.96	\$56,441.88	\$58,304.46	\$60,170.20	\$62,035.48	\$63,896.55	\$65,749.55	\$67,590.53	\$69,415.48	\$71,220.28	\$73,000.79	\$74,752.81	\$76,472.12	\$78,154.51	\$79,717.60	\$81,451.82
Water Technician III	\$49,120.15	\$50,888.48	\$52,669.58	\$54,460.34	\$56,257.53	\$58,057.77	\$59,857.57	\$61,653.29	\$63,441.24	\$65,217.59	\$66,978.47	\$68,719.91	\$70,437.91	\$72,128.42	\$73,787.37	\$75,410.69	\$76,918.90	\$78,592.25
CHIEF OF STAFF	\$49,860.33	\$51,655.30	\$53,463.24	\$55,280.99	\$57,105.26	\$58,932.63	\$60,759.54	\$62,582.33	\$64,397.22	\$66,200.34	\$67,987.75	\$69,755.43	\$71,499.32	\$73,215.30	\$74,899.25	\$76,547.03	\$78,077.98	\$79,776.53
JUSTICE COURT SUPERVISOR	\$48,652.45	\$50,403.94	\$52,168.08	\$53,941.79	\$55,721.87	\$57,504.97	\$59,287.63	\$61,066.25	\$62,837.18	\$64,596.62	\$66,340.73	\$68,065.58	\$69,767.22	\$71,441.64	\$73,084.79	\$74,692.66	\$76,186.51	\$77,843.92
EXECUTIVE DIRECTOR OF DEPARTMEN	\$48,666.07	\$50,418.05	\$52,182.68	\$53,956.89	\$55,737.47	\$57,521.07	\$59,304.22	\$61,083.35	\$62,854.76	\$64,614.70	\$66,359.29	\$68,084.63	\$69,786.75	\$71,461.63	\$73,105.25	\$74,713.56	\$76,207.84	\$77,865.71
Water Technician II	\$47,335.23	\$49,039.29	\$50,755.67	\$52,481.36	\$54,213.25	\$55,948.07	\$57,682.46	\$59,412.93	\$61,135.91	\$62,847.72	\$64,544.60	\$66,222.76	\$67,878.33	\$69,507.41	\$71,106.08	\$72,670.42	\$74,123.83	\$75,736.36
MAINTENANCE OPERATOR II	\$47,591.79	\$49,305.09	\$51,030.77	\$52,765.82	\$54,507.09	\$56,251.32	\$57,995.11	\$59,734.96	\$61,467.27	\$63,188.36	\$64,894.44	\$66,581.70	\$68,246.24	\$69,884.15	\$71,491.49	\$73,064.30	\$74,525.59	\$76,146.86
METER READING/UTILITY SERVICE SUP	\$46,332.27	\$48,000.24	\$49,680.24	\$51,369.37	\$53,064.56	\$54,762.63	\$56,460.27	\$58,154.08	\$59,840.55	\$61,516.08	\$63,177.01	\$64,819.62	\$66,440.11	\$68,034.67	\$69,599.47	\$71,130.66	\$72,553.27	\$74,131.64
Water Technician I	\$45,353.87	\$46,986.61	\$48,631.14	\$50,284.60	\$51,943.99	\$53,606.19	\$55,267.99	\$56,926.03	\$58,576.88	\$60,217.03	\$61,842.89	\$63,450.81	\$65,037.08	\$66,597.97	\$68,129.72	\$69,628.58	\$71,021.15	\$72,566.19
MAINTENANCE OPERATOR I	\$44,169.22	\$45,759.31	\$47,360.89	\$48,971.16	\$50,587.21	\$52,206.00	\$53,824.39	\$55,439.12	\$57,046.85	\$58,644.16	\$60,227.56	\$61,793.47	\$63,338.31	\$64,858.43	\$66,350.17	\$67,809.88	\$69,166.07	\$70,670.76
FACILITIES MAINTENANCE FOREMAN	\$48,075.47	\$49,806.18	\$51,549.40	\$53,302.08	\$55,061.05	\$56,823.00	\$58,584.51	\$60,342.05	\$62,091.97	\$63,830.54	\$65,553.97	\$67,258.37	\$68,939.83	\$70,594.39	\$72,218.06	\$73,806.86	\$75,282.99	\$76,920.75
PUBLIC WORKS INSPECTOR	\$49,018.27	\$50,782.92	\$52,560.33	\$54,347.38	\$56,140.84	\$57,937.35	\$59,733.41	\$61,525.41	\$63,309.64	\$65,082.31	\$66,839.54	\$68,577.37	\$70,291.80	\$71,978.80	\$73,634.31	\$75,254.27	\$76,759.36	\$78,429.23
CITY RECORDER	\$58,285.45	\$60,383.73	\$62,497.16	\$64,622.07	\$66,754.59	\$68,890.74	\$71,026.35	\$73,157.14	\$75,278.70	\$77,386.50	\$79,475.94	\$81,542.31	\$83,580.87	\$85,586.81	\$87,555.31	\$89,481.53	\$91,271.16	\$93,256.73
ANIMAL CONTROL OFFICER II	\$42,918.30	\$44,463.36	\$46,019.57	\$47,584.24	\$49,154.52	\$50,727.46	\$52,300.02	\$53,869.02	\$55,431.22	\$56,983.29	\$58,521.84	\$60,043.41	\$61,544.49	\$63,021.56	\$64,471.06	\$65,889.42	\$67,207.21	\$68,669.28
PARKS MAINTENANCE III	\$44,838.28	\$46,452.46	\$48,078.29	\$49,712.96	\$51,353.48	\$52,996.79	\$54,639.69	\$56,278.89	\$57,910.97	\$59,532.48	\$61,139.86	\$62,729.49	\$64,297.73	\$65,840.88	\$67,355.22	\$68,837.03	\$70,213.77	\$71,741.25
OFFICE SPECIALIST II	\$39,857.88	\$41,292.76	\$42,738.01	\$44,191.10	\$45,649.41	\$47,110.19	\$48,570.61	\$50,027.72	\$51,478.53	\$52,919.93	\$54,348.76	\$55,761.83	\$57,155.88	\$58,527.62	\$59,873.75	\$61,190.98	\$62,414.80	\$63,772.61
OFFICE SPECIALIST I/EVIDENCE	\$38,642.55	\$40,033.68	\$41,434.86	\$42,843.65	\$44,257.49	\$45,673.73	\$47,089.61	\$48,502.30	\$49,908.87	\$51,306.32	\$52,691.59	\$54,061.57	\$55,413.11	\$56,743.02	\$58,048.11	\$59,325.17	\$60,511.67	\$61,828.08
PARKS MAINTENANCE I	\$38,745.67	\$40,140.52	\$41,545.44	\$42,957.98	\$44,375.60	\$45,795.61	\$47,215.28	\$48,631.74	\$50,042.06	\$51,443.23	\$52,832.20	\$54,205.84	\$55,560.99	\$56,894.45	\$58,203.02	\$59,483.49	\$60,673.16	\$61,993.08
PARKS MAINTENANCE II	\$41,651.41	\$43,150.86	\$44,661.14	\$46,179.62	\$47,703.54	\$49,230.06	\$50,756.19	\$52,278.88	\$53,794.96	\$55,301.22	\$56,794.35	\$58,271.01	\$59,727.78	\$61,161.25	\$62,567.96	\$63,944.45	\$65,223.34	\$66,642.25
PARKS CREW LEADER II	\$45,816.55	\$47,465.95	\$49,127.26	\$50,797.58	\$52,473.90	\$54,153.07	\$55,831.81	\$57,506.77	\$59,174.46	\$60,831.35	\$62,473.80	\$64,098.11	\$65,700.57	\$67,277.38	\$68,824.76	\$70,338.91	\$71,816.02	\$73,324.16
ANIMAL CONTROL OFFICER I	\$40,283.29	\$41,733.49	\$43,194.16	\$44,662.76	\$46,136.63	\$47,613.01	\$49,089.01	\$50,561.68	\$52,027.97	\$53,484.75	\$54,928.84	\$56,356.99	\$57,765.91	\$59,152.29	\$60,512.80	\$61,844.08	\$63,080.96	\$64,453.26
ADMINISTRATIVE ASSISTANT	\$38,606.74	\$39,996.58	\$41,396.46	\$42,803.94	\$44,216.47	\$45,631.40	\$47,045.97	\$48,457.35	\$49,862.61	\$51,258.77	\$52,642.75	\$54,011.46	\$55,361.75	\$56,690.43	\$57,994.31	\$59,270.19	\$60,455.59	\$61,770.78
JUSTICE COURT CLERK	\$43,475.64	\$45,040.76	\$46,617.19	\$48,202.18	\$49,792.85	\$51,386.22	\$52,979.19	\$54,568.57	\$56,151.05	\$57,723.28	\$59,281.81	\$60,823.14	\$62,343.72	\$63,839.97	\$65,308.29	\$66,745.07	\$68,079.97	\$69,561.03
OFFICE SPECIALIST I	\$35,521.97	\$36,800.76	\$38,080.79	\$39,383.81	\$40,683.47	\$41,985.34	\$43,286.89	\$44,585.50	\$45,878.48	\$47,163.07	\$48,436.48	\$49,695.82	\$50,938.22	\$52,160.74	\$53,360.43	\$54,534.36	\$55,625.05	\$56,835.15
Recreation Coordinator	\$38,060.67	\$39,430.86	\$40,810.94	\$42,198.51	\$43,591.06	\$44,985.97	\$46,380.54	\$47,771.96	\$49,157.34	\$50,533.75	\$51,898.16	\$53,247.51	\$54,578.70	\$55,888.59	\$57,174.03	\$58,431.85	\$59,600.49	\$60,897.08
		3.6	3.5	3.4	3.3	3.2	3.1	3	2.9	2.8	2.7	2.6	2.5	2.4	2.3	2.2	2.1	

Judge	\$59,292.10	\$60,774.41	\$62,293.77	\$63,851.11	\$65,447.39	\$67,083.57	\$68,760.66	\$70,479.68	\$72,241.67	\$74,047.71	\$75,528.67	\$77,039.24	\$78,580.03	\$80,151.63	\$81,754.66	\$83,389.75	\$85,057.55	\$86,520.54
-------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------

**Resolution No. 24-17**

**RESOLUTION OF SOUTH OGDEN CITY TO ACCEPT A PROPOSAL  
FROM LRB PUBLIC FINANCE ADVISORS TO PROVIDE A  
FEASIBILITY STUDY FOR CREATION OF A NEW FIRE DISTRICT.**

**WHEREAS**, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

**WHEREAS**, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

**WHEREAS**, the City Council consistently asks staff to find ways to save money for the City; and,

**WHEREAS**, the City Council finds that the Fire Department is constantly trying to find a balance between number of firefighters on shift, firefighter overtime, and public safety; and,

**WHEREAS**, the City Council finds that the Fire Department has looked at many methods to provide ongoing outstanding fire service to the residents of South Ogden while also protecting its firefighters and providing fair and competitive compensation; and,

**WHEREAS**, the City Council finds that the Fire Department, in furthering these ends, would like to investigate the feasibility of creating a Fire District in southern Weber County; and,

**WHEREAS**, the City Council finds that both Riverdale City and Roy City have also expressed interest in investigating the feasibility of a Fire District in southern Weber County; and,

**WHEREAS**, the City Council finds that LRB Public Finance Advisors has the professional capability to produce a study on the feasibility of creating a Fire District in southern Weber County;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SOUTH OGDEN AS FOLLOWS:**

**SECTION 2 – PROPOSAL ACCEPTED**

That The "Proposal for: Fire District Creation Feasibility Study" from LRB Public Finance Advisors, Attached Hereto As **Attachment "A"**, And By This Reference Fully Incorporated Herein, Is Hereby Approved; And That The City Manager Is

Authorized To More Fully Negotiate Any Remaining Details Under The Agreement On Behalf Of The City And Then To Sign, And The City Recorder Authorized To Attest This Authorization.

That the foregoing recitals are incorporated herein.

### **SECTION 3 - PRIOR ORDINANCES AND RESOLUTIONS**

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

### **SECTION 4 - REPEALER OF CONFLICTING ENACTMENTS**

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

### **SECTION 5 - SAVINGS CLAUSE**

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

### **SECTION 6 - DATE OF EFFECT**

This Resolution shall be effective on the 4<sup>th</sup> day of June, 2024, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, STATE OF UTAH**, on this 4<sup>th</sup> day of June, 2024.

**SOUTH OGDEN CITY**, a municipal corporation

---

Russell Porter, Mayor

Attested and recorded

---

Leesa Kapetanov, MMC  
City Recorder

# **ATTACHMENT "A"**

## **Resolution No. 24-17**

Resolution Of South Ogden City To Accept A Proposal From LRB Public Finance Advisors To Provide A Feasibility Study For Creation Of A New Fire District.

04 Jun 24



PUBLIC  
FINANCE  
ADVISORS



RIVERDALE, ROY,  
SOUTH OGDEN, &  
WASHINGTON  
TERRACE UTAH

MAY 2024

**PROPOSAL FOR:**  
FIRE DISTRICT CREATION  
FEASIBILITY STUDY

**PREPARED BY:**



PUBLIC  
FINANCE  
ADVISORS

## PROJECT UNDERSTANDING

---

LRB understands the cities of Riverdale, Roy, South Ogden and Washington Terrace desire to evaluate the feasibility of a combined Fire District serving these areas. There are currently six fire stations in the study area - one in Riverdale, two in Roy, two in South Ogden, and one in Washington Terrace. Riverdale, Roy, and South Ogden have full-time firefighter staff, whereas Washington Terrace service is based on a full-time and part-time model.

### FIRM DISCRIPTION

LRB Public Finance Advisors (formerly Lewis Young Robertson & Burningham, inc.) was founded in 1995 to specifically address local governments' unmet needs for unbiased, professional project financing advice. We are an independent municipal financial advisory firm dedicated to providing local governments throughout Utah with innovative, cost-effective financial and consulting solutions for local governments. LRB has engaged in approximately 1,200 different consulting projects over the last ten years and is a registered broker-dealer, a registered Municipal Advisor and is a member of FINRA, MSRB and SIPC.

### LRB TEAM

The Consulting Team includes the following LRB team members.



---

**LRB Focus:**

- Economic Development
  - Land Use Analysis
  - Demographic Analysis
  - Feasibility Analysis
- 

---

**Fred Philpot**

COO/Vice  
President

Project Lead/Management  
(E) Fred@lrbfinance.com

---

---

**Logan Loftis**

Analyst

Analytical Support  
(E) Logan@lrbfinance.com

---



# PROPOSED APPROACH & FEE

---

## DETAILED WORK PLAN

### TASK 1: PROJECT INITIATION & KICK-OFF MEETING

The project initiation or “kick-off” meeting provides an opportunity for LRB to understand, in detail, all relevant issues & establish the appropriate lines of communication. This meeting also **establishes consensus** around the key issues that affect the Service Area. LRB staff will utilize this meeting to help City staff begin the process of gathering and reviewing data. It is important that **policies and goals** be defined at the start of the project to guide the work and ensure that the final document meets the needs of each City.

### TASK 2: ESTABLISH GOVERNANCE AND FUNDING OPTIONS

LRB will establish potential governance and funding options, including the formation of a special service district or local service district. LRB will also evaluate the feasibility and impact of merging with Weber Fire District. This task will include a review of applicable legislative requirements, including tax limitations.

### TASK 3: EVALUATE FEASIBILITY OF GOVERNANCE OPTIONS

LRB will review the proposed governance options with the Cities to determine the strengths and weakness of each approach and evaluate options that may not be feasible based on current conditions.

### TASK 4: EVALUATION OF GOVERNANCE AND FUNDING OPTIONS

Based on Task 3, LRB will evaluate legislative requirements, timeline, tax limitations, etc. for each governance and funding option.

### TASK 5: FISCAL ANALYSIS

LRB will quantify the fiscal impacts of each governance scenario relative to tax/revenue limitations. This will include an evaluation of revised operating expenses compared to operating revenues, capital infrastructure and equipment/vehicles, debt service, and new operations and maintenance. This evaluation will also include an evaluation of level of service, cost consolidation, and staffing changes due to consolidation.

### TASK 6: REVIEW FINDINGS

After preparing the preliminary analysis, LRB will meet with key staff to review and receive comments. During this meeting LRB will:

- ☞ Review a summary of the model inputs and assumptions,
- ☞ Review the impact of all model inputs,
- ☞ Review needed revenues, tax impacts, legislative requirements, etc., and,
- ☞ Evaluate the next steps and establish consensus regarding project finalization.

### TASK 7: UPDATE/ADDITIONAL SCENARIOS

After receiving feedback in Task 6, LRB will update the model and prepare additional scenarios for review. LRB will also provide a cost/benefit analysis of governance options.

### TASK 8 & 9: DOCUMENTATION AND PRESENTATION

Based upon the needs and desires of each City, LRB will prepare a report that documents the methodology, assumptions and findings of this analysis. LRB will prepare an informational presentation for staff, elected officials and/or the public. LRB’s scope includes two (2) formal presentations of all findings and recommendations.



## PROPOSED FEES

The total combined price for the services provided as defined in this Scope of Work is shown below. Due to the ambiguity inherent in projects of this nature, LRB will provide any cost adjustments in writing to the City and identify the cause of any added expense. Costs that exceed the proposed scope will not be assessed until mutually agreed upon. (If in the City's opinion LRB has not provided the agreed upon services in a timely manner, the City may terminate the project upon payment for all services up to that point)

	DESCRIPTION	PRINCIPAL/SR. VP	SR. ANALYST	TOTAL
	HOURLY RATE	\$200	\$180	
Task 1	Kick-Off Meeting	2.00	2.00	\$760
Task 2	Establish potential governance and funding options, including the formation of a special service district.	4.00	5.00	\$1,700
Task 3	Evaluate feasibility of governance options with Cities	4.00	8.00	\$2,240
Task 4	Evaluate legislative requirements, timeline, tax limitations, etc. for each governance and funding option.	6.00	12.00	\$3,360
Task 5	Quantify fiscal impacts of each governance scenario relative to tax/revenue limitations.	4.00	12.00	\$2,960
Task 6	Preliminary review with City Staff	2.00	3.00	\$940
Task 7	Provide Revised cost/benefit analysis of governance options.	2.00	8.00	\$1,840
Task 8	Prepare Report	2.00	8.00	\$1,840
Task 9	Present Findings to City Staff	2.00	4.00	\$1,120
<b>Totals</b>		<b>28.00</b>	<b>62.00</b>	<b>\$16,760</b>

Signature of Approval  
Lewis, Robertson, Burningham

---

Signature of Approval  
South Ogden City

---

Matthew J. Dixon, City Manager

Attest:

---

Leesa Kapetanov, MMC  
City Recorder





# STAFF REPORT



**SUBJECT:** FY 2024 Budget Amendment  
**AUTHOR:** Steve Liebersbach  
**DEPARTMENT:** Finance  
**DATE:** June 18, 2024

---

## RECOMMENDATION

Staff recommends the City Council review & consider Resolution 24-18 for approval.

## BACKGROUND

City Council can approve budget amendments at any time throughout the fiscal year to modify the adopted budget to incorporate necessary changes. This is the last opportunity for the Council to adjust any numbers in the FY 2024 budget. This is important as the City closes the fiscal year and makes all of the necessary financial adjustments in preparation of the audit and to close up the books.

## ANALYSIS

This amendment will address a number of different departmental items.

## SIGNIFICANT IMPACTS

There are significant financial impacts to a number of different funds. This is a particularly difficult budget amendment to formulate numerically because of the current revenue holding situation that exists. Therefore, a large blanket amount is being budgeted to allow for finance to distribute within the necessary departments as needed once the numbers become more readily available.

## ATTACHMENTS

The budget amendment proposal is attached.

## **RESOLUTION NO. 24-18**

### **A RESOLUTION OF SOUTH OGDEN CITY, UTAH, AMENDING THE CITY'S FISCAL YEAR 2023-2024 BUDGET BY MAKING CERTAIN CHANGES TO SEVERAL OF THE CITY'S FUNDS AND COMPENSATION PLANS; ACCOUNTING FOR REVENUE AND EXPENDITURE CHANGES; MODIFYING PRIOR CITY ORDINANCES AS NECESSARY, BY THESE ACTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of SOUTH OGDEN City ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

**WHEREAS**, the city Council finds that in conformance with Utah Code (UC") §10-3-717, the governing body of the city may exercise all administrative powers by resolution; and,

**WHEREAS**, the city Council finds that in conformance with UC §10-3-702, the governing body of the city may pass any ordinance to regulate, require, prohibit, govern, control or supervise any activity, business, conduct or condition authorized by State law or any other provision of law; and,

**WHEREAS**, the city Council finds that certain exigencies of city governmental operations require amendments be made to the current city budget and related documents; and,

**WHEREAS**, the city Council finds that UC §10-6-119 provides authority for amending the City's budget as necessary; now,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SOUTH OGDEN THAT THE SOUTH OGDEN CITY BUDGET AND STAFFING DOCUMENT FOR FISCAL YEAR 2023-2024 BE, AND THE SAME HEREBY IS, AMENDED AS FOLLOWS:**

#### **SECTION 2 - CHANGES TO BUDGET**

Those changes set out in **Attachment "A"** dated the 18<sup>th</sup> day of June, 2024, attached hereto, and incorporated as if fully set out, as those changes affect and adjust the previously authorized budgets and staffing provisions, including compensation schedules of various city departments and funds represented, ought to be, and the same are, amended, re-adopted and enacted as amendments to the fiscal year 2023- 2024 Budget for South Ogden City.

The foregoing recitals are fully incorporated herein.

### **SECTION 3 - PRIOR ORDINANCES AND RESOLUTIONS**

The body and substance of all prior Ordinances and Resolutions, together with their provisions, where not otherwise in conflict with this Ordinance, are reaffirmed and readopted.

### **SECTION 4 - REPEALER OF CONFLICTING ENACTMENTS**

All orders, ordinances and resolutions regarding the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which conflict with any of this Ordinance Amendment, are, to the extent of such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

### **SECTION 5 - SAVINGS CLAUSE**

If any provision of this Ordinance shall be held or deemed to be or shall be invalid, inoperative or unenforceable for any reason, such reason shall not have the effect of rendering any other invalid, inoperative or unenforceable to any extent whatever, this Ordinance being deemed to be the separate independent and severable act of the City Council of South Ogden City.

### **SECTION VI - DATE OF EFFECT**

This Resolution shall be effective on 18<sup>th</sup> day of June, 2024, and after publication or posting as required by law.

DATED this 18<sup>th</sup> day of June, 2024.

SOUTH OGDEN, a municipal corporation

---

Russell L. Porter

Mayor

Attested and recorded

---

Leesa Kapetanov, MMC  
City Recorder

## **ATTACHMENT "A"**

### **RESOLUTION NO. 24-18**

A Resolution Of South Ogden City, Utah, Amending The City's Fiscal Year 2023-2024 Budget By Making Certain Changes To Several Of The City's Funds And Compensation Plans; Accounting For Revenue And Expenditure Changes; Modifying Prior City Ordinances As Necessary, By These Actions; And Establishing An Effective Date.

18 Jun 24

# South Ogden City

June 18, 2024

Fiscal Year 2024

## Budget Amendment

		Current Budget	New Budget	Difference +/-
12-30-200	SOD - Sponsor Donations	\$0	\$41,000	\$41,000
12-30-225	SOD - Vendor Booth Rentals	\$0	\$5,100	\$5,100
12-30-260	SOD - Pickleball Registration Fees	\$0	\$900	\$900
12-30-400	Transfer in from General Fund	\$50,000	\$65,000	\$15,000
12-39-800	Appropriation of Fund Balance	\$0	\$30,000	\$30,000
12-40-112	SOD - Overtime	\$0	\$20,000	\$20,000
12-40-300	SOD - Entertainment	\$0	\$45,000	\$45,000
12-40-325	SOD - Fireworks	\$0	\$10,000	\$10,000
12-40-350	SOD - Printing & Banners	\$0	\$5,000	\$5,000
12-40-375	SOD - Equipment Rentals	\$0	\$25,000	\$25,000
12-40-400	SOD - T-shirt Printing	\$0	\$3,000	\$3,000
12-40-410	SOD - Awards	\$0	\$2,000	\$2,000
12-40-475	SOD - Miscellaneous Expenses	\$50,000	\$32,000	(\$18,000)
	* Clean-up & re-allocate SOD's budgeted monies			
10-39-150	Lease Financing - General Fund	\$0	\$1,079,556	\$1,079,556
10-36-400	Sale of Fixed Assets - General Fund	\$0	\$723,000	\$723,000
10-36-900	Miscellaneous Revenue - General Fund	\$67,803	\$168,075	\$100,272
10-34-200	Baseball Revenues	\$16,315	\$17,980	\$1,665
10-34-350	Basketball Fees	\$22,945	\$52,140	\$29,195
10-34-360	Ultimate Frisbee Fees	\$0	\$1,415	\$1,415
10-34-450	Volleyball Registration	\$4,537	\$6,730	\$2,193
10-34-700	Plan Check Fees	\$34,400	\$81,400	\$47,000
10-34-750	Street Cut Fees	\$4,400	\$26,350	\$21,950
10-34-900	Public Safety Reports	\$14,100	\$22,900	\$8,800
10-33-600	State & Local Grants	\$488,423	\$503,423	\$15,000
	* Incorporate new revenues into the FY General Fund			
10-41-210	Books, Subscriptions & Memberships - Council	\$12,484	\$14,984	\$2,500
10-52-310	Professional & Technical - Planning & Zoning	\$79,490	\$122,500	\$43,010
10-57-112	Over-time - Fire Department	\$138,369	\$274,904	\$136,535
10-57-250	Vehicle Maintenance - Fire Department	\$40,000	\$66,225	\$26,225
10-71-125	Temporary Wages - Recreation	\$38,236	\$83,236	\$45,000
10-71-210	Books, Subscriptions & Memberships - Recreation	\$1,100	\$1,605	\$505
10-71-241	Comp League Expenses - Recreation	\$7,308	\$27,508	\$20,200
10-71-242	Special Department Supplies - Recreation	\$9,539	\$11,039	\$1,500
10-71-350	Officials Fees - Recreation	\$30,160	\$40,160	\$10,000
10-51-264	Station #82 Maintenance - General Fund	\$5,470	\$19,970	\$14,500
10-58-315	Professional & Technical - Inspection	\$24,006	\$44,006	\$20,000
xx 10-60-400	Class 'c' Maintenance - Streets Dept.	\$100,000	\$165,000	\$65,000
10-60-248	Vehicle Maintenance - Streets Dept	\$26,497	\$33,497	\$7,000
10-60-300	Gas - Streets Dept	\$23,028	\$30,028	\$7,000
10-60-310	Professional & Technical - Streets Dept	\$16,624	\$36,624	\$20,000
10-60-730	Street Light Maintenance - Streets Dept	\$26,784	\$31,784	\$5,000
10-70-248	Vehicle Maintenance - Parks Dept	\$12,718	\$27,718	\$15,000
10-70-310	Professional & Technical - Parks Dept	\$11,659	\$15,159	\$3,500
10-70-320	Urban Forestry Commission - Parks Dept	\$250	\$3,450	\$3,200
10-80-190	Transfer Utility F/F to CPF	\$0	\$17,183	\$17,183
10-80-275	Transfer to South Ogden Days Fund	\$50,000	\$65,000	\$15,000
	* Allocated monies for operational expenses			

10-55-750	Capital Outlay - Police Dept	\$57,700	\$1,257,700	\$1,200,000
10-57-750	Capital Outlay - Fire Dept.	\$59,402	\$359,402	\$300,000
10-58-750	Capital Outlay - Inspection Dept	\$0	\$150,000	\$150,000
10-60-750	Capital Outlay - Streets Dept	\$7,600	\$757,600	\$750,000
10-70-750	Capital Outlay - Parks Dept	\$177,716	\$852,716	\$675,000
10-39-800	Appropriation of Fund Balance - General Fund	\$77,733	\$1,600,545	\$1,522,812
	* Allocate fund balance mainly for vehicle clean up and balance the budget			
54-40-420	Republic Services Contract	\$541,454	\$684,800	\$143,346
54-30-980	Appropriation of Fund Balance - Garbage Fund	\$41,684	\$185,030	\$143,346
	* Account for increase and 6/2023 error			
58-40-112	Over-time - Ambulance Fund	\$13,903.00	\$30,548.00	\$16,645.00
58-40-312	PMA Fees - Ambulance Fund	\$85,000.00	\$106,670.00	\$21,670.00
58-40-320	State Assessment Fee - Ambulance Fund	\$35,400.00	\$51,175.00	\$15,775.00
58-40-490	Disposable Medical Supplies - Ambulance Fund	\$28,616.00	\$32,926.00	\$4,310.00
58-30-201	Ambulance Fees	\$902,304.00	\$960,704.00	\$58,400.00
	* New revenue & expenses in the Ambulance Fund			
40-30-500	Transfer in Utility F/F G/F - CPF	\$0.00	\$17,183.00	\$17,183.00
40-40-121	FY 2024 Road Projects - CPF	\$3,701,228	\$3,718,411	\$17,183.00
	* Allocate 1 month of utility franchise fee			

# STAFF REPORT



**SUBJECT:** FY 2025 Acting Budget  
**AUTHOR:** Steve Liebersbach  
**DEPARTMENT:** Finance  
**DATE:** 6/18/2024

---

## RECOMMENDATION

Staff recommends you adopt the FY 2025 Acting Budget, Resolution 24-19, to be in effect until the Final Budget is available after the Truth In Taxation process..

## BACKGROUND

A number of changes have been made from the Tentative Budget. I will go over some of those in the meeting and will prepare some budget notes covering additional budget requests that the department heads have brought forth.

## ANALYSIS

This document gives you important information in a columnar format as such:

- \* Prior Year actual data - FY 2023
- \* Current Year Budget - FY 2024
- \* Current Year To Date Actuals - for both revenues & expenditures (as of 6/13/2024)
- \* Future Year Budget - FY 2025 - numbers as they have been worked out thus far

## SIGNIFICANT IMPACTS

This will serve as the City's Budget until the Final Budget is adopted in August, 2024.

## ATTACHMENTS

None.

**Resolution No. 24-19**

**A RESOLUTION OF SOUTH OGDEN CITY, UTAH, ADOPTING THE ACTING BUDGET, TOGETHER WITH ITS ASSOCIATED FORMS, SCHEDULES, AND ATTACHMENTS, FOR SOUTH OGDEN CITY FOR THE TIME PERIOD OF JULY 1, 2024 TO JUNE 30, 2025, OR UNTIL SUCH TIME AS THE FY2024-2025 BUDGET CONTEMPLATING AN INCREASE IN PROPERTY TAXES IS ADOPTED, AND PROVIDING THAT THIS RESOLUTION SHALL TAKE EFFECT ON JULY 1, 2024.**

**WHEREAS**, the City Council finds that at a regularly scheduled meeting of the City Council of South Ogden City, held during May, 2024, under the Uniform Fiscal Procedures act for Utah Cities, Utah Code (“UC”) §10-6-101, et. seq., as amended, the Finance Director submitted to the City Council of South Ogden City the proposed Operating Budget; Capital improvements Budget; Enterprise Funds Budgets; and the Water, Sewer, and Garbage Budgets, and his budget message, including certain changes that should be made to the city's consolidated fee schedule, for the fiscal year of July 1, 2024 to June 30, 2025, as required by statute; and,

**WHEREAS**, the City Council now has chosen to go through the “Truth in Taxation” process in contemplation of enacting a property tax increase under UC §59-2-919 through §59-2-923; and,

**WHEREAS**, the City Council finds that under the “Truth in Taxation” process the Fiscal Year 2024-2025 Budget does not have to be adopted before September 1, 2024; and,

**WHEREAS**, the City Council finds that the current fiscal year budget ends June 30, 2024; and,

**WHEREAS**, the City Council finds they now wish to adopt an Acting Budget to cover the time period of July 1, 2024 to August 30, 2024, or until whatever date the Fiscal Year 2025 Budget contemplating an increase in property taxes is adopted; and,

**WHEREAS**, the City Council finds that after due publication of notice on the public notice website, the city’s website, and any other notice required by statute, the public hearing was held on June 18, 2024 at 6:00 pm; and,

**WHEREAS**, the City Council finds that after holding a public hearing and receiving and considering comments on the Acting Budget ; and,

**WHEREAS**, the City Council finds that all conditions precedent to the adoption of the Acting Budget have been accomplished;

**NOW, THEREFORE, BE IT RESOLVED BY** the City Council of South Ogden City:



## **SECTION 2 - FINDINGS OF GOVERNING BODY**

The City Council finds that the Acting Budget, as depicted and detailed in **Attachment “A”**, as attached and incorporated by this reference as if set out fully, is adopted, with all identified funds and allocations thereto created, re-created, or reaffirmed and made the official budget of South Ogden City for the fiscal year of July 1, 2024 To June 30, 2025, or until such time as another fiscal year budget contemplating an increase in property taxes may be adopted before September 1, 2024.

## **SECTION 3 - EFFECTIVE DATE.**

This Resolution shall be effective on 1<sup>st</sup> day of July, 2024, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, UTAH**, this 18<sup>th</sup> day of June, 2024.

**SOUTH OGDEN CITY**

---

Russell L. Porter, Mayor

**ATTEST:**

---

Leesa Kapetanov, MMC  
City Recorder

## **ATTACHMENT "A"**

### **Resolution No. 24-19**

A Resolution Of South Ogden City, Utah, Adopting The Acting Budget, Together With Its Associated Forms, Schedules, And Attachments, For South Ogden City For The Time Period Of July 1, 2024 To June 30, 2024, Or Until Such Time As The Fy2024-2025 Budget Contemplating An Increase In Property Taxes Is Adopted, And Providing That This Resolution Shall Take Effect On July 1, 2024.

18 Jun 24

*South Ogden City*

*FY 2025*

*Acting Budget*

*June 18, 2024*

Resolution – 24-19

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>GENERAL FUND</b>					
<b>TAX REVENUE</b>					
10-31-100	Property Tax Collections CY	4,183,551	4,379,859	2,189,794	<u>4,548,255</u>
	Budget notes:				
	~2025 * current certified tax rate = .002500				
	* new growth = \$37,000				
	* 3% property tax increase = \$168,396				
10-31-105	Prop 1 Tax Increment	444,360	455,073	260,642	<u>453,356</u>
10-31-200	Property Tax - Delinquent	57,553	44,801	29,245	<u>57,280</u>
10-31-250	Motor Vehicle & Personal Prop.	219,163	219,951	120,421	<u>208,992</u>
10-31-300	General Sales and Use Taxes	5,546,310	5,846,029	3,330,501	<u>5,582,412</u>
	Budget notes:				
	~2025 *c/y 9 mo + p/y 3 mo = \$5,577,054				
	* 1% growth = \$55,771				
	* \$213,204 less than FY 2024 budget				
	* current year-to-date = .77% over last year-to-date				
10-31-400	Utility Franchise Fee	384,201	197,055	67,662	<u>197,055</u>
	Budget notes:				
	~2025 * 3% all goes to parks capital = \$197,055 if there are no utility increases				
	* water - \$59,666				
	* sewer - \$69,240				
	* storm - \$37,761				
	* garbage - \$23,176				
	* recycling - \$7,212				
10-31-500	Franchise Tax	240,996	242,625	84,694	<u>216,979</u>
10-31-550	Municipal Energy Use Tax	1,113,787	1,020,093	1,007,300	<u>1,135,533</u>
	Total TAX REVENUE:	<u>12,189,922</u>	<u>12,405,486</u>	<u>7,090,258</u>	<u>12,399,862</u>
<b>LICENSES &amp; PERMITS</b>					
10-32-100	Business Licenses	146,077	110,385	138,332	<u>140,346</u>
10-32-200	Building Permits	240,903	171,080	146,187	<u>171,080</u>
10-32-300	Animal Licenses	7,929	10,334	6,755	<u>7,753</u>
10-32-325	Micro-Chipping Fees	5,270	100	380	<u>450</u>
10-32-350	Animal Adoptions	26,450	26,123	31,955	<u>30,013</u>
10-32-375	Animal Shelter Fees	605	653	4,295	<u>5,144</u>
	Total LICENSES & PERMITS:	<u>427,233</u>	<u>318,675</u>	<u>327,904</u>	<u>354,786</u>
<b>INTERGOVERNMENTAL REVENUE</b>					
10-33-150	State Liquor Fund Allotment	23,859	23,860	13,988	<u>25,988</u>
10-33-200	ARPA - American Rescue Plan	.00	.00	.00	<u>2,035,512</u>
	Budget notes:				
	~2025 * \$2,035,512 = total received				
	* \$1,924,453 - encumbered for new fire truck				
	* \$111,059 - remaining balance transferred to CPF for skate park (part of 10-80-230 = \$1,500,000)				
10-33-600	State/Local Grants	698,508	488,423	75,289	<u>867,716</u>
	Budget notes:				
	~2025 * RAMP population grant - \$17,716 : corresponds with line item #10-70-450				
	* RAMP skate park grant - \$650,000				
	* Outdoor Recreation grant - \$200,000 for the skate park				
10-33-610	Federal FEMA Awards	55,737	.00	.00	<u>.00</u>
10-33-900	Class "C" Road Fund Allotment	747,926	751,075	357,262	<u>803,663</u>

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-33-925	Resource Officer Contract	46,875	50,250	59,500	71,400
Budget notes:					
~2025 * per contract Darin negotiated last year - \$71,400					
Total INTERGOVERNMENTAL REVENUE:		1,572,905	1,313,608	506,040	3,804,279
<b>RECREATION &amp; PLANNING FEES</b>					
10-34-200	Baseball Revenue	13,893	16,315	17,983	16,315
10-34-250	Soccer	6,320	7,400	8,015	7,400
10-34-300	Spike/Kickball Fees	360-	315	760	315
10-34-350	Basketball Fees	19,413	22,945	52,142	22,945
10-34-352	Comp Youth Basketball	98,800	95,000	85,880	95,000
10-34-354	Comp Adult Basketball	12,620	13,500	12,970	13,500
10-34-360	Ultimate Frisbee Fees	.00	.00	1,415	.00
10-34-375	Flag Football	3,235	4,360	3,900	4,360
10-34-450	Volleyball Registration	5,615	4,537	6,734	4,537
10-34-500	Football	15,821	18,900	12,746	18,900
10-34-505	Football Apparel	960	3,100	3,605	3,100
10-34-550	Tennis / Pickleball	.00	280	1,383	280
10-34-575	Concession Revenues	.00	.00	1,085	.00
10-34-700	Plan Check Fee	124,206	34,400	81,404	34,400
10-34-725	Engineering Review Fees	8,239	15,947	6,758	15,947
10-34-726	Zoning/Subdivision Fees	4,490	2,400	3,640	2,400
10-34-750	Street Cut Fee	5,592	4,400	26,352	4,400
10-34-850	Bowery Rental	3,100	1,800	2,175	1,800
10-34-875	Sex Offender Registration Fee	550	500	800	500
10-34-900	Public Safety Reports	21,235	14,100	22,945	14,100
Total RECREATION & PLANNING FEES:		343,728	260,199	352,692	260,199
<b>FINES &amp; FORFEITURES</b>					
10-35-200	Fines- Regular	397,836	416,960	427,085	415,855
10-35-300	Alarm Fines/Permits	5,000	3,750	3,850	3,750
Total FINES & FORFEITURES:		402,836	420,710	430,935	419,605
<b>MISCELLANEOUS REVENUE</b>					
10-36-100	Interest	424,726	358,630	299,098	355,208
Budget notes:					
~2025 * April 2024 PTIF rate = 5.4469%					
* only a percentage goes to the g/f, approx 45%					
10-36-105	Cash Over/Short	45-	.00	13	.00
10-36-400	Sales of Fixed Assets	56,948	.00	724,647	.00
10-36-500	75th Anniversary Sales	40	.00	.00	.00
10-36-601	Donations to South Ogden City	14,728	.00	6,618	.00
10-36-700	Contractual Agreement Reven	172,408	160,283	159,211	164,722
Budget notes:					
~2025 * WTC a/c = \$49,821 - Riverdale a/c = \$22,109					
* Verizon = \$17,612 - T-Mobile = \$15,129 - SBA = \$43,251					
* AT & T = \$14,400 - NetMotion = \$2,400					
10-36-900	Misc. Revenue	190,213	67,803	168,073	25,000
Total MISCELLANEOUS REVENUE:		859,017	586,716	1,357,659	544,930
<b>CHARGE FOR SERVICE &amp; TRANSFERS</b>					
10-39-150	Lease Financing	.00	.00	915,286	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-39-242	Transfer in from Sewer Fund	11,595	12,059	12,059	12,059
10-39-244	Transfer in from Storm Drain	16,748	17,418	17,418	17,418
10-39-250	Transfer in from Water Fund	60,551	62,974	62,974	62,974
10-39-300	Transfer In From CPF	.00	.00	.00	2,086,723
10-39-350	Charge for Service - CDRA	16,926	22,375	11,190	22,375
Budget notes:					
~2025 * Mazda Automall - \$1,625					
* City Center - \$20,750					
10-39-400	Charge for Service - Water Fnd	270,256	359,912	179,952	359,912
10-39-410	Charge for Service - Sewer Fnd	261,388	244,764	122,382	244,764
10-39-420	Charge for Svc - Storm Drn Fnd	202,251	119,630	59,814	119,630
10-39-430	Charge for Service - Grbge Fnd	109,902	88,409	44,202	88,409
10-39-440	Charge for Service - Amb Fnd	70,742	74,761	37,380	74,761
10-39-700	Appropriated Fund Bal-Class C	.00	50,000	.00	48,500
10-39-800	Appropriated Fund Balance	.00	77,733	.00	.00
Total CHARGE FOR SERVICE & TRANSFERS:		1,020,359	1,130,035	1,462,657	3,137,525
Total Revenue:		16,816,000	16,435,429	11,528,145	20,921,186
<b>COUNCIL</b>					
10-41-110	Salaries and Wages	71,877	77,519	71,819	79,845
10-41-130	Employee Benefits	8,673	9,254	10,275	9,347
10-41-210	Books, Subscrip. & Memberships	12,483	12,484	13,682	14,172
Budget notes:					
~2025 * ULCT membership fees					
10-41-230	Travel & Training	6,839	6,890	6,089	6,683
10-41-240	Supplies	214	174	33	514
10-41-700	Small Equipment	755	1,152	1,152	772
Total COUNCIL:		100,841	107,473	103,050	111,333
<b>LEGAL DEPARTMENT</b>					
10-42-110	Salaries and Wages	15,425	37,052	22,018	39,163
10-42-130	Employee Benefits	1,217	2,835	1,726	2,996
10-42-230	Travel & Training	1,234	1,530	520	1,484
10-42-240	Supplies	.00	530	.00	514
10-42-310	Outside Legal Counsel	83,969	107,880	60,364	104,644
Budget notes:					
~2025 * ETJ Law FY 2024 approx \$8,990 per month - fees are going up 17% in FY 2025					
10-42-320	Prosecutorial Fees	30,000	30,000	27,500	29,100
Total LEGAL DEPARTMENT:		131,845	179,827	112,129	177,901
<b>Court Department</b>					
10-43-110	Salaries & Wages	204,276	235,456	218,326	250,374
10-43-112	Overtime	.00	.00	.00	2,500
10-43-130	Employee Benefits	66,848	81,974	73,315	77,399
10-43-210	Books, Subscriptions, & Mbrshp	216	530	307	514
10-43-230	Travel & Training	1,374	3,727	3,727	1,542
10-43-240	Office Supplies	7,212	3,152	437	3,057
10-43-275	State Surcharge	100,150	108,368	104,977	105,117
10-43-280	Telephone	275	319	300	309
10-43-300	Public Defender Fees	13,000	15,898	12,400	15,421
10-43-305	Wasatch Constable Contract	14,931	22,556	14,374	21,879
10-43-310	Professional & Technical	1,854	1,573	2,497	3,599

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-43-329	Computer Repairs	.00	265	.00	257
10-43-330	Witness Fees	.00	1,100	.00	1,067
10-43-700	Small Equipment	188	319	.00	309
10-43-750	Capital Outlay	7,126	.00	.00	.00
Total Court Department:		417,449	475,237	430,659	483,344
<b>ADMINISTRATION</b>					
10-44-110	Salaries and Wages	699,210	811,448	775,369	851,791
10-44-112	Overtime	.00	.00	.00	5,000
10-44-130	Employee Benefits	258,372	309,409	299,420	301,667
10-44-210	Books, Subscriptions & Member	3,793	4,239	4,215	4,112
10-44-230	Travel & Training	15,768	19,608	13,250	19,020
10-44-240	Office Supplies & Miscell	4,193	6,890	2,813	6,683
10-44-247	Car Allowance	6,237	6,804	6,804	6,600
10-44-248	Vehicle Maintenance	246	530	69	514
10-44-280	Telephone	4,706	5,279	5,141	5,121
10-44-300	Gas	150-	796	370	772
10-44-310	Professional & Technical	15,992	23,500	16,447	22,795
10-44-329	Computer Repairs	.00	265	.00	257
10-44-600	Service Charges	53,473	59,514	55,984	63,202
10-44-650	Lease Payments	.00	3,200	.00	3,104
10-44-700	Small Equipment	879	2,610	224	2,532
10-44-750	Capital Outlay	3,769	8,764	8,764	.00
Total ADMINISTRATION:		1,066,488	1,262,856	1,188,870	1,293,170
<b>NON-DEPARTMENTAL</b>					
10-49-130	Retirement Benefits	62,192	86,306	80,571	66,906
Budget notes:					
~2025 * Jeff Barfuss - \$9,826					
* David Labbe - \$29,653					
* Dwight Ruth - \$27,428					
10-49-220	Public Notices	2,309	3,000	2,501	2,910
10-49-250	Unemployment	5,728	620	488	2,056
10-49-255	Ogden Weber Chamber Fees	3,000	3,180	3,000	3,085
10-49-260	Workers Compensation	84,721	98,221	78,780	95,274
10-49-290	City Postage	10,000	50,000	30,932	48,500
Budget notes:					
~2025 * Data Center - utility billing & postage - 1st year estimate					
10-49-291	Newsletter Printing	8,112	8,585	7,620	8,327
10-49-310	Auditors	13,250	16,373	9,990	20,940
Budget notes:					
~2025 * New contract = \$17,000 - 3% increase for future years					
* \$2,500 if a single audit is needed					
* TCS - actuarial services = \$1,440					
10-49-320	Professional & Technical	67,941	104,036	63,055	100,915
Budget notes:					
~2025 * TecServe = Qualtrics = Zions Public Finance = Lewis Young = Tech Net = CivicPlus					
10-49-321	I/T Supplies	114	3,180	300	3,085
10-49-322	Computer Contracts	76,891	74,612	67,694	72,374
Budget notes:					
~2025 * Caselle = Ramsys Storage = Zoho = Virtual Grafitti = CDW-G					
* Archive Social = Revize = Mellennial Vision In					
10-49-323	City-wide Telephone	9,741	11,220	11,428	9,428
10-49-324	City-wide Internet	6,677	6,741	3,935	6,539

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-49-329	Server Repairs	.00	11,472	.00	.00
10-49-400	Unreserved	.00	76,376	.00	77,600
10-49-430	Sales Tax Admin Fee	36,409	37,567	21,701	36,440
10-49-450	Homeless Shelter State Fee	43,138	45,469	31,802	66,585
10-49-500	City Safety/Wellness Program	3,689	6,500	2,331	6,305
10-49-510	Insurance	186,077	196,075	97,785	206,075
10-49-515	City Donations	4,100	72,455	71,955	4,600
Budget notes:					
~2025 * BCTC = \$3,600					
* Bonneville High PTA - \$1,000					
10-49-520	Employee Assistance Plan	4,080	4,080	3,400	3,958
10-49-596	Holiday Dinner	5,525	5,830	5,414	5,655
10-49-597	Employee Recognition Prog	7,568	8,500	8,312	8,245
10-49-598	OFFH	4,022	6,516	6,327	6,321
10-49-599	Easter Egg Hunt	2,750	3,180	2,630	3,085
10-49-600	Community Programs	7,014	6,407	4,698	6,215
10-49-601	Community Brand	2,000	4,428	4,428	.00
10-49-605	Continuing Education	4,180	7,000	3,851	6,790
10-49-610	Government Immunity	2,975	6,000	.00	5,820
10-49-700	Small Equipment	.00	4,120	4,064	2,056
10-49-750	Capital Outlay	62,424	41,352	9,926	41,352
Budget notes:					
~2025 * cameras at Friendship, Glasmann & Nature Park					
Total NON-DEPARTMENTAL:		726,626	1,009,401	638,918	927,441
<b>ELECTIONS</b>					
10-50-240	Supplies	.00	19,276	9,974	.00
Total ELECTIONS:		.00	19,276	9,974	.00
<b>BUILDING AND GROUNDS</b>					
10-51-263	Fire Station #82 Utilities	9,884	8,479	9,924	8,225
10-51-264	Station #82 Maintenance	7,422	5,470	19,968	2,056
10-51-265	Cleaning Contract	18,555	22,350	18,983	21,680
10-51-266	Elevator Maintenance	7,087	12,454	7,345	12,080
10-51-270	New City Hall Maintenance	99,632	88,796	57,545	66,132
10-51-275	New City Hall Utilities	114,345	122,235	123,151	118,568
10-51-280	City Building Upgrades	.00	196,000	.00	196,000
Budget notes:					
~2025 * City Hall upgrades					
* carpet = \$22,500					
* painting = \$21,000					
* landscaping = \$92,000					
* St. #81 concrete = \$60,500					
10-51-750	Capital Outlay	61,743	98,607	98,603	60,081
Budget notes:					
~2025 * school district pymt #8					
* Club Heights = \$29,015					
* Marlon Hills = \$31,067					
Total BUILDING AND GROUNDS:		318,668	554,391	335,520	484,822
<b>PLANNING &amp; ZONING</b>					
10-52-120	Commission Allowance	4,775	6,300	2,225	6,111
10-52-210	Books, Subscrip, Memberships	15	265	52	257



Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-52-230	Travel & Training	89	530	.00	514
10-52-310	Professional & Technical Servi	118,997	79,490	112,135	132,548
Budget notes:					
~2025 * full-time planner = \$120,547 @ \$37.32/hr					
* \$12,000 for transition					
10-52-330	General Plan Revision	41,463	4,200	.00	.00
Total PLANNING & ZONING:		165,338	90,785	114,413	139,430

**POLICE SERVICES**

10-55-110	Full time wages - Police	2,098,366	2,304,708	2,200,546	2,380,519
Budget notes:					
~2025 * Current staffing : 19 FTE's plus 3 management					
* Requested :					
* full-time code enforcement/zoning officer - approx cost = \$102,900 @ \$30/hr without vehicle					
* move Toni Painter from part-time to full-time - approx cost = \$45,500					
* 2 new full-time officers - approx cost = \$233,600 plus vehicles & equipment approx cost = \$170,000					
10-55-111	Part time wages - Police	26,182	31,111	22,710	33,101
10-55-112	Overtime wages - Police	53,074	65,074	63,214	48,168
10-55-115	Animal Control Wages	56,408	61,999	49,377	77,588
10-55-116	Crossing Guards	12,865	15,013	15,012	29,895

Budget notes:

~2025 \* currently have 4 @ 2 hours per day for 180 days @ \$13.84/hr

\*Requested:

\* increase pay to \$20.00 per hour

\* go from 4 to 5 positions

\* potential cost = \$17,300

10-55-130	Benefits - Police	1,209,228	1,305,744	1,256,234	1,316,251
10-55-131	WTC - A/C Contract	79,563	73,081	74,300	60,726

Budget notes:

~2025 \* Sarah Hayes - designated WTC a/c office @80% - formula no longer used

10-55-132	Liquor Funds Expenditures	22,586	23,860	23,860	25,988
10-55-150	Death Benefit Ins. - Police	311	400	291	388
10-55-151	Mental Health Services	7,838	26,853	20,310	30,000
10-55-210	Mbrshps, Bks & Sub - Police	7,135	7,253	7,050	7,035
10-55-230	Travel & Training - Police	15,726	15,519	12,779	18,933
10-55-240	Office Supplies - Police	3,959	6,359	4,100	6,168
10-55-245	Clothing Contract - Police	10,756	11,050	10,407	12,659
10-55-246	Special Dept Supplies - Police	9,471	12,100	7,855	11,737
10-55-247	Animal Control Costs	61,325	60,938	44,542	59,110
10-55-248	Vehicle Maintenance - Police	42,006	42,137	30,795	19,533
10-55-250	Equipment Maintenance - Police	.00	2,120	.00	2,056
10-55-280	Telephone/Internet - Police	23,060	23,847	21,223	23,132
10-55-300	Gas	85,374	88,215	63,720	87,791
10-55-310	Professional & Tech - Police	22,225	29,862	28,243	28,966
10-55-323	MDT/Radio Repairs	2,135	869	666	3,171
10-55-329	Computer Repairs - Police	20	1,484	799	1,439
10-55-350	Crime Scene Investigations	37,935	43,560	43,560	46,004
10-55-400	Weber/Morgan Strike Force	17,488	18,172	17,541	17,678
10-55-450	K-9	396	2,120	.00	2,056
10-55-470	Community Education/Programs	199	600	.00	582
10-55-649	Lease Interest/Taxes	6,099	.00	6,472	.00
10-55-650	Lease Payments - Police	225,005	83,940	275,894	67,056

Budget notes:

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
	~2025 * Axon tasers - \$18,000 final pymt				
	* Axon body cams - \$17,334 pymt 2/5				
	* Axon car cams - \$31,722 pymt 2/5 - these are currently not being used				
10-55-700	Small Equipment - Police	26,766	165,951	156,811	8,473
10-55-750	Capital Outlay - Police	72,773	57,700	905,472	.00
	Total POLICE SERVICES:	4,236,274	4,581,639	5,363,785	4,426,203
<b>FIRE PROTECTION</b>					
10-57-110	Salaries & Wages	1,418,793	1,657,393	1,543,182	1,723,506
	Budget notes:				
	~2025 * Current staffing 20 FTE's plus 2 mgmt				
10-57-111	Part Time Wages	167,783	219,403	179,347	205,254
10-57-112	Overtime	232,567	138,369	263,226	126,433
	Budget notes:				
	~2025 * ((20 x 5 x 30) + 300) x \$42.57 x 90% = \$126,433				
10-57-130	Employee Benefits	665,734	747,816	754,575	727,718
10-57-210	Memberships, Books & Subscrip	2,846	3,596	3,595	2,842
10-57-230	Travel & Training	13,361	10,743	9,820	13,230
10-57-240	Office Supplies & Expense	1,590	1,620	947	2,056
10-57-245	Clothing Contract	36,150	23,991	21,165	23,646
10-57-246	Special Department Supplies	11,966	15,148	14,138	16,706
10-57-250	Vehicle Maintenance	76,826	40,000	59,983	38,800
10-57-255	Other Equipment Maintenance	8,123	11,252	11,547	9,959
10-57-280	Telephone/Internet	11,147	9,845	10,099	9,550
10-57-300	Gas	30,801	30,930	23,188	30,002
10-57-310	Professional & Technical	11,650	12,934	9,617	12,546
10-57-330	Fire Prevention/ Community Edu	3,126	2,001	2,001	1,542
10-57-400	Emergency Management Planning	5,314	2,918	2,592	2,191
10-57-649	Lease Interest/Taxes	12,935	7,695	2,765	7,464
	Budget notes:				
	~2025 * pumpulance pymt #7 = \$3,901				
	* water fund = \$2,167				
	* sewer fund = \$1,734				
10-57-650	Lease Payments	53,980	141,590	58,902	137,342
	Budget notes:				
	~2025 * pumpulance pymt #7 = \$139,453				
	* water fund = \$77,474				
	* sewer fund = \$61,979				
10-57-690	PPE - Personal Protection Equip	.00	29,136	26,973	25,220
10-57-700	Small Equipment	10,479	89,956	89,955	4,850
10-57-750	Capital Outlay	105,706	59,402	288,388	1,924,453
	Budget notes:				
	~2025 * new fire truck will be FY 2026 = \$1,924,453 provided by ARPA monies				
	Total FIRE PROTECTION:	2,880,875	3,255,738	3,376,007	5,045,310
<b>INSPECTION SERVICES</b>					
10-58-110	Salaries and Wages	93,894	102,996	96,759	108,462
10-58-130	Employee Benefits	45,865	49,564	49,468	49,306
10-58-210	Books, Subscrip. & Memberships	2,073	689	64	668
10-58-230	Travel & Training	1,963	2,270	134	2,202
10-58-240	SUPPLIES	317	530	.00	514
10-58-245	Clothing Allowance	588	319	366	309
10-58-248	Vehicle Maintenance	50	530	104	514
10-58-280	CELLULAR PHONE	550	600	600	582

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-58-300	Gas	1,408	2,202	1,240	2,136
10-58-315	PROFESSIONAL & TECHNICAL	27,082	24,006	41,920	23,286
10-58-649	Lease Interest/Taxes	59	.00	2,439	.00
10-58-650	Lease Payments	6,507	6,000	24,492	.00
10-58-700	Small Equipment	.00	.00	10	.00
10-58-750	CAPITAL OUTLAY	2,086	.00	126,494	.00
Total INSPECTION SERVICES:		182,443	189,706	344,091	187,979

**STREETS**

10-60-110	Salaries and Wages	266,252	309,599	295,435	326,229
Budget notes:					
~2025 * 3 1/4 approved FTE's					
10-60-112	Overtime	1,956	6,195	8,615	6,381
10-60-130	Employee Benefits	98,860	124,855	128,020	125,373
10-60-210	Books, Subscrip. Memberships	1,296	1,590	886	1,542
10-60-230	Travel & Training	2,087	5,000	6,334	4,850
10-60-240	Office Supplies & Expense	901	1,060	778	1,028
10-60-245	Clothing/Uniform/Equip. Allow.	1,721	3,000	1,506	2,910
10-60-248	Vehicle Maintenance	27,560	26,497	30,377	25,702
10-60-260	Building & Grounds Maintenance	5,962	10,599	3,429	10,281
10-60-270	Utilities	47,752	46,000	44,665	44,620
10-60-280	Telephone	2,923	4,190	2,571	4,064
10-60-300	Gas	31,404	23,028	25,209	22,337
10-60-310	Professional	16,931	16,624	28,944	16,125
10-60-325	GIS - Service & Equipment	.00	6,000	.00	5,820
10-60-329	Computer Repairs	.00	530	.00	514
10-60-400	Class C Maintenance	161,289	100,000	117,200	140,000
10-60-480	Special Department Supplies	14,646	23,317	14,952	22,617
10-60-600	Siemens Streetlight Lease	11,844	.00	.00	.00
10-60-649	Lease Interest/Taxes	17,185	.00	7,060	.00
10-60-650	Lease Payments	494,326	20,000	152,103	.00
10-60-700	Small Equipment	1,646	7,419	292	7,196
10-60-725	Sidewalk Replacements	7,916	50,000	38,966	48,500
10-60-730	Street Light Maintenance	9,390	26,784	29,761	25,980
10-60-750	Capital Outlay	127,721	7,600	604,196	.00
Total STREETS:		1,351,567	819,887	1,541,299	842,069

**PARKS**

10-70-110	Salaries and Wages	320,465	376,541	352,113	397,226
Budget notes:					
~2025 * 7 approved FTE's					
10-70-112	Overtime	7,306	6,145	6,710	6,330
10-70-120	Temporary - Parks	8,164	7,884	8,411	8,121
10-70-130	Employee Benefits	189,893	217,062	215,535	215,103
10-70-210	Books, Subscriptions & Mbrshps	770	1,272	732	1,234
10-70-230	Travel & Training	3,940	6,100	3,312	5,917
10-70-240	Special Dept. Supplies - Parks	40,804	49,000	26,912	62,530
10-70-244	Office Supplies Expense	20	1,060	97	1,028
10-70-245	Clothing/Uniform/Equip. Allow.	3,364	5,500	2,749	5,335
10-70-248	Vehicle Maintenance	12,006	12,718	24,612	12,336
10-70-260	Building Maintenance	2,669	14,000	934	13,580
10-70-270	Utilities	71,473	67,226	74,170	65,209
10-70-275	Off Leash Dog Area	1,138	2,300	.00	2,231
10-70-280	Telephone/Internet	5,894	8,759	6,555	8,496

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-70-300	Gas	15,423	17,118	11,601	16,604
10-70-310	Professional & Technical	17,617	11,659	14,079	11,309
10-70-320	Urban Forestry Commission	189	250	3,419	1,500
10-70-450	RAMP Grant Projects	.00	17,541	.00	17,716
10-70-550	Burch Creek Park Constr	1,020	.00	.00	.00
10-70-551	Club Heights lights (AT&T)	193,287	.00	.00	.00
10-70-552	Construction Mgmt - Club Heights	1,381	.00	.00	.00
10-70-553	Club Heights Park Constr	138,307	.00	.00	.00
10-70-600	Secondary Water Fees	31,819	33,648	33,889	32,639
10-70-649	Lease Interest/Taxes	6,837	.00	2,035	.00
10-70-650	Lease Payments	183,024	7,000	67,680	.00
10-70-700	Small Equipment	2,006	28,299	349	29,000

Budget notes:

~2025 \* carry-over from FY 2022 - \$23,000 for park signage

\* \$6,000 for 2 new snow blowers

10-70-750	Capital Outlay- Parks	107,055	177,716	769,209	197,055
-----------	-----------------------	---------	---------	---------	---------

Budget notes:

~2025 \* 3% from the utility franchise fee

Total PARKS:

1,365,872	1,068,798	1,625,103	1,110,499
-----------	-----------	-----------	-----------

**RECREATION**

10-71-110	Salaries & Wages	106,645	132,350	135,087	140,943
-----------	------------------	---------	---------	---------	---------

Budget notes:

~2025 \* 1 approved full-time FTE &amp; 2 part-time permanent

10-71-125	Temporary - Recreation	88,960	38,236	79,601	39,383
10-71-130	Employee Benefits	48,746	49,544	55,512	49,609
10-71-210	Books, Subscriptions & Memberships	475	1,100	5,505	1,067
10-71-225	Concession Expenses	.00	.00	509	.00
10-71-230	Travel & Training	2,070	2,120	2,304	2,056
10-71-240	Office Supplies Expense	299	1,272	442	1,234
10-71-241	Comp League Expenses	18,663	7,308	20,635	7,089
10-71-242	Special Dept. Supplies	2,769	9,539	10,562	9,253
10-71-248	Vehicle Maintenance	30	1,060	35	1,028
10-71-250	Gym Facility Utilities/Operations	10,897	6,783	99	6,580
10-71-280	Telephone/Internet	1,086	2,000	865	1,940
10-71-300	Gas	470	1,060	125	1,028
10-71-310	Professional & Technical	8,299	9,539	6,735	9,253
10-71-329	Computer Repairs	.00	530	.00	514
10-71-350	Officials Fees	26,334	30,160	36,440	29,255
10-71-649	Lease Interest/Taxes	529	.00	426	.00
10-71-650	Lease Payments	7,034	.00	7,137	.00
10-71-700	Small Equipment	349	2,650	.00	2,571

Total RECREATION:

322,715	295,251	362,019	302,803
---------	---------	---------	---------

**TRANSFERS**

10-80-080	Unreserved - Fund Balance	.00	131,255	.00	1,381,678
10-80-160	Reserve for Fund Balance	.00	176,054	.00	466,478

Budget notes:

~2025 \* General Fund lease pymt to Zions for the following = \$176,054

\* FY 2021 lease - 5th pymt = \$68,247

\* FY 2022 lease - 3rd pymt = \$109,580

\* FY 2024 lease - 2nd pymt = \$288,650 - most of this is general fund

10-80-170	Transfer Prop 1 to CPF	444,360	455,073	227,532	453,356
-----------	------------------------	---------	---------	---------	---------

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
10-80-190	Trans Utility F/F to CPF	192,100	.00	17,182	.00
10-80-230	Trans to Capital Improv Fund	.00	.00	.00	1,500,000
Budget notes:					
~2025 * to fund the skate park project					
* \$650,000 from RAMP					
* \$200,000 from Outdoor Recreation					
* \$111,059 from residual ARPA					
* 538,941 from General Fund					
10-80-235	Trans to CPF - Class 'C'	592,423	651,075	325,538	663,663
Budget notes:					
~2025 * \$803,663 - \$140,000 (10-60-400) = \$663,663					
10-80-250	Transfer to Debt Service Fund	1,047,707	1,050,707	525,359	861,707
Budget notes:					
~2025 * Series 2019 Bonds = expire in 2039					
* principal = \$630,000					
* interest = \$231,707					
10-80-275	Trnfr to South Ogden Days Fund	68,000	50,000	36,000	50,000
10-80-330	Transfer CDRA Sales Tax	11,026	11,000	5,640	12,000
Total TRANSFERS:		2,355,616	2,525,164	1,137,251	5,388,882
Total Expenditure:		15,622,616	16,435,429	16,683,085	20,921,186
GENERAL FUND Revenue Total:		16,816,000	16,435,429	11,528,145	20,921,186
GENERAL FUND Expenditure Total:		15,622,616	16,435,429	16,683,085	20,921,186
Net Total GENERAL FUND:		1,193,384	.00	5,154,939-	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>South Ogden Days Fund</b>					
<b>Revenue</b>					
12-30-200	Sponsor Donations	27,750	.00	4,000	.00
12-30-225	Vendor Booth Rentals	2,350	.00	3,825	.00
12-30-260	Pickleball Registration Fees	910	.00	.00	.00
12-30-325	Miscellaneous Sales & Fees	15	.00	15	.00
12-30-400	Transfer in from General Fund	68,000	50,000	36,000	50,000
Total Revenue:		99,025	50,000	43,840	50,000
Total Revenue:		99,025	50,000	43,840	50,000
<b>Expenditures</b>					
12-40-112	S/O Days Overtime	14,449	.00	.00	.00
12-40-300	Entertainment	13,721	.00	11,935	.00
12-40-325	Fireworks	10,000	.00	.00	.00
12-40-350	Printing & Banners	1,785	.00	1,944	.00
12-40-375	Equipment Rentals	31,250	.00	9,600	.00
12-40-400	T-shirt Printing	2,498	.00	.00	.00
12-40-410	Awards	1,715	.00	750	.00
12-40-475	Miscellaneous Expenses	9,433	50,000	5,762	50,000
Total Expenditures:		84,851	50,000	29,991	50,000
Total Expenditure:		84,851	50,000	29,991	50,000
South Ogden Days Fund Revenue Total:		99,025	50,000	43,840	50,000
South Ogden Days Fund Expenditure Total:		84,851	50,000	29,991	50,000
Net Total South Ogden Days Fund:		14,174	.00	13,849	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>DEBT SERVICE FUND</b>					
<b>REVENUE</b>					
31-30-100	Transfer in - Park Impact Fees	850,000	350,000	.00	.00
31-30-300	Transfer From General Fund	1,047,707	1,050,707	525,359	861,707
31-30-455	Interest Earned - Trustee Acct	1,959	250	2,415	250
31-30-800	Appropriated Fund Balance	.00	1,250	.00	1,250
Total REVENUE:		1,899,666	1,402,207	527,774	863,207
Total Revenue:		1,899,666	1,402,207	527,774	863,207
<b>EXPENDITURES</b>					
31-40-100	Administrative & Professional	1,500	1,500	1,500	1,500
31-40-150	Bond Payment - Principal	740,000	780,000	780,000	630,000
31-40-200	Interest on Bond	307,706	270,707	270,706	231,707
31-40-980	Retained Earnings	.00	350,000	.00	.00
Total EXPENDITURES:		1,049,206	1,402,207	1,052,206	863,207
Total Expenditure:		1,049,206	1,402,207	1,052,206	863,207
DEBT SERVICE FUND Revenue Total:		1,899,666	1,402,207	527,774	863,207
DEBT SERVICE FUND Expenditure Total:		1,049,206	1,402,207	1,052,206	863,207
Net Total DEBT SERVICE FUND:		850,460	.00	524,433-	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>CAPITAL IMPROVEMENTS</b>					
<b>REVENUE</b>					
40-30-100	WACOG/CDBG Grants	229,940	487,816	426,108	.00
40-30-110	Traffic Impact Fees	153,157	47,000	56,071	12,000
40-30-120	Park Impact Fees	219,200	400,000	12,330	24,000
40-30-200	Interest	101,155	17,000	87,703	40,000
40-30-205	Interest Earned - Traffic I/F	5,269	3,000	7,471	1,000
40-30-210	Interest Earned - Park I/Fees	6,413	4,000	1,105	2,000
40-30-300	Transfer In G/F - Prop 1	444,360	455,073	227,532	453,356
40-30-400	Transfer In From General Fund	.00	.00	.00	1,500,000
40-30-450	Trans From G/F- Class 'C' Rev	592,423	651,075	325,538	663,663
40-30-500	Transfer in Util F/F - G/F	192,100	.00	17,182	.00
40-30-600	Transfer in RIF	602,821	569,360	153,000	602,821
40-30-798	Appropriate Parks I/F F/B	.00	350,000	.00	.00
40-30-800	Appropriate Fund Balance	.00	30,250	.00	2,086,723
40-30-805	Appropriate F/B - Class 'c'	.00	2,120,500	.00	.00
Total REVENUE:		2,546,839	5,135,074	1,314,040	5,385,563
Total Revenue:		2,546,839	5,135,074	1,314,040	5,385,563
<b>EXPENDITURES</b>					
40-40-121	FY 2024 Road Projects	.00	3,701,228	2,103,168	.00
40-40-122	40th St & Chimes View Dr.	347,924	599,596	485,437	.00
40-40-124	FY 2023 Road/Sidewalk Projects	1,328,599	.00	.00	.00
40-40-127	FY 2025 Road Projects	.00	.00	.00	1,759,840
Budget notes:					
~2025 * Class 'c' monies = \$663,663					
* Prop 1 monies = \$453,356					
* RIF monies = \$602,821					
* Interest earnings = \$40,000					
40-40-475	Skatepark Seed Money	6,552	30,250	1,656	1,500,000
Budget notes:					
~2025 * Spohn = \$1,394,254					
* Other - engineering & const mgmt = \$105,746					
40-40-480	Transfer to General Fund	.00	.00	.00	2,086,723
40-40-500	Transfer to DSF - Park Imp/Fee	850,000	350,000	.00	.00
40-40-550	Park Impact Fee Projects	.00	404,000	.00	26,000
40-40-700	Traffic Impact Fee Projects	.00	50,000	.00	13,000
Total EXPENDITURES:		2,533,076	5,135,074	2,590,261	5,385,563
Total Expenditure:		2,533,076	5,135,074	2,590,261	5,385,563
CAPITAL IMPROVEMENTS Revenue Total:		2,546,839	5,135,074	1,314,040	5,385,563
CAPITAL IMPROVEMENTS Expenditure Total:		2,533,076	5,135,074	2,590,261	5,385,563
Net Total CAPITAL IMPROVEMENTS:		13,764	.00	1,276,221-	.00



Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>WATER FUND</b>					
<b>REVENUE</b>					
51-30-100	Interest	101,845	32,000	61,292	15,000
51-30-105	Interest Earned I/Fees	6,319	2,500	5,314	1,000
51-30-150	Hydrant Rentals	700	800	.00	700
51-30-200	Water Sales	1,948,461	1,988,848	1,828,008	1,988,848
51-30-210	Connection Fees Water	13,385	4,500	1,080	2,000
51-30-220	Water Impact Fees	39,828	42,000	117,618	10,000
51-30-225	Late Fees	25,215	22,500	21,510	22,500
51-30-800	Lease Financing	.00	.00	64,494	.00
51-30-850	Sale of Fixed Assets	10,395	.00	52,000	.00
51-30-860	Transfer In - City Center CRA	.00	166,064	.00	.00
51-30-875	Transfer in from Storm Drain	.00	8,521	.00	8,521
51-30-890	Appropriation of Fund Balance	.00	2,933,515	.00	3,403,663
51-30-925	Misc. Revenue	935	82,915	14,866	87,074
Budget notes:					
~2025 * Pumpulance pymt #7 = \$77,474					
* WTC Wheeling Agreement = \$9,600					
Total REVENUE:		2,147,083	5,284,163	2,166,182	5,539,306
Total Revenue:		2,147,083	5,284,163	2,166,182	5,539,306
<b>EXPENDITURES</b>					
51-40-110	Salaries and Wages	261,236	278,538	237,499	291,524
Budget notes:					
~2025 * 4 1/4 approved FTE's					
51-40-112	Overtime	20,002	14,748	10,106	15,191
51-40-130	Employee Benefits	117,912	141,526	134,275	143,319
51-40-140	Franchise Fee	112,637	59,666	22,184	59,666
51-40-210	Books, Subscript. & Membership	5,234	9,180	10,689	8,905
51-40-230	Travel & Training	4,495	10,479	3,323	10,165
51-40-240	Office Supplies	1,475	2,650	206	571
51-40-245	Clothing/Uniform/Equip. Allow.	2,805	5,088	1,449	4,936
51-40-248	Vehicle Maintenance	10,092	10,599	17,790	10,282
51-40-270	Utilities	.00	.00	18	.00
51-40-280	Telephone	6,669	6,259	2,750	6,072
51-40-290	Building Maintenance	1,188	7,950	.00	7,712
51-40-300	Gas	13,493	12,030	10,092	11,670
51-40-310	Professional & Technical Servi	24,029	17,317	19,095	16,798
51-40-311	Bad Debts Expense	571	.00	.00	.00
51-40-320	Blue Stake Service	2,899	2,120	3,106	3,557
51-40-325	GIS - Service & Equipment	.00	6,000	6,820	5,820
51-40-329	Computer Repairs	.00	530	.00	515
51-40-330	Valve Repair	22,589	35,000	18,702	33,950
51-40-400	PRV Maintenance	2,448	20,000	3,127	19,400
51-40-480	Special Department Supplies	38,206	42,395	36,130	41,124
51-40-490	Water Sample Testing	8,586	13,479	7,450	13,075
51-40-550	Weber Basin Exchange Water	181,646	336,725	188,334	336,725
51-40-560	Power and Pumping	5,745	10,000	6,090	9,700
51-40-610	h2o Tank Inspection/Maint	.00	10,000	2,400	9,700
51-40-649	Lease Interest/Taxes	4,662	3,822	3,232	2,788
51-40-650	Lease Payments	676	56,797	82,265	57,830
51-40-667	Radio Read Maintenance	24,342	44,000	35,865	50,000

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior year Actual	Current year Budget	Current year Actual	Future year Budget
51-40-680	Charge for Services - G/F	270,256	270,256	179,952	359,912
51-40-709	Ben Lomond & Sunset	.00	1,120,000	135,343	.00
51-40-710	40th & Chimes - FY 2023	.00	963,240	55,850	.00
51-40-711	Brier Point Loop	.00	1,120,000	613,600	.00
51-40-712	38th Grant & Kiesel Loop	.00	346,610	669,111	.00
51-40-749	Small Equipment	664	8,108	6,291	7,865
51-40-750	Capital Outlay	.00	.00	140,919	.00
51-40-770	Water Impact Fee Projects	47	44,500	.00	11,000
51-40-790	Transfer to General Fund	60,551	60,551	62,974	62,974
51-40-970	Depreciation	302,603	194,000	112,229	194,000
51-40-980	Contingency	31,000	.00	31,095	3,732,560
Total EXPENDITURES:		1,538,757	5,284,163	2,870,359	5,539,306
Total Expenditure:		1,538,757	5,284,163	2,870,359	5,539,306
WATER FUND Revenue Total:		2,147,083	5,284,163	2,166,182	5,539,306
WATER FUND Expenditure Total:		1,538,757	5,284,163	2,870,359	5,539,306
Net Total WATER FUND:		608,326	.00	704,177-	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>SANITARY SEWER</b>					
<b>REVENUE</b>					
52-30-100	Interest Earned	88,190	30,000	57,662	17,000
52-30-200	Sewer Sales	2,249,417	2,307,973	1,932,500	2,307,973
52-30-250	Connection Fees Sewer	7,400	2,000	400	1,000
52-30-880	Transfer In - City Center CRA	.00	112,548	.00	.00
52-30-890	Appropriation of Fund Balance	.00	578,544	.00	679,470
52-30-925	Misc. Revenue	6,000	66,652	6,000	69,979
Budget notes:					
~2025 * Pumpalance pymt #7 = \$61,979					
* Uintah Highlands = \$8,000					
Total REVENUE:		2,351,007	3,097,717	1,996,562	3,075,422
Total Revenue:		2,351,007	3,097,717	1,996,562	3,075,422
<b>EXPENDITURES</b>					
52-40-110	Salaries and Wages	242,543	279,932	260,374	295,913
Budget notes:					
~2025 * 4 1/4 approved FTE's					
52-40-112	Overtime	13,072	15,363	14,043	15,824
52-40-130	Employee Benefits	101,938	147,990	149,255	141,522
52-40-140	Franchise Fee	134,222	69,240	22,364	69,240
52-40-210	Memberships	1,025	742	709	720
52-40-230	Traveling & Training	4,997	7,299	6,711	7,081
52-40-240	Office Supplies	782	4,239	97	1,612
52-40-245	Clothing/Uniform/Equip. Allow.	2,753	5,088	2,222	4,936
52-40-248	Vehicle Maintenance	2,971	5,299	4,478	5,141
52-40-280	Telephone	1,727	5,679	2,420	5,509
52-40-290	Building Maintenance	1,188	5,299	.00	5,141
52-40-300	Gas	2,612	4,398	3,187	4,267
52-40-310	Professional & Technical	10,607	10,599	2,517	10,282
52-40-311	Bad Debts Expense	670	.00	.00	.00
52-40-315	Sewer Lines Cleaning Service	54,210	50,000	44,692	53,500
52-40-320	Blue Stake Service	.00	848	.00	2,823
52-40-325	GIS - Service & Equipment	.00	6,000	1,322	5,820
52-40-400	Transfer to General Fund	11,595	11,595	12,059	12,059
52-40-480	Maintenance Supplies	6,475	16,004	3,263	15,524
52-40-550	Central Weber Sewer Pre-Trea	13,249	13,249	13,774	23,272
52-40-610	Central Weber Sewer Fees	1,171,792	1,265,536	1,214,132	1,214,856
Budget notes:					
~2025 * \$303,714 x 4 pymts					
52-40-650	Manhole Replacement	4,570	45,200	.00	43,844
52-40-665	Video & Fix Trouble Spots	13,831	25,000	6,595	25,000
52-40-680	Charge for Services - G/F	261,388	261,388	122,382	244,764
52-40-700	Small Equipment	1,074	5,299	.00	5,141
52-40-704	Lining 40th to Country Club	.00	246,731	.00	.00
52-40-705	Replace 700 E/H Guy Child	.00	461,700	20,843	.00
52-40-750	Capital Outlay	300-	.00	.00	.00
52-40-970	Depreciation	89,883	128,000	55,697	128,000
52-40-980	Sewer Contingency	.00	.00	.00	733,631
Total EXPENDITURES:		2,148,875	3,097,717	1,963,136	3,075,422

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior year Actual	Current year Budget	Current year Actual	Future year Budget
	Total Expenditure:	2,148,875	3,097,717	1,963,136	3,075,422
	SANITARY SEWER Revenue Total:	2,351,007	3,097,717	1,996,562	3,075,422
	SANITARY SEWER Expenditure Total:	2,148,875	3,097,717	1,963,136	3,075,422
	Net Total SANITARY SEWER:	202,132	.00	33,426	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>STORM DRAIN FUND</b>					
<b>REVENUE</b>					
53-30-100	Interest	63,578	20,500	48,665	17,500
53-30-105	Interest Earned I/Fees	5,889	2,200	9,365	3,000
53-30-200	Storm Drain Revenue	1,266,894	1,258,675	1,090,484	1,258,675
53-30-220	Storm Drain Impact Fees	213,599	70,000	164,117	10,000
53-30-880	Transfer In - City Center CRA	.00	122,848	.00	.00
53-30-890	Appropriation of Fund Balance	.00	791,114	.00	1,543,726
53-30-925	Misc. Revenue	48	.00	.00	.00
Total REVENUE:		1,550,008	2,265,337	1,312,631	2,832,901
Total Revenue:		1,550,008	2,265,337	1,312,631	2,832,901
<b>EXPENDITURES</b>					
53-40-110	Salaries and Wages	288,325	340,890	323,414	357,844
Budget notes:					
~2025 * 5 1/4 approved FTE's					
53-40-112	Overtime	14,726	13,519	17,533	13,925
53-40-130	Employee Benefits	104,579	150,692	151,610	142,456
53-40-140	Franchise Fee	74,506	37,761	12,541	37,761
53-40-210	BOOKS,SUBSCRIPT. & MEMBERSHIP	5,434	6,000	3,759	5,820
53-40-230	Travel & Training	6,997	7,830	2,864	7,596
53-40-240	Office Supplies	605	1,590	107	543
53-40-245	Clothing/Uniform/Equip. Allow.	2,720	6,359	1,869	6,169
53-40-248	Vehicle Maintenance	8,684	6,359	8,539	6,169
53-40-280	Telephone	1,133	3,610	2,667	3,502
53-40-290	Building Maintence	1,188	8,479	.00	8,225
53-40-300	Gas	9,004	6,228	6,249	6,042
53-40-310	Prof & Tech Services	6,065	26,043	4,271	25,262
53-40-311	Bad Debts Expense	255-	.00	.00	.00
53-40-320	Blue Stake Serivce	.00	742	.00	720
53-40-325	GIS - Service & Equipment	.00	6,000	4,048	5,820
53-40-400	System Maintenance Program	35,756	40,000	33,571	38,800
53-40-480	Special Department Supplies	3,694	6,359	5,461	6,169
53-40-649	Lease Interest/Taxes	2,358	1,655	1,333	1,007
53-40-650	Lease Payments	317-	22,011	22,332	22,659
53-40-655	Transfer to Water Fund	.00	8,521	.00	8,521
53-40-660	42ns St - Liberty to Adams	.00	.00	11,430	.00
53-40-670	Transfer to General Fund	16,748	16,748	17,418	17,418
53-40-680	Charge for Services - G/F	202,251	202,251	59,814	119,630
53-40-700	Small Equipment	873	1,590	103	1,543
53-40-701	Burch Creek Hollow Rel-line	.00	90,000	.00	.00
53-40-702	Replace 42nd St / Lib & Adams	.00	779,100	10,862	.00
53-40-703	Replace 40th / Wash & Burch Cr	.00	298,800	.00	.00
53-40-970	Depreciation	127,735	104,000	55,105	104,000
53-40-980	Contingency	.00	.00	.00	1,872,300
53-40-981	Impact Fee Projects	.00	72,200	.00	13,000
Total EXPENDITURES:		912,809	2,265,337	756,901	2,832,901
Total Expenditure:		912,809	2,265,337	756,901	2,832,901
STORM DRAIN FUND Revenue Total:		1,550,008	2,265,337	1,312,631	2,832,901
STORM DRAIN FUND Expenditure Total:		912,809	2,265,337	756,901	2,832,901

Account Number	Account Title	2022-23	2023-24	2023-24	2024-25
		Prior year Actual	Current year Budget	Current year Actual	Future year Budget
	Net Total STORM DRAIN FUND:	637,199	.00	555,730	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>GARBAGE FUND</b>					
<b>REVENUE</b>					
54-30-100	Interest Earned	8,955	3,500	6,734	3,000
54-30-200	Garbage Fees	805,082	772,526	678,891	772,526
54-30-205	Recycling Fees	242,182	240,383	202,655	240,383
54-30-850	Misc. Rental	1,395	1,000	2,385	800
54-30-890	Appropriate Fund Balance	.00	41,684	.00	136,933
54-30-925	Misc. Revenue	100	.00	100	.00
Total REVENUE:		1,057,715	1,059,093	890,766	1,153,642
Total Revenue:		1,057,715	1,059,093	890,766	1,153,642
<b>EXPENDITURES</b>					
54-40-140	Franchise Fee	62,836	30,388	10,573	30,388
54-40-230	Traveling & Training	.00	.00	1,350	.00
54-40-240	Office Supplies	591	2,650	.00	571
54-40-248	Vehicle Maintenance	6,700	3,180	6,359	3,081
54-40-280	Telephone	.00	1,590	.00	1,543
54-40-290	Building Maintenance	.00	5,299	.00	5,141
54-40-300	Gas	4,337	2,526	3,203	2,451
54-40-310	Prof & Teach Services	208	1,060	587	1,029
54-40-311	Bad Debts Expense	188-	.00	.00	.00
54-40-420	Republic Services - Contract	519,093	541,454	573,416	625,200
Budget notes:					
~2025 * Republic Services approx. \$52,100 per month					
54-40-425	Wasatch Integrated Recycling	10,716	36,981	10,939	35,872
Budget notes:					
~2025 * Wasatch Integrated Recycling - approx. \$2,990 per month					
54-40-430	Tipping Fees	257,890	251,761	240,468	273,600
Budget notes:					
~2025 * Weber Transfer Station approx. \$22,800 per month					
54-40-440	Additional Cleanups	9,735	7,843	20,484	10,000
54-40-450	Construction Materials Tipping	299	6,359	2,236	6,166
54-40-520	Tree Removal	12,080	15,898	1,940	30,000
54-40-615	Junk Ordinance Enforcement	.00	7,950	.00	7,712
54-40-649	Lease Interest/Taxes	1,496	1,207	1,126	1,124
54-40-650	Lease Payments	1,673-	22,045	22,125	20,355
54-40-680	Charge for Services - G/F	109,902	109,902	44,202	88,409
54-40-970	Depreciation	15,069	11,000	6,009	11,000
Total EXPENDITURES:		1,009,091	1,059,093	945,017	1,153,642
Total Expenditure:		1,009,091	1,059,093	945,017	1,153,642
GARBAGE FUND Revenue Total:		1,057,715	1,059,093	890,766	1,153,642
GARBAGE FUND Expenditure Total:		1,009,091	1,059,093	945,017	1,153,642
Net Total GARBAGE FUND:		48,624	.00	54,251-	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>ROAD IMPROVEMENT FEE FUND</b>					
<b>REVENUE</b>					
55-30-200	Road Improvement Fees	602,821	569,360	516,857	602,821
Total REVENUE:		602,821	569,360	516,857	602,821
Total Revenue:		602,821	569,360	516,857	602,821
<b>EXPENDITURES</b>					
55-40-311	Bad Debt Expense	37-	.00	.00	.00
55-40-550	Transfer RIF to CPF	602,821	569,360	153,000	602,821
Total EXPENDITURES:		602,784	569,360	153,000	602,821
Total Expenditure:		602,784	569,360	153,000	602,821
ROAD IMPROVEMENT FEE FUND Revenue Total:		602,821	569,360	516,857	602,821
ROAD IMPROVEMENT FEE FUND Expenditure Total:		602,784	569,360	153,000	602,821
Net Total ROAD IMPROVEMENT FEE FUND:		37	.00	363,857	.00



Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>AMBULANCE FUND</b>					
<b>REVENUE</b>					
58-30-100	Interest Earned	75	25	2,338	3,200
58-30-201	Ambulance Fees - S/O - DPS	957,031	902,304	918,622	957,031
58-30-210	Miscellaneous Revenue	16,494	.00	8,363	8,500
58-30-850	State/Local Grants	.00	7,000	.00	.00
58-30-890	Appropriate Fund Balance	.00	186,989	.00	.00
58-30-925	Sale of Fixed Assets	.00	.00	250	.00
Total REVENUE:		973,600	1,096,318	929,573	968,731
Total Revenue:		973,600	1,096,318	929,573	968,731
<b>EXPENDITURES</b>					
58-40-110	Salaries and Wages	157,643	185,517	170,888	191,446
58-40-111	Part Time Wages	18,643	26,541	19,928	27,337
58-40-112	Overtime	26,372	13,903	29,248	14,320
58-40-130	Employee Benefits	67,682	83,555	82,590	81,473
58-40-210	Memberships	2,184	162	.00	536
58-40-230	Travel & Training	.00	3,250	3,150	3,153
58-40-240	Office Supplies	692	401	400	385
58-40-245	Uniform Allowance	2,824	5,195	5,194	5,040
58-40-248	Vehicle Maintenance	16,191	7,636	2,710	9,253
58-40-250	Equipment Maintenance	6,159	5,776	1,714	5,603
58-40-270	GoldCross Billing Fees	52,811	49,627	44,528	48,139
58-40-280	Telephone	38	796	.00	773
58-40-300	Gas	6,340	5,538	4,349	5,372
58-40-310	Professional & Technical	73,374	28,606	28,909	26,178
58-40-311	SecurLift Fees	14,960	16,320	13,600	15,831
58-40-312	PMA Fees	91,836	85,000	102,674	82,450
58-40-320	State Assessment Fee	.00	35,400	38,172	34,338
58-40-330	EMS Education	1,363	2,199	2,199	1,417
58-40-480	Special Department Supplies	3,600	1,551	866	1,573
58-40-490	Disposable Medical Supplies	27,471	28,616	30,924	27,758
58-40-680	Charge for Services - G/F	70,742	70,742	37,380	74,761
58-40-700	Small Equipment	449	4,371	4,370	4,240
58-40-750	Capital Outlay	.00	407,616	407,615	.00
58-40-970	Depreciation	19,832	28,000	12,690	28,000
58-40-980	Retained Earnings	.00	.00	.00	279,355
Total EXPENDITURES:		661,206	1,096,318	1,044,097	968,731
Total Expenditure:		661,206	1,096,318	1,044,097	968,731
AMBULANCE FUND Revenue Total:		973,600	1,096,318	929,573	968,731
AMBULANCE FUND Expenditure Total:		661,206	1,096,318	1,044,097	968,731
Net Total AMBULANCE FUND:		312,394	.00	114,523-	.00
Net Grand Totals:		3,880,494	.00	6,861,683-	.00

# STAFF REPORT



**SUBJECT:** Chip & Seal Coat Project 2024  
**AUTHOR:** Jon Andersen  
**DEPARTMENT:** Public Works  
**DATE:** 6-18-24

---

## RECOMMENDATION

City Staff is recommending that you award the 2024 Chip Seal Project to Staker Parsons. The bid will be for installing a standard chip seal w/fog coat on existing City streets. Staker Parsons has completed projects for the City in the past in a very professional manner.

## BACKGROUND

Over the past few years the Mayor & City Council have been very proactive in making funds available to help improve the conditions of the roads. The approval of the contract will help City Staff move forward with some much needed chip sealing on current roads to help improve the condition and the life of the roads.

## ANALYSIS

This project will take place at multiple locations throughout the city. Approximately 123,000 square yards of asphalt road surface will be sealed with the standard chip and fog coated.

## SIGNIFICANT IMPACTS

See Wastach Civil Memorandum ( Bid Recommendation Letter)

## ATTACHMENTS

Bid Recommendation Letter

Contract Agreement

Notice of Award

## **Resolution No. 24-20**

### **A RESOLUTION OF SOUTH OGDEN CITY APPROVING AN AGREEMENT WITH STAKER PARSON COMPANY FOR THE 2024 CHIP AND CRACK SEAL PROJECT, AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON POSTING AND FINAL PASSAGE**

**WHEREAS**, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

**WHEREAS**, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

**WHEREAS**, the City Council finds it necessary to address road maintenance needs within the city, specifically the need to chip seal and crack seal certain roads; and,

**WHEREAS**, the City Council finds that after going through a formal bidding process, Staker Parson Company should be awarded the contract for the completion of the 2024 Chip and Crack Seal Project; and,

**WHEREAS**, the City Council finds that Staker Parson Company has the professional ability to provide for these services to meet the city's needs; and,

**WHEREAS**, the City Council finds that City now desires to further those ends by contracting with Staker Parson Company to provide such services;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SOUTH OGDEN AS FOLLOWS:**

#### **SECTION 2 - CONTRACT AUTHORIZED**

That The "**Contract Agreement**" For The 2024 Chip and Crack Seal Project, Attached Hereto As **Attachment "A"** And By This Reference Fully Incorporated Herein, Is Hereby Approved And Adopted; And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The

Agreement On Behalf Of The City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents Necessary To Effect This Authorization And Approval.

### **SECTION 3 - PRIOR ORDINANCES AND RESOLUTIONS**

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

### **SECTION 4 - REPEALER OF CONFLICTING ENACTMENTS**

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

### **SECTION 5 - SAVINGS CLAUSE**

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not have the effect of rendering any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

### **SECTION 6 - DATE OF EFFECT**

This Resolution shall be effective on the 18<sup>th</sup> day of June, 2024, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, STATE OF UTAH**, on this 18<sup>th</sup> day of June, 2024.

**SOUTH OGDEN CITY**

---

Russell Porter Mayor

**ATTEST:**

---

Leesa Kapetanov, MMC  
City Recorder

## **ATTACHMENT "A"**

### **Resolution No. 24-20**

A Resolution Of South Ogden City Approving An Agreement With Staker Parson Company For The 2024 Chip And Crack Seal Project, And Providing That This Resolution Shall Become Effective Immediately Upon Posting And Final Passage

18 Jun 24

# CONTRACT AGREEMENT

**THIS AGREEMENT** is by and between **SOUTH OGDEN CITY CORPORATION** (hereinafter called OWNER) and **Staker Parsons Materials and Construction** (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

## ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The work consists of installing a chip seal w/ fog coat on approximately 123,253 S.Y. of existing road surface. The work performed shall consist of furnishing all labor, equipment, materials and all other items required to complete the Work.

## ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

### 2024 CHIP AND SEAL COAT PROJECT

## ARTICLE 3 - ENGINEER

3.01 The Project has been designed by Wasatch Civil Consulting Engineering, who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

## ARTICLE 4 - CONTRACT TIMES

4.01 *Time of the Essence*: All time limits for completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Dates for Completion and Final Payment*: The Work specified in the Contract Documents shall be completed prior to August 31<sup>st</sup>, 2024. If agreed to by both the OWNER and CONTRACTOR, this agreement may be extended for one additional year on the same terms and conditions as provided in the Contract Documents, with price adjustments for changes in materials and labor costs.

4.03 *Liquidated Damages*: CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof,

OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$200.00 for each day that expires after the time specified in paragraph 4.02 for completion until the Work is accepted.

## ARTICLE 5 - CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to the paragraph below:

For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the actual quantity of that item as measured in the field.

### UNIT PRICE WORK

<u>No.</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
1	Install Chip Seal w/Fog Coat on Existing City Streets:	123,253	S.Y.	\$3.00	\$369,759.00
2	Striping	1	L.S.	\$5,310.00	\$5,310.00

TOTAL OF ALL UNIT PRICES: **Three Hundred Seventy-Five Thousand Sixty-Nine Dollars 00/100 (\$375,069.00)**

As provided in paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in paragraph 9.08 of the General Conditions. Unit prices have been computed as provided in paragraph 11.03 of the General Conditions.

## ARTICLE 6 - PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments:* CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

6.02 *Progress Payments; Retainage:* OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about the **15<sup>th</sup>** day of each month during performance of the Work as provided in paragraphs 6.02.A. 1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established in paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work, based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold, in accordance with paragraph 14.02 of the General Conditions:

A. 95% of Work completed (with the balance being retained). If the Work has been 50% completed as determined by ENGINEER, and if the character and progress of the Work have been satisfactory to OWNER and ENGINEER, OWNER, on recommendation of ENGINEER, may determine that as long as the character and progress of the Work remain satisfactory to them, there will be no retainage on account of Work subsequently completed, in which case the remaining progress payments prior to Substantial Completion will be in an amount equal to 100% of the Work completed less the aggregate of payments previously made; and

B. 25% of cost of materials and equipment not incorporated in the Work (with the balance being retained).

2. Upon Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100% of the Work completed, less such amounts as ENGINEER shall determine in accordance with paragraph 14.02.B.5 of the General Conditions.

6.03 *Final Payment:* Upon final completion and acceptance of the Work in accordance with paragraph 14.07 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as

provided in said paragraph 14.07.

## **ARTICLE 7 - INTEREST**

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 1% per annum.

## **ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS**

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in paragraph 4.06 of the General Conditions.

E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto

F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.



## **ARTICLE 9 - CONTRACT DOCUMENTS**

### **9.01 Contents:**

- A. The Contract Documents consist of the following:
  - 1. This Agreement;
  - 2. Performance Bond;
  - 3. Payment Bond;
  - 4. Bid Bonds;
  - 5. Engineering General Conditions;
  - 6. Supplementary Conditions;
  - 7. Specifications as listed in the table of contents of the Project Manual;
  - 8. Bid Form;
  - 9. Drawings as listed in the table of contents of the Project Manual;
  - 10. Addenda Numbers;
  - 11. Exhibits this Agreements;
    - 1. Notice to Proceed;
    - 2. CONTRACTOR's Bid;
    - 3. Documentation submitted by the CONTRACTOR prior to the Notice of Award;
  - 12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
    - Written Amendments;
    - Work Change Directives;
    - Change Order(s).
- B. The documents listed in paragraph 9.01 A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in paragraph 3.05 of the General Conditions.

## **ARTICLE 10 - MISCELLANEOUS**

10.01 *Terms:* Terms used in this Agreement will have the meanings defined by Engineers Joint Contract Documents Committee STANDARD GENERAL CONDITIONS OF THE CONSTRUCTION CONTRACT.

10.02 *Assignment of Contract:* No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the

contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*: OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*: Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on \_\_\_\_\_, 2024 (which is the Effective Date of the Agreement).

**OWNER:**  
**SOUTH OGDEN CITY CORPORATION**

**CONTRACTOR:**  
**Staker Parson Materials and Construction**

By: \_\_\_\_\_

By: \_\_\_\_\_

[CORPORATE SEAL]

[CORPORATE SEAL]

Attest \_\_\_\_\_

Attest \_\_\_\_\_

Address for giving notices:

Address for giving notices:

(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign)

Designated Representative:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

# STAFF REPORT



**SUBJECT:** Weber County Mutual Aid Agreement Renewal  
**AUTHOR:** Cameron West  
**DEPARTMENT:** Fire  
**DATE:** June 18, 2024

---

## RECOMMENDATION

City Staff is recommending that the Mayor and City Council approve the County Wide Mutual Aid Fire Protection Agreement.

## BACKGROUND

Weber County has had a mutual aid agreement with all the fire jurisdictions for over 10 years. This agreement has added the agencies from Morgan County and allows all agencies outlined to receive the necessary manpower for incidents.

## ANALYSIS

For most departments including South Ogden Fire to reach the minimum of 16 personnel on a structure fire within nine minutes as outlined by NFPA, it is necessary to have help from neighboring jurisdictions. Having a mutual aid agreement in place before these events allows for seamless response throughout the county.

## SIGNIFICANT IMPACTS

South Ogden will receive aid from other agencies in the event of any incident taxing our resources to the limit. South Ogden will also have apparatus called to other jurisdictions throughout Weber County for additional support. This results in equipment being used, coverage in South Ogden decreasing, and personnel outside of South Ogden. This ultimately results in liability issues and also affects the budget.

## ATTACHMENTS

None.

**Resolution No. 24-21**

**A RESOLUTION APPROVING AND AUTHORIZING AN  
INTERLOCAL MUTUAL AID AGREEMENT BETWEEN THE CITY  
OF SOUTH OGDEN, NORTH VIEW FIRE, OGDEN CITY, PLAIN  
CITY, RIVERDALE CITY, ROY CITY, SOUTH OGDEN CITY,  
WASHINGTON TERRACE CITY, WEBER FIRE, MOUNTAIN GREEN,  
MORGAN COUNTY, AND WASATCH PEAKS RANCH FIRE  
PROTECTION SERVICE AREAS; AUTHORIZING THE CITY  
MANAGER TO SIGN; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of the State of Utah; and,

**WHEREAS**, the City Council finds that in conformance with Utah Code ("UC") §10-3- 717, the City Council as the governing body of the City may exercise all administrative powers by resolution; and,

**WHEREAS**, the City Council finds that in conformance with state law, the City may sign Interlocal agreements as it finds prudent to further the health and welfare of the citizens of the City; and,

**WHEREAS**, the City Council finds that they wish to join with North View Fire, Ogden City, Plain City, Riverdale City, Roy City, South Ogden City, Washington Terrace City, Weber Fire, Mountain Green, Morgan County, And Wasatch Peaks Ranch Fire Protection Service Areas ("Parties") in signing an agreement establishing a policy to provide mutual and automatic fire protection and hazardous materials response assistance to one another (the "Agreement"); and,

**WHEREAS**, the City Council finds that signing and supporting the Agreement is in the best interest of the citizens of South Ogden City; and,

**WHEREAS**, the City Council finds it will be beneficial to the City to enter a contractual relationship with the Parties for the provision of these mutually beneficial services;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH OGDEN UTAH THAT:**

## **SECTION 2 – INTERLOCAL AGREEMENT AUTHORIZED**

The City Council of South Ogden City, State of Utah, authorizes entry into an Interlocal agreement with North View Fire, Ogden City, Plain City, Riverdale City, Roy City, South Ogden City, Washington Terrace City, Weber Fire, Mountain Green, Morgan County, And Wasatch Peaks Ranch Fire Protection Service Areas for the provision of mutual aid services as set out in the document entitled ***“County Wide Mutual Aid Agreement”***, Attached Hereto As **Attachment "A"** And By This Reference Fully Incorporated Herein, And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The Agreement On Behalf Of The City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents Necessary To Effect This Authorization And Approval.

The foregoing recitals are incorporated fully herein.

## **SECTION 3 - REPEALER OF CONFLICTING ENACTMENTS:**

All orders and resolutions regarding the changes herein enacted and adopted which have heretofore been adopted by the City, or parts thereof, which conflict with any of the provisions of this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part thereof, heretofore repealed.

## **SECTION 4 - PRIOR RESOLUTIONS:**

The body and substance of any prior Resolutions, together with their specific provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

## **SECTION 5 - SAVINGS CLAUSE:**

If any provision of this Resolution shall be held or deemed to be or shall be invalid, inoperative or unenforceable for any reason, such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed to be the separate independent and severable act of the City Council of South Ogden City.

## **SECTION 6- DATE OF EFFECT:**

This Resolution shall be effective on the 18<sup>th</sup> day of June, 2024, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY,  
STATE OF UTAH, on this 18<sup>th</sup> day of June, 2024.**

**SOUTH OGDEN CITY**

---

Russell Porter Mayor

**ATTEST:**

---

Leesa Kapetanov, MMC

## **ATTACHMENT "A"**

### **Resolution No. 24-21**

**A Resolution Approving And Authorizing An Interlocal Mutual Aid Agreement  
Between The City Of South Ogden, North View Fire, Ogden City, Plain City,  
Riverdale City, Roy City, South Ogden City, Washington Terrace City, Weber  
Fire, Mountain Green, Morgan County, And Wasatch Peaks Ranch Fire  
Protection Service Areas; Authorizing The City Manager To Sign; And  
Providing For An Effective Date**

18 Jun 24



## **County Wide Mutual Aid Fire Protection Agreement**

This Agreement, made this \_\_\_\_ day of \_\_\_\_\_, 2024, pursuant to the provisions of the Interlocal Cooperation Act, Section 11-13-101, et seq., Utah Code Annotated, 1953 as amended by and among Ogden City, a Utah Municipal Corporation, referred to as "Ogden City", Weber Fire District, a political subdivision of the State of Utah, referred to as "Weber Fire", North View Fire District, a political subdivision of the State of Utah, referred to as "North View Fire", Riverdale City, a Utah Municipal Corporation, referred to as "Riverdale City", Roy City, a Utah Municipal Corporation, referred to as "Roy City", South Ogden City, a Utah Municipal Corporation, referred to as South Ogden City, Morgan County, a political subdivision of the State of Utah, referred to as "Morgan County", Mountain Green Fire Protection District, a political subdivision of the State of Utah, referred to as "Mountain Green", Plain City, a Utah Municipal Corporation, referred to as "Plain City", Washington Terrace, a Utah Municipal Corporation, referred to as "Washington Terrace City", Wasatch Peaks Ranch Road and Fire District, a political subdivision of the State of Utah, referred to as "Wasatch Peaks Ranch".

WHEREAS, the parties are desirous of entering into a mutual agreement for fire protection and fire related emergencies that will be beneficial to all parties; and

WHEREAS, the undersigned are entering this Agreement pursuant to Utah Code Annotated 11-13-101, et seq., and Utah Code Annotated 11-7-1, et seq., 1953, as amended, to provide a joint mutual agreement relating to the mutual response and use of firefighting equipment and personnel to fight structure fires and fire-service-related emergencies which include first response medical and basic ambulance transportation; however, excludes emergencies which require the use of hazardous material equipment or personnel both within and outside the normal geographical jurisdictional limits of each party hereto, unless the requesting department's governing body has enacted a cost recovery ordinance; and

WHEREAS, each party desires to cooperate with and assist the others in times of emergency or disaster.

### **NOW THEREFORE, IT IS HEREBY AGREED:**

1. The area to be served by this Agreement shall be within North View Fire, Ogden City, Plain City, Riverdale City, Roy City, South Ogden City, Washington Terrace City, Weber Fire, Mountain Green, Morgan County, and Wasatch Peaks Ranch fire protection service areas.
2. The Fire Department of each party agrees to respond to structure fires and fire-service-related emergencies within the geographical area of a requesting party to this Agreement with equipment and manpower based upon need as determined by the requesting party's incident commander and as equipment and personnel are available as determined by the senior officer on duty for the responding party.
3. The dispatcher shall dispatch the Fire Department from the jurisdiction where the incident is located first, and then, upon determination of need by the incident commander, a request for assistance may be made to the Fire Department from the next closest jurisdiction to assist in the incident. If it is determined by the incident commander that there is a need for additional assistance, the dispatcher shall dispatch the Fire Department from the next closest jurisdiction as needed.
4. Only upon determination by the requesting department that an incident is of such a nature that additional resources are needed, and then only upon the request of the incident commander of the jurisdiction where the incident occurs, will departments be dispatched to respond as provided herein. Self-dispatching of resources by participating Fire Departments of this agreement without the official request of the incident commander or the Fire Chief of the responsible jurisdiction is not acceptable.

5. Response under this Agreement shall be made only when the absence of fire personnel and/or equipment will not jeopardize the fire protection of the governmental entity furnishing assistance to another jurisdiction.

6. The dispatcher shall be requested to specify the location and directions, when necessary, to which the fire department equipment and personnel are to be dispatched; however, the amount and type of equipment and number of personnel to be furnished shall be finally determined by the responding organization.

7. The responding organization or organizations shall report to the incident commander in charge at the location to which the fire equipment and personnel are dispatched and shall be subject to the orders of that officer. This incident commander in charge shall be a member of the governmental entity's fire department on scene at location where the incident is located, e.g., if the incident is within Riverdale City, then a Riverdale Fire Department member on scene shall be the incident commander unless otherwise delegated.

8. Responding equipment and personnel shall be released by the incident commander when the services of the responding organization are no longer required, or when the responding organization is needed within the area for which it normally provides fire protection.

9. Each party shall indemnify, defend, and hold all other parties, their officers, agents, and employees harmless from any and all claims, demands, liabilities, costs, expenses, penalties, damages, losses and liens, including without limitation, reasonable attorney's fees, arising out of or in any way related to any act, omission or event occurring as a consequence of performing under this Agreement; provided, however, that each party shall be responsible for its own negligent acts and agrees to indemnify and hold every other party harmless there from. In no event shall this section be construed with respect to third parties as a waiver of any governmental immunity to which the parties are otherwise entitled.

10. Parties to this Agreement shall participate in Weber County Fire Officers Association forums and shall adopt safety procedures as may be developed in such forums, in the interest of firefighter safety.

11. The effect of the death or injury of any firefighter who is killed or injured outside the territorial limits of the governmental entity where he is a member of the firefighting department and while that department is functioning pursuant to this Agreement shall be the same as if he were killed or injured while that department was functioning within its own territorial limits; and such death or injury shall be considered to be in the line of duty.

12. Each party to this Agreement shall be responsible for worker's compensation and other benefits accruing to the members of their own department and such other employee-related matters, including insurance, as would normally occur for their own department.

13. No party to this Agreement shall be reimbursed by any other party to this Agreement for any direct expenses or direct losses incurred as a result of providing fire department services within another party's jurisdiction under the terms of this Agreement, except as otherwise provided and funded through cost recovery ordinances, or funding made available to the requesting Fire Department through state or federal resources. However, a party to this Agreement, at its option, may file a claim with the United States for the amount of its direct expenses and direct losses, incurred by fire department services rendered as a result of fighting a fire or fires on property of the United States, under authority of 15 USC 2210.

14. There is no separate legal entity created by this Agreement to carry out its provisions; and to the extent that this Agreement requires administration other than as is set forth herein, it shall be administered by the governing bodies of the parties acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.

15. This Agreement shall not relieve any party to this Agreement of any obligation or responsibility imposed upon a party to this Agreement by law, except that the performance of a responding party may be offered in satisfaction of any such obligation or responsibility of the requesting party to the extent of actual and timely performance thereof by the responding party.

16. The term of this Agreement shall commence on the date of execution by the last party hereto and shall continue for a period of five (5) Years. Any party may terminate its obligations hereunder without cause by providing thirty (30) days prior written notice to all the remaining parties. Such termination shall not modify the Agreement as between the remaining parties, except only to exclude the terminating party from the obligations created herein.

17. This Agreement, as a condition precedent to its entry into effect, shall be submitted to the authorized attorney of each governmental entity for approval as to form in accordance with the provision of Section 11-13-202.5(3), Utah Code Annotated, 1953, as amended.

18. The individuals signing this Agreement on behalf of each of the parties confirm that they are the duly authorized representatives of the parties and are lawfully enabled to sign this Agreement on behalf of the parties.

19. Each party to this Agreement shall determine whether a resolution is required for this type of Agreement and shall act in accordance therewith. If execution of this Agreement is determined to be an executive function by a party in accordance with the provisions of the Interlocal Cooperation Act as set forth in Title 11, Chapter 13, Utah Code, the adoption of a resolution of approval is not required.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

NORTH VIEW FIRE DISTRICT,

A political subdivision State of Utah,

\_\_\_\_\_  
Board Chairman

ATTEST:

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for North View Fire Agency

OGDEN CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Ogden City

PLAIN CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Plain City

RIVERDALE CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Riverdale City

ROY CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Roy City

SOUTH OGDEN CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for South Ogden City

MOUNTAIN GREEN FIRE PROTECTION  
DISTRICT,  
A political subdivision State of Utah

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
Town Clerk/Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for District

WASHINGTON TERRACE CITY,  
A Municipal Corporation

\_\_\_\_\_  
Mayor

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for Washington Terrace City

WEBER FIRE DISTRICT,  
A political subdivision State of Utah

\_\_\_\_\_  
Board Chairman

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
District Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for District

MORGAN COUNTY,  
A political subdivision of the State of Utah

\_\_\_\_\_  
Commission Chair

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

\_\_\_\_\_  
County Clerk/Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for County

WASATCH PEAKS RANCH ROAD AND  
FIRE DISTRICT,  
A political subdivision State of Utah

\_\_\_\_\_  
Board Chairman

ATTEST:

\_\_\_\_\_  
District Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney for District

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

# STAFF REPORT



**SUBJECT:** Catalytic Project  
**AUTHOR:** Leesa Kapetanov  
**DEPARTMENT:** Administration  
**DATE:** June 18, 2024

---

## RECOMMENDATION

Staff has no recommendation. We just want to make sure the new wording of the catalytic project reflects the discussion and intent expressed at the April 30 combined meeting.

## BACKGROUND

The last chapter of the General Plan concerns implementation of the goals and policies outlined in the Plan. The chapter prioritizes the catalytic projects based on a scoring system outlined on page 138 of the Plan. The prioritized list, however, was only meant to be a jumping off point for the Planning Commission and Council in determining their priorities.

## ANALYSIS

The Planning Commission worked to develop a list of what they felt the priorities should be. This list was presented at the combined City Council/Planning Commission meeting held on April 30 and can be viewed on the next page.

The Council and PC discussed the list and together came up with the top priority catalytic project. Planning staff then worked to incorporate what was discussed into written form. Please see last page of this report.

## SIGNIFICANT IMPACTS

Great things for South Ogden.

## ATTACHMENTS

Catalytic Projects as Revised by PC

Top Priority Catalytic Project



# CATALYTIC PROJECT PRIORITIZATION

South Ogden Planning Commission

June 8, 2023

## PLANS AND STUDIES

**Priority 1:** Conduct a feasibility study to implement two grade-separated or at-grade street crossings along Washington Boulevard. Implement results (Item 2).

**Priority 2:** Conduct feasibility studies for the proposed trail corridors and create streetscape standards for South Ogden's centers (Items 4 & 6).

**Priority 3:** Design the City Center west of Washington Boulevard as a thriving and vibrant mixed-use center, including the creation of a Small Area Master Plan for a community gathering place. (Items 1 & 9).

## PROGRAMS AND MONITORING

**Priority 1:** Promote business in South Ogden by continuing to push "Shop South Ogden" and by incorporating art into the City's annual budget and organizing an arts committee to help plan and implement art throughout the city (Items 3 & 10).

**Priority 2:** Create a street tree program to promote tree planting and removal of hazardous trees. Expand South Ogden's urban forest along its major corridor, and partner with nonprofits to educate residents on tree selection and care. (Items 6 & 13).

**Priority 3:** Incentivize appliance and landscape retrofits, secondary water meters, smart irrigation timers, water rates and pricing, and fines. (Item 7).

**Priority 4:** Expand public education efforts to encourage efficient watering, waterwise landscaping, use of low-flow plumbing fixtures, and other water-saving practices (Item 16).

## DESIGN AND CONSTRUCTION

**Priority 1:** Convert City Hall into an exemplary water-wise landscape and demonstration area (Item 5).

**Priority 2:** Construct the proposed bicycle and pedestrian facilities outlined in the Active Transportation Plan, including the multi-use trail along US-89/Washington Blvd. (Items 3 & 6).

**Priority 3:** Design and implement the gateways, nodes, landmarks, and streetscape improvements (improved sidewalks, pedestrian crossings, street trees, etc.) identified in the General Plan (Items 4 & 7).

### **Catalytic Project 1**

Create a Small Area Plan for the South Ogden City Center to establish it as a vibrant mixed-use destination. The plan should begin with an Economic Market Analysis to determine the feasibility, type and scale of city center. Once that task is complete, the small area master plan should address the following:

- Land Use;
- Transportation improvements, including multi-modal circulation and connections to adjacent neighborhoods and the feasibility of grade-separated crossing on Washington Boulevard;
- Conceptual design of a central gathering park/plaza;
- Urban design improvements, such as streetscape standards, wayfinding/signage, gateways, landmarks and similar details;
- Phasing and implementation strategies, including potential development incentives and modifications to City code, including review of built form, building height and architectural design guidelines
- Funding opportunities

## **Ancient Peoples**

As the waters of Lake Bonneville receded approximately 11,000 years ago, people migrated into the area to live off the abundant plant and animal life that flourished on the widening wetlands and upland terraces around the shrinking lake. These earliest Utahns or “Paleos” were primarily nomadic hunter-gatherers. Others stopped wandering the region, remaining in the immediate area as late as 6,500 BCE. There then evolved a culture of “Desert Gatherers,” migrating seasonally between the marshy lowlands and the high mountain valleys while living in temporary shelters and caves. From plant fibers, women wove baskets to sort and store food, and even to carry water. These hardy and inventive people used plant materials and animal skins for clothing, sandals, nets, and other traps. Their main weapon was the “atlatl,” an ingenious and effective spear thrower. This group thrived in the area for about 6,000 years.

## **THE DOMINGUEZ-ESCALANTE EXPEDITION**

This expedition was the first documented exploration by Europeans and the Spanish into Utah. From Santa Fe, Priests Francisco Atanasio Dominguez and Silvestre Velez de Escalante led a party into Utah in 1776 to locate an overland route from Santa Fe to Monterey. The party included Native Americans who joined the priests and eight other Spaniards including Bernardo Miera y Pacheco, a mapmaker. Escalante wrote a detailed journal of the six-month horseback trip describing Native Americans around Spanish Fork and Utah Lake he named Lagunas. They were Utes. The group did not go further north than Utah Lake, but Miera on his map drew Utah Lake draining into a larger northern lake which then drained west into the Pacific Ocean. Miera's error of a river flowing west influenced western travelers. The expedition returned to Santa Fe early in 1777 because of cold weather. The Old Spanish Trail was established from Santa Fe through southern Utah to California about 1830.

## **Fremont Culture**

Some 2,000 years ago, diverse peoples called the Fremont began to occupy the arid Great Basin, including what is now much of Utah. These people farmed the land, growing beans, maize, and squash near rivers and streams. They also hunted game and gathered food naturally found on the land. Borrowing ideas from their trading partners the Puebloans from the Four Corners region, the Fremont built comfortable pit houses in small communities near the mouths of canyons or wherever they found suitable soil and plentiful water to fill their sophisticated irrigation systems. The Fremont peoples developed and left intricate pottery, baskets, jewelry, clay figurines, and countless pictographs and petroglyphs as a rich cultural legacy. During the thirteenth and fourteenth centuries, severe drought and invaders from the desert Southwest forced these remarkable prehistoric Utahns to abandon their farms and villages and move elsewhere.

## **HISTORIC SHOSHONEANS**

About 1300 Common Era, a group called the Shoshoneans migrated into what is now Utah and the surrounding region. They replaced the Fremont Culture which disappeared approximately the same time. It is these hunting-and-gathering peoples whom Europeans first met when they explored and settled the area. The Northern and Northwestern Shoshone inhabited the area North of the Uinta Mountains and the land east of the Great Salt Lake, including the area of present-day South Ogden. The Shoshone people dominated the area, but other native groups included the Núuci, or Utes, lived to the south and east, the Goshutes in the West Desert, and the Southern Paiutes to the southwest. While closely related linguistically, these groups formed distinctly separate cultures. After the Shoshone and Utes acquired horses, their cultures evolved to hunt big game, although traditional gathering practices continued.

## **JOHN AND JESSIE FREMONT**

John C. Fremont (1813-1890) and his wife Jessie Benton Fremont (1824-1902) were an impressive team in 19<sup>th</sup> century America. John's explorations led to the opening of the West because in part Jessie composed the reports of his expeditions and his letters to bring him fame as they were printed. Fremont hired experienced frontiersmen including Kit Carson as a guide and Charles Preuss to map their travels. His description of South Pass spurred travel west on the Oregon Trail. He named the Great Basin, explored railroad routes, influenced the Mormons to settle the Salt Lake Valley, and visited Fremont Island in a rubber boat in 1844. He and his men joined Americans in the Bear Flag Revolt in 1846 in California. Remembered as a pathmarker for the west, a U. S. Senator, and a Union General during the Civil War, Fremont completed his career as the territorial governor of Arizona.

## **STANSBURY AND SIMPSON**

Howard Stansbury, a U.S. Army engineer, led an 1849 expedition to survey and map the Great Salt Lake. He and men surveyed and mapped the Salt Lake Valley and Utah Valley, studied emigrant trails in the area, and evaluated the ability of the Mormon community at Salt Lake City to provide food and supplies for overland travelers. Stansbury's second in command was Lieutenant John W. Gunnison who led an 1853 railroad survey in central Utah where he and eleven of his men were killed by Pahvant Indians on the Sevier River. James H. Simpson, a U.S. Army engineer, arrived in Utah in 1858. In 1859, Simpson and his men explored and mapped a route from Camp Floyd in Utah across Nevada to Placerville, California. Simpson's central route across the Great Basin became the road for the Pony Express, the stagecoach, pioneer wagons, and the transcontinental telegraph.



# STAFF REPORT



**SUBJECT:** Fire Department Ordinance  
**AUTHOR:** Cameron West  
**DEPARTMENT:** Fire  
**DATE:** June 18, 2024

---

## RECOMMENDATION

City staff is recommending the Mayor and City Council approve the proposed city ordinance from the Fire Department.

## BACKGROUND

1. International Fire Code (IFC): The International Fire Code, published by the International Code Council (ICC), provides a comprehensive set of regulations to address fire prevention, building construction, and the safeguarding of life and property from fire and explosion hazards. Adopting the latest version of the IFC annually ensures the city remains compliant with the most current safety standards and practices.
2. Knox Boxes: A Knox box is a secure, rapid access system that allows fire departments to enter a building without causing property damage in the event of an emergency. These boxes contain keys or access cards for emergency personnel and are particularly beneficial for commercial buildings, multi-family residential complexes, and facilities with vulnerable populations.
3. Burn Regulations: Establishing burn regulations is critical for reducing the risk of uncontrolled fires, minimizing air pollution, and protecting public health and safety. These regulations typically cover open burning, fire pits, and prescribed burns.

## ANALYSIS

1. Adoption of the International Fire Code (IFC) Annually: The Fire Department adheres to the IFC code when inspecting, testing, and planning for fire and life safety systems and regulations in the city. Every 3 years a new version is presented and the Utah State Fire Marshalls office will adopt that version usually a year or two later. They also have the ability to add amendments to that code for Utah-specific regulations. The ordinance will give us clear direction that each time the State adopts the new code version and adds amendments the city will automatically adopt that version and amendments as well.
2. Knox Boxes: A Knox box allows fire personnel with secure key access the ability to access a commercial building with the intention of investigating, or extinguishing any life safety hazard.

We historically have required these on buildings with fire suppression systems like sprinklers or commercial cooking hoods, or buildings with monitored fire alarms. The ordinance will clean up these requirements as well as give us the ability to require these on any existing buildings that were not required in the past.

3. Burn Regulations: Establishing clear burn regulations and processes for permitting including restrictions on burn times and restrictions on materials is important to keep residents safe from potential accidents. The state puts out requirements for open burning times and air quality regulations and this would adopt those regulations and make them more clear for the residents for recreational burning etc.

## **SIGNIFICANT IMPACTS**

Financial Impact on Businesses:

Initial Cost: Businesses will incur an upfront cost for purchasing and installing KNOX boxes. However, this cost is generally outweighed by the potential savings from reduced property damage and faster emergency response.

Maintenance: Minimal ongoing maintenance costs are associated with KNOX boxes, primarily involving periodic checks to ensure functionality.

Operational Impact on Emergency Services:

Training: Emergency responders will require training on the use and maintenance of KNOX boxes. This training can be integrated into existing training programs with minimal additional cost.

Coordination: Improved coordination between businesses and emergency services will be necessary to ensure all keyholders are updated and accessible.

Community Impact:

Public Safety: The primary benefit is enhanced public safety, with faster and more efficient emergency responses.

Community Trust: Increased trust and cooperation between businesses and emergency services, fostering a safer community environment.

## **ATTACHMENTS**

## **TITLE 2 FIRE DEPARTMENT REGULATIONS**

### **CHAPTER 1 Fire Code**

### **CHAPTER 2 Knox Box Regulations**

### **CHAPTER 3 Open Burning**

#### **CHAPTER 1 FIRE CODE**

**3-1-1.** Be it enacted by the City Council of South Ogden City that the International Fire Code version adopted by the State of Utah Fire Marshal's Office for the respective year, along with any subsequent amendments or revisions set forth by the State of Utah Fire Marshal's Office, shall be automatically adopted and incorporated by reference as the Fire Code of South Ogden City. All provisions, regulations, and standards contained therein shall be enforced within the jurisdictional boundaries of South Ogden City effective immediately upon adoption by the State of Utah Fire Marshal's Office.

#### **CHAPTER 2 KNOX BOX REGULATIONS**

##### **3-2-1: Uses Requiring a Knox Box**

- A.** The businesses and residential operations listed in this section may be required to install and maintain one or more of the following access control devices:
  - 1.** Knox Box
  - 2.** Knox Fire Department Connection Caps (FDC)
  - 3.** Knox Key Switches; and/or,
  - 4.** Knox padlock
- B.** The determination as to which of the forgoing access control devices shall be installed shall be made by the Fire Chief by balancing the need for access to the facilities or communities for the protection of life and property with the cost to the property owner.
- C.** The businesses and residential operations that are required to install and maintain one or more of the above referenced access control devices are as follows:
  - 1.** All commercial occupancies with a sprinkler system;
  - 2.** All commercial occupancies with a fire alarm panel;
  - 3.** All occupancies handling any hazardous materials;
  - 4.** Any gated community whether they are commercial or residential;
  - 5.** All commercial food preparation facilities with hood systems;
  - 6.** All access gates other than the main entrance shall require a Knox Pad Lock; and
  - 7.** Any commercial building containing three or more occupant businesses in the same building or structure.

##### **3-2-2: Installation Requirements**

The Knox box shall be installed in a location approved by the Fire Department. Typically, this will be near the main entrance to the building. In cases where the building has a fire suppression sprinkler

system, the Knox box may also be required to be located next to the external entry to the riser room for that system. In no case shall the Knox Box be located at a height of less than four (4) feet from the ground or more than six (6) feet from the ground; all other locations for the Knox Box shall be approved by the Fire Chief.

### **3-2-3: Contents of the Box**

Each Knox Box shall contain keys clearly labeled for the following uses:

- A. A master key that will open all doors including mechanical rooms and sprinkler control rooms;
- B. Keys to alarm panels; and
- C. Keys to elevators and all other rooms as specified during planned review by the Fire Chief or designee

### **3-2-4: Automatic Sprinkler Systems**

When a building is protected by an automatic sprinkler system, the Fire Departments' water connection (FDC) shall be protected with a Knox Fire Department connection security cap to be installed at the owner's expense.

### **3-2-5: Access to the Knox System**

All properties required to install a Knox security key system shall contact the Fire Chief or designee to be secured into the Knox box.

### **3-2-6: Access to Security Keys**

- A. Access and use of the security keys shall be governed by the Fire Chief. A Knox key will be secured in each fire apparatus and shall be protected in a Key Secure device that requires a pin code to access the key. The device shall also track the use of the key.
- B. The Fire Department will follow internal standard operating and audit procedures to ensure no misuse of this program.

### **3-2-7: Installation by Existing Entities**

All entities that are in existence as of the date of the passage of this Ordinance shall be required to install a Knox Box within eighteen (18) months. The installation and maintenance of the Knox Box shall be the sole responsibility of the business or residential entity.

### **3-2-8: Exempt Buildings**

Buildings in a commercial or industrial area that are to be manned twenty-four hours a day, seven days a week, need not install a Knox box. However, if the use of the building changes so that it is not going to be occupied twenty-four hours a day, seven days a week, a Knox box shall be installed.

## **CHAPTER 3 OPEN BURNING**

### **3-3-1: Open Burning Definitions**

**APPROVED FIRE RING/PIT**- A device made of rock, metal, concrete or any other noncombustible material and shall not be more than thirty-six inches in diameter and twenty-four inches high.

**FIRE EXTINGUISHING EQUIPMENT** - a minimum of one portable fire extinguisher with a minimum 4-A rating or other approved on-site fire extinguishing equipment, such as dirt, sand, water, garden hose or water truck, shall be available for immediate utilization.

**HOUSEHOLD WASTE** - any solid or liquid material normally generated by a family in a residence in the course of ordinary day-to-day living; including, but not limited to, garbage, paper products, and rags.

**NUISANCE** - Open burning that will be offensive or objectionable because of smoke or odor emissions when atmospheric conditions or local circumstances make such fire hazardous shall be prohibited. The Fire Department is authorized to order the extinguishment of a fire which creates or adds to a hazardous or objectionable situation. Furthermore, any nuisance as defined shall be applicable to this definition.

**OPEN BURNING** - The burning of material wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning is any fire or smoldering (burning with or without visible flames) where any material is burned in the outdoor air, or receptacle other than a furnace or fireplace connected to a stack or chimney.

**OPEN BURNING WINDOW**- an open burning window that is provided by the state Department of Environment Quality for the purposes of residential clean-up activities of clippings, bushes, plants, and tree pruning's.

**OUT-OF-CONTROL FIRE** - A fire which under this ordinance is not under the management or control of the person who ignited the fire which causes the fire to burn in an uncontrolled state or to burn wild without direction. The failure to keep a fire in check. Allowing a fire to flourish and spread quickly in an uncontrolled way.

**TRASH** - solids not considered to be highly flammable or explosive; including, but not limited to, clothing, rags, leather, plastic, rubber, floor coverings, excelsior, and other similar materials.

**WASTE** - All solid, liquid or gaseous material, including, but not limited to, garbage, trash, household waste, construction or demolition debris, or other refuse, including that resulting from the prosecution of any business, trade or industry.

### **3-3-2: Open Burning of Trash, Household Waste, and Waste**

Open burning of trash, waste material, construction waste and yard waste material within the limits of South Ogden City is hereby prohibited. Any individual who violates this section shall be deemed guilty of a Class B misdemeanor.

### **3-3-3: Open Burning for Recreational Purposes**

- A.** Open burning for the purpose of cooking food or campfires used solely for recreational purposes is permitted if the following conditions are met:
  - 1. The fire is not within 25 feet of a structure and has a clear space in all directions of three (3) feet;
  - 2. The fire must be small and kept under control;
  - 3. The fire shall be contained to an approved fire ring, or pit no larger than three (3) feet in diameter
  - 4. Fire extinguishing equipment shall be immediately available and sufficient to extinguish the fire
  - 5. The fire must be attended until the fire is completely extinguished and under the control of a person (18) eighteen years of age or older.
- B.** At any time the fire becomes a nuisance to your neighbors the responsible party may be asked to extinguish the fire. The fire department also has authority to extinguish any fire that creates or adds to a hazardous or objectionable situation. If the fire results in an out- of-control fire, the responsible party will be responsible for all costs and for the losses associated from said fire.
- C.** Non-commercial barbeques designed for the purpose of cooking food are exempt from this ordinance.
- D.** Indoor fireplaces and residential solid fuel burning devices are exempt from this rule.

### **3-3-4: Open Burning - Large Recreational Fires**

Open burning for special circumstances such as religious or group activities that require a larger fire (roasting a pig, burning of Christmas trees, bonfires, etc.) shall obtain a permit from the fire department; at no time will these types of fires be permitted outside of the general recreational burning and sizing guidelines set out in 3-3-3(A), without first obtaining a permit and inspection of the area by the Fire Department. Those who have been issued a large recreational fire permit shall adhere to the following rules:

- A.** The larger fires will require 100 feet of clearance in all directions from a structure
- B.** Fire extinguishing equipment shall be provided sufficient to extinguish the fire
- C.** The fire must be attended by a person (18) eighteen years of age or older until the fire is completely extinguished and under the control.
- D.** At any time the fire becomes a nuisance to your neighbors, the responsible party may be asked to extinguish the fire. The fire department also has authority to extinguish any fire that creates or adds to a hazardous or objectionable situation. If the fire results in an out-of-control fire, the responsible party will be responsible for all costs associated from said fire.



## NOTICE AND AGENDA

### SOUTH OGDEN CITY COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BOARD MEETING

TUESDAY, JUNE 18, 2024 – 6:00 P.M.

Notice is hereby given that the South Ogden City Community Development and Renewal Agency Board will hold a meeting on, Tuesday, June 18, 2024 beginning at 6:00 p.m. in the Council Chambers located at 3950 So. Adams Avenue, South Ogden, Utah. Any member of the board may be joining the meeting electronically.

**I. CALL TO ORDER –** Chairman Russell Porter

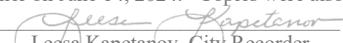
**II. CONSENT AGENDA**  
Approval of June 20, 2023 CDRA Minutes

**III. PUBLIC HEARING**  
To Receive and Consider Comments on the FY2025 CDRA Budget

**IV. DISCUSSION/ACTION ITEMS**  
Consideration of CDRA Resolution 24-01 - Approving the FY2025 CDRA Budget

**V. ADJOURN**

The undersigned, duly appointed City Recorder, does hereby certify that a copy of the above notice and agenda was posted to the State of Utah Public Notice Website, on the City's website (southogdencity.gov) and emailed to the Standard Examiner on June 14, 2024. Copies were also delivered to each member of the governing body.

  
Leesa Kapetanov, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should notify the City Recorder at 801-622-2709 at least 48 hours in advance.



**MINUTES OF THE  
SOUTH OGDEN CITY COMMUNITY DEVELOPMENT  
AND RENEWAL AGENCY BOARD MEETING**

**TUESDAY, JUNE 20, 2023 – 6:00 P.M.**

**COUNCIL CHAMBERS, CITY HALL**

**BOARD MEMBERS PRESENT**

Chair Russell Porter, Board Members Sallee Orr, Brent Strate, Susan Stewart, Mike Howard, and Jeanette Smyth

**STAFF MEMBERS PRESENT**

City Manager Matt Dixon, Assistant City Manager Doug Gailey, Finance Director Steve Liebersbach, Parks and Public Works Director Jon Andersen, Deputy Fire Chief Brandon Storey, Police Chief Darin Parke, and Recorder Leesa Kapetanov

**OTHERS PRESENT**

No one else was present

**Note: The time stamps indicated in blue correspond to the audio recording of this meeting, which can be found by clicking this link:**

[https://files4.1.revize.com/southogden/document\\_center/Sound%20Files/2023/CC230620\\_1811\(1\).mp3](https://files4.1.revize.com/southogden/document_center/Sound%20Files/2023/CC230620_1811(1).mp3)

**or by requesting a copy from the office of the South Ogden City Recorder.**

Motion from council meeting to enter CDRA Board Meeting:

02:48:50

**Council Member Smyth moved to recess into a Community Development and Renewal Agency Board meeting, followed by a second from Council Member Howard. The voice vote was unanimous in favor of the motion.**

**I. CALL TO ORDER**

- Chair Porter called the meeting to order at 8:59 pm and moved to the consent agenda

**II. CONSENT AGENDA**

- A. Approval of December 6, 2022 CDRA Minutes**



- The chair asked if any corrections needed to be made to the minutes; seeing none, he called for a motion to approve the consent agenda

02:49:15

**Board Member Smyth so moved, followed by a second from Board Member Strate. Board Members Orr, Strate, Stewart, Howard, and Smyth all voted in favor of the motion.**

### **III. PUBLIC HEARING**

#### To Receive and Consider Comments on the FY2024 CDRA Budget

- Chair Porter entertained a motion to enter into a public hearing for the reason stated

02:49:25

**Board Member Howard so moved, followed by a second from Board Member Strate. Board Members Orr, Strate, Stewart, Howard, and Smyth all voted in favor of the motion.**

- There was no one in chambers to comment. The chair announced online comments would be allowed until 9:05 pm. He then called for a motion to close the public hearing and return to the CDRA Board meeting.

**Board Member Smyth so moved. Board Member Orr seconded the motion. The voice vote was unanimous in favor of the motion.**

02:50:15

### **IV. DISCUSSION/ACTION ITEMS**

#### A. Consideration of CDRA Resolution 23-01 – Adopting the FY2024 CDRA Budget

- Staff overview 02:50:20
- Discussion/Questions 02:53:48
- Chair Porter called for a motion to approve CDRA Resolution 23-01

02:55:57

**Board Member Smyth so moved. The motion was seconded by Board Member Howard. After determining there was no more discussion, the chair made a roll call vote:**

Board Member Strate -	Yes
Board Member Orr -	Yes
Board Member Stewart -	Yes
Board Member Howard -	Yes
Board Member Smyth -	Yes

**CDRA Resolution 23-01 was adopted.**

88  
89  
90  
91 **V. ADJOURN**

- 92 • The chair called for a motion to adjourn the CDRA Board Meeting  
93 02:56:23  
94

95 **Board Member Howard moved to adjourn the CDRA meeting and return to City Council meeting.**  
96 **Board Member Strate seconded the motion. All present voted aye.**  
97

98 The meeting ended at 9:06 pm.  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126

127 I hereby certify that the foregoing is a true, accurate and complete record of the South Ogden City Community Development  
128 and Renewal Agency Board Meeting held Tuesday, June 20, 2023.  
129

130   
131 \_\_\_\_\_  
132 Leesa Kapetanov, City Recorder, Board Secretary

December 19, 2023  
\_\_\_\_\_  
Date Approved by Board

# STAFF REPORT



**SUBJECT:** FY 2025 CDRA Final Budget  
**AUTHOR:** Steve Liebersbach  
**DEPARTMENT:** Finance  
**DATE:** 6/18/2024

---

## RECOMMENDATION

Staff recommends the Board adopt Resolution 24-01

## BACKGROUND

The CDRA Board is required to adopt an annual budget for the project areas within the City

## ANALYSIS

The City only has 2 remaining project areas that are active. However here is some background info:

- \* Young Mazda Automall - 12 year life - expires 12/31/2030
- \* City Center CRA - 20 year life - expires 12/31/2041
  
- \* 36<sup>th</sup> Street/Maceys project area - expired 12/31/2021
- \* NW/Costco project area - expired 12/31/2016
- \* Hinckley Commons project area - expired 12/31/2016
- \* Washington Blvd (Fresh Market) project area - expired 12/31/2014

## SIGNIFICANT IMPACTS

The financial impacts vary from different participation agreements & may increase if more are entered into.

## ATTACHMENTS

The necessary budget reports for each project area are attached

**CDRA Resolution No. 24-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH  
OGDEN CITY COMMUNITY DEVELOPMENT AND RENEWAL  
AGENCY, ADOPTING THE BUDGET FOR FY 2024-2025**

**WHEREAS**, under UCA§17C-1-601.5, the South Ogden City Community Development and Renewal Agency has prepared an annual budget for the fiscal year of July 1, 2023 to June 30, 2024, as required by the statute; and,

**WHEREAS**, the required public hearing thereon was held during the scheduled Board of Directors meeting on June 20, 2023 and the proposed budget was made available for public inspection as least three (3) days before the date of the public hearing; and,

**WHEREAS**, UCA§17-1-605.5, as amended, requires that before the 30<sup>th</sup> day of June each year, the Board of Directors shall by resolution, adopt a budget for the ensuing fiscal year; and,

**WHEREAS**, after due posting of the notice on the Utah Public Notice Website and the City's website at least seven (7) days prior thereto and meeting all other required noticing, the Board of Directors held a public hearing on the budget; and,

**WHEREAS**, the Board of Directors, in their public hearing, received and considered adjustments to the proposed budget, said adjustments having been the proper subject of consideration at the public hearing, and later modification by the Board of Directors; and,

**WHEREAS**, all conditions precedent to the adoption of the final budget have been accomplished;

**NOW, THEREFORE, BE IT RESOLVED BY THE SOUTH OGDEN CITY  
COMMUNITY DEVELOPMENT AND RENEWAL AGENCY:**

**SECTION 2 - ADOPTION OF BUDGET**

That the budget as set out in **Attachment "A"** and dated as of the 18<sup>th</sup> day of June, 2024, attached, and incorporated as if set out, ought to be, and the same are, adopted and enacted as the fiscal year 2024-2025 Budget for the Agency by the Board of Directors of the South Ogden City Community Development And Renewal Agency.

The foregoing Recitals are incorporated herein.

**SECTION 3 - REPEALER OF CONFLICTING ENACTMENTS:**

All orders and resolutions regarding the changes enacted and adopted which have heretofore been adopted by the Board, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

**SECTION 4 - PRIOR RESOLUTIONS:**

The body and substance of all prior resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

**SECTION 5 - SAVINGS CLAUSE:**

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such reason shall not render any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the Board of Directors of South Ogden Board Community Development And Renewal Agency.

**SECTION 6 - DATE OF EFFECT:**

This Resolution shall be effective on the 18<sup>th</sup> day of June, 2024, and after publication or posting as required by law.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF SOUTH OGDEN COMMUNITY DEVELOPMENT AND RENEWAL AGENCY, STATE OF UTAH**, on this 18<sup>th</sup> day of June, 2024.

**SOUTH OGDEN COMMUNITY  
DEVELOPMENT AND RENEWAL AGENCY**

---

Russell Porter, Board Chair

**ATTEST:**

---

Leesa Kapetanov, Board Secretary

## **ATTACHMENT "A"**

### **CDRA Resolution No. 24-01**

A Resolution Of The Board Of Directors Of The South Ogden City Community  
Development And Renewal Agency, Adopting The Budget For FY2023-2024

18 Jun 24

*South Ogden City*

*FY 2025*

*CDRA Final*

*Budget Adopted*

*June 18, 2024*

Resolution – 24 - 01

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>CRA - Young Mazda Project Area</b>					
<b>REVENUE</b>					
66-30-100	Tax Increment	24,319	32,500	21,149	32,500
66-30-101	Interest	52	10	.00	40
66-30-125	Sales Tax Revenue	25,065	21,200	5,640	23,000
Total REVENUE:		49,436	53,710	26,789	55,540
Total Revenue:		49,436	53,710	26,789	55,540
<b>EXPENDITURES</b>					
66-40-100	Professional & Technical	.00	30,885	.00	30,915
66-40-550	Tax Increment Incentives	25,065	21,200	.00	23,000
66-40-600	Charge for Services - G/F	1,216	1,625	810	1,625
Total EXPENDITURES:		26,281	53,710	810	55,540
Total Expenditure:		26,281	53,710	810	55,540
CRA - Young Mazda Project Area Revenue Total:		49,436	53,710	26,789	55,540
CRA - Young Mazda Project Area Expenditure Total:		26,281	53,710	810	55,540
Net Total CRA - Young Mazda Project Area:		23,155	.00	25,979	.00



Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>City Center CRA Project</b>					
<b>Revenue</b>					
68-30-100	Tax Increment	314,196	415,000	406,942	415,000
68-30-300	Interest Income	653	1,100	.00	400
68-30-890	Approp of Fund Balance	.00	90,000	.00	.00
Total Revenue:		314,849	506,100	406,942	415,400
Total Revenue:		314,849	506,100	406,942	415,400
<b>Expenditures</b>					
68-40-400	Professional & Technical	4,242	35,000	319	25,000
68-40-450	Transfer to Hinckley Housing	31,420	41,500	.00	41,500
68-40-475	Tax Increment Incentives	.00	.00	.00	150
68-40-500	Charge for Services - G/F	15,710	20,750	10,380	20,750
68-40-510	Transfer to Enterprise Funds	.00	401,460	.00	.00
68-40-600	New CDRA Projects	.00	7,390	.00	328,000
Total Expenditures:		51,371	506,100	10,699	415,400
Total Expenditure:		51,371	506,100	10,699	415,400
City Center CRA Project Revenue Total:		314,849	506,100	406,942	415,400
City Center CRA Project Expenditure Total:		51,371	506,100	10,699	415,400
Net Total City Center CRA Project:		263,478	.00	396,243	.00

Account Number	Account Title	2022-23 Prior year Actual	2023-24 Current year Budget	2023-24 Current year Actual	2024-25 Future year Budget
<b>CDRA Housing Authority Fund</b>					
<b>REVENUE</b>					
85-30-400	Transfer in from City Cntr CRA	31,420	41,500	.00	41,500
85-30-410	Transfer in from NW Proj. CDRA	.00	56,737	56,736	.00
85-30-420	Transfer in from 36th St Proj	.00	37,203	37,203	.00
Total REVENUE:		31,420	135,440	93,939	41,500
Total Revenue:		31,420	135,440	93,939	41,500
<b>EXPENDITURES</b>					
85-40-100	Housing Expenditures	.00	135,440	.00	41,500
Total EXPENDITURES:		.00	135,440	.00	41,500
Total Expenditure:		.00	135,440	.00	41,500
CDRA Housing Authority Fund Revenue Total:		31,420	135,440	93,939	41,500
CDRA Housing Authority Fund Expenditure Total:		.00	135,440	.00	41,500
Net Total CDRA Housing Authority Fund:		31,420	.00	93,939	.00
Net Grand Totals:		318,052	.00	516,162	.00