

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, January 3<sup>rd</sup>, 2022  
6:30 p.m.**

On Monday, January 3<sup>rd</sup>, 2022 at 6:30 p.m., the Town of St. Albans Selectboard met at Town Hall.

**Officials and Staff:** Chair Brendan Deso, Vice Chair Jessica Frost, Erin Creley, Jonathan Giroux, Bryan DesLauriers, Director of Public Works Alan Mashtare, and Town Manager Carrie Johnson.

**Staff participating via Zoom:** Town Clerk Anna Bourdon and Executive Assistant Jenn Gray. Director of Operations Corey Parent joined at 7:17 p.m.

**Public Participation via Zoom:** Jeffrey Nelson and St. Albans Messenger Reporter Josh Ellerbrock.

B. Deso called the meeting to order at 6:40 p.m. The Pledge of Allegiance was recited.

**General Warrant**

**MOTION: J. Giroux made a motion to approve the general warrant dated January 3<sup>rd</sup>, 2022 in the amount of \$293,795.03. Seconded by E. Creley. All in favor, none opposed, motion carried.**

**Payroll**

**MOTION: E. Creley made a motion to approve the payroll warrants dated December 24<sup>th</sup>, 2021 in the amount of \$24,044.78 and December 31<sup>st</sup>, 2021 in the amount of \$44,066.13. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Infrastructure Development Warrant**

**MOTION: J. Giroux made a motion to approve the Infrastructure Development warrant dated January 3<sup>rd</sup>, 2022 in the amount of \$11,190.75. Seconded by E. Creley. All in favor, none opposed, motion carried.**

**Impact Fee Warrant**

**MOTION: J. Giroux made a motion to approve the Impact Fee warrant in the amount of \$20,845.18. Seconded by J. frost. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: J. Giroux made a motion to approve the Selectboard meeting minutes from Monday, December 20<sup>th</sup>, 2021 as presented. Seconded by E. Creley. All in favor, none opposed, motion carried.**

**Warrants & Minutes = 3 mins.**

**Public Comment**

Jeffery Nelson expressed his support for the Town's continuing their work on forming an equity committee. Mr. Nelson went on to say that he appreciates the robust conversations regarding this committee and stated that this is important work. The Town should keep moving forward. B. Deso stated that the Selectboard will be holding a meeting to discuss this further on February 28<sup>th</sup>.

**Public Comment = 4 mins.**

**Town Manager's Report**

**Town Hall Update – Meeting Room Names**

C. Johnson reminded the Board that there are 4 meeting rooms in the new Town Hall that need to be named. Historical information had been provided to the Board on name recommendations.

J. Frost explained that she would like to see some history that goes back further, like to the Abenaki. Bellamaquam is an option she supports.

B. DesLauriers agreed with J. Frost and stated that one of the steamships was named the Maquam. He suggested naming the larger conference room the Port Washington.

E. Creley stated that she liked both Bellamaquam and Port Washington and suggested maybe looking into other names from other places in town like Rugg Brook.

A. Mashtare stated that Port Washington was the name of the Bay area and the Indian name was Bellamaquam. He suggested using both names.

More discussion lead to the Board agreeing on the names Port Washington, Bellamaquam, and Brainerd. B. DesLauriers suggested naming the last conference room the "Steamship" room with pictures of the steamships themselves on the walls. Lawrence Brainerd started a steamship building business off Wharf Street in St. Albans.

C. Johnson summarized by confirming the following with the Board:  
The larger conference room to be named the Port Washington Room.  
The smaller conference room next to the Port Washington room to be named the Bellamaquam Room.  
The conference room between the Planning and Zoning areas to be named the Brainerd Room.  
The smallest conference room next to the breakroom to be named the Steamship Room.

The Board was in consensus.

**Meeting Rooms = 15 mins.**

### **Large Meeting Room Screening Door Design**

C. Johnson explained that some aerial pictures have been taken of the Bay with the Adirondacks, but they didn't come out quite clear enough. Hopefully in the next couple of weeks we could try to get a better picture to use for the screening. C. Johnson suggested using the 1909 version of the Bay picture from the Historical Society. The Selectboard agreed.

**Screening = 4 mins.**

### **Development Review Board (DRB) Minor Amendment – Gravel Path**

C. Johnson explained that a gravel path was built between the old Department of Public Works (DPW) facility and the new Town Hall to be used for people working on the site. C. Johnson asked the Board if they would like to leave the path in place after construction of the new Town Hall is complete. C. Johnson stated that she will have to go to the DRB to request a minor site plan amendment to keep the path. The Board was in consensus to keep the path.

**Gravel Path = 2 mins.**

### **Act 250 – Notice of Initial Application Filing – Luke & Tina Boudreau**

Informational only, no action required.

**Act 250 = 1 min.**

### **Schedule**

A budget work session is scheduled for January, 10<sup>th</sup>, 2022 at 5:30 p.m. The next regular Selectboard meetings are Wednesday, January 19<sup>th</sup> and Monday, February 7<sup>th</sup> at 6:30 p.m. Town offices will be closed on Monday, January 17<sup>th</sup> for Martin Luther King Jr. Day.

**Schedule = 1 min.**

### **Chair's Report**

None.

### **Other Business – Common Level of Appraisal (CLA)**

B. Deso explained that the CLA dropped a little under 5% after dropping over 6% last year. That 6% drop created a \$.11 education/property tax hike. B. DesLauriers asked if ours drops and communities in our school district don't change, does that add extra to the Town's or are they completely independent? Will it affect the Town's? A. Bourdon stated no it will not affect the Town. The Board requested that Assess Bill Hinman attend their meeting on February 7<sup>th</sup> to discuss further.

**CLA = 13 mins.**

### **Adjournment**

**MOTION: J. Giroux made a motion to adjourn the Selectboard meeting at 7:25 p.m. Seconded by E. Creley. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Jenn Gray Executive Assistant