

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, November 20<sup>th</sup>, 2023  
6:30 p.m.**

On Monday, November 20<sup>th</sup>, 2023 at 6:30 p.m., the Town of St. Albans Selectboard met at Town Hall.

**Officials and Staff:** Chair Bryan DesLauriers, Vice Chair Jack Brigham, Brendan Deso, Jonathan Giroux, Jeff Sanders, Town Manager Sean Adkins, Town Clerk Anna Bourdon, and Director of Operations Al Voegelé.

**Staff Participation via Zoom:** Executive Assistant Jenn Gray.

**Public in Attendance:** Pat Vincent, Anne Pomeroy, Paul and Sally Larner, St. Albans Police Chief Maurice Lamothe, SAPD Lieutenant Ben Couture, David McWilliams, David Bray, and Catherine Dimitruk with Northwest Regional Planning Commission.

**Public Participation via Zoom:** Alan Cunningham with Northwest Access TV and Amanda Giroux.

Chair B. DesLauriers called the meeting to order at 6:32 p.m. The Pledge of Allegiance was recited.

**Amendment to Agenda**

**MOTION: J. Brigham made a motion to add Catherine Dimitruk with Northwest Regional Planning Commission to the agenda before police budget discussion. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Payroll Warrant**

**MOTION: J. Sanders made a motion to approve the payroll warrants dated November 10<sup>th</sup>, 2023 in the amount of \$24,323.49 and November 17<sup>th</sup>, 2023 in the amount of \$23,339.52. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: J. Giroux made a motion to approve the general warrant dated November 20<sup>th</sup>, 2023 in the amount of \$140,528.26. Seconded by J. Brigham. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTIN: B. Deso made a motion to approve the Industrial Park warrant in the amount of \$803.38. Second by J. Brigham. All in favor, none opposed, motion carried.**

**Federal ARPA Fund Warrant**

**MOTION: B. Deso made a motion to approve the Federal ARPA Fund warrant dated November 20<sup>th</sup>, 2023 in the amount of \$41,270.00. Seconded by J. Brigham. Motion carried with a 3-0 vote with J. Giroux abstaining.**

**Stormwater Utility Warrant**

**MOTION: B. Deso made a motion to approve the Stormwater Utility warrant dated November 20<sup>th</sup>, 2023 in the amount of \$10,810.56. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Minutes**

B. DesLauriers mention some extra words needed to be removed from the Public Comment section of the meeting minutes of November 6<sup>th</sup> with regards to what David Bray spoke about.

**MOTION: J. Brigham made a motion to approve the Selectboard meeting minutes from Monday, November 6<sup>th</sup>, 2023 with the one change. Seconded by J. Giroux. All in favor, none, none opposed, motion carried.**

**MOTION: J. Brigham made a motion to approve the special Selectboard meeting minutes from Monday, November 13<sup>th</sup>, 2023 as presented. Seconded by J. Sanders. All in favor, none opposed, motion carried.**

**Warrants & Mins. = 6 mins.**

### **Public Comment**

Pat Vincent came before the Board to share her concerns regarding how Chuck Lowe is scaring birds away from his marina and wanted to know if it was legal.

Anne Pomeroy asked for an update on the old Town Hall. S. Adkins stated that we are moving forward with selling the building.

**Comment = 5 mins.**

### **Northwest Regional Planning Commission– Catherine Dimitruk**

Catherine Dimitruk with Northwest Regional Planning Commission (NRPC) came before the Board to provide an update and explain how the commission works. Some of the items C. Dimitruk discussed were how the NRPC helps the Town meet education and outreach requirements for stormwater, the work NRPC does with the Vermont Department of Environmental Conservation (DEC) to manage the clean water funding that comes into the region, the Healthy Roots program which provides CSAs for low income residents, and assistance with the Brown Fields Assessment Program.

B. Deso asked what more the Town could do to encourage more economic growth. C. Dimitruk stated that places like Milton are closer to Chittenden County. Milton is also investing in infrastructure; sidewalks and parks. They have spent a lot of time on diversity and equity work as well. S. Adkins stated that site readiness would help as well.

**NRPC = 18 mins.**

### **City & Town Police Budget – City Police Chief Lamothe**

St. Albans Police Chief Maurice Lamothe and Lieutenant Couture came before the Board to address questions regarding crime statistics, incidents, the Street Crimes Unit, dispatch services, and the budget. St. Albans Police will be providing the Town law enforcement services effective July 1<sup>st</sup>, 2024.

**Police Budget = 58 mins.**

### **Town Manager’s Report**

#### **Act 250 – Westview Condominium Development, LLC**

Informational only. No actions required.

**Act 250 = 1 min.**

### **Chair’s Report**

B. DesLauriers thanked Bob Cross for his years of service as the Town’s Fire Chief. Matt Mulheron is the new Fire Chief and . David Brady is the new Assistant Fire Chief.

B. DesLauriers mentioned the Veteran’s Day parade and the Holly Jolly Jamboree. S. Adkins stated there was a great turn out.

**Chair = 2 mins.**

### **Other Business**

None.

### **Schedule**

The next regular Selectboard meetings are Monday, December 4<sup>th</sup> and Monday, December 18<sup>th</sup>, 2023 at 6:30 p.m. The next budget work session TBD.

**Schedule = 1 min.**

**Executive Session**

**MOTION: J. Brigham made a motion to go into executive session at 8:04 p.m. to discuss a contractual matter where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss a contractual matter under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager Sean Adkins and Director of Operations Al Voegele. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**MOTION: J. Giroux made a motion to come out of executive session at 9:04 p.m. Seconded by B. Deso. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: J. Sanders made a motion to adjourn the Selectboard meeting at 9:06 p.m. Seconded by J. Brigham. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Jenn Gray Executive Assistant