

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, December 4<sup>th</sup>, 2023  
6:30 p.m.**

On Monday, December 4<sup>th</sup>, 2023 at 6:30 p.m., the Town of St. Albans Selectboard met at Town Hall.

**Officials and Staff:** Chair Bryan DesLauriers, Vice Chair Jack Brigham, Jonathan Giroux, Jeff Sanders, Director of Public Works Dave Allerton, Town Manager Sean Adkins, and Town Clerk Anna Bourdon.

**Staff Participation via Zoom:** Brendan Deso, Stormwater Coordinator July Medina-Triana, and Executive Assistant Jenn Gray.

**Public in Attendance:** David Bray, Anne Pomeroy, Paul and Sarah Lerner, Johna and Greg Grim, and Franklin County Industrial Development Corporation (FCIDC) Director Tim Smith.

**Public Participation via Zoom:** Katie with Northwest Access TV and Amanda Giroux.

Chair B. DesLauriers called the meeting to order at 6:33 p.m. The Pledge of Allegiance was recited.

**Payroll Warrant**

**MOTION: J. Sanders made a motion to approve the payroll warrants dated November 24<sup>th</sup>, 2023 in the amount of \$46,388.44 and December 1<sup>st</sup>, 2023 in the amount of \$23,760.31. Seconded by J. Brigham. All in favor, none opposed, motion carried.**

**Stone House Warrant**

**MOTION: J. Brigham made a motion to approve the Stone House warrant dated December 4<sup>th</sup>, 2023 in the amount of \$261.67. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Stormwater Utility Warrant**

**MOTION: J. Brigham made a motion to approve the Stormwater Utility warrant dated December 4<sup>th</sup>, 2023 in the amount of \$315.00. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**General Warrant**

**MOTION: J. Giroux made a motion to approve the general warrant dated December 4<sup>th</sup>, 2023 in the amount of \$522,231.27. Seconded by J. Brigham. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: J. Giroux made a motion to approve the Selectboard meeting minutes from Monday, November 20<sup>th</sup>, 2023 as presented. Seconded by J. Brigham. All in favor, none, none opposed, motion carried.**

**Warrants & Mins. = 5 mins.**

**Public Comment**

Ann Pomeroy asked the Board if the walking path at the Bay Park would be plowed this year. D. Allerton stated that the path will continue to be maintained through the winter.

**Comment = 4 mins.**

**Franklin County Industrial Development Corporation (FCIDC) – Director Tim Smith**

B. DesLauriers explained that Tim Smith was running late.

**DPW Director – Dave Allerton**

D. Allerton came before the Board to discuss the Stormwater budget and potential projects. He provided the Board with a copy of his presentation. D. Allerton and S. Adkins have gone through all the stormwater projects and D. Allerton stated that the numbers are not current, but it does give an idea of how much the Town could spend on projects. He explained how

we can spend the funds we currently have in the Stormwater Utility budget and grants that the Town has received. Proposed spending is estimated at \$945,000. The Board requested to have another discussion in two weeks at their next meeting.

D. Allerton suggested a January meeting with residents to explain what their Stormwater Utility fee is being used for. Johna Grim, a resident at Tanglewood suggested to D. Allerton to explain how projects are prioritized at that proposed meeting to help residents better understand stormwater.

**DPW Update = 30 mins.**

### **Franklin County Industrial Development Corporation (FCIDC) – Director Tim Smith**

Tim Smith came before the Board to provide an update on projects in the industrial park. He explained that most of their loans are obtained through VEDA (Vermont Economic Development Authority) and are used for these projects. As lots are sold in the industrial park, those funds go towards paying off loans.

T. Smith explained that the FCIDC board is made up of 18 members. The Town of St. Albans has 3 or 4 representatives. There are no term limits. If a seat opens up, the Board will choose the top three candidates and each will be interviewed.

**FCIDC = 34 mins.**

### **Town Manager's Report**

#### **Act 250 – Newton's Forest Development, LLC**

Informational only. No actions required.

#### **Act 250 – Westview Condominium Development, LLC**

Informational only. No actions required.

**Act 250 = 1 min.**

### **Chair's Report**

None.

### **Other Business**

None.

### **Schedule**

The next regular Selectboard meetings are Monday, December 18<sup>th</sup>, 2023 and Wednesday, January 3<sup>rd</sup>, 2024 at 6:30 p.m. The next budget work session TBD.

**Schedule = 1 min.**

### **Executive Session**

**MOTION: J. Brigham made a motion to go into executive session at 7:49 p.m. to discuss a contractual matter where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss a contractual matter under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager Sean Adkins. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**MOTION: J. Giroux made a motion to come out of executive session at 9:12 p.m. Seconded by J. Sanders. All in favor, none opposed, motion carried.**

### **Adjournment**

**MOTION: J. Brigham made a motion to adjourn the Selectboard meeting at 9:14 p.m. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Jenn Gray Executive Assistant