

**Town of St. Albans
Selectboard Meeting Minutes
Monday, May 6th, 2024
6:30 p.m.**

On Monday, May 6th, 2024 at 6:30 p.m., the Town of St. Albans Selectboard met at Town Hall.

Officials and Staff: Chair Jonathan Giroux, Vice Chair Jeff Sanders, Bryan DesLauriers, Jack Brigham, Brendan Deso, Town Manager Sean Adkins, Director of Operations Al Voegele, and Town Clerk Anna Bourdon.

Staff Participation via Zoom: Executive Assistant Jenn Gray.

Public in Attendance: Johna Grim.

Public Participation via Zoom: Katie Foster with Northwest Access TV, St. Albans Messenger Reporter Josh Ellerbrock, and Amanda Giroux.

Additional to Agenda

MOTION: J. Brigham made a motion to add Cannabis Control Board to the agenda as item #5. Seconded by B. DesLauriers. All in favor, none opposed, motion carried.

General Warrant

MOTION: B. DesLauriers made a motion to approve the general fund warrant dated May 6th, 2024 in the amount of \$40,475.35. Seconded by J. Brigham. All in favor, none opposed, motion carried.

Federal ARPA Warrant

MOTION: J. Brigham made a motion to approve the Federal ARPA fund warrant dated May 6th, 2024 in the amount of \$16,089.32. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Department of Public Works Reserve Warrant

MOTION: J. Brigham made a motion to approve the Department of Public Works Reserve warrant dated May 6th, 2024 in the amount of \$11,945.00. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Payroll Warrant

MOTION: J. Sanders made a motion to approve the payroll warrants dated April 19th, 2024 in the amount of \$24,419.67, April 26th, 2024 in the amount of \$44,955.76, and May 3rd, 2024 in the amount of \$23,750.66. Seconded by J. Brigham. All in favor, none opposed, motion carried.

Minutes

MOTION: J. Brigham made a motion to approve the regular Selectboard meeting minutes for Monday, April 15th, 2024 as presented. Seconded by B. DesLauriers. All in favor, none opposed, motion carried.

Warrants & Mins. = 4 mins.

Public Comment

None.

Cannabis Control Board

MOTION: B DesLauriers made a motion to recess the Selectboard meeting and convene as the Cannabis Control Board. Seconded by J. Brigham. All in favor, none opposed, motion carried.

VT. Grow Shop requested a renewal for a retail license for tobacco like products.

J. Brigham made a motion to approve the Cannabis renewal license for VT. Grow Shop as presented. Seconded by J. Sanders. There was a discussion regarding signage for cannabis shops.

MOTION: J. Brigham made a motion to approve the Cannabis renewal license for VT. Grow Shop as presented. Seconded by J. Sanders. All in favor none opposed, motion carried.

Cannabis = 11 mins.

Liquor Control Board

MOTION: J. Brigham made a motion to close the Cannabis Control Board and convene the Liquor Control Board. Seconded by B. DesLauriers. All in favor, none opposed, motion carried.

The follow was up for renewal:

Chalk it Up Billiards & Lounge - First Class Club License

MOTION: B. DesLauriers made a motion to approve the liquor license renewal as presented. Seconded by J. Brigham. All in favor, none opposed, motion carried.

MOTION: J. Brigham made a motion to close the Liquor Control Board and reconvene as the Selectboard. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Liquor = 1 min.

Petition for Redetermination of 2023 Equalization Study Results

S. Adkins explained to the Board that it is the recommendation of Assessor Bill Hinman to accept the revised Stipulation Agreement.

MOTION: B. Deso make a motion to accept the results of the Equalized Education Property Value and Coefficient of Dispersion as of April 1st, 2023 and authorize Selectboard Chair, Jonathan Giroux to sign on behalf of the Town. Seconded by J. Brigham. All in favor, none opposed, motion carried.

Study = 5 mins.

Town Manager's Report

Act 250 – Northwest Counseling and Support Services

Informational only, no action required.

Act 250 – Westview Condominium Development – David Goodrich

Informational only, no action required.

Act 250 = 1 min.

Pre-Construction Meeting

S. Adkins stated that the pre-construction meeting for the Route 7 South sidewalk project is this week on Thursday, May 9th at 8am.

Meeting – 1 min.

Other Business

J. Brigham asked if the Town was helping SATEC with work on their ballfields. S. Adkins explained that SATEC is doing work on their ballfields, they have purchased the materials, our Department of Public Works crew will assist with the work, and the Town will receive extra top soil and clay for our parks when the work is complete.

Other = 3 mins.

Schedule

The next regular Selectboard meetings are Monday, May 20th and Monday, June 3rd at 6:30 p.m.

Schedule = 1 min.

Executive Session

MOTION: B. DesLauriers made a motion to go into executive session at 6:59 p.m. to discuss a contractual, legal, or personnel matter where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session under subsection (a)(2) to discuss the negotiating or securing of real estate purchase options with the Town Manager, Director of operations, and the Town Clerk in attendance. Seconded by J. Brigham. All in favor, none opposed, motion carried.

MOTION: B. DesLauriers made a motion to come out of executive session at 7:52 p.m. Seconded by J. Brigham. All in favor, none opposed, motion carried.

There were no motions made coming out of executive session.

Adjournment

MOTION: B. Deso made a motion to adjourn the Selectboard meeting at 7:54 p.m. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Respectfully submitted,
Jennifer Gray, Executive Assistant