

**Town of St. Albans
Selectboard Meeting Minutes
Wednesday, July 6th, 2022
6:30 p.m.**

On Wednesday, July 6th, 2022 at 6:30 p.m., the Town of St. Albans Selectboard met at Town Hall.

Officials and Staff: Chair Jonathan Giroux, Vice Chair Bryan DesLauriers, Brendan Deso, Jack Brigham, Jeff Sanders, Director of Public Works Alan Mashtare, and Town Manager Carrie Johnson.

Public in Attendance: None.

Staff participating via Zoom: Zoning Administrator Megan Sherlund, P & Z Administrative Assistant AJ Johnson, and Executive Assistant Jenn Gray.

Public Participation via Zoom: Amanda Giroux and St. Albans Messenger Reporter Josh Ellerbrock.

Chair J. Giroux called the meeting to order at 6:31 p.m. The Pledge of Allegiance was recited.

General Warrant

MOTION: J. Brigham made a motion to approve the general warrant dated July 6th, 2022 in the amount of \$399,643.20. Seconded by B. DesLauriers. All in favor, none opposed, motion carried.

Payroll

MOTION: B. Deso made a motion to approve the payroll warrants dated June 24th, 2022 in the amount of \$38,693.92 and July 1st, 2022 in the amount of \$57,917.25. Seconded by J. Brigham. All in favor, none opposed, motion carried.

Infrastructure Development Warrant

MOTION: B. Deso made a motion to approve the Infrastructure Development warrant dated July 6th, 2022 in the amount of \$15,583.52. Seconded by J Sanders. All in favor, none opposed, motion carried.

Stone House Warrant

MOTION: B. Deso made a motion to approve the Stone House warrant dated July 6th, 2022 in the amount of \$225.00. Seconded by B. DesLauriers. All in favor, none opposed, motion carried.

Stormwater Utility Warrant

MOTION: B. Deso made a motion to approve the Stormwater Utility warrant dated July 6th, 2022 in the amount of \$177.44. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Minutes

MOTION: J. Brigham made a motion to approve the Selectboard meeting minutes of Wednesday, June 22nd, 2022 as presented. Seconded by B. Deso. All in favor, none opposed, motion carried.

Warrants & Minutes = 10 mins.

Public Comment

None.

Draft Bylaws

C. Johnson explained to the Board if there are substantial changes proposed in the draft bylaws, the bylaws would need to go back to the Planning Commission and a new public hearing would need to be warned.

B. Deso suggested to strike the "Wetland Protection Standards and Review Procedures", Section 9.3 and only have language stating that the applicant must certify to the Development Review Board (DRB) that they meet all of the State's requirements regarding wetlands and buffers. The Town doesn't have the authority to tell a landowner to do something the Town doesn't oversee. J. Sanders stated the Town is not in a position to do anything other than what the State requires. B. Deso also suggested removing all of Section 9.3 in order to approve the

bylaws now. After a lengthy discussion, the Board asked if Emmalee Cherington would attend their meeting on July 18th for a discussion of this section and section 9.1.

Bylaws = 48 mins

Town Manager's Report

Conflict of Interest and Personnel Policy Review Update

C. Johnson explained to the Board that we have requested VLCT review our Personnel Policy which also includes our Conflict of Interest Policy. Upon initial review by VLCT, they recommended that to review both policies thoroughly, they need to be separated. Jenn Gray separated the policies and resent them to VLCT. There is a cost to have VLCT review these policies and VLCT suggested the Town customize their policy template version. C. Johnson suggested that maybe we should just follow the VLCT model policy and then ask them to estimate policy review cost.

Policies = 3 mins.

Security and Propane Request for Proposals due July 15th

C. Johnson explained that Request for Proposals (RFP's) have been issued for security and monitoring services as well as for propane providers. Bids are due July 15th.

RFP's = 1 min.

Schedule

The next regular Selectboard meetings are Monday, July 18th at 6 p.m. and Monday, August 1st at 6:30 p.m.

Schedule = 1 min.

Other Business

Paving Schedule

J. Brigham asked A. Mashtare about this year's paving schedule. A. Mashtare stated that paving will take place after July. Conversation moved to mowing and painting white lines on roads with speed limits over 40 mph. A. Mashtare explained Class 1 and Class 2 are done by the State. B. Deso requested some estimates on painting the white lines.

A. Mashtare provided a brief overview on Bay Day.

Other = 10 mins.

Executive Session

MOTION: J. Brigham made a motion to go into executive session at 7:46 p.m. to discuss a personnel matter where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It was further moved to enter into executive session to discuss a personnel issue under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite in Town Manager Carrie Johnson. Seconded by B. Deso. All in favor, none opposed, motion carried.

C. Johnson left the meeting at 8:45 p.m.

MOTION: B. Deso made a motion to come out of executive session at 9:17 p.m. Seconded by J. Sanders. All in favor, none opposed, motion carried.

Adjournment

MOTION: J. Brigham made a motion to adjourn the Selectboard meeting at 9:18 p.m. Seconded by B. Deso. All in favor, none opposed, motion carried.

Respectfully submitted,
Jenn Gray Executive Assistant