

**Town of St. Albans  
Selectboard Meeting Minutes  
Monday, October 19<sup>th</sup>, 2020  
6:30 p.m.  
Via Zoom Teleconferencing**

On Monday, October 19<sup>th</sup>, 2020, at 6:30 p.m., the Town of St. Albans Selectboard met.

**Officials and staff in attendance:** Chair Brendan Deso, Vice Chair Jessica Frost, Stan Dukas, Erin Creley, Jonathan Giroux, Town Manager Carrie Johnson, Director of Public Works Alan Mashtare, and Recording Secretary Jenn Gray.

**Public Participation in Person:** St. Albans Messenger Reporter Michael Frett.

**Public Participation via Zoom Teleconferencing:** Jenn Wood with Green Mountain Transit, Bill Fitzgerald with Fitzgerald Construction, Jackie Brown, Marilyn King, Patrick King, Esther Morse, Dan Cunningham, and Jeremy Roberts from KAS attended the executive session at the end of the meeting.

The Pledge of Allegiance was recited.

**General Warrant**

**MOTION: S. Dukas made a motion to approve the general warrant dated October 12<sup>th</sup>, 2020 in the amount of \$67,071.55. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Payroll**

**MOTION: J. Giroux made a motion to approve the payroll warrant for October 16<sup>th</sup>, 2020 in the amount of \$18,768.74, and October 9<sup>th</sup>, 2020 in the amount of \$49,719.71. Seconded by S. Dukas. All in favor, none opposed, motion carried.**

**Infrastructure Development Warrant**

**MOTION: E. Creley made a motion to approve the Infrastructure Development Warrant dated October 19<sup>th</sup>, 2020 in the amount of \$4,076.17. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Industrial Park Warrant**

**MOTION: E. Creley made a motion to approve the Industrial Park Warrant in the amount of \$865.43. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Minutes**

**MOTION: J. Frost made a motion to approve the Selectboard meeting minutes from Monday, October 5<sup>th</sup>, 2020 and the special Selectboard meeting from Monday, October 12<sup>th</sup>, 2020 as presented. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

**Public Comment**

None.

**Harbor View Phase 3 Road Request**

Bill Fitzgerald requested the Town of St. Albans take over phase 3 of Harbor View Drive as a Town road. Two phases have already been taken over by the Town. S. Dukas asked if we needed a school bus turnaround for the two additional portions of this phase? A. Mashtare stated that there is room already for his trucks to turn around. There will be an area kept open for turning around on the 465' section. Mr. Fitzgerald stated the school bus goes down to the first section of Harbor View. There are 4 or 5 kids who have to walk 400' to the bus. Once the loops is completed, the bus will be able to go all the way around as it completes a circle.

**MOTION: J. Frost made a motion to accept Harbor View Phase 3, both the 465' section and the 359' section as a public road. Seconded by E. Creley. All in favor, none opposed, motion carried.**

**Town Manager's Report**

**Green Mountain Transit – Jenn Wood, Public Affairs & Community Relations Manager**

Jenn Wood came before the Board via Zoom to discuss new routes, services, how they are funded, and the annual allocation request. This year's annual request was level funded at \$5,200. Ms. Wood explained that the buses are now equipped with technology that lets riders

watch, in real time, where their bus is on their route. She also explained the Micro-Transit Montpelier pilot project which is an on-demand transit using app based technology with first mile, last mile, and low density applications. This project will begin in January, 2021 on a trial basis in Montpelier. E. Creley asked Ms. Wood if GMT had received any feedback from riders since COVID-19. Ms. Wood explained that they did provide a survey to their riders. A safety protocol was in place for the buses and the riders appreciated that. She went on to say that they had to cut some services as ridership has been down during the pandemic. Ridership is increasing again.

#### **Fire Department 2005 Quint Ladder Truck Bid Review**

We received 3 sealed bids for the 2005, 75' E-One Quint truck.

**Brindlee Mountain Fire Apparatus from Union Grove, Alabama = \$175,400.** They stated in their bid that this quote was good until October 31<sup>st</sup> and that they would like to take possession before February 28<sup>th</sup>, 2021.

**Command Fire Apparatus from Lancaster, Pennsylvania = \$115,500.**

**Town of Georgia, Vermont. = \$190,000.**

Fire Chief Bob Cross stated that the bid from the Town of Georgia is acceptable. He also stated that we will be taking delivery of the new truck in December or January.

**MOTION: E. Creley made a motion to accept the Town of Georgia Fire Department bid for \$190,000 and for the funds from the sale to be deposited into the Fire Department reserve account. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

#### **Appointment of Honor Wall Committee**

E. Creley nominated Anne Pomeroy from the Planning Commission to be on this committee. B. Deso suggested a list of seven others; Fire Chief, Parks, DRB, Planning Commission, Clerk's Office, and the Town Manager. S. Dukas suggested a Justice of the Peace or BCA member. C. Johnson stated that she shouldn't be on the committee, but would staff it. B. Deso suggested removing the Town Manager and adding a member from the police services entity.

#### **Town Hall Relocation Update**

C. Johnson explained that there are two questions on November's ballot regarding the purchase of land and pre-development costs. She explained that we did hold an open house on October 7<sup>th</sup>. The conceptual design of the Town Hall is available for anyone who would like to see it. C. Johnson or B. Deso can provide an in-person tour of the current Town Hall. St. Albans Messenger report Michael Frett did an article on the proposed new Town Hall last week. WCAX came by today and did a video of the Town Hall. B. Deso stated that the video by Mason Mashtare is almost complete, but he needs to get back in touch with him to finish it this week.

#### **Schedule**

The next regular Selectboard meetings are Monday, November 2<sup>nd</sup> and Monday, November 16<sup>th</sup>, at 6:30 p.m. B. Deso suggested the budget meeting on Monday, October 26<sup>th</sup> be held via Zoom at 7pm and only be to view and discuss submissions for the Halloween costume contest. The Board was in consensus. Tuesday, November 3<sup>rd</sup> is election day. The remaining budget items will be discussed at the Selectboard meeting of November 2<sup>nd</sup>.

#### **Chair's Report**

##### **Police Advisory Committee**

B. Deso asked the Board what their vision was for this committee. B. Deso would like a very structured committee. J. Frost explained that Migrant Justice was interested in having someone represent them on this committee. J. Frost suggested that we do a one page policy and then have the committee review the policy and make suggestions to the Selectboard. E. Creley agreed. B. Deso suggested someone with law enforcement experience should be a part of this committee. He stated there should be 4 reserved spots and 3 spots for the public. B. Deso to work on the policy and J. Frost to work on contacts. E. Creley to get a contact from the Howard Center.

##### **Other Business**

J. Frost received a phone call from someone walking in the Town forest who was surprised hunting was allowed there. J. Frost reminded the audience that when in the Town forest to wear bright colors and also have pets wear bright colors as well.

**Executive Session**

**MOTION: E. Creley made a motion to go into executive session at 7:32 p.m. to discuss legal, contractual, or personnel issues where premature general public knowledge of the subject matter would place the Town (or person involved) at a substantial disadvantage. It is further moved to enter into executive session to discuss legal, contractual, or personnel issued under the provisions of Title 1, section 313(a)(1) of Vermont Statutes and to invite Town Manager Carrie Johnson and Jeremy Roberts from KAS. Seconded by J. Frost. All in favor, none opposed, motion carried.**

**MOTION: S. Dukas made a motion to come out of executive session at 7:59 p.m. Seconded by J. Frost. All in favor, none opposed, motion carried.**

**Adjournment**

**MOTION: E. Creley made a motion to adjourn the Selectboard meeting at 8:00 p.m. Seconded by J. Giroux. All in favor, none opposed, motion carried.**

Respectfully submitted,  
Jenn Gray, Recording Secretary