

Selectboard

William Nihan, Chair  
Bruce Cheeseman, Vice Chair  
Brendan Deso  
Stan Dukas  
Al Voegele



Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

**Town of St. Albans  
Public Festivals & Assemblages  
Permit Application**

**Applicant Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

\_\_\_\_\_

**Facility Requested:** Bay Park \_\_\_\_\_ Picnic Shelter \_\_\_\_\_ Softball Field \_\_\_\_\_  
Stone House \_\_\_\_\_ Cohen Park \_\_\_\_\_

Business Name: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Type of Equipment: \_\_\_\_\_

Requested Dates (list dates): \_\_\_\_\_

Requested Facility (within park): \_\_\_\_\_

Times of Operation (include arrival & departure times): \_\_\_\_\_

Source of Power (if required): \_\_\_\_\_

Containment of Litter Plan: \_\_\_\_\_

Number in Group: \_\_\_\_\_ Person in Charge, if not applicant: \_\_\_\_\_

Copies of Health Certificate, licenses, and proof of insurance attached: \_\_\_\_\_

**Acceptance of Rules and Hold Harmless Clause**

I/we understand and agree to obey the rules of the Town, and furthermore, hold the Town of St. Albans harmless from any injury, incident, accident, damage or loss of personal property, as a result of utilizing Town facilities.

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**Park Rules**

**For your safety and enjoyment:**

- Please check In/Out with the Park Attendant.
- No open fires, glass containers or kegs.
- Public intoxication will not be permitted.
- All trash should be put in the trash receptacles.
- Your surrounding area should be kept presentable.
- Noise shall be kept at a respectable level.
- Loud levels of noise will not be permitted.
- Vehicles should be operated in a proper manner and parked in the designated parking areas.
- It is the responsibility of the owner to pick up after pets.
- Any damage incurred by a pet is also the responsibility of the pet owner.
- Recreation equipment must be returned to the Park Attendant.
- There is no lifeguard on duty. Swim at your own risk.
- Refunds or rain checks will not be given without written authorization from the Town Manager.
- Park hours are 9:00 a.m. to sunset unless otherwise posted.
- All Town ordinances and rules are enforced.

**Additional Notes:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Phone #**

\_\_\_\_\_  
**Email Address**

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**Town Use Only**

DPW Director Review: \_\_\_\_\_

Town Manager Approval: \_\_\_\_\_

If approved, applicant to pay the Town Clerk.

Festival Fee: \$500 - \$2,000 (per ordinance, the Town Manager may waive fee)

Fee Charged: \_\_\_\_\_

Waived: \_\_\_\_\_