



## TOWN OF ST. ALBANS

2021 Annual Report

For Fiscal Year Ending June 30th, 2021



# **2021 Annual Report**

**Town of St. Albans  
and the  
Maple Run Unified  
School District**

**For Fiscal Year Ending June  
30, 2021**

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## ST. ALBANS TOWN DIRECTORY

### SELECT BOARD

<b>Chair</b>	Erin Creley	<a href="mailto:e.creley@stalbanstown.com">e.creley@stalbanstown.com</a>	752-4689
	Brendan Deso	<a href="mailto:b.deso@stalbanstown.com">b.deso@stalbanstown.com</a>	393-7074
	Stanley Dukas	<a href="mailto:dukas2s@comcast.net">dukas2s@comcast.net</a>	524-2922
	Jessica Frost	<a href="mailto:j.frost@stalbanstown.com">j.frost@stalbanstown.com</a>	752-8587
	Jonathan Giroux	<a href="mailto:j.giroux@stalbanstown.com">j.giroux@stalbanstown.com</a>	782-7142

### TOWN CLERK'S / TREASURERS OFFICE

<b>Town Clerk</b>	Anna Bourdon	<a href="mailto:a.bourdon@stalbanstown.com">a.bourdon@stalbanstown.com</a>	524-2415
<b>Treasurer</b>	Anna Bourdon	<a href="mailto:a.bourdon@stalbanstown.com">a.bourdon@stalbanstown.com</a>	524-2415
<b>Assistant</b>	Lisa Roque	<a href="mailto:l.roque@stalbanstown.com">l.roque@stalbanstown.com</a>	524-2415

### TOWN MANAGER'S OFFICE

<b>Town Manager</b>	Carrie Johnson	<a href="mailto:c.johnson@stalbanstown.com">c.johnson@stalbanstown.com</a>	524-7589/106
<b>Executive Assistant</b>	Jennifer Gray	<a href="mailto:j.gray@stalbanstown.com">j.gray@stalbanstown.com</a>	524-7589/107
<b>Receptionist</b>	AJ Johnson	<a href="mailto:a.johnson@stalbanstown.com">a.johnson@stalbanstown.com</a>	524-7589/100

### DIRECTOR OF OPERATIONS

<b>Director</b>	Corey Parent	<a href="mailto:c.parent@stalbanstown.com">c.parent@stalbanstown.com</a>	524-7589/108
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### ZONING ADMINISTRATOR

<b>Zoning Admin</b>	Megan Sherlund	<a href="mailto:m.sherlund@stalbanstown.com">m.sherlund@stalbanstown.com</a>	524-7589/103
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### LISTER'S OFFICE

<b>Assessor</b>	Bill Hinman	<a href="mailto:b.hinman@stalbanstown.com">b.hinman@stalbanstown.com</a>	524-7589/104
<b>Admin. Assessor</b>	Molly Mashtare	<a href="mailto:m.mashtare@stalbanstown.com">m.mashtare@stalbanstown.com</a>	524-7589/105

### HIGHWAY DEPARTMENT

<b>Public Works Garage</b>			527-0739
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<b>Director Staff</b>	Alan Mashtare	<a href="mailto:a.mashtare@stalbanstown.com">a.mashtare@stalbanstown.com</a>	782-0996
	Corey Gratton		
	Frank Baker		
	John Montagne		
	Brad Gilbeau		
	Jeff Roby		
	Bob Davis		
	Jeff King		

### ANIMAL CONROL

<b>Staff</b>	David McWilliams	<a href="mailto:d.mcwilliams@stalbanstown.com">d.mcwilliams@stalbanstown.com</a>	524-5283
	Jim Benson	<a href="mailto:jb102@hotmail.com">jb102@hotmail.com</a>	238-1685

### FIRE DEPARTMENT

#### **Public Safety**

#### **Administrator / Health Officer**

	Harold Bob Cross	<a href="mailto:b.cross@stalbanstown.com">b.cross@stalbanstown.com</a>	782-1655
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<b>Fire Chief</b>	Harold Bob Cross		527-7646
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<b>Assistant FC</b>	Matt Mulheron	<a href="mailto:mmulheron@safd.com">mmulheron@safd.com</a>	309-1815
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### GENERAL INFORMATION

AmCare Ambulance Service	527-1244
City of St. Albans	524-1500
St. Albans Police	524-2166
Franklin County Sheriff	524-2121
SATEC	527-7191
State Garage – District 8	524-5926
Vermont State Police	524-5993
Ted Cantwell – ANR Environmental	498-8189
Northwest Solid Waste District	524-5986

## ELECTED TOWN OFFICERS

		TERM	EXPIRES
<b>Town Clerk &amp; Treasurer</b>	Anna Bourdon	3 year	2024
<b>Delinquent Tax Collector</b>	Anna Bourdon	3 year	2024
<b>Select Board</b>	Brendan Deso	2 year	2023
	Erin Creley	2 year	2022
	Jonathan Giroux	3 year	2023
	Jessica Frost	3 year	2022
	Bryan DesLauriers	3 year	2024
<b>Town Agent</b>		1 year	2022
<b>Grand Juror</b>		1 year	2022
<b>Town Constable</b>	Stanley Dukas	1 year	2022
<b>Justices of the Peace</b>	David McWilliams	2 year	2022
	Jack Brigham	2 year	2022
	Al Voegelé	2 year	2022
	Diane Lareau	2 year	2022
	William Nihan	2 year	2022
	Sally Lindberg	2 year	2022
	Roger Luneau	2 year	2022
	Joseph Montcalm	2 year	2022
	Cathy Montagne	2 year	2022
	Stephen Trahan	2 year	2022
	Gerald Morong	2 year	2022
	John McCarthy	2 year	2022
	BryanDeslauriers	2 year	2022
<b>Library Trustees</b>	Sally Lindberg	3 year	2022
	Meaghan Malbeouf	3 year	2023
	Natalie Good	3 year	2024

## **APPOINTED BOARDS AND OFFICIALS**

### **PLANNING COMMISSION**

		<b>TERM</b>	<b>EXPIRES</b>
<b>CHAIR</b>	Casey Toof	3 Year	2024
	Anne Pomeroy	3 Year	2023
	Sarah Hadd	3 Year	2024
	Al Voegele	3 Year	2023
	Hannah Rounds	3 Year	2024

### **DEVELOPMENT REVIEW BOARD**

<b>CHAIR</b>	Brent Brigham	3 Year	2022
	Arthur Omartian	3 Year	2023
	Mike McKennnerney	3 Year	2022
	Allison Hickey	3 Year	2024
	Tom Stanhope	3 Year	2023
	Christina Boissoneault	3 Year	2023



**WARNING**  
**TOWN OF ST. ALBANS ANNUAL MEETING**  
**MARCH 1<sup>st</sup>, 2022**

The legal Voters of the Town of St. Albans are hereby warned to meet in the Collins Perley Sports Center, 890 Fairfax Road in St. Albans, Vermont on Tuesday, March 1<sup>st</sup>, 2022 to vote on the Articles herein set forth. Articles 1 thru 6 are to be voted on by Australian ballot. The polls open at 7:00 a.m. and close at 7:00 p.m.

**ARTICLE 1**

To elect from the Legal Voters of said Town the following officers:

Selectperson for a term of 3 years  
Selectperson for a term of 2 years  
Town Constable for a term of 1 year  
Grand Juror for a term of 1 year  
Town Agent for a term of 1 year  
Library Trustee for a term of 3 years

**ARTICLE 2**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to spend an estimated \$5,301,687 for the Town general expenses, of which \$4,517,431 is to be raised by taxes?

**ARTICLE 3**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to use up to \$200,000 of prior year general fund balance to reduce taxes for fiscal year 2023?

**ARTICLE 4**

Shall the Legal Voters of the Town of St. Albans authorize the Selectboard to fund a Public Works and Parks equipment replacement fund in the amount of \$200,000 each year for a period of 10 years?

**ARTICLE 5**

Shall the Legal Voters of the Town of St. Albans authorize the retail sale of cannabis within the Town limits?

**ARTICLE 6**

Shall the Legal Voters authorize the Selectboard to add \$10,000 to the previously approved allocation of \$15,000 to the St. Albans Museum for a total allocation of \$25,000 for one year?

Dated at the Town of St. Albans, Vermont this 19<sup>th</sup>, day of January 2022.

Town of St. Albans Selectboard:

  
Brendan Deso, Chair

  
Erin Creley

  
Bryan DesLauriers

  
Jessica Frost, Vice-Chair

  
Jonathan Giroux

Attested By:   
Anna Bourdon, Town Clerk

ALL DOGS MUST BE REGISTERED AT THE  
TOWN CLERK'S OFFICE ON OR BEFORE APRIL 1<sup>ST</sup>.

Please bring your current rabies certificate  
**Our Animal Control Officer is David McWilliams**

Cell:	752-8522
Home:	524-5283
Fax:	524-9609

Postal service: PO Box 37, St. Albans Bay, VT 05481

Please direct all animal control correspondence, inquiries and complaints to **Mr. McWilliams**. If you have any questions or comments, please do not hesitate to contact him.

**Neutered/Spayed \$ 10.00 / Non Altered \$14.00**



ST. ALBANS TOWN TAX RATES					
		<u>Local</u>		<u>Education</u>	<u>Education</u>
<u>Fiscal Year</u>	<u>Town</u>	<u>Agreement</u>	<u>Total Town</u>	<u>Non Residential</u>	<u>Homestead</u>
2011/12	0.3281	0.0049	0.333	1.3125	1.1361
	Total Homestead including town			1.4691	
	Total Non-Residential including town				1.6455
2012/13	0.3477	0.0016	0.3493	1.3354	1.1824
	Total Homestead including town			1.5317	
	Total Non-Residential including town				1.6847
2013/14	0.3443	0.0018	0.3461	1.4063	1.2792
	Total Homestead including town			1.6253	
	Total Non-Residential including town				1.7524
2014/15	0.3507	0.0019	0.3526	1.4353	1.3378
	Total Homestead including town			1.6904	
	Total Non-Residential including town				1.7879
2015/16	0.3624	0.0021	0.3645	1.4845	1.4238
	Total Homestead including town			1.7883	
	Total Non-Residential including town				1.849
2016/17	0.353	0.0017	0.3547	1.4536	1.4023
	Total Homestead including town			1.757	
	Total Non-Residential including town				1.8083
2017/18	0.3577	0.0014	0.3591	1.478	1.3258
	Total Homestead including town			1.684	
	Total Non-Residential including town				1.8371
2018/19	0.3723	0.0018	0.3741	1.5242	1.3804
	Total Homestead including town			1.7545	
	Total Non-Residential including town				1.8983
2019/20	0.3629	0.0021	0.365	1.5647	1.4034
	Total Homestead including town			1.7684	
	Total Non-Residential including town				1.9297
2020/21	0.3889	0.0021	0.391	1.6093	1.4435
	Total Homestead including town			1.8345	
	Total Non-Residential including town				2.0003
2021/22	0.4057	0.0025	0.4082	1.6965	1.5688
	Total Homestead including town			1.977	
	Total Non-Residential including town				2.1047

**Town of St. Albans, VT**  
**FY 2023**  
**Budget Justification**

Below is a chart that summarizes budget line items explaining increases or decreases from last year's expense and revenue budgets.

<b>Name</b>	<b>Justification</b>
<b>Budget Summary</b>	This budget justification provides a broad overview of the proposed budget for year (FY) 2023. The Town budget runs on a fiscal year July 1 -June 30.
<b>REVENUES</b>	In general, revenues were conservatively estimated.
<b>EXPENSES</b>	Budget Expenses were reduced by \$250,000 from the general fund FY22. March 2022 voters will be asked to approve using \$200,000 to offset expenses FY 23.
<b>Amount to be raised by taxes</b>	This number represents general fund expenses minus general fund revenues which equals the amount to be raised.
<b>Reduce taxes by using Surplus</b>	This year we are proposing that up to \$200,000 of audited FY 2022 surplus be applied to reduce the tax burden.
<b>Town Clerk Office</b>	No changes.
<b>Assessor</b>	Represents salaries for Assessor, Asst. Assessor. FY23, we reduced staff.
<b>Planning &amp; Zoning</b>	This budget line represents Zoning Administrator and P/Z Assistant Expenses.
<b>Director of Operations</b>	This position now serves as an asst. manager, and manages many operational projects, staffs the Planning Commission and Police Advisory Committee.
<b>Town Manager</b>	The Town Manager budget includes misc. expenses for other departments excluding DPW/ Fire/ Police, Ambulance. FCIDC, Regional Planning & GMTA were moved into this section from the local, state section of the budget. Weed Harvester expense was moved to the stormwater budget.
<b>Franklin County Tax</b>	Based on the County budget and each town's equalized grand list. Town grand list went up due to growth.
<b>Fire Department</b>	Fire Department volunteer stipends were increased in FY 21 and changed to hourly rates of pay.
<b>Law Enforcement</b>	This line went up per the contract with the Sheriff's Department. Police Advisory Committee budget was added to support board stipends and community outreach.

**Town of St. Albans, VT**  
**FY 2023**  
**Budget Justification**

<b>Name</b>	<b>Justification</b>
<b>Ambulance</b>	This line funds ambulance service for Town.
<b>Parks &amp; Recreation</b>	The expenses are for personnel and maintenance for Town Parks.
<b>Local/Regional/State Organizations</b>	These are special requests for public funds to support local, regional and nonprofit organizations. Letters requesting support are accepted in November of each year.
<b>Route 7 Sewer</b>	Previously approved bond payments paid by property owners.
<b>Department of Public Works (DPW)</b>	Stormwater Utility was approved in the fall of 2020, effective July 2021. \$15,000 of culvert costs were transferred to stormwater utility.
<b>Library</b>	Reflects payment for Library Assessment. Town pays a percentage of costs to operate the library. Programs and personnel managed by Library Trustees. Impact Fees were used to purchase books and support materials/programs.
<b>Other Finance/Uses</b>	This section of the budget reflects what we owe annually for loans and other savings accounts/funds we transfer money to, such as reserve funds for fire and public works. The local option tax revenues transfer here to the restricted LOT Reserve Fund.
<b>Total Operating Expenses</b>	This sums our general fund expenses and on-going capital costs. Expenses year to year were up \$116,619.

- Local Option Tax (LOT) revenues are deposited into a Fund called Infrastructure Development Fund to be used on existing and new town infrastructure. This is a broad-based tax administered by the VT Department of Taxes. This fund is managed outside the General Fund Expenses outlined above.

Fiscal Year 2022 - 2023

Revenues

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-6-01 TAXES</b>				
10-6-01-01.00 Property Tax Revenue	3,947,666	3,784,325	4,172,592	-
10-6-01-01.05 VT Prop Tax Adj Revenue	-	37,020	-	-
10-6-01-02.00 Delinquent Tax Revenue	175,000	281,071	175,000	175,000
10-6-01-03.00 Interest/Delinquent Taxes	35,000	43,655	35,000	35,000
10-6-01-04.00 Penalty/Delinq. Taxes	20,000	15,340	20,000	15,000
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<b>TOTAL TAXES</b>	<b>\$ 4,177,666</b>	<b>\$ 4,161,411</b>	<b>\$ 4,402,592</b>	<b>\$ 225,000</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-6-02 LICENSES &amp; PERMITS</b>				
10-6-02-01.00 Liquor Licenses	1,800	1,850	1,800	1,800
10-6-02-02.00 Dog Licenses	3,000	1,811	2,500	2,500
10-6-02-03.01 Building permits	15,000	40,576	15,000	30,000
10-6-02-03.02 New Construction	200	100	200	-
10-6-02-04.01 Recording fees	60,000	123,629	70,000	100,000
10-6-02-04.02 Preservation fee/recordin	15,000	39,216	20,000	30,000
10-6-02-05.00 Marriage licenses (town)	500	440	400	400
10-6-02-07.00 Green Mountain passports	75	90	75	75
10-6-02-08.01 Occupancy permit/P&Z	500	1,555	500	1,000
10-6-02-08.02 Occupany permit/Health	500	900	500	500
10-6-02-08.03 Occupancy permit update	500	1,495	500	500
10-6-02-08.04 Overweight permits	800	970	750	800
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<b>TOTAL LICENSES &amp; PERMITS</b>	<b>\$ 97,875</b>	<b>\$ 212,632</b>	<b>\$ 112,225</b>	<b>\$ 167,575</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-6-03 INTERGOVERNMENTAL</b>				
10-6-03-01.01 DPW Highway Aid	135,000	140,201	135,000	140,000
10-6-03-01.02 Culvert reimbursement	-	6,673	-	-
10-6-03-01.06 DPW / AOT Paving Grant	-	-	-	-
10-6-03-01.08 VLCT / PACIF REFUND	-	2,087	-	-
10-6-03-01.09 FEMA Covid Grant	-	22,221	-	-

Fiscal Year 2022 - 2023

Revenues

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-6-03-01.12 VLCT PACIF Grant Revenue	-	931	-	-
10-6-03-01.13 NRPC DPW Grant	-	23,384	-	-
10-6-03-01.16 Stm H2O Grant Tanglewood	-	12,000	-	-
10-6-03-01.19 AOT HWY Supplmnt	-	36,207	-	-
10-6-03-01.20 DPW Salt Shed Grant	-	331,973	-	-
10-6-03-01.26 TC Covid Grant Revenue	-	5,000	-	-
10-6-03-01.27 Nov Election Reimbursemen	-	6,225	-	-
10-6-03-01.28 VTRANS SASH STUDY	-	29,362	-	-
10-6-03-01.30 VT Arts Council Grant	-	10,000	-	-
10-6-03-01.31 Federal ARPA Revenue	-	-	-	-
10-6-03-02.16 Aquatic Nuisance Grant	-	5,976	-	-
10-6-03-02.20 Rise VT Engineering Reven	-	-	-	-
10-6-03-05.01 Current Use reimbursement	85,000	91,872	85,000	90,000
10-6-03-05.02 Current use withdrawal	-	1,251	-	-
10-6-03-06.00 PILOT payment	70,000	83,812	75,000	83,000
10-6-03-06.01 FCIDC Pilot Payment	2,500	2,494	2,500	2,500
10-6-03-06.02 LOT Revenue	-	944,427	-	-
10-6-03-06.03 St of VT Reappraisal Rev	-	27,855	-	-
10-6-03-08.01 PILOT/Correction Facil	-	6,411	-	-
10-6-03-08.03 Pilot Equalization Study	-	3,277	-	-
10-6-03-09.00 Natural Resource payment	22,000	13,614	15,000	14,000
10-6-03-10.00 Listers Education funding	400	-	400	-
10-6-03-15.03 Storm Water Revenue	-	1,199	53,000	-
	-----	-----	-----	-----
<b>TOTAL INTERGOVERNMENTAL</b>	<b>\$ 314,900</b>	<b>\$ 1,808,450</b>	<b>\$ 365,900</b>	<b>\$ 329,500</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-6-04 CHARGES FOR SERVICES</b>				
10-6-04-01.02 Zoning penalties	\$ 1,000	\$ 900	\$ 1,000	\$ 1,000
10-6-04-02.00 DRB revenues	\$ 7,000	\$ 9,990	\$ 6,000	\$ 7,000
10-6-04-03.01 Zoning fine payments	\$ -	\$ 200	\$ -	\$ -
10-6-04-05.02 Dog Ticket Fines/Rev	\$ -	\$ 54	\$ -	\$ -
10-6-04-05.03 Dog license penalties	\$ -	\$ 44	\$ -	\$ -

Fiscal Year 2022 - 2023

Revenues

10-6-04-06.01 Sewer Bond Billing	\$	31,417	\$	28,893	\$	32,651	\$	26,881
10-6-04-07.00 Judicial fees	\$	11,000	\$	9,825	\$	11,000	\$	10,000
10-6-04-07.02 SCOFFLAW REVENUE	\$	200	\$	200	\$	200	\$	200
10-6-04-07.03 Underground Utility Permi	\$	1,000	\$	1,025	\$	400	\$	500
10-6-04-07.04 DRB POSTAGE REIMBURSEMENT	\$	1,000	\$	1,062	\$	700	\$	700
10-6-04-09.00 Railroad Tax	\$	6,700	\$	7,077	\$	7,000	\$	7,000
		-----		-----		-----		-----
<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$</b>	<b>59,317</b>	<b>\$</b>	<b>59,270</b>	<b>\$</b>	<b>58,951</b>	<b>\$</b>	<b>53,281</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>				
<b>10-6-05 INTEREST</b>								
10-6-05-01.00 Interest from checking		1,000		1,062		900		900
		-----		-----		-----		-----
<b>TOTAL INTEREST</b>	<b>\$</b>	<b>1,000</b>	<b>\$</b>	<b>1,062</b>	<b>\$</b>	<b>900</b>	<b>\$</b>	<b>900</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>				
<b>10-6-06 MISCELLANEOUS</b>								
10-6-06-01.00 Miscellaneous		2,000		3,455		2,000		3,000
10-6-06-01.01 Bay Park Events		1,000		19,400		1,000		-
10-6-06-03.01 Park rentals		4,000		5,860		1,000		5,000
10-6-06-03.07 Vendor Revenue		1,000		450		-		-
10-6-06-03.09 Curb Cut Revenue		-		25		-		-
10-6-06-04.00 PW Misc		-		-		-		-
10-6-06-04.03 SIGN BILL BACK REVENUE		-		-		-		-
10-6-06-04.07 Town Forest Trails		500		-		500		-
10-6-06-04.08 Impact Fee Transfer		29,000		-		-		-
		-----		-----		-----		-----
<b>TOTAL MISCELLANEOUS</b>	<b>\$</b>	<b>37,500</b>	<b>\$</b>	<b>29,190</b>	<b>\$</b>	<b>4,500</b>	<b>\$</b>	<b>8,000</b>
		-----		-----		-----		-----
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$</b>	<b>4,688,258</b>	<b>\$</b>	<b>6,272,015</b>	<b>\$</b>	<b>4,945,068</b>	<b>\$</b>	<b>784,256</b>



Fiscal Year 2022 - 2023  
Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-10 TOWN CLERK OFFICE</b>				
10-7-10-10.00 Salaries	137,946	138,664	142,773	154,202
10-7-10-10.01 B.C.A. salaries	1,200	840	1,200	1,200
10-7-10-10.02 Election workers salaries	1,500	1,480	1,500	1,500
10-7-10-10.03 Misc Exp	1,500	1,694	1,500	1,800
10-7-10-11.00 Fica	10,553	10,014	10,922	11,796
10-7-10-12.00 VMERS	9,000	9,534	10,851	11,194
10-7-10-13.00 Office disability/life insurance	650	540	650	650
10-7-10-14.00 Health Insurance	36,726	38,159	38,351	35,988
10-7-10-14.01 Dental insurance	919	874	919	919
10-7-10-15.00 Mileage	1,000	883	1,000	1,000
10-7-10-26.00 Audit	12,000	8,000	12,000	12,000
10-7-10-26.01 Auditing consultations	5,000	-	5,000	-
10-7-10-26.02 Ballots / Postage	6,500	6,559	5,000	6,500
10-7-10-26-03 Town Report				3,500
10-7-10-27.00 Record Preservation	7,000	5,338	7,000	7,000
10-7-10-31.00 Escrow Tax Payer Pmyt.	-	739	-	-
10-7-10-45.00 Training/Seminars	500	55	500	500
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<b>TOTAL TOWN CLERK OFFICE</b>	<b>\$ 231,994</b>	<b>\$ 223,371</b>	<b>\$ 239,166</b>	<b>\$ 249,749</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-11 ASSESSOR'S</b>				
10-7-11-10.00 Salaries	90,177	98,726	92,882	75,000
10-7-11-11.00 Fica	6,899	7,553	7,106	5,530
10-7-11-12.00 VMERS	-	1,000	-	3,991
10-7-11-13.00 Disability / Life Insurance	-	68	-	270
10-7-11-14-00 Health Insurance	-	-	-	5,200
10-7-11-15.00 Mileage	750	254	750	750
10-7-11-47.00 Printing/Mapping	2,000	9,393	2,000	2,500
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<b>TOTAL ASSESSOR'S OFFICE</b>	<b>\$ 99,826</b>	<b>\$ 116,992</b>	<b>\$ 102,738</b>	<b>\$ 93,241</b>

Fiscal Year 2022 - 2023  
Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-12 PLANNING / ZONING</b>				
10-7-12-10.00 Salaries	114,000	106,265	117,420	122,200
10-7-12-10.02 DRB/PC salaries	4,500	3,925	4,635	4,700
10-7-12-11.00 Fica	8,721	7,663	9,400	9,500
10-7-12-12.00 VMERS	9,000	7,999	9,200	10,245
10-7-12-13.00 Disability/life Insurance	640	473	640	540
10-7-12-14.00 Health Insurance	43,519	44,367	53,882	46,522
10-7-12-14.01 Dental insurance	919	775	919	890
10-7-12-15.00 Mileage	800	325	800	600
10-7-12-16.00 Professional consultation	-	40,290	-	-
10-7-12-17.02 Board Supplies	250	58	250	250
10-7-12-25.00 Advertising	1,500	2,167	1,500	2,500
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<b>TOTAL PLANNING / ZONING OFFICE</b>	<b>\$ 183,849</b>	<b>\$ 214,306</b>	<b>\$ 198,646</b>	<b>\$ 197,947</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-13 Director of Operations</b>				
10-7-13-10.00 Salary	74,000	66,463	75,000	82,000
10-7-13-10.01 Stormwater Consultation	-	930	-	-
10-7-13-11.00 Fica	5,661	5,047	5,920	6,205
10-7-13-12.00 VMERS	5,920	5,007	6,180	6,895
10-7-13-13.00 Disability/Life Insurance	319	225	319	270
10-7-13-14.00 Health Insurance	7,932	1,405	5,000	5,200
10-7-13-14.01 Dental Insurance	460	345	460	445
10-7-13-15.00 Mileage	100	-	100	100
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<b>TOTAL DIRECTOR OF OPERATION OFFICE</b>	<b>\$ 94,392</b>	<b>\$ 79,421</b>	<b>\$ 92,979</b>	<b>\$ 101,115</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-14 SELECT BOARD</b>				
10-7-14-10.00 Selectmen Stipend	4,000	4,000	4,000	4,000
10-7-14-11.00 Selectmen fica	306	247	306	300
10-7-14-45.00 Training/Seminars	250	48	250	250

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Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-7-14-21-00 Misc Expenses	-	-	-	-
<b>TOTAL SELECT BOARD</b>	<b>\$ 4,556</b>	<b>\$ 4,295</b>	<b>\$ 4,556</b>	<b>\$ 4,550</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-15 TOWN MANAGER</b>				
10-7-15-15.00 Salaries	145,000	141,639	150,000	155,000
10-7-15-15.01 FICA	11,093	11,944	11,426	11,858
10-7-15-15.02 VMERS	11,600	10,970	11,700	13,000
10-7-15-15.03 Health Insurance	10,000	10,200	10,000	10,400
10-7-15-15.04 Dental Insurance	919	782	919	890
10-7-15-15.05 Disability/Life Insurance	640	540	640	540
10-7-15-15.07 Training	2,000	4,687	1,000	1,000
10-7-15-15.08 Mileage	1,000	67	1,000	1,000
10-7-15-15.09 Advertising	4,000	6,083	4,000	4,000
10-7-15-15.12 Payroll Services	4,500	5,621	4,500	5,500
10-7-15-20.00 Postage	9,000	11,296	8,000	9,000
10-7-15-22.00 Office Supplies	14,000	15,757	14,000	15,000
10-7-15-22.01 Office Equipment	14,500	7,140	8,000	10,000
10-7-15-25.03 Computer Equip/Software/Services	23,000	14,179	23,000	23,000
10-7-15-25.04 Telephone / Internet	9,000	8,127	8,500	8,500
10-7-15-25.05 Cleaning	7,000	6,233	6,000	15,000
10-7-15-25.06 Electricity	4,300	4,691	4,500	4,700
10-7-15-25.07 Rt 7 Sewer Pump Electric	-	183	-	-
10-7-15-25.08 Heating Fuel	7,000	4,017	6,000	14,000
10-7-15-41.00 Legal	20,000	22,799	20,000	25,000
10-7-15-41.02 Engineering / Consulting	25,000	26,720	25,000	30,000
10-7-15-43.00 VT League Cities/Towns	8,250	8,559	8,600	9,201
10-7-15-43.01 Public Access TV	2,500	2,500	2,500	2,500
10-7-15-43-02 FCIDC	-	-	-	12,500
10-7-15-43-03 NW Regional Planning	-	-	-	7,827
10-7-15-43-04 GMTA	-	-	-	5,200
10-7-15-48.00 Insurance/VLCT prop ins	54,000	52,435	54,400	60,000

Fiscal Year 2022 - 2023  
Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-7-15-48.01 Insurance / Workers Comp	31,638	33,942	32,600	29,435
10-7-15-48.02 Insurance / Unemployment	1,000	984	2,850	3,000
10-7-15-84.00 Franklin County Tax	85,794	85,991	84,129	89,000
10-7-15-84.01 Weed Harvester Art 8	7,500	7,500	7,500	-
10-7-15-84.05 Aquatic Nuisance Grant Ex	-	5,976	-	-
10-7-15-99.00 Town Mgr /Misc Exp	14,000	14,725	14,000	15,000
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<b>TOTAL TOWN MANAGER OFFICE</b>	<b>\$ 528,234</b>	<b>\$ 526,287</b>	<b>\$ 524,764</b>	<b>\$ 591,051</b>
Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-20 SOLID WASTE</b>				
10-7-20-32.00 Solid Waste	6,500	6,442	6,500	7,700
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<b>TOTAL SOLID WASTE</b>	<b>\$ 6,500</b>	<b>\$ 6,442</b>	<b>\$ 6,500</b>	<b>\$ 7,700</b>
Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-40 Enforcement</b>				
10-7-40-10.00 Enforcement	10,000	5,323	8,000	8,000
10-7-40-11.00 Fica	765	408	765	612
10-7-40-12.00 Communication	929	80	-	500
10-7-40-99.00 Misc Expenses	5,000	4,951	4,000	4,000
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<b>TOTAL ENFORCEMENT</b>	<b>\$ 16,694</b>	<b>\$ 10,762</b>	<b>\$ 12,765</b>	<b>\$ 13,112</b>
Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-42 FIRE DEPARTMENT</b>				
10-7-42-10.00 Salaries	205,000	182,273	205,000	219,350
10-7-42-11.00 Fica	13,005	13,789	13,005	16,780
10-7-42-11.01 Workers Comp Insurance	10,346	15,591	10,346	16,000
10-7-42-11.02 VMERS	3,700	4,560	4,950	5,950
10-7-42-11.03 Health Insurance	9,181	9,418	9,600	9,200
10-7-42-11.04 Dental Insurance	460	437	460	460
10-7-42-11.05 Disability/Life Insurance	319	270	319	319

Fiscal Year 2022 - 2023

Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-7-42-22.01 Supplies	-	1,010	-	-
10-7-42-22.02 Supplies/department	4,000	1,315	3,000	3,200
10-7-42-30.01 Electricity/Utilities	6,000	5,388	6,000	6,000
10-7-42-31.00 Telephone/Internet/Alarm	1,100	994	1,000	1,000
10-7-42-31.01 Cell Phones	600	777	600	800
10-7-42-31.03 Computer / Software	2,500	1,954	2,000	2,000
10-7-42-32.00 Rubbish removal	800	706	825	825
10-7-42-45.00 Training & Mileage	1,000	795	1,000	1,200
10-7-42-45.01 Professional Membership	575	125	575	1,200
10-7-42-51.00 Equip-Hose/Pump/Misc	5,000	7,330	5,000	8,000
10-7-42-51.02 Personnel equipment	2,000	1,983	2,000	2,000
10-7-42-51.03 Radio / Equip Repair	2,000	1,095	2,000	2,000
10-7-42-52.00 Equip Maint / Hose Testing	14,000	5,235	14,000	10,000
10-7-42-52.01 Truck Maintenance	15,000	6,805	12,500	13,125
10-7-42-52.04 Turn Out Gear	10,000	11,162	10,000	10,500
10-7-42-56.00 Building Maintenance	6,000	7,157	6,000	7,000
10-7-42-57.00 Gas & Oil	14,000	13,689	13,000	15,000
10-7-42-62.00 Public safety	2,000	83	500	1,500
10-7-42-62.01 FIREFIGHTER H&S	4,500	9,619	5,000	5,000
10-7-42-80.01 Cemetery land lease	1	-	1	1
10-7-42-80.02 Fire Dispatch	20,171	20,171	30,177	33,195
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<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 353,258</b>	<b>\$ 323,730</b>	<b>\$ 358,858</b>	<b>\$ 391,605</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-44 LAW ENFORCEMENT</b>				
10-7-44-47.00 Law Enforcement	742,887	742,887	1,208,868	1,168,157
10-7-44-47.01 Street Crime Unit	115,000	114,600	-	-
10-7-44-47-02 Police Advisory Committee				5,100
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<b>TOTAL LAW ENFORCEMENT</b>	<b>\$ 857,887</b>	<b>\$ 857,487</b>	<b>\$ 1,208,868</b>	<b>\$ 1,173,257</b>

Fiscal Year 2022 - 2023  
Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-46 AMBULANCE</b>				
10-7-46-47.00 Ambulance	148,698	148,698	151,239	107,297
10-7-46-47-01 Dispatch	-	-	-	47,067
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<b>TOTAL AMBULANCE</b>	<b>\$ 148,698</b>	<b>\$ 148,698</b>	<b>\$ 151,239</b>	<b>\$ 154,364</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-48 STORM WATER UTILITY</b>				
10-7-48-10.00 Salaries	-	13,077	-	-
10-7-48-11.00 Fica	-	930	-	-
10-7-48-12.00 VMERS	-	1,013	-	-
10-7-48-13.00 Disability / Life Insurance	-	45	-	-
10-7-48-14.00 Health Insurance	-	6,735	-	-
10-7-48-14.01 Dental Insurance	-	115	-	-
10-7-48-16.00 Computer / Software	-	5,952	-	-
10-7-48-16.01 Marketing & Education	-	3,214	-	-
10-7-48-16.02 Advertising	-	53	-	-
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<b>TOTAL STORM WATER UTILITY OFFICE</b>	<b>\$ -</b>	<b>\$ 31,135</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-60 Park &amp; Recreation</b>				
10-7-60-10.00 Salaries	70,400	96,119	100,000	106,500
10-7-60-11.00 Fica	6,426	7,704	7,200	10,000
10-7-60-12.00 VMERS	5,632	3,746	4,900	5,695
10-7-60-13.00 Disability/life Insurance	319	-	270	270
10-7-60-14.00 Health Insurance	18,364	5,000	19,172	5,200
10-7-60-14.01 Dental insurance	460	-	460	445
10-7-60-22.00 Supplies / Marketing	5,500	5,358	6,000	6,500
10-7-60-30.00 Electricity	2,500	1,934	2,500	3,000
10-7-60-32.00 Rubbish removal	1,500	2,777	1,500	3,000
10-7-60-33.00 Water/Waste Water	400	404	400	1,300

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Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-7-60-54.00 Equipment	7,000	5,728	7,000	7,000
10-7-60-55.00 Grounds Maintenance	-	1,716	-	-
10-7-60-55.01 Park Infrastructure	20,000	19,934	10,000	10,000
10-7-60-55.04 Ball Park Clay	750	-	750	750
10-7-60-56.00 Buildings Maintenance	5,000	5,410	5,000	5,000
10-7-60-56.01 Dock Expense	5,000	5,000	4,500	4,500
10-7-60-57.00 Gasoline	500	76	500	500
10-7-60-63.00 Uniforms	500	738	700	800
10-7-60-70.03 Recreation Reimbursement	48,000	45,890	50,000	75,000
10-7-60-70.05 Bay Park Events	20,000	28,826	25,000	30,000
10-7-60-80.01 Pk Rental / Vendor Refund	-	300	-	-
10-7-60-99.00 Park / Other Events	-	200	-	-
10-7-60-99.04 Trail Maintenance	5,000	3,000	5,000	5,000
10-7-60-99.05 Grant Match	5,000	-	-	-
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<b>TOTAL PARK &amp; RECREATION</b>	<b>\$ 228,251</b>	<b>\$ 239,861</b>	<b>\$ 250,852</b>	<b>\$ 280,460</b>
Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-7-95 Local/Regional/State Org.</b>				
10-7-95-95.01 Grand Isle Restorative Justice	4,000	4,000	4,000	4,000
10-7-95-95.02 American Red Cross	2,500	2,500	2,500	-
10-7-95-95.03 Franklin Cty Home Health	3,000	3,000	3,000	3,000
10-7-95-95.04 FCIDC	12,500	12,500	12,500	-
10-7-95-95.05 Care Partners	1,200	1,200	1,200	1,200
10-7-95-95.06 VT Ctr Independent Living	400	400	400	400
10-7-95-95.07 Friends of Northern LC	1,500	1,500	1,500	1,500
10-7-95-95.08 NW Regional Planning	6,840	6,839	6,840	-
10-7-95-95.14 Fr. Cty. Senior Center	5,500	5,500	5,500	5,500
10-7-95-95.15 St. Albans Historical Society	15,000	15,000	15,000	25,000
10-7-95-95.17 Tim's House	1,500	1,500	1,500	1,500
10-7-95-95.18 VT Green Up	300	300	300	-
10-7-95-95.20 NUSI	1,000	1,000	1,000	1,000
10-7-95-95.22 Martha's Kitchen	2,000	2,000	2,000	2,000

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Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-7-95-95.24 Laurie's House	2,500	2,500	2,500	2,500
10-7-95-95.28 Adult Learning/Book Mobile	1,100	1,100	1,100	1,100
10-7-95-95.31 GMTA/CCTA	5,200	5,200	5,200	-
10-7-95-95.32 Vermont Family Network	-	1,000	1,000	1,000
10-7-95-95.33 Age Well Inc.	-	2,000	2,000	2,000
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<b>TOTAL NON PROFITS</b>	<b>\$ 66,040</b>	<b>\$ 69,039</b>	<b>\$ 69,040</b>	<b>\$ 51,700</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-7-99 ROUTE 7 SEWER</b>				
10-7-99-01.02 Sewer Bond pymts/principal	31,417	28,393	32,652	26,881
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<b>TOTAL ROUTE 7 SEWER</b>	<b>\$ 31,417</b>	<b>\$ 28,393</b>	<b>\$ 32,652</b>	<b>\$ 26,881</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-8-50 DEPARTMENT OF PUBLIC WORK</b>				
10-8-50-10.00 Salaries	388,240	366,556	410,000	470,000
10-8-50-11.00 Fica	29,700	27,300	33,600	35,822
10-8-50-12.00 VMERS	31,059	26,649	32,800	40,000
10-8-50-13.00 Disability/life Insurance	2,552	2,021	2,000	2,000
10-8-50-14.00 Health Insurance	88,451	103,271	92,343	109,000
10-8-50-14.01 Dental insurance	2,758	2,888	2,800	2,800
10-8-50-14.04 Employee Screening	100	-	100	100
10-8-50-15.00 Mileage	250	51	250	250
10-8-50-15.01 Director Misc Expenses	2,000	523	2,000	2,000
10-8-50-15.10 Janitorial Services	3,700	1,948	3,700	4,000
10-8-50-16.00 Uniforms	7,000	7,312	7,000	9,000
10-8-50-17.00 Safety Supplies	3,000	3,000	4,000	5,000
10-8-50-18.00 Misc Rental	3,000	2,972	3,000	3,000
10-8-50-22.00 DPW Supplies	14,000	13,174	14,000	15,000
10-8-50-30.00 Electricity	6,000	9,498	10,000	12,000
10-8-50-30.01 Street Lights	21,000	22,549	21,000	25,000
10-8-50-30.02 Rt 7 Sewer Pump Electric	6,000	2,137	6,000	5,000



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Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
10-8-50-30.03 Sewer Inspections	5,000	3,794	5,000	6,500
10-8-50-31.00 Telephone/Internet	5,000	5,955	5,000	6,000
10-8-50-31.01 Communications	3,500	1,471	3,500	3,500
10-8-50-31.03 Advertising	500	400	500	500
10-8-50-32.00 Rubbish removal	2,000	2,436	2,000	3,000
10-8-50-51.00 Equipment Parts & Repair	50,000	48,648	50,000	52,500
10-8-50-51.01 Tools	7,000	6,695	7,000	7,000
10-8-50-51.02 Signs	14,000	9,872	14,000	14,000
10-8-50-51.03 Landscaping	10,000	10,141	10,000	16,000
10-8-50-51.04 Engineering	20,000	16,340	20,000	20,000
10-8-50-55.00 Building Maintenance	36,000	40,628	36,000	35,000
10-8-50-55.04 Culverts	20,000	25,820	20,000	15,000
10-8-50-55.05 PW Guardrails	10,000	5,853	10,000	10,000
10-8-50-56.00 Garage/Heat	18,000	15,905	16,000	16,000
10-8-50-57.00 Gas & Oil	40,000	27,887	35,000	35,000
10-8-50-58.00 Line Striping	15,000	15,148	14,000	15,000
10-8-50-58.02 Paving	500,000	500,000	500,000	475,000
10-8-50-59.00 Salt / Sand	118,000	121,510	120,000	125,000
10-8-50-59.02 Gravel	8,000	8,153	10,000	16,000
10-8-50-59.03 Training	1,000	1,000	1,000	1,000
10-8-50-60.00 Office Expenses	1,500	1,681	1,500	1,500
10-8-50-70.00 Storm Water & MS4 Permit	40,000	20,539	-	-
10-8-50-70.02 DPW Grant Match	50,000	-	30,000	-
10-8-50-70.03 Utilities Water & Sewer	-	-	-	12,800
10-8-50-70.05 Storm Water Utility Expense	-	-	53,000	73,463
	-----	-----	-----	-----
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>\$ 1,583,310</b>	<b>\$ 1,481,723</b>	<b>\$ 1,608,093</b>	<b>\$ 1,699,735</b>
<b>Account</b>	<b>Budget FY - 2021</b>	<b>Actual FY-2021 Pd:12</b>	<b>Budget FY - 2022</b>	<b>Budget FY - 2023</b>
<b>10-9-96 LIBRARY</b>				
10-9-96-96.00 Library Assessment	\$ 152,622	\$ 152,622	\$ 152,622	\$ 114,490
	-----	-----	-----	-----
<b>TOTAL LIBRARY</b>	<b>\$ 152,622</b>	<b>\$ 152,622</b>	<b>\$ 152,622</b>	<b>\$ 114,490</b>

Fiscal Year 2022 - 2023

Expenses

Account	Budget FY - 2021	Actual FY-2021 Pd:12	Budget FY - 2022	Budget FY - 2023
<b>10-9-97 OTHER FINANCING/USES</b>				
10-9-97-97.03 Transfer to Ind Park	-	562	-	-
10-9-97-97.04 Transfer to F.D. Reserve	-	125,000	125,000	125,000
10-9-97-97.06 Transfer to DPW Reserve	35,730	35,730	35,730	35,730
10-9-97-97.07 Transfer to Capital Equipment	30,000	30,000	20,000	-
10-9-97-97.08 Transfer to Capital Projects	10,000	10,000	-	-
10-9-97-97.10 Transfer Infra Dev Fund	-	1,276,401	-	-
10-9-97-97.14 Reappraisal Rev Transfer	-	27,855	-	-
10-9-97-97.15 Transfer to ARPA Acct	-	-	-	-
<b>TOTAL OTHER FINANCING / USES</b>	<b>\$ 75,730</b>	<b>\$ 1,505,547</b>	<b>\$ 180,730</b>	<b>\$ 160,730</b>
<b>TOTAL GENERAL FUND EXPENSE</b>	<b>\$ 4,663,258</b>	<b>\$ 6,020,110</b>	<b>\$ 5,195,068</b>	<b>\$ 5,311,687</b>

<b>List of Acronyms</b>	
ACO	Animal Control Officer
ADA	Americans with Disabilities Act
B.C.A.	Board of Civil Authority
CVOEO	Champlain Valley Office of Economic Opportunity
DPW	Department of Public Works
DRB	Development Review Board
FCIDC	Franklin County Industrial Development Corporation
FD	Fire Department
FGI	Franklin/Grand Isle
GMTA	Green Mountain Transit Agency
HO	Health Officer
H&S	Firefighter Health and Safety
LOT	Local Option Tax
MS4	Municipal Separate Storm Sewer Systems
NRPC	Northwest Regional Planning Commission
NUSI	Northwest Unit for Special Investigations
NVRCDC	Northern Vermont Resource Conservation & Development Council
PC	Planning Commission
PACIF	Property and Casualty Intermunicipal Fund
VLCT	Vermont Leagues of Cities and Towns
VMERS	Vermont Municipal Employees Retirement System
VOSHA	Vermont's Occupational Safety and Health Administration

**BANK ACCOUNT and CD  
BALANCES  
as of 6/30/21**

**Anna Bourdon  
Treasurer  
St. Albans Town**

BANK ACCOUNTS	Balance as of 7/01/2020	Revenues	Expenditures	Balance as of 6/30/2021
General Checking	589,306.47	17,973,009.79	-17,909,251.08	653,065.18
Capital Equipment Reserve	225.92	30,007.58	0.00	30,233.50
Fire Dept Reserve	233,530.37	346,050.03	-35,429.00	544,151.40
Impact Fees	131,980.73	394,145.47	-221,535.65	304,590.55
Industrial Park	72,588.80	56,070.93	-56,069.93	72,589.80
Reappraisal MM	323,248.55	28,793.07	0.00	352,041.62
Town Emergency Reserve	502,228.83	517.61	0.00	502,746.44
DPW Reserve	363,615.21	36,026.70	-229,437.00	170,204.91
DPW Capital Account	29,025.56	24.00	-25,047.00	4,002.56
Capital Projects Reserve	122,941.21	10,135.53	-120,000.00	13,076.74
Infrastructure Development Fund	1171051.80	1,280,363.60	-1,092,877.55	1,358,537.85
Tax Sale Account	40,551.23	32,958.19	-73,258.63	250.79
Stone House Revitalization Fund	87,953.45	53,474.05	-9,184.47	132,243.03
Farmer's Market Parks	352.55	1,848.17	-91.05	2,109.67
Town Forest Account	0.00	6,500.00	0.00	6,500.00
12 month CDs	Issue Date	Amount	Interest	Balance as of 06/30/2021
Capital Equipment CD 0.40	7/31/2013	15,784.74	78.69	15,863.43
Highway Salvage Fund 0.40	7/28/2013	12,153.33	16.33	Closed Out 0.00
Impact Fees 0.30	2/15/2013	321,812.95	823.63	Closed Out 0.00

**CAPITAL BUDGET  
BANK NOTES  
2021**

**Anna Bourdon  
Treasurer  
St. Albans Town**

			Balance	Payment	Balance		
	Date of		as of	on	as of	Interest	Pay Off
Loan #	Note	Purpose	7/1/2020	Principal	6/30/2021	paid	Date
			0.00		0.00		
<b>All St. Albans Town Capital Budget Loans have been paid off.</b>							

		Vermont Municipal Bond Bank				
						Due within
					Total	1 year
Secured by Sewer Improvements						
2000 Series 1 Bonds,						
Variable Interest Rate from 4.344% to 5.774%,						
dated 7/1/00, due 12/01/2026, original amount						
\$645,000, annual installment due on December 1,						
\$25,000 for 25 years and \$20,000 for the last year.				145,000	25,000	
		Total Bond Payable		145,000	25,000	
Interest on Bond payable for the year ended June 30, 2021 was \$9,078.						
		Bonds Payable				
Year	Principal	Interest	Saving	Total		
			Allocation			
2022-2023	50,000	13,858		63,858		
2024-2026	75,000	9,960		84,960		
2027	20,000	577		20,577		
Total	145,000	24,395		169,395		

07/21/2020  
07:52 am

St Albans Town 2020 Billed Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

Page 1 of 1  
Anna.Bourdon

	MUNICIPAL	HOMESTEAD	NONHOMESTEAD
-----			
TAXABLE PARCELS	3,477		
ACRES	20,888.70		
LAND	271,755,100		
BUILDING	668,586,700		
REAL	940,341,800	458,433,585	481,908,215
Add			
(+) NON-APPROVED CONTRACTS		0	0
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	102,247,631		1,700,342
Subtract			
(-) VETERAN	2,000,000	1,880,000	120,000
(-) FARM STAB	0	0	0
(-) CURRENT USE	25,304,327	6,715,316	18,589,011
(-) CONTRACTS	294,600	0	294,600
(-) SPECIAL EXEMP.		0	6,721,147
-----			
GRAND LIST	10,149,905.04	4,498,382.69	4,578,837.99
HOMESTEAD	582,840,235		
HOUSESITE	559,219,435		
LEASE	0.00		
NON-TAX COUNT	45		
NON-TAX VAL.	62,678,800		
-----			
RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
-----			
NONHOMESTEAD ED.	1.6093	4,578,837.99	7,368,723.98
HOMESTEAD ED.	1.4435	4,498,382.69	6,493,415.74
LOCAL AGREEMENT	0.0021	10,149,905.04	21,315.05
TOWN	0.3889	10,149,905.04	3,947,247.16
TOTAL TAX			17,830,701.93

Fiscal Year 2021

July 1, 2020 – June 30, 2021

Original Tax Billing Report

July 15, 2020

02/02/2022  
10:50 am

St Albans Town 2020 Billed Grand List  
Tax Book Report  
\*\*\* GRAND TOTALS \*\*\*

Page 1 of 1  
Anna.Bourdon

	MUNICIPAL	HOMESTEAD	NONHOMESTEAD
-----			
TAXABLE PARCELS	3,467		
ACRES	20,866.51		
LAND	271,405,800		
BUILDING	668,653,400		
REAL	940,059,200	478,588,585	461,470,615
Add			
(+) NON-APPROVED CONTRACTS		0	0
(+) NON-APPROVED FARM CONTRACTS		0	0
(+) INVENTORY	0		
(+) EQUIPMENT	102,661,181		1,700,342
Subtract			
(-) VETERAN	2,000,000	1,960,000	40,000
(-) FARM STAB	0	0	0
(-) CURRENT USE	24,675,727	6,812,310	17,863,417
(-) CONTRACTS	294,600	0	294,600
(-) SPECIAL EXEMP.		0	7,529,047
-----			
GRAND LIST	10,157,500.54	4,698,162.75	4,374,438.93
HOMESTEAD	582,800,335		
HOUSESITE	559,181,735		
LEASE	0.00		
NON-TAX COUNT	45		
NON-TAX VAL.	62,678,800		
LATE HOMESTEAD PENALTY:			3,765.97
RATE NAME	TAX RATE	X GRAND LIST	= TOTAL RAISED
-----			
NONHOMESTEAD ED.	1.6093	4,374,438.93	7,039,784.59
HOMESTEAD ED.	1.4435	4,698,162.75	6,781,798.30
LOCAL AGREEMENT	0.0021	10,157,500.54	21,330.98
TOWN	0.3889	10,157,500.54	3,950,201.27
TOTAL TAX			17,796,881.11

Fiscal Year 2021  
July 1, 2020 – June 30, 2021  
Final Adjusted Tax Billing Report  
December 30, 2020



July 1, 2020 - June 30, 2021

Portion  
of Real Estate Taxes

FY21

Collected for Education from Town of St. Albans

FY21 Date	Total due to MRUSD	Quarterly payment		Transferred to MRUSD via ACH	
05/05/21	11,796,026.26	final per DOE		11,796,026.26	
original	11,896,576.82	2,974,144.21			Revenue Code
		Date			1001.301.51.11.7.0000-43110
FINAL		1st qtr	September	3,410,191.15	paid 9/29/20
		2nd qtr	November	2,538,097.25	paid 12/11/20
		3rd qtr	March	2,974,144.22	paid 3/17/21
		4th qtr	May	2,873,593.65	*adjusted for final from DOE
				11,796,026.26	
State Reconciled final total					
	11,796,026.26			100,550.56	*adjustment

# **Clerk's O R N E R**

**Office Hours  
Monday - Friday  
8:00 am – 4:00 pm**

Greetings to the Residents and Taxpayers of the Town of St. Albans. It never ceases to amaze me how quickly these Town Reports come up, reminding me that another year has passed.

And just like that, the switch was flipped and the Town, State, and the World changed! Needless to say, the first months of 2020 defined us as a community and as individuals. I am convinced the citizens, taxpayers, and businesses will all pull together and beat this! Sacrifices have been shared by all. It is hard to believe that we have been dealing with this pandemic for over 12 months and it still lingers on. There is no doubt that this past year has been the most difficult for all of us.

There is abundant proof that we are responding to this calamity with great civility and concern for each other. We are donating funds to help our neighbors who are suddenly unemployed. We are volunteering to pick up groceries, deliver meals, checking in on our vulnerable seniors in Town. Our local small businesses are now offering free delivery services. We call our neighbors to check in and offer support. We are all working together, even while we are shut in and keeping social distance.

In closing, I would like to take this opportunity to thank everyone for their patience and I can't wait to see everyone at Town Hall once again. We remain committed to providing customer service to all tax payers upon request.

**Anna Bourdon  
St. Albans Town Clerk / Treasurer  
St. Albans Town Delinquent Tax Collector**

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SELECT BOARD

Brendan Deso, Chair  
Jessica Frost, Vice Chair  
Bryan DesLauriers  
Erin Creley  
Jonathan Giroux

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Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager



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Friends & Neighbors,

01/31/2021

The 2020 Census confirmed that we are now the largest community in Franklin County by not just Grand List value, but by population as well. Our community has grown by over 35% since the year 2000. I'd like to think that's entirely due to the Town's low municipal tax rate, our well maintained public roads, and our lakeside public parks - but I'm sure our beautiful location and close proximity to Montreal, Chittenden County, and Lake Champlain all play a part in our growth, too.

Even though our Town is one of the most beautiful places in the world to live, our status as one of the fastest-growing communities in Vermont wasn't attained accidentally or overnight. The results we're seeing in commercial and industrial growth and expansion, as well as the huge gains we've seen in our population, are largely due to the decades of hard work and careful planning of those who came before us. One of these individuals was Mr. William "Bill" Nihan, who dedicated himself to our community for over 20 years of his retirement. Bill was a champion of the local option sales tax, which is the only reason we've been able to tackle high-cost, much-needed projects like the new Public Works Facility and Town Hall without raising property taxes to pay for them. We offer our sincere and heartfelt condolences to the Nihan family as they mourn Bill's recent passing, and thank them for sharing him with us all these years.

As you read this Annual Report, I hope it gives you cause to be excited and optimistic for the future of our community. There are a lot of positive initiatives moving forward in every department of our organization. We understand that it's on us to capture our share of the huge amounts of state and federal money about to be made available for different types of infrastructure. This is a once-in-a-generation opportunity, and we intend to capitalize on it. The real prospect of a Bay area sewer project and our continued conversations with the Town and Village of Swanton have us hopeful and hard at work.

On behalf of the Town's staff, the Selectboard, our appointed officials, and our volunteers, I wish you and your family well. We couldn't do what we do without you, and it's our honor to be in your service. Here's to a prosperous, healthy, and happy 2022!

Best,

Brendan Deso Selectboard Chair

## SELECT BOARD

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Erin Creley  
Jonathan Giroux

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## To our Community,

Just when we thought we had a handle on this devastating pandemic it came back with a vengeance. When we thought we could let our guard down and tried to return to somewhat of a normal lifestyle, COVID cases and our Nations death toll are once again on the rise. Please take every precaution so as not to become infected.

This has been a very emotional year for our department. We lost two of our brothers, both way to young leaving only memories to their children and other family members. I was unable to attend the services personally at which time I would have taken a moment to speak with the families of our first loss, 20-year Member/Safety Officer Thomas Arsenault (Oct. 15, 1981 – Sept. 20, 2021) his Son Kaden, Daughter Emma, Father Ross and Spouse Shelly and his Mother Debbie Parah. To our second loss, 12-year Member/ Firefighter Robert Mattison ( Sept. 13, 1985 – Nov. 4, 2021) his Son Jullian and Mother Diane Lussier. I would have spoken to them and expressed the sorrow that is shared along with them and offered my deepest condolences to each family member. To the families of our Fallen Brothers “On behalf of the St. Albans Town Community we share in your grief and gratefully Thank You for sharing and supporting your loved one while they served the department and community”. “May our Brothers Tommy and Robert Rest in Peace”.

This has been another busy year for your department 344 calls. Your Fire Department has been very proactive in doing our best to manage COVID infections within, ensuring our community has the needed manpower in the event of an emergency when our services are required. All of our Firefighters have been vaccinated and most have received their booster shots.

I would like to take this opportunity to let our community know how we are able to offer our level of service in these troubling times due to lack firefighters and volunteers. We have dedicated individuals that have been willing to sacrifice time away from their families to serve others. We also have a fantastic working relationship with the St. Albans City Fire Department which allows both to operate effectively by doubling our manpower at the onset of an emergency which can minimize damage and lessen the need for mutual aid from other departments experiencing these same manpower issues. “On behalf of the Town of St. Albans I Thank You all for your commitments and sacrifices”.

My personal Thank You to all the that have and continue to support me as Chief of your Fire Department these past years. I could not have accomplished any of this without you. What an honor it is to continue to serve with all of you. What an honor and rewarding experience to serve the St. Albans Community.

Respectfully,  
Harold Cross Jr. Chief



## St. Albans Town Responded to 344 calls in 2021

Vehicle Fires: 4  
Structure Fires: 5  
Burning Complaints: 27  
Elevator Alarms: 3  
Land/Water/Ice Rescues: 8  
Mutual Aid: 10

Wood/Cooking Fires: 7  
Brush/Grass Fires: 8  
LP/Natural Gas: 7  
Haz-Mat Incidents: 10  
Motor Vehicle Accidents: 129  
Commercial Equipment Fires: 3

Medical/Police/Public Assists: 35  
Fire/Sprinkler Alarm Activations: 49  
Electrical Fires: 4  
Powerlines/Trees Down: 14  
Carbon Monoxide Incidents: 20  
Chimney Fires: 1

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## PUBLIC WORKS REPORT

It has been another crazy, busy year for Department of Public Works (DPW). As the Covid pandemic continues on, the rising prices and shortage of supplies have made it a tough challenge to prioritize what projects get done. With that being said, the Public Works crew was able to complete many projects at Cohen Park. A basketball and tennis court were installed, the parking lot was paved and the bathrooms got some much needed renovations; we had a long wait for striping paint, the courts will be done this spring and are expected to be open for use this coming summer.

The crew changed out several road culverts and maintained road side mowing. We had five miles of road paved, filled approximately ten miles of shoulder work, ten miles of line striping, and freshened up approximately thirty stop bars. We also cleared several ditches. DPW was a big help in clearing land for the preparation of the new Town Hall, and has been working on the well project for the Bay Park. We also did the trenching and conduit work for the upgrading of the outdoor power source in the park. The Town had a box culvert installed on Church Road, thanks to a structure grant we received from the State of Vermont.

Parks had a busy summer hosting a lot of great events. The car show had 200 cars and 20 motorcycles participate. This was the first year the Town oversaw The Great Race. We had several teams competing. There was no wind on race day, so canoes were able to compete in the paddle portion of the race. Everyone seemed to have a great time and we hope to increase participation in coming years. The Farmers Market with Thursday night concerts were again real big hit. For the first time this year we had a Saturday Night Live At The Bay concert. The park had a full house and lots of people enjoyed dancing the night away. Also new this past summer was the Town's first annual Brewfest. It was a hot day, with lots of people trying new beers and enjoying some fantastic music.

Overall both the DPW and Parks crews worked hard to make all this happen, helping the community be a better, safer, more eventful, and fun place to live.

Special thanks to all of our sponsors and volunteers who support these events. Your support in our community is recognized and appreciated.

Director of Public Works  
Alan Mashtare

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## Listers and Assessors Report

The Listers and Assessors office is responsible for maintenance of the Grand List. The office is also tasked with managing the e911 program.

The 2021 Grand List, which is used to set municipal and education tax rates increased what was estimated. The 2021 Grand List was \$1,055,829,948. There were few grievance appeals and only one that was appealed beyond the Board of Listers. Construction continues to show good growth with several small developments coming on line over the last several years.

As most residents are aware, market values for residential properties have increased at unprecedented levels over the last 18 months. The Equalization Study that is conducted by Division of Property Valuation and review has listed St. Albans at approximately 90% of market value. Recent sales over the last six months reflects assessments much closer to 70-75 percent of market value. The Common Level of Assessment or CLA will drop significantly next year and the town may be facing re-appraisal in the not too distant future.

E911 stands out to be one of the biggest challenges facing the office. Review of the 911 system has found many errors that we continue to rectify. Two major changes for the office are planned and include the renumbering of Maquam Shore Road and Brigham Road. The basis for need to change Maquam Shore is if any new dwellings are built our 911 system cannot generate a number. For Brigham Road our new public works department is currently under construction and addresses need to be corrected. These changes are required by town ordinances and while not being enforced previously, need to be corrected. It is very important to note that 911 is not only for delivery of mail, it is a vital component of our EMS system to ensure prompt emergency service when needed. The Listers office understands changes in 911 addresses constitutes a hardship to those involved, however property owners need to weigh that inconvenience with the importance of getting emergency services to a scene when life and death may be dictated by only a few minutes.

The Assessor's and Listers office is open to the public. The office is dedicated to help property owners understand how assessments are arrived at, how appeals are processed, or answer any other questions regarding assessments that owners may have.

The Assessor, Bill Hinman is available on Mondays from 10 am to 4 pm and Thursdays 2pm to 4pm or by appointment. Office hours are Monday thru Friday 9 am to 4 pm. You may also call our office at 524-7589 ext. 104 or 105. Email for Bill Hinman: [b.hinman@stalbanstown.com](mailto:b.hinman@stalbanstown.com) and for Molly Mashtare: [m.mashtare@stalbanstown.com](mailto:m.mashtare@stalbanstown.com)

Respectfully Submitted,  
Bill Hinman Assessor

SELECT BOARD

Brendan Deso, Chair  
Jessica Frost, Vice Chair  
Bryan DesLauriers  
Erin Creley  
Jonathan Giroux

Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager  
Megan Sherlund, Zoning Administrator



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## **Zoning Administrator's Report (Fiscal Year July 1, 2020 through June 30, 2021)**

419 Applications Processed  
174 Certificates of Occupancy/Compliance/Updates Issued  
32 Development Review Board Agenda Items (Old and New business)

### **2020/2021**

Commercial (New/Additions)	8
New dwelling units	31
Residential pools, decks, additions, etc.	134
Remove & Replace SFR/Camp	5
Home Occupations	2
Signs	9
Administrative 2 Lot Subdivisions & Boundary Adj.	15
Administrative Minor Amendments	6

### **Members of the 2020/2021 Development Review Board**

Member & Position Held	Term Expires
Brent Brigham, Chair	March 2022
Arthur Omartian, Vice Chair	March 2023
Mike McKennerney, Clerk	March 2022
Tom Stanhope	March 2023
Allison Hickey	March 2024
Christina Boissoneault	March 2023

The DRB acts as a quasi-judicial board to hear applications for Subdivisions, Conditional Use, Site Plan, Variances, Waivers, Appeals of a Zoning Administrator's decision, Planned Unit Developments, and any other business regulated by the Town's Unified Development Bylaws.

The DRB generally holds its meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month at 6:30 pm at the St. Albans Bay Town Hall. Please feel free to visit the Town's website calendar for a list of meetings and agenda items.

Megan Sherlund, Zoning Administrator

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## Planning Department

The Town of St. Albans is now the largest municipality in Franklin County by population and grand list value. The 2020 Census showed that our population is up nearly 1,000 since 2010, and new businesses investing in our community are expected to open in 2022. All this growth is good, but it requires thoughtful planning. 2021 was a busy year for the Planning Department, and we were able to make a lot of progress that will set the foundation for future community growth and assets.

**New Town Website:** The Planning Department worked to create a new Town website which launched in June. There is still work to be done, but our new modern website improves access to Town information and resources. We're working with vendors to increase our services online, including a more streamlined payment system. You can visit our new Town website at [www.stalbanstown.com](http://www.stalbanstown.com) or [www.stalbansvt.gov](http://www.stalbansvt.gov).

**Master Bicycle and Pedestrian Master Plan:** The Planning Commission updated the 2018 Master Bicycle and Pedestrian Master Plan. The plan can be found on our website updated several priorities and making a future St. Albans Health Path, which aims to connect the Collins Perley Sports Complex to the Missisquoi Valley Rail Trail.

#### By law update:

The Planning Commission is in the process of completing its word-by-word review of our current bylaws. The Town of St. Albans also led a consortium with regional planning and several towns in Franklin County to land a \$36,000 Municipal Planning Grant from the State of Vermont that will allow us to update our bylaws further in 2022 and 2023.

#### VTrans Scoping Grant:

The Town received a \$48,000 grant to do the initial scoping study of the St. Albans Health Path. The Town is in the process of hiring an engineering firm to do that work for us in the 2022-23 timeframe. This is the Town's current top priority in our reworked master Bicycle and Pedestrian Master Plan.

**ARPA Funding:** The Town is poised to receive just shy of \$2,000,000 from the Federal Government as part of the American Rescue Plan Act of 2021.

There are limited uses of these funds, and the Town needs to determine by the end of 2024 how the funds will be spent, and they need to be spent by 2026. The Town is in the process of finalizing a contract with a local engineering firm after a request for qualifications process to design a sewer (wastewater) system for the St. Albans Bay area.

We're excited about the planning work the Town is doing and excited about the years to come. The Town of St. Albans is in good shape, and we are primed for further growth in the years to come. If you have any questions or concerns, please feel free to call me or email me at [c.parent@leg.state.vt.us](mailto:c.parent@leg.state.vt.us).

Best,

Corey Parent  
Director of Operations



---

#### SELECT BOARD

Brendan Deso, Chair  
Jessica Frost, Vice Chair  
Bryan DesLauriers  
Erin Creley  
Jonathan Giroux

Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager



P.O. Box 37  
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### Stormwater Utility

The Town of St. Albans faces an increasingly difficult and expensive challenge of addressing stormwater management needs and regulatory requirements. Portions of the watersheds of both Rugg and Stevens Brook have been identified as being impaired due to excessive stormwater runoff. Additionally, stormwater runoff has been identified as a significant contributor to the water quality issues associated with St. Albans Bay.

In 2012, the Town of St. Albans became listed as an MS4 (Municipal Separate Storm Sewer System). Due to the impaired watersheds, the Town is required to make a considerable investment into its stormwater infrastructure before 2036. To make this more feasible, it was determined that forming a Stormwater Utility would allow the Town to raise the funding necessary to complete the required projects, without increasing the burden on property taxes. The funds generated by the utility fee will be used to implement capital projects- designed to address the needs of the impaired watersheds and Lake Champlain.

#### Stormwater Division Accomplishments:

- Hired a Stormwater Coordinator to build the Stormwater Utility.
- Rolled seven expired stormwater permits for neighborhood developments and non-profit organizations into the Town's MS4 Permit- keeping 215 property owners in compliance with state stormwater regulations.
- Developed plans to redesign a gravel wetland intended to treat the stormwater from the Tanglewood Drive neighborhood.
- Received a Municipal Stormwater grant of \$240,000 to help defray the costs of design and construction of a gravel wetland in the Clyde Allen Drive neighborhood.
- Received a Clean Water Block Grant for \$35,000 to design a stormwater treatment system for Grice Brook Retirement Community.
- Developed a Phosphorous Control Plan (PCP).
- Performed an Illicit Discharge and Detection Elimination (IDDE) study to discover potential pathogens, nutrients, surfactants, and various toxic pollutants following into our surface waters.
- Applied for a grant to develop a long-term plan for the removal of invasive vegetation in St. Albans Bay.

#### FY 2023 Goals and Priorities

- Assist property owners needing to comply with the State's new 3-9050 stormwater permit. Many of the Town neighborhoods have expired stormwater permits that will require upgrades based on the new permit issued by State.
- Design and Construct stormwater treatment systems. Tanglewood Drive will be the first system to be constructed- as soon as funding allows. Grice Brook and Clyde Allen Dr. will begin the design phase.
- Apply for funding as it becomes available to help support the design and construction of the required stormwater treatment systems to treat neighborhood runoff.

If you have any questions or concerns, please feel free to reach me, Emmalee Cherington, at:  
[e.cherington@stalbanstown.com](mailto:e.cherington@stalbanstown.com) or (802)524-7589 ext. 109.

# St. Albans Stormwater Program Budget

EXPENDITURES 39-7-48		FY22	FY23	Description
			2%	
Administrative				
Administrative (transfer to GF)				
39-7-48-10.00	Salaries	\$ 60,100.00	\$ -	Initial start-up cost. ETC salary and benefits until September
39-7-48-11.00-14.00	Benefits (incl. FICA, VMERS, Disability, Health Ins, Dental)	\$ 53,949.50	\$ 90,100.00	Stormwater Coordinator 6% increase
39-7-48-15.00	Vehicles- Mileage	\$ 26,022.70	\$ 43,248.00	Benefits, Healthy/Dental/Life Insurance, Retirement, etc.
		\$ 250.00	\$ 250.00	
39-7-48-16.00	Office/Business Expense	\$ 2,500.00	\$ 500.00	Shared office expenses. Incidental printing, hardware/software, utility bills, etc.
	Computer Software	\$ 4,869.00	\$ 3,974.00	GIS License, Bluebeam, HydroCAD, Photoshop
	Workers Compensation Insurance	\$ 850.00	\$ 867.00	Property/Liability coverage
39-7-48-16.10	Conference/Training	\$ 365.00	\$ 355.00	Stormwater related training/ CPESC license & \$165 annual renewal fee
39-7-48-16.03	Administrative	\$ 2,458.98	\$ 3,250.00	Billing Cost for using Spectrum - Estimated 3200 future accounts
	NEMRC	\$ 5,895.00	\$ 3,055.00	Annual cost after initial install
	Delinquent Accounts	\$ 55,725.00	\$ 55,725.00	10% delayed payments
	<b>TOTAL ADMINISTRATIVE</b>	<b>\$ 212,985.18</b>	<b>\$ 201,324.00</b>	
System Maintenance				
39-7-48-16.04	STP Inspection	\$ 10,000.00	\$ -	This will be performed by Stormwater Coordinator for FY23
	STP Maintenance	\$ 15,000.00	\$ 15,000.00	Based on mowing and maintenance 2x/ year
	Culvert Replacement	\$ 25,000.00	\$ 25,000.00	
	Street Sweeping	\$ 5,000.00	\$ 5,000.00	Street sweeping in the spring and fall. Handling and disposal of collected materials.
	Storm Drain Cleaning	\$ 5,000.00	\$ 5,000.00	
	Drainage System Improvements	\$ 10,000.00	\$ 10,000.00	
	Road Network Ditching	\$ 12,000.00	\$ 12,000.00	
	Stormwater Line Inspections	\$ 5,000.00	\$ 5,000.00	Camera lines as needed
	Equipment	\$ 4,000.00	\$ 2,400.00	Purchase and Maintenance costs- walk behind mower for pond maintenance
	SAWA Harvestor	\$ -	\$ 7,500.00	
	<b>TOTAL SYSTEM MAINTENANCE</b>	<b>\$ 76,000.00</b>	<b>\$ 86,000.00</b>	
MS4 Compliance				
39-7-48-16.06	Flow Restoration Plan/ Maintenance	\$ 39,557.00	\$ -	Annual updates to the FRP that are required by the MS4 permit.
39-7-48-16.07	Phosphorus Control Plan/ Maintenance	\$ 18,989.00	\$ -	Initial PCP study
39-7-48-16.12	IDDE	\$ -	\$ 2,500.00	IDDE work
	Stormwater System Mapping	\$ -	\$ -	
	Pet Waste Bags	\$ -	\$ -	Pet waste bags for use in parks, given away with dog licenses, etc.
	Stream Flow Monitoring	\$ -	\$ -	State discontinued this as of 2021. Town option to continue if monitors are already in place. Remove for this cycle
39-7-48-16.11	RESP & FNLC	\$ 5,000.00	\$ 6,500.00	Cost of RESP, CCST, FNLC programs.
39-7-48-16.01	State Stormwater Permits Fees	\$ 8,965.00	\$ 5,000.00	Estimated MS4 permit fees and recurring permit fees. Will decrease if able to roll into MS4 permit
39-7-48-16.02	Marketing/ Education	\$ 3,214.00	\$ -	This was spent on promotional post cards and mailings.
	Advertising	\$ -	\$ -	
	<b>TOTAL MS4 COMPLIANCE</b>	<b>\$ 75,725.00</b>	<b>\$ 14,000.00</b>	
CAPITAL PROJECT EXPENDITURES			2%	
39-7-48-16.08	Engineering / Consulting	\$ 50,000.00	\$ 75,000.00	Capital project development or other related engineering/consulting needs. Does not include grant funds awarded for Clyde Allen Dr
39-7-48-16.09	Construction	\$ 190,000.00	\$ 210,000.00	FY22 Assumes full cost of Tanglewood construction (no grant). Does not include grant funding already guaranteed for Clyde Allen Dr
39-7-48-16.10	Legal Services	\$ 10,000.00	\$ 10,000.00	Legal counsel as needed.
	<b>TOTAL CAPITAL EXPENSE</b>	<b>\$ 250,000.00</b>	<b>\$ 295,000.00</b>	
<b>TOTAL UTILITY EXPENSES</b>		<b>\$ 594,455.18</b>	<b>\$ 596,324.00</b>	
<b>REVENUES 39-1-00</b>				
39-6-01.00	Stormwater Fees	\$ 557,250.00	\$ 565,600.00	Income from stormwater fees.
	State MS4 Funding	\$ 50,000.00	\$ 25,000.00	Have not received FY21 and FY22 as of January 12, 2022 (state was supposed to send at end of September)
	Credit Application Fees	\$ -	\$ -	Income from stormwater credit fee applications.
39-6-01-03.00	Systems Takeover App Fees	\$ -	\$ -	Income from applications for the Town to take over SW systems
39-6-01-04.00	Interest on Fees	\$ -	\$ -	Miscellaneous income
	Penalties on Fees	\$ -	\$ -	
	Balance Carried forward	\$ -	\$ 12,814.82	Carry-over- funds not spent in previous FY
	<b>TOTAL REVENUE</b>	<b>\$ 607,250.00</b>	<b>\$ 603,414.82</b>	
ERU RATES			1.5%	
	Estimated Billable ERUs	\$ 11145.00	\$ 11312.00	1.5% projected increase in calculated impervious (584,500 sf)
	<b>BALANCE</b>	<b>\$ 12,814.82</b>	<b>\$ 7,090.82</b>	
<b>Total Collected</b>		<b>\$ 439,293.75</b>		current 1/12/2022



**11 Maiden Lane  
St. Albans, VT 05478  
(802)524-1507**

**[www.stalbansfreelibrary.org](http://www.stalbansfreelibrary.org)**

## 2020/2021 Annual Report

The St. Albans Free Library is supported with funds from both the Town of St. Albans and the City of St. Albans. Additional funds received through donations, grants and trust revenues help fund the overall operation of the Library. The Library serves residents of the Town and City of St. Albans as well as residents of nearby towns that are willing to pay a user fee. Our current user fee for non-residents is \$20/year

### COVID19 & LIBRARY SERVICES

With the unexpected closing due to Covid in March 2020, the Library staff quickly changed gears and began to get creative in offering services to our patrons. We started off delivering to shut-ins, and for those who called or reserved books online, we offered curbside pickup. Our online resources grew in popularity as those at home took advantage of streaming or downloading Library resources. Our copier proved to be a valuable resource for many, and the option of mobile printing made that service a safe and easy way to assist those needing copies. And of course the Wi-Fi was available inside and outside the building 24/7 for free access by anyone. Our hardest challenge was faced when it came to programming. No gatherings inside meant the Library had to once again get creative. Zoom author talks, teaming with Northwest Access for Classic Movie Night, and kids crafts to go were a few of the ways we stayed connected with our patrons. Nothing felt as good as when we were allowed to reopen by appointment in June of 2020 and actually “see” our patrons again. Masks, hand sanitizer and plexiglass were staples to our operations and gave us the ability to be open and safe. Once again we are so proud to be part of the St. Albans Free Library community and are grateful to the community who were right there with us during these crazy times.

### The numbers



<b>10,238 items downloaded or streamed</b>	<b>4204 curbside pick ups</b>
<b>805 youth crafts-to-go</b>	<b>5286 appointments</b>
<b>162 adult crafts-to-go</b>	<b>892 items delivered to shut-ins</b>

#### BOARD OF TRUSTEES

Meaghan Malboeuf (Chair)  
Sue Wade (Vice-Chair)  
Sally Lindberg (Secretary)  
Natalie Good (Treasurer)  
Kaylie Collins  
Linda Lang  
Shelagh Munroe  
Stacie Scangas  
Jill White

#### GET IN TOUCH

**Email us at:**

**[Stalbansfreelibrary@gmail.com](mailto:Stalbansfreelibrary@gmail.com)**

**Visit us on Facebook:**

**<https://www.facebook.com/stalbansfreelibrary/>**

**Visit our webpage:**

**<http://www.stalbansfreelibrary.org/>**

<b>St. Albans Free Library</b>			
<b>Budget for 2022-2023</b>			
	<b>2021-2022</b>	<b>2022-2023</b>	
<b>Operating Revenues</b>			
City of St. Albans	\$249,412.00	\$260,635.00	
Town of St. Albans	\$152,622.00	\$159,490.00	
William Clark Trust	\$10,000.00	\$10,000.00	
Ethel Peabody Trust	\$2,000.00	\$2,000.00	
Fine/Desk Income	\$5,000.00	\$5,000.00	
Gift Funds	\$3,500.00	\$3,500.00	
Copier	\$3,725.00	\$3,725.00	
<b>TOTAL</b>	<b>\$426,259.00</b>	<b>\$444,350.00</b>	
<b>Operating Expenditures</b>			
Adult Materials	\$10,000.00	\$11,000.00	
Youth Materials	\$9,000.00	\$9,500.00	
Programs	\$3,850.00	\$4,000.00	
Periodicals	\$2,500.00	\$2,500.00	
Online References	\$8,000.00	\$10,000.00	
Gift Funds	\$3,500.00	\$3,500.00	
Salaries	\$133,143.00	\$139,135.00	
Wages	\$128,474.00	\$132,329.00	
Wages-Cleaning	\$9,400.00	\$9,400.00	
Soc Sec	\$20,732.00	\$21,976.00	
Work Comp	\$1,500.00	\$1,500.00	
Payroll Services	\$3,000.00	\$3,500.00	
Employee Benefits (CSTA)*	\$32,000.00	\$34,000.00	
Building Insurance (CSTA)*	\$7,500.00	\$7,500.00	
Telephone (CSTA)*	\$750.00	\$750.00	
Water & Sewer (CSTA)*	\$1,000.00	\$1,000.00	
Building Repairs	\$6,000.00	\$6,000.00	
Building Reserve	\$1,500.00	\$1,500.00	
Comcast	\$2,200.00	\$2,200.00	
Green Mountain Power	\$10,000.00	\$10,000.00	
VT GAS	\$5,000.00	\$5,000.00	
Finance Officer Bond	\$210.00	\$210.00	
Maintenance contracts	\$8,000.00	\$8,000.00	
Postage	\$3,000.00	\$3,800.00	
Supplies	\$7,500.00	\$7,500.00	
Technology (support & upgrades)	\$5,000.00	\$5,000.00	
Copier	\$3,500.00	\$3,550.00	
<b>TOTAL</b>	<b>\$426,259.00</b>	<b>\$444,350.00</b>	
*billing is done through the City of St. Albans			



FRANKLIN COUNTY  
INDUSTRIAL DEVELOPMENT  
CORPORATION

FCIDC Annual Report for 2021

Franklin County Industrial Development Corporation (FCIDC) just celebrated our 50<sup>th</sup> Anniversary in August of 2021. The Corporation has proven to be very successful over those 50 years. Our success was made possible due to our partnerships with all of the communities within Franklin County along with our local supportive partners, i.e. Northwest Regional Planning Commission, the Healthy Roots Collaborative, the Franklin Grand Isle Workforce Investment Board, the Franklin County Regional Chamber of Commerce, Vermont Community College and the Northwest Career and Tech Center just to name a few. Fifty years ago, our region had double digit unemployment. Our region experienced job loss when the railroad downsized partly due to the construction of Interstate 89. In addition to that we saw more automation on the farm which eliminated some blue collar jobs. When someone lost a job there was limited opportunity within the County to replace it.

Over the past 50 years FCIDC and local communities worked hard to diversify employment opportunities. Today we have a strong value added manufacturing sector with the food sector being the largest. We have a strong base of healthcare, education and government employment opportunities along with our dairy heritage and a growing diversified ag sector as well. We continue to see growth in the tourism industry in conjunction to downtown revitalization. Outside of Chittenden County, Franklin County has one of the stronger local economies and experiencing a growth in our population unlike most Vermont counties that have seen a decline in their populations.

FCIDC continues to work closely with our local manufacturers on topics such as workforce development, permitting, financing, expansions, site selection and COVID associated issues. In addition to those activities here are some 2021 projects that we assisted with both financially and with staff support:

- FCIDC worked closely with the Town of Highgate in their efforts to bring water and wastewater to the Vermont State Airport in hopes of growing the airport and creating an industrial park on adjacent land. FCIDC supported the Town with a \$10,000 grant to cover unexpected costs.
- FCIDC made funds available as part of a local match so that a Planning/Feasibility Grant could evaluate the possibility of converting the former Brigham Academy building located in Bakersfield into Senior Housing.
- FCIDC worked closely with Richford officials, in addition to, State and local partners to evaluate opportunities to assist the Town in improving the local economy. FCIDC has committed two years of funding (\$10,000 per year) to the Town of Richford in an effort to help offset the cost of hiring a Town Administrator in 2022. The Town will be evaluating the opportunity through this year's Town Meeting process.
- We continue to do our due diligence as we evaluate the possibility of purchasing and renovate the Perley Block on Main St. in Enosburgh.
- FCIDC continues to invest dollars in finishing the St. Albans Town Industrial Park infrastructure so as to attract new businesses to the park. Currently we have multiple conversations going on with businesses looking to locate to the park.
- FCIDC has partnered with the Swanton Enhancement Project to cover some of the costs associated with evaluating tourist opportunities as they relate to the Lamoille Valley Rail Trail.

These are just a few of our community economic development projects that FCIDC is participating on. Our local economy remains strong even after two years of COVID related impacts and based on early 2022 conversations we will have a lot to report out this time next year.

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[tim@fcidc.com](mailto:tim@fcidc.com)  
Web Site: [fcidc.com](http://fcidc.com)

## **Northwest Vermont Solid Waste Management District**

### **2021 Annual Report**

The Northwest Solid Waste District's (NWSWD) mission is to help its residents reduce waste, recycle what it produces, and reduce the toxicity of what ends up in the landfill. Fiscal Year (FY)2021 provided many challenges for the NWSWD and its employees due to the ongoing challenges of a global pandemic. However, waste management is an essential service and our employees adapted, improvised, and worked hard to keep our drop-off sites open and improve our systems and programs for reducing and recycling wastes of all kind.

The NWSWD's efforts resulted in the average NWSWD resident sending less waste to the landfill than the previous year! Waste diverted was recycled or reused and helped conserve resources as well as keep toxic materials out of Vermont landfills. This year the average NWSWD resident made 4.1 pounds of waste and sent just 2.8 pounds of waste to the landfill per day. The national average is over 4.5 pounds landfilled per day. Way to go!

District services offered at our drop-off sites provide all district residents with convenient access to programs to divert waste from the landfill.

- This year over 50,000 visits were made to NWSWD sites. That is almost 30,000 more than just six years ago!
- District operations diverted 1,690 tons of waste from the landfill in FY2021!
- Collected almost 42 tons of hazardous material from 1456 households through our Household Hazardous Waste program.
- Our Close the Loop compost program experienced incredible growth and we kept 784 tons of food scraps from businesses, institutions, and residents out of the landfill and helped turn them into compost. That is more than two times the amount of food scraps collected in 2015!
- The District launched a new mattress recycling program and in its first year we recycled 72 tons of mattresses that otherwise would have been landfilled.

All District staff members are available through the District office at (802)524-5986 or [info@nswd.org](mailto:info@nswd.org). For more information about the District and our services, how to reduce and recycle your waste, or how to get involved, call District staff at the above number. You can also visit us on the web at [www.nswd.org](http://www.nswd.org), find us on Facebook, and sign-up for our e-mail updates. More information can also be found in our newsletter available at your Town Meeting.

John Leddy, Executive Director

NWSWD Board of Supervisors



# SAINT ALBANS MUSEUM

## Saint Albans Museum 2021 Annual Report

At the Saint Albans Museum (SAM), our goal is to serve as a 'home for history' in this community. Our nonprofit mission is to preserve and share the memories & artifacts which define St. Albans, Franklin County, and northwest Vermont through exhibitions, educational programming, cultural performances, publications, and special events.

This past season the museum reopened the building to the public after being closed for over a year due to the ongoing COVID-19 pandemic. SAM adapted to evolving health and safety guidelines by offering a shortened season from July 1 to August 28, moving to Saturdays only in September and By Appointment only through December. We engaged with the community both on and off site and upheld our ongoing commitment to being a 'museum without walls' through various traveling exhibitions:

- *Untold Stories, Unheard Voices* - Sponsored by the City of St. Albans - A four panel exhibit featuring the lives of notable black figures from St. Albans history which spans from the late 18th to the early 20th century. Researched and written by SAM's Equity & Inclusion Committee, *Untold Stories* is part of our effort to highlight the often-overlooked perspectives, struggles, and contributions of Black Vermonters in St. Albans and Franklin County, as well as spark a broader discussion about Black history in St. Albans, Vermont, and nationwide. After finishing out the summer at SAM, the panels were moved to the St. Albans City Hall for the remainder of 2021 and there are plans underway to have the exhibit travel to local schools in the new year.
- *Bay Park History* - A mobile exhibit hosted by SAM at the St. Albans Bay Park Farmers Market every Thursday during the 2021 summer season. Each week, museum volunteers curated a small exhibition made up of an assortment of historical St. Albans photographs and accompanying information. Exhibit themes included the old Hospital, the Gregory Smith family and mansion, St. Albans architectural history, and the St. Albans Bay.

SAM was excited to celebrate its 50th year in operation with a special Open-House celebration in August. It was during the event that we had an opportunity to showcase our newly renovated *Rail City* exhibition. Beginning in 2019, the room was slated for a grand opening in 2020 but the completion was postponed because of the pandemic.

We continue to adapt to the changing needs of the community by increasing accessibility to the museum through online exhibits on our website and hosting digital fundraisers such as *Clueless* - a virtual murder mystery party and SAM's Second Annual *Rail City Raffle* - co-hosted in 2021 by Northwest Access Television.

We would especially like to recognize the passing of SAM Trustee, Margaret Brosseau. Margaret was an avid supporter of the museum and a very bright and active presence in our lives. She will be greatly missed.

We also want to acknowledge our departing 2020-2021 Board members for their dedication and

service to the Museum and our community. We want to thank all of our members, volunteers, and donors for your continued financial and material support which allows SAM to operate and maintain our historic 1861 facility and to offer a variety of family-friendly programs and activities throughout the year. Contact us to learn more about volunteer opportunities, to contribute historical materials to our archives, or to become a member. You can reach us by phone at (802) 527-7933; by mail at PO Box 722, St. Albans, VT 05478; or find SAM online ([www.stamuseum.org](http://www.stamuseum.org)), and on social media (@stamuseum).

#### **2021-2022 Board Members**

Janet Bailey, *President*  
Brendan Deso, *Vice President*  
Barb Duval, *Secretary*  
Liz Gamache  
Marilyn Grunewald  
Joe Luneau, *Treasurer*  
Don McFeeters  
Jim Murphy  
John Newton  
Al Voegele

#### **Staff & Seasonal Support**

Lisa Evans  
*Executive Director*

Simon Walter  
*Projects Coordinator*





# NORTHWEST REGIONAL PLANNING COMMISSION

## Town Report, 2021 - St. Albans

Northwest Regional Planning Commission (NRPC) is a multi-purpose governmental organization created by the municipalities of Franklin and Grand Isle Counties. NRPC implements a variety of projects and programs tailored to local, regional and statewide needs. All municipalities in the region are entitled to equal voting representation by two locally appointed members to the Board of Commissioners.

### 2021 ST. ALBANS TOWN PROJECTS

- Coordinated education and outreach for the Regional MS4 stormwater permit program. The focus of 2021 included the development of new content and redesign of the Franklin County Stormwater Collaborative website ([www.fcsvt.org](http://www.fcsvt.org)).
- Worked with local officials to update the Town's locally adopted Emergency Management Plan which will help the town respond to future disasters.
- Consulted with local officials, identified projects and provided technical assistance for Municipal Roads Grants-in-Aid construction projects.
- Completed a consortium grant application for the bylaw modernization program to make recommendations on how to reduce regulatory barriers to housing choice and affordability.
- Provided local planning and zoning technical assistance.
- Provided supporting materials, including a Village Center Designation map, for a successful application to receive state village center designation for St. Albans Bay.
- Consulted with local officials, evaluated infrastructure projects that address water quality concerns and reviewed grant funding that could be used for project implementation.
- Healthy Roots Collaborative provided technical assistance to one St. Albans' Town farm to find and connect the farm to different markets throughout Vermont and New Hampshire.
- Administrative Services support for the Northwest Communications Union District, in which St. Albans Town is a member.
- American Rescue Plan Act: Working with VLCT and State agencies to determine eligible use of community funds.

This year the Commission will assist our member municipalities with maximizing state and local COVID recovery funds, Municipal Roads General Permit compliance, water quality project implementation, local energy and climate planning, emergency preparedness, brownfields redevelopment and other needed services. NRPC will help promote the Missisquoi and Lamoille Valley Rail Trails, support local farm and food businesses through its Healthy Roots Collaborative, assist the Northwest Communications Union District in expanding broadband access in the region, and initiate a three-year housing development campaign. The Commission has no regulatory or taxing authority; however, each year we do request a per capita assessment in support of local and regional activities and to provide matching funds for state and federal programs.

Your continued support for local and regional planning is greatly appreciated. NRPC is your resource - please call on us for assistance with planning, zoning, transportation, mapping or other needs.

**St. Albans Town Regional Commissioners** - Albin Voegelé & Vacant seat

**Transportation Advisory Committee** - Alan Mashtare

### NRPC Projects & Programs

Municipal plan and bylaw updates, technical assistance for local permitting

Brownfields site assessments, clean-ups and redevelopment plans

Transportation planning, coordination and project development

Bike and pedestrian planning and project management

Emergency preparedness, disaster recovery and resilience

Energy conservation, renewable energy plans and projects

Watershed planning and stormwater project management

Regional plans for growth and development

Geographic Information System maps and data

Downtown and village revitalization and community development

Grant writing and administration

### Associated Projects & Programs Managed by NRPC

Healthy Roots Collaborative

Northern Vermont Economic Development District

Missisquoi Valley Rail Trail

Northwest Vermont Regional Foundation, Inc.

**Address:** 75 Fairfield Street,  
St. Albans, VT 05478

**Phone:** (802) 524-5958

**Fax:** (802) 527-2948

**Website:** [www.nrpcvt.com](http://www.nrpcvt.com)



# FRANKLIN COUNTY **SHERIFF**

**Roger Langevin**  
*Sheriff*

**Lieutenant Chad Miles**  
*Field Force Commander*

**Sergeant James Lynch**  
*SRO Supervisor*

387 Lake Road  
P.O. Box 367  
St. Albans, Vermont 05478  
(802) 524-2121 – Office  
(802) 524-7947 – Fax

**Captain John Grismore**  
*Operations Director*

**Lieutenant Paul Morits**  
*Support Services Commander*

**Cindy Larned**  
*Office Manager*

Here is the Franklin County Sheriff's Office report for Franklin County 2021. 2021 has been challenging for every organization including the Sheriff's Office. This past year, the Sheriff's Office had to deal with not just COVID related issues but also challenges associated with hiring additional deputies. We are committed to continue to grow our ranks in 2022 while providing professional police services to Franklin County.

## 2021 incident data

Town	Total Incidents	Total Tickets	Total Arrest
Bakersfield	6	3	0
Berkshire	30	16	2
Enosburg	989	491	48
Fairfax	1326	762	42
Fairfield	17	12	2
Fletcher	3	0	0
Franklin	44	11	3
Georgia	491	315	27
Highgate	11	1	2
Montgomery	2	0	0
Richford	729	288	47
St Albans City	120	56	9
St Albans Town	3240	1742	198
Sheldon	164	101	16
Swanton Village	4	3	1
Swanton Town	58	42	7

Respectfully submitted,

*Roger Langevin*

Roger Langevin, Franklin County Sheriff

## 2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.

### COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

### Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

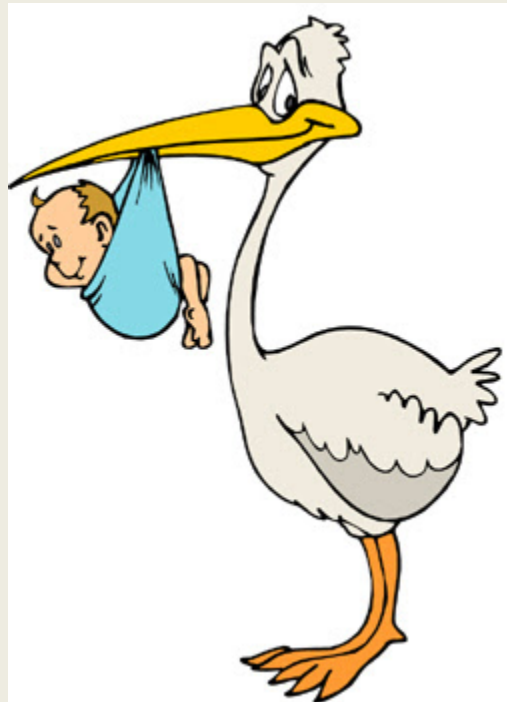
Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.

# Welcome to the World 2021

Ayanna raven Baker  
Davis James Ballard III  
Preslee Mae Bean  
Colt Andrew Richard Boissoneault  
Kai Anne Shirley Careau  
Kayden Matthew Cobb  
Michael Stephen Charles Dudley  
Bryce Lee Fletcher  
Tyce Colton Frasier  
Noah Michael Gallagher  
Everlee Michelle Hale  
Miah Mae Hogan  
Jenna Joanne Kelly  
Jett Kevin Leahy  
Elsie Catherine R B Maple  
Haylee Sue Mc Nall  
Madeline Sue Nichols  
Clayton Brooks Pearce  
Evan Marshall Rosenberger  
AbriAnna Lee Tatro  
Carter Melvin Wilkins

Ayla Kay Baker  
Thea Rose Barratt  
Katie Beth Bergeron  
Aurelie Joy Brosseau  
Claire Anne Cassidy  
Kenna Marie Corbeil  
Kaylannah Skie Evans  
Dax Robert Fleury  
Teagan Kinsley Fuller  
Logan Isabelle Gratton  
Octavia Rose Hamlin  
Walker William Howrigan  
Rory Christopher Kenyon  
Parker Elizabeth Leahy  
Harley Andrew Martell  
Madison Jean Michaud  
Mila Rose Orucevic  
Adalee Lynn Pelletier  
Charlie Briar Rushlow  
Asher Sonny Tipper  
Lydia Elaine Marie Williams

Wren Noella Baker  
Oliver Alonzo S Barry  
Penelope Annmarie Bessette  
Martha Cecilia Calvo Jimenez  
Waylon James Coache  
Braedyn Barbara Dean  
Noah William Facticeau  
Rosalie Vera Marie Foy  
Astrid Dianne Gaita  
Spencer Robert Grupp  
Myles Edward H Gingras  
Nolan Cynthia Lee Jackson  
Jayla Rose Kinne  
Aspen Marie LeClair  
Giovanni Mattuchioi  
Kelsey Laine Mosher  
Niko Gabriel Palczewski  
Noah Edward Reynolds  
Vivian Jane Shaw  
Noah John Trombley  
Mara Lynn Wolff



## WEDDING BELLS 2021

LIBERTY FRANCINE MARIE	BEVINS COREY KEITH
SWIM AMANDA BALLOU	HURLBUT KEVIN TIMOTHY
DAVIS MARGARET ZOE	DORCHIES GREGORY RAYMOND
BRESSETTE CHRISTOPHER WILLIAM	CAFFERKY LORI DAWN
DESAUTELS LANCE EDWARD	DECKER JESSICA MARIE
STIMSON CASSANDRA LYNN	DEATHERAGE DYLAN ANTHONY
BERGERON NICOLE LOUISE	BRITCH ROBERT WAYNE
CAREY ALLISON HAMBLIN	MACY SAMUEL ROSS
GRATTON RICKY RAY	HUMBURG SARAH ELIZABETH
ELWOOD KAITLIN JEAN	MARTIN ZACHARY PETER
MONTAGNE MEGAN LEIGH	SHENKIN BRIAN KENNETH
KING CHRISTINE ELIZABETH	JUAIRE THEOPHILE TRAVIS
MOSHER AMBER LYNN	BAILEY MICHAEL ANTHONY
HELMS BRITTNI LEIGH	BEAN DEVIN GENE
FRESN AMANDA LYNN	KNIGHT JASON WALTER
REARDON LAUREN ELIZABETH	BURZYNSKI BRYON ANDREW
KIMPTON ELIZABETH ANNE	WAYMAN RAYMOND LAMONT
MAPLE NICOLE MARIE	BARNES DONALD RAYMOND
SCHILTZ LISA L	MOULTON EDWARD D
FELISKO AMBER BETH	LONGLEY JOSHUA ADAM
SPANIO SOFIA FILOMENA	TATASEO MATHEW PAUL
GABRIEL JENNIFER RUTH	LAMBERT BENJAMIN THEODOR
JACKSON ELIZABETH ANN	GREEN RICHARD IRVING
CANNELL PAUL MARK	RASH JESSIE AMELIA-MARY
LATULIPPE BRIANNA MARIE	ROY JACOB BENJAMEN
GAVIRIA MATTHEW EDWARD	CALANO LINDSEY ELIZABETH
COOPER LEANNE MARIE	ROOT JASON MICHAEL
DEMPSEY KATE MORIAH	BLOUIN DUSTIN LOREN
PUTNAM TAYLOR ANNE	FLANDERS CODY LEE
NEWTON ETHAN ALLEN	LAMOS DEVYN LEANN
GREENE KENNETH PAUL	BENJAMIN TARA JANE
REMILLARD CAROL - ANN ROSE	CHEVALIER COLLIN CHRISTO
MILLER RUTH BELLE	SWEENEY JAY HOWARD
KEITH EMBERLY GAIL	DAVIS ROBERT MICHAEL
KING TIMOTHY JOHN	RAINVILLE MARIA KAREN
STPIERRE JESSICA MARIE	RICHARD JOHN PATRICK
BAKER SETH DANIEL	JOHNSON ELLEN COLEEN
TOUSSAINT ANDREW MICHAEL	BENOIT ERICA LEE
SWANN RICHARD OLIVER	DAVIS CHERYL LYNN
BUKER MICHAEL ANDREW	MARTIN AMY LYNN
MUSELLA COURTNEY ROSE	DUFFY MATTHEW KYLE
RHEAUME SCOTT ALAN	LAIMAN HAILEE ALISON

## **Sadly Missed 2021**

Gloria J Bancroft  
Thomas Frank Beyor  
Twyman Eugene Boren  
Shaun Michael Branon  
Yvonne Louise Brown  
Marilyn Ruth Bushey  
Mary E Campbell  
Betty Ann Clark  
Dorothy L Craft  
Virginia M Cross  
David Sterling Dean  
Peggy Donahue  
Gary John Gaudette  
Katherine Mary Gross  
Beverly Nay Hughes  
Leonard Leclerc  
Beth Elaine Maginn  
Diane Gladys Meunier  
Brenda Joyce Mullen  
Brian Michael O'Lena  
Phyllis Hemond Parker  
Theresa Germaine Raymond  
Brianna Margaret Ritchie  
Laurice F T Skelton

Real Fred Beauregard  
Theresa Florence Blanchette  
Elizabeth Bouchard  
John Robert Brennan  
Robert Ellen Bruley  
Robert M Bushey  
Jacques A Charbonneau  
Verne Arthur Coburn  
Lovell Craft  
Caroline Mary Deberer  
Leo Joseph Deslauriers  
Hilda Leona Duprey  
Leslie Ray Giroux  
Jeanette Lucien Gutenberg  
Michael Edward King  
Donald LeGrand  
Harvey Willis Mayo  
Valarie D Morrill  
Wayne Murphy  
Rosanna Catherine Paquette  
Phyllis Ann Peer  
Elizabeth Girard Read  
Josephine Rocheleau  
Constance Margaret Smith

Betty Louise Bevins  
Marvin Joseph Bluto  
Pauline Marie Boulerice  
Gary David Brown  
Audria Rooney Bryce  
Roger W Bushey  
Robert Cioffi  
Michelle Corrigan  
Robert Paul Cronin  
Rex R Dale  
Jacqueline Gloria Desrochers  
Andrew Robert Gaudette  
Lucien Gerard Godin  
Betty C Hope  
James Edward Lavoie  
Francis W Lumbra  
Brian Gerard McKenna  
Louis Lawrence Mott Jr  
Diane Dawn Nash  
Luke David Parker  
Nina Mary Pelkey  
Tonya Lyn Richard  
Lynn May Roulston  
William Allen Vincent Sr

*Gone  
but not  
Forgotten*



**WARNING**  
**FOR THE MAPLE RUN UNIFIED SCHOOL DISTRICT #57**  
**ANNUAL MEETING: March 1, 2022**

The legal voters of the Maple Run Unified School District #57, consisting of the City of St. Albans, the Town of St. Albans and the Town of Fairfield, Vermont, are hereby notified and warned to meet in the respective polling places and times hereinafter named for each of the above referenced towns on **Tuesday, March 1, 2022**, to vote on the articles herein set forth. All Articles to be voted by the Australian Ballot system. The polls open at seven o'clock in the morning (7:00 a.m.) and close at seven o'clock in the evening (7:00 p.m.).

**ARTICLE I**

To elect, at large, by the legal voters of the Maple Run Unified School District, one (1) Clerk for a one (1) year term.

**ARTICLE II**

To elect, at large, by the legal voters of the Maple Run Unified School District, one (1) Treasurer for a one (1) year term.

**ARTICLE III**

To elect, at large, by the legal voters of the Maple Run Unified School District, one (1) Director from St. Albans Town for a three (3) year term.

To elect, at large, by the legal voters of the Maple Run Unified School District, one (1) Director from St. Albans City each for a three (3) year term.

To elect, at large, by the legal voters of the Maple Run Unified School District, one (1) Director from the Town of Fairfield for a three (3) year term.

**ARTICLE IV**

Shall the legal voters of the Maple Run Unified School District #57 authorize the Board of Directors to borrow money not in excess of anticipated revenue for the school year, pursuant to Title 16 V.S.A. § 562(9)?

**ARTICLE V**

Shall the voters of Maple Run Unified School District #57 authorize the Board of Directors to transfer the audited general fund balance, of the current fiscal year, to a Capital Reserve Fund, to be used for capital improvements and operations of the Maple Run Unified School District #57?

**ARTICLE VI**

Shall the legal voters of the Maple Run Unified School District #57 authorize the Board of Directors to expend \$ 64,797,075 which is the amount the school board has determined to be necessary for the ensuing fiscal year beginning July 1, 2022? It is estimated that this proposed budget, if approved, will result in education spending of \$18,484 per equalized pupil. This projected spending per equalized pupil is 8.12 % higher than spending for the current year.

### **Informational Hearing**

The legal voters of the Maple Run Unified School District #57 consisting of the City of St. Albans, the Town of St. Albans, and the Town Fairfield, Vermont, are hereby notified and warned to meet via **Zoom** on **February 23, 2022 at 6:00 p.m.**, to conduct an informational meeting on the budget.

### **Polling Places and Times**

St. Albans City Residents - St. Albans City Hall, 100 North Main Street; polls open at 7:00 a.m. and close at 7:00 p.m.

St. Albans Town Residents – Collins Perley Sports Complex, 890 Fairfax Road; polls open at 7:00 a.m. and close at 7:00 p.m.

Fairfield Residents – Fairfield Town Office 25 North Rd, Fairfield polls open at 7:00 a.m. and close at 7:00 p.m.

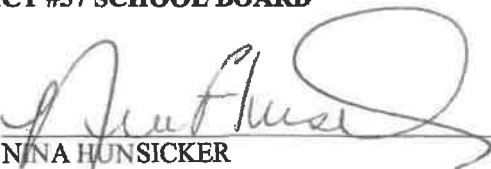
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Dated at St. Albans, Vermont, this 19 day of January 2022.

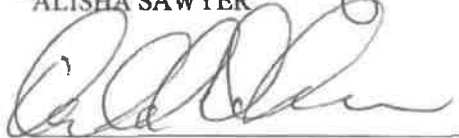
**MAPLE RUN UNIFIED SCHOOL DISTRICT #57 SCHOOL BOARD**

  
NILDA GONNELLA-FRENCH

  
NINA HUNSICKER

  
ALISHA SAWYER

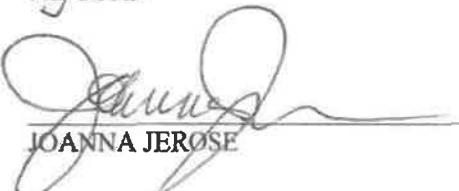
  
SUSAN CASAVANT MAGNAN

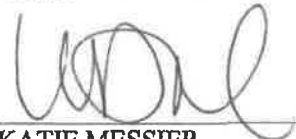
  
DONALD DESLAURIERS

  
JACK MCCARTHY

  
AL COREY

  
GRANT HENDERSON

  
JOANNA JEROSÉ

  
KATIE MESSIER

Received for record and recorded prior to the posting this 25 day of January 2022.

  
ANNA BOURDON, CLERK

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*Letter from the MRUSD Superintendent*

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Dear Maple Run Community –

It is hard to believe that it is January 2022! While we had entered this school year with hopes of normalcy, this has not been the case. Dr. Dirth wrote in the 2021 report, "It (the year) is certainly one for the record books." I would say that this year is another one as well. We opened the school year at our regular time before Labor Day and, despite numerous challenges, have been able to keep the schools open. This is due to the dedication and partnership of our students, staff, families, and community. Without your continued support and patience, we could not have kept the schools running.

This school year, we have focused on maintaining our students' regular calendar and programming as much as possible. We started school with full-time, in-person classes and co-curricular activities for all students. The onset of the Delta and Omicron variants of COVID-19 has proven to be a significant challenge. The week before school started, we saw an increase in the number of COVID cases in both the greater St. Albans community and within our students and staff. Additionally, we were not able to fill all open positions across Maple Run schools. Keeping our schools adequately staffed has proven to be the most challenging part of this year, and I must thank many of our faculty who have stepped up and gone drastically beyond their typical workloads and flexibility. Numerous staff enter school each day and either take on more tasks or change their plans to ensure supervision for all our students for the entire school day. Their flexibility and patience show their commitment to Maple Run's students.

Along with COVID, we saw a growth in the number of students and families dealing with stress caused by the pandemic. In prior years, we have worked with our regional and local social service partners to provide mental health and academic support to students. Unfortunately, this has not been fully possible this year due to staff shortages in these organizations.

Last year as we planned our use of the Recovery Funds from the federal government, we anticipated the need to support children socially, emotionally and academically; this funding has allowed us to fund more positions and personnel to reinforce our student support systems both during and after school. For example, approximately 25% of our student body took advantage of our summer learning opportunities last year. At the high school, we had students in credit recovery programs, and at all three of our Pre-K–8 schools, we had students combining academic learning with outdoor experiences.

Another important use of federal resources is to improve our campuses to enhance our buildings' ability to provide a safe learning environment by upgrading the physical systems to combat aerosol viruses. We are planning to continue to upgrade our heating and ventilation systems to introduce more fresh, clean air into all our buildings. For the original BFA building, this will be the first time we will have mechanical air handling systems throughout the structure and will allow us to cease using open windows for ventilation during colder temperatures.

There are many other great successes for the past year. We were able to return to some of our regular traditions, BFA Homecoming, spectators at athletic events, and Veterans Day at Taylor Park, to name a few. In addition, our students have shown tremendous resiliency in their ability to navigate change and support each other throughout the year. In talking with local employers, they value these skills deeply and will support their future learning.

In addition, students in all of our schools have focused on supporting our greater community by collecting food for families, gathering coats for the winter, and volunteering at local agencies, to name a few. Two of our staff were also recognized for their years of service to our students. Amy Ward received the Life Changer Award for dedication to families and the community, both inside and outside of school. Dan Marlow received the Dick Ladoucer Leadership Award from the Baseball Umpire Association for his lifetime work to support athletics and our students.

In looking to address our challenges and build on our current successes, the Maple Run School Board has created a budget to meet the needs of every student while balancing the financial needs of the community. They have recognized that student needs have greatly increased; therefore, the school district must provide more resources for students to meet the same social, emotional and academic goals as before the pandemic. The board set an expenditure budget of 4.79%, but when considering other factors in setting the tax rate for each community, it caused minor change in the tax rates in each community. The tax rate in Fairfield is estimated to be a 1.42 cents decrease, 1.15 cents increase in St. Albans town, and 2.34 cents increase in St. Albans City. Throughout February, the board will provide opportunities to learn and discuss the Maple Run budget. I urge you to watch our local papers, social media, website, and articles.

I am excited to be serving Maple Run as your superintendent. From my first day here three years ago to today, I felt honored to be a part of a community that fully supports their students and educators to be the best. I see and hear many of my own core values every day in our community; putting family first, setting high standards, supporting all students in reaching high standards, and celebrating success.

Thank you for the opportunity to serve the community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill Kimball", written over a horizontal line.

Bill Kimball  
Superintendent of Schools

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*Letter from the MRUSD Board Chair*

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It is with great pleasure that I submit this annual report for the Maple Run Unified School District (MRUSD). Serving the communities of Fairfield, St. Albans City, and St. Albans Town and employing over 550 people, our district includes five schools, our High School, Bellows Free Academy – St. Albans, our Tech Center, Northwest Career and Technical Center, and our preK-8 schools: Fairfield Center School, St. Albans City School and St. Albans Town Educational Center.

This past year has been a year of change for MRUSD. First, a new Board chair was chosen, as Jeff Morrill, a long time Board member and chair decided it was time to retire from service. I thank Jeff for his contribution of time and leadership. We added two new Board members with Katie Messier and Peter DesLauriers joining our strong, committed Board.

Our MRUSD Central Office also had a significant turnover beginning with the retirement of Superintendent Dr. Kevin Dirth. Dr. Bill Kimball, our former Assistant Superintendent, slid into that Leadership role adeptly. Additionally, John Muldoon has been hired as Assistant Superintendent and Casey Provost as Human Resource Coordinator. Casey has also filled in as Principal of Fairfield Schools for November to January.

We, as a School Board, have created a budget to balance the financial ability of the community with the needs of the students. We recognized that student social and emotional needs have greatly increased in the pandemic environment. The board set an expenditure budget of 4.79%. When considering the other factors in setting the tax rate for each community, it caused little change in the tax rates in each community. This caused a tax rate in Fairfield estimated to be a 1.42 cents decrease, 1.15 cents increase in St. Albans Town, and 2.34 cents increase in St. Albans City.

Throughout February, the board will provide opportunities to learn and discuss the Maple Run budget. Please be prepared to read our local papers and watch social media and our website for articles and information.

Finally, I wish and need to thank the MRUSD employees who support and teach our children every day, keeping things in the balance as the demands and rules related to the pandemic are constantly evolving and changing. The Board understands that it has not been easy!!

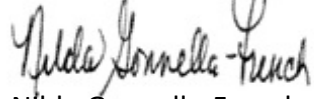
We do see results of the hard work. Students excel individually and with teams, both academically and athletically. Talents have been demonstrated with excellent theater, art, and music performances. The Board is very proud of the accomplishments of the school community.

The main goal of our leadership has been to keep schools open. There has been mostly success with this goal with a couple of exceptions put in place for the health and safety of our students. We appreciate these efforts and support our leaders.

It has been a pleasure to chair this Board during these times of both uncertainty and accomplishment.

Please remember to vote!!

Respectfully submitted,

A handwritten signature in black ink, reading "Nilda Gonnella-French". The signature is written in a cursive, flowing style.

Nilda Gonnella-French  
MRUSD Board Chair





