



Selectboard  
Brendan Deso, Chair  
Jessica Frost, Vice Chair  
Stan Dukas  
Erin Creley  
Jonathan Giroux

Anna Bourdon, Town Clerk  
Carrie Johnson, Town Manager

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## Memorial Wall Recognition Policy

With the exception of already approved memorials, the following criteria will be used to recognize and honor exceptional service to the community by St. Albans Town residents who have been deceased at least one year. Criteria should be based on the nominee's cumulative effort of at least five years supporting the general welfare of the Town through local, regional and State service by past:

- Elective office
- Appointed office
- Volunteer service to:
  - the Town
  - Community/regional human service organizations
  - Community/regional public safety services
- Unique Heroism (not time constrained)

The Selectboard shall appoint a Review Committee to vet proposed individuals for Memorial Wall recognition. The committee shall meet every January to prepare their recommendation to the Selectboard by March 15<sup>th</sup>. The committee will include one person from each of the following:

- Planning Commission
- Development Review Board
- Selectboard
- Park & Recreation Committee
- Fire Department
- Department of Public Works
- Town Hall Staff
- Public (2)

Nominations will be accepted from any source and must comply with the above mentioned criteria. Nominations must be done by filling out a "Nomination Form" and must be made no later than January 15<sup>th</sup> each year. The nominee will be recognized and awarded annually at the Town's Volunteer Dinner in mid-April.

The vetting process should include a background check and background interviews with people who knew the nominee regarding the person's integrity, moral character, ethical values and commitment to the greater good of humanity.

Approved 5/18/2020