

The Town of St. Albans  
POLICE ADVISORY COMMITTEE  
Meeting held via Zoom Conference Call  
April 14th, 2021 at 6:30 p.m.

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Minutes - Draft

**Present:** Dan Merchand, Dr. Jen Williamson, Rev. Preston Fuller, Jay Sweeny, Ben Kaufmann, and Chief Maurice Lamothe.

**Staff Present:** Corey Parent, Director of Operations

**Public Present:** Zach Scheffler, Jonathan Giroux, NWATV

Zoom Meeting ID:

**CALL TO ORDER**

C. Parent called the meeting to order at 6:31 p.m. The Pledge of Allegiance was recited.

**CHANGES TO THE AGENDA**

C. Parent added a brief VLCT open meeting laws discussion to the agenda.

**ELECTIONS OF OFFICERS:**

**MOTION: J. Williamson nominated herself to be Chair. 2<sup>nd</sup> by B. Kaufmann.**

**MOTION: J. Sweeny motioned to close nominations and elect J. Williamson Chair. B. Kaufmann seconded. All in favor, none opposed, motion carried.**

**MOTION: P. Fuller nominated himself to be Vice Chair. J. Sweeny seconded.**

**MOTION: J. Sweeny motioned to close nominations and elect P. Fuller Vice Chair. B. Kaufmann seconded. All in favor, none opposed, motion carried.**

**MOTION: P. Fuller nominated A. Messier to be Clerk. J. Sweeny seconded.**

**MOTION: J. Sweeny motioned to close nominations and elect A. Messier Clerk. B. Kaufmann seconded. All in favor, none opposed, motion carried.**

**REVIEW DRAFT RULES OF PROCEDURE:**

C. Parent presented draft of Rules of Procedure for the Police Advisory Committee.

**MOTION: J. Sweeny moved to adopt Rules of Procedure as written. P. Fuller seconded the motion. All in favor, none opposed, motion carried.**

**UPDATE FROM POLICE PROVIDERS:**

M. Lamothe reported that the City Police just adopted their updated Response Resistance Policy and Duty to Intervene Policy. Mental Health policy will be coming out next month. They are recruiting for a new Sargent and a couple openings for officers.

The St. Albans City Police are seeing workload increasing with spring and people acting as if COVID is going away.

Last month, they saw 800 calls for service in the City and Town. They had 100 traffic stops last month. They are still not being aggressive with traffic enforcement to prevent the spread of COVID. 71% of the stops resulted in warnings.

C. Parent asked about perceived increase in visibility in the Bay area.

M. Lamothe confirmed they have increased presence in Bay area with the pick up of activity and how unsafe the roads are in the bay for pedestrians.

**OPEN MEETING REVIEW:**

C. Parent took members through a brief discussion on Open Meeting Laws and document provided by the Vermont League of Cities and Towns.

**PUBLIC COMMENT**

None.

**OTHER BUSINESS**

None.

**MINUTES:**

*MOTION: J. Sweeny motioned to accept minutes from March 17, 2021 meeting with the adjustment of adding correct spelling of last name for member of the public who attended the meeting. B. Kaufmann seconded. All in favor, none opposed, motion carried.*

**ADJOURNMENT:**

*MOTION: P. Fuller made a motion to adjourn the meeting at 7:08 p.m. All in favor, none opposed, motion carried.*

Respectfully submitted,  
Corey Parent, Director of Operations

_____	_____
<b>Dr. Jennifer Williamson, Chair</b>	<b>Date</b>
_____	_____
<b>Rev. Preston Fuller, Vice Chair</b>	<b>Date</b>
_____	_____
<b>Armand Messier, Clerk</b>	<b>Date</b>
_____	_____
<b>Danielle Charbonneau</b>	<b>Date</b>
_____	_____
<b>Ben Kaufmann</b>	<b>Date</b>
_____	_____
<b>Dan Merchand</b>	<b>Date</b>
_____	_____
<b>Jay Sweeny</b>	<b>Date</b>