

The Town of St. Albans  
PLANNING COMMISSION MINUTES  
Meeting at Town Hall  
October 11<sup>th</sup> 2022 at 6:30 p.m.

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Minutes

**Present:** Sarah Hadd, Hannah Rounds, Casey Toof, Al Voegele  
**Staff Present:** Zoning Administrator, Megan Sherlund, AJ Johnson  
**Public Present:** Scott Mallory

**CALL TO ORDER**

Chair, S. Hadd called the meeting to order at 6:35 p.m. The Pledge of Allegiance was recited.

**CHANGES TO THE AGENDA**

None.

**PRESENTATION: VERMONT ELECTRIC POWER COMPANY**

Scott Mallory provided a presentation on behalf of Vermont Electric Power Company (VELCO). VELCO is proposing a significant line upgrade involving roughly 16.6 miles of 60+ year-old H-Frame lines. The lines are proposed to be constructed on single steel-built poles. The existing structures need replacement due to cracks, woodpecker damage, leaning structures, and general end-of-life wear and tear.

VELCO is working on public outreach meetings and anticipates a project completion date of 2025-2026.

**APPOINTMENT OF ZONING ADMINISTRATOR**

The proposed reorganization of Town Hall staff will move the current Zoning Administrator, Megan Sherlund, into the position of Director of Community Development which will leave the ZA role open. The Planning Commission must make a recommendation for an appointment of the Zoning Administrator. The PC agreed to recommend A. Johnson, and further recommends M. Sherlund be appointed as Assistant Zoning Administrator to act on applications when the Zoning Administrator is unavailable.

**MOTION: A. Voegele made a motion to recommend A. Johnson as Zoning Administrator, and M. Sherlund as Assistant Zoning Administrator to the Selectboard. C. Toof seconded. All in favor, none opposed, motion carried.**

**CORRESPONDENCE**

None.

**OTHER BUSINESS**

There was a brief discussion regarding an upcoming budget meeting.

**CREATE AGENDA FOR NEXT MEETING: OCTOBER 25<sup>TH</sup>**

The PC is unsure if they will meet or skip this meeting.

**MINUTES**

**MOTION: A. Voegele made a motion to accept the minutes from the September 27<sup>th</sup> Planning Commission meeting. H. Rounds seconded. All in favor, none opposed, motion carried.**

**ADJOURNMENT**

**MOTION: A. Voegele made a motion to adjourn the meeting at 7:31p.m. H. Rounds seconded. All in favor, none opposed, motion carried.**

Respectfully submitted,  
AJ Johnson, Administrative Assistant