

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting at Town Hall
October 26th, 2021 at 6:30 p.m.

Minutes

Present: Casey Toof, Anne Pomeroy, Sarah Hadd, Al Voegele, Hannah Rounds

Staff Present: AJ Johnson

Public Present:

ZOOM ID: 845 5216 0301

CALL TO ORDER

Chair, C. Toof called the meeting to order at 6:35 p.m. The Pledge of Allegiance was not recited due to lack of an American flag.

CHANGES TO THE AGENDA

None.

DISCUSSION – BYLAW UPDATE: PROPOSED CHANGES

The PC began review on Part VIII: Development Review Board. The PC discussed the number of DRB members, which is currently set to 7 members, to be changed to read up to 7 members and 2 alternates. The PC requested information on the DRB's existing Rules of Procedure and Conflict of Interest Policy. The PC requested the DRB review Section 800 and provide feedback.

The PC discussed the existing Section 801 Right of Way or Easement Review for Land Development Without Frontage or With Frontage Via Public Waters. They requested to combine sections and rework the section to provide clarity.

The PC requested to know how other municipalities handle letter of credit amounts.

The PC discussed Planned Unit Development (PUD) requirements and the subsection "Density Bonus" at length and agreed to return to the conversation at the next meeting.

The PC discussed Open Space requirements in a PUD. A. Voegele wondered if the Town should require active recreational amenities (such as playgrounds) for large PUD housing units.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

OTHER BUSINESS

None.

CREATE AGENDA FOR NEXT MEETING: NOVEMBER 9TH

The PC will continue the review for the Bylaw updates.

MINUTES – OCTOBER 12TH

MOTION: S. Hadd made a motion to accept the minutes from the meeting of September 14th. A. Voegele seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: A. Voegele made a motion to adjourn the meeting at 8:10 p.m. All in favor, none opposed, motion carried.

Respectfully submitted,

AJ Johnson, Administrative Assistant