

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting held via Zoom Conference Call
November 10th, 2020 at 6:30 p.m.

Minutes

Present: Erin Creley, Casey Toof , Al Voegelé, Anne Pomeroy, Hannah Rounds

Staff Present: AJ Johnson, Administrative Assistant

Public Present: Corey Parent

Zoom Meeting ID: **840 4555 7351**

CALL TO ORDER

E. Creley called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

DIRECTOR OF OPERATIONS AND SPECIAL PROJECTS

• **INTRODUCTION OF COREY PARENT**

C. Parent appeared before the Board to introduce himself. He has been hired to occupy the newly created Director of Operations and Special Projects position. C. Parent shared his personal and professional background, and explained the unique skills he will bring to the Town. C. Parent is projected to start on November 23rd.

DISCUSSION – MUNICIPAL REVIEW OF RENEWABLE ENERGY PROJECTS

The PC reviewed criteria they have previously developed to review renewable energy projects. E. Creley explained that ideally developers would receive a copy of the criteria and respond to the requests prior to asking for a letter of support. A. Voegelé stated Regional Planning also has the same review criteria. The PC expects to receive requests for letters of support on upcoming solar projects.

NOMINATION OF PC REPRESENTATIVE ON HONOR WALL COMMITTEE

E. Creley explained a committee shall be formed with one representative from various places, including the Planning Commission. The collective group will be charged with making an annual nomination of an individual to be recognized on the St. Albans Town Honor Wall. The individual will be recognized for their outstanding impact to the Town of St. Albans. E. Creley outlined some basic criteria, which includes the nominee being deceased for at least one year. E. Creley suggested A. Pomeroy for the position as she has been a long-time resident of the St. Albans area and is familiar with the history of the Town.

MOTION: H. Rounds made a motion to nominate A. Pomeroy as the Planning Commission's representative on the Honor Wall Committee. A. Voegelé seconded. All in favor, none opposed, motion carried.

CORRESPONDENCE

None.

PUBLIC COMMENT

None.

OTHER BUSINESS

C. Toof read an excerpt regarding if group emails amongst the Planning Commission violates open meeting laws. The PC agreed to be cautious and not create discussion within the email.

SCHEDULE

The next meeting is scheduled for Tuesday, December 8th.

MINUTES

MOTION: A. Voegele made a motion to approve the minutes from October 13th, 2020. A. Pomeroy seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: C. Toof made a motion to adjourn the meeting at 7:32p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Erin Creley, Chair

Date

Casey Toof, Vice Chair

Date

Al Voegele, Clerk

Date

Anne Pomeroy

Date

Hannah Rounds

Date