

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting at Town Hall
December 14th, 2021 at 6:30 p.m.

Minutes

Present: Casey Toof, Anne Pomeroy, Hannah Rounds

Staff Present: Corey Parent, AJ Johnson

Public Present:

CALL TO ORDER

Chair, C. Toof called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

DISCUSSION – BYLAW UPDATE: PROPOSED CHANGES

The PC reviewed Section 911 – Signs and agreed to allow for larger “Historic Marker” signs for a total of 6 square feet in size and 8 feet in height.

Under exemptions the PC agreed to remove the provision that businesses are limited to 1 sign for hours of operation and open / closed, as well as remove the provision that that “hiring” signs may only be located on the premise of the use for which the sign is advertising. The PC also agreed to removed the provision that a business is allowed only one decorative flag with no commercial markings.

The PC agreed to allow temporary signs regarding events sponsored by not-for-profits to be displayed for 14 consecutive days instead of the current ten days, and removed the portion that allows this signage for a maximum of 20 days in a calendar year.

The PC agreed to changed the language regarding temporary sings or banners indicating a business is hiring to allow a sign or banner not to exceed 32 square feet, provided the sign or banner is located on private property and not placed within the road right of way for less than 30 days in any 6-month period.

The PC asked staff to investigate how other Town’s handle window signage.

The PC asked staff to investigate how other Town’s handle Section 912 – Small Off-Grid Wind Energy Systems.

OTHER BUSINESS

None.

CREATE AGENDA FOR NEXT MEETING: DECEMBER 28th

The PC agreed to skip the meeting of the 28th and meet on the 14th of January.

MINUTES

MOTION: A. Pomeroy made a motion to approve the minutes from the meetings of November 23rd, 2021. H. Rounds seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

H. Rounds made a motion to adjourn the meeting at 7:50 p.m. A. Pomeroy seconded. All in favor, none opposed, motion carried.

Respectfully submitted,

AJ Johnson, Administrative Assistant