

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting held via Zoom Conference Call
February 9th 2021 at 6:30 p.m.

Minutes

Present: Casey Toof, Anne Pomeroy, Hannah Rounds, Al Voegele

Staff Present: Corey Parent, Director of Operations, AJ Johnson, Administrative Assistant

Public Present : Mike Bauer, Sarah Hadd

Zoom Meeting ID: 833 7074 6214

CALL TO ORDER

C. Toof called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

RECOMMEND SARAH HADD TO FILL VACANT PLANNING COMMISSION SEAT TO THE SELECTBOARD

S. Hadd presented a letter of interest to the Planning Commission and Selectboard. She is able to replace E. Creley for the remainder of her term which will expire March 2022.

MOTION: A. Voegele made a motion to recommend Sarah Hadd to the Selectboard to fill the vacant term ending in March of 2022. A. Pomeroy seconded. All in favor, none opposed, motion carried.

REVIEW PRIORITIES FOR THE TOWN OF ST. ALBANS THAT THE SELECTBOARD PASSED ON 2/1/2021

The Selectboard gathered a list of priorities for the Planning Commission to focus on this year. C. Parent developed a schedule which outlines the following:

1. Sidewalk Master Plan Revisions – to be completed the end of April
2. Town Plan Amendment (Land Use) – to be completed the end of June
3. Unified Development Bylaws – to be completed the end of September
4. Discussion of the Redevelopment of the old DPW site – to be completed the end of November
5. Private Road Program – to be completed the end of December
6. St. Albans Health Path Feasibility Study – to be completed the end of December

If the new Town Hall project passes on Town Meeting Day, the PC will also discuss the development of a new sidewalk from the proposed Town Hall location to the Bay Park.

A. Voegele asked C. Parent to research if solar panels can be placed on conserved land. He also suggested having someone from the Land Use Program to join a PC meeting.

UPDATE ON BICYCLE & PEDESTRIAN MASTER PLAN REVISIONS

C. Parent expects to meet with Regional Planning this week to discuss proposed changes to the Plan. He expects a draft with changes to be available at the next PC meeting. He also noted the Town has done many Bike & Ped studies.

CORRESPONDENCE

The PC received notification from Swanton regarding the Selectboard public hearing to update their Bylaws.

PUBLIC COMMENT

M. Bauer discussed private roads and his experiences as a bus driver. He also thinks there are funds that could be used for brownfield projects (the old DPW site).

OTHER BUSINESS

A. Voegele mentioned that people 75 and over are eligible for the COVID vaccine. People over 70 will soon be eligible.

A. Pomeroy wondered when the Town would be open for notary services. A. Johnson stated she is a notary and is available by appointment.

CREATE AGENDA FOR NEXT MEETING: FEBRUARY 23rd

The PC will discuss the draft Bicycle and Pedestrian Master Plan.

MINUTES

MOTION: A. Voegele made a motion to approve the minutes of January 26th, 2021. A. Pomeroy seconded. All in favor, none opposed, motion carried.

ADJOURNMENT

MOTION: A. Voegele made a motion to adjourn the meeting at 7:15p.m. All in favor, none opposed, motion carried.

Respectfully submitted,
AJ Johnson, Administrative Assistant

Casey Toof, Vice Chair

Date

Al Voegele, Clerk

Date

Hannah Rounds

Date

Anne Pomeroy

Date