

The Town of St. Albans
PLANNING COMMISSION MINUTES
Meeting at Town Hall
April 12th, 2022 at 6:30 p.m.

Minutes

Present: Anne Pomeroy, Sarah Hadd, Hannah Rounds, Al Voegele
Staff Present: Corey Parent, Emmalee Cherington, AJ Johnson
Public Present:

The meeting was held in person.

CALL TO ORDER

Vice Chair, A. Pomeroy called the meeting to order at 6:35 p.m. The Pledge of Allegiance was recited.

CHANGES TO THE AGENDA

None.

REORGANIZE BOARD & ACCEPT RULES OF PROCEDURE

The Planning Commission must reorganize and accept rules of procedure annually after Town Meeting Day.

After a brief discussion, A. Pomeroy nominated S. Hadd as Chair. S. Hadd accepted the nomination.

MOTION: A. Pomeroy made a motion to elect S. Hadd as Planning Commission Chair. H. Rounds seconded. All in favor, none opposed, motion carried.

S. Hadd took over as Chair of the Planning Commission.

A. Pomeroy nominated H. Rounds as Vice Chair. H. Rounds accepted the nomination.

MOTION: A. Voegele made a motion to elect H. Rounds as Planning Commission Vice Chair. A. Pomeroy seconded. All in favor, none opposed, motion carried.

S. Hadd nominated A. Pomeroy as Clerk. A. Pomeroy accepted the nomination.

MOTION: A. Voegele made a motion to elect A. Pomeroy Planning Commission Clerk. H. Rounds seconded. All in favor, none opposed, motion carried.

A. Voegele noted the Chair, Vice Chair, and Clerk are all women and is proud to be a part of the Planning Commission. He would like to see more diversity across all of the Boards.

The Planning Commission reviewed the Rules of Procedure. They agreed to remove the line under section 7 that reads "If all Planning Commissioners are not present, a majority vote of the full Planning Commission Board is required for a motion to be carried" as it was repetitive and confusing. A. Johnson will update the Rules of Procedure to reflect the new Chair, Vice Chair, and Clerk and amend the dates.

MOTION: A. Pomeroy made a motion to accept the Rules of Procedure as amended. A. Voegele seconded. All in favor, none opposed, motion carried.

REVIEW – FINAL DRAFT: PROPOSED BYLAW UPDATES

The PC reviewed the draft Bylaws. There are some formatting errors that need to be fixed and there are a couple of minor items that need to be reviewed and possibly updated.

The PC discussed marijuana cultivation again, and agreed to make a new definition. They are still in agreement that the Industrial and Commercial districts are appropriate for the use.

CORRESPONDENCE

None.

CREATE AGENDA FOR NEXT MEETING: APRIL 26th

Continue Bylaw discussion – Final Draft Review.

MINUTES

The PC will accept the minutes from March 22nd at the April 26th meeting.

ADJOURNMENT

A. Voegele made a motion to adjourn the meeting at 8:10 p.m. seconded. All in favor, none opposed, motion carried.

Respectfully submitted,

AJ Johnson, Administrative Assistant